

Regular Meeting of the Board of Directors

Tuesday, March 31, 2015

**(APPROX. 6:15 pm)
IMMEDIATELY AFTER THE (OLD)
WEST KOOTENAY
HOSPITAL DISTRICT MEETING**

**The Regional District of Kootenay
Boundary Board Room, Trail, B.C**

F I N A L A G E N D A

1. Call to Order

2. Consideration of the Agenda (Additions/Deletions)

- 2a) The agenda for the March 31, 2015 meeting of the Regional District of Kootenay Boundary Board of Directors is presented.

Items to be brought forward if required.

Recommendation: That the agenda for the March 31, 2015 meeting of the Regional District of Kootenay Boundary Board of Directors be adopted as presented.

3. Minutes

- 3a) The minutes of the Regional District of Kootenay Boundary Board of Directors meeting held February 26, 2015 are presented.

Recommendation: That the minutes of the Regional District of Kootenay Boundary Board of Directors meeting held February 26, 2015 be adopted as presented.

[Minutes-Regular Meeting of the Board of Directors - 26 Feb 2015 - Pdf](#)

- 3b) The minutes of a special meeting of the Regional District of Kootenay Boundary Board of Directors held March 19, 2015 are presented.**

Recommendation: That the minutes of the special meeting of the Regional District of Kootenay Boundary Board of Directors held March 19, 2015 be adopted as presented.
Minutes-Special Board Meeting March 19, 2015-Learning Garden-Board-March 31, 2015.pdf

4. Delegation(s)

5. Unfinished Business

5a) Board of Directors Memorandum of Action Items

The RDKB Board of Directors Memorandum of Action Items for the period ending March 31, 2015 is presented.

Corporate Vote Unweighted

Recommendation: That the RDKB Board of Directors Memorandum of Action Items for the period ending March 31, 2015 be received.

[Memorandum of Board Resolutions-Ending February 28, 2015.pdf](#)

5b) B. Burget-March 25/15-re: Toll Free Phone Number

A Staff Report from Beth Burget, General Manager of Finance regarding a toll free phone number was presented.

Corporate Vote Unweighted

Recommendation: That the Staff Report from Beth Burget, General Manager of Finance regarding a toll free phone number be received.

Corporate Vote Unweighted

Recommendation: That the Regional District of Kootenay Boundary Board of Directors direct staff to extend the Toll Free Service to the US and other Canadian provinces.

[Staff Report-Toll Free Phone Number-Board-March 31, 2015.pdf](#)

6. Communications

6a) Special Voting Regulation-Kettle River Watershed Management Plan Contribution Agreement-Speckled Dace

A Memorandum from Chair McGregor regarding the results of a Special Voting Regulation poll for the Contribution Agreement with Environment Canada and the contracts with Cordilleran Ecological and Golder Associates Ltd. respecting the Habitat Enhancement and Restoration for Speckled Dace in the Kettle River is presented.

Corporate Vote Unweighted

Recommendation: That the Memorandum from Chair McGregor regarding the results of the Special Voting Regulation poll for the Contribution Agreement with Environment Canada and the contracts with Cordilleran Ecological and Golder Associates Ltd. respecting the Habitat Enhancement and Restoration for Speckled Dace in the Kettle River be received.

[Staff Report-Special Voting Regulation-Speckled Dace-Contribution Agreement-Board-March 31, 2015 - Pdf](#)

7. Communications (Information Only)

- 7a) Ministry of Transportation and Infrastructure - Feb 23/15
re: Submission to B.C. on the Move
[MOTI-B.C. On the Move-Feb 23-Board-March 31, 2015.pdf](#)

- 7b) Emergency ManagementBC
re: Workshops
[Emergency Management BC-March 9-Workshop-Board-March 19, 2015.pdf](#)

7c) City of Greenwood-March 16/15
re: Endorsement of the Kettle River Watershed
Management Plan
Letter-City of Greenwood-Endorse KR Watershed
Management Plan-Board-March 31, 2015.pdf

Corporate Vote Unweighted

Recommendation: That Communications Information Only Items
a) - c) be received.

8. Reports

8a) RDKB Committee Draft Minutes

Finance Committee; February 24, 2015, East End Sewerage Committee; March 4, 2015, Boundary Economic Development Committee; March 5, 2015, Environmental Services Committee; March 11, 2015, Electoral Area Service Committee; March 12, 2015, Protective Services Committee; February 26, 2015, Beaver Valley Recreation Committee; March 16, 2015, **Utilities Committee; February 5, 2015, East End Services Committee; March 17, 2015, Policy, Executive and Personnel Committee; March 11, 2015 and Finance Committee; March 19, 2015**

Corporate Vote Unweighted

Recommendation: That the following draft minutes be received:

Finance Committee; February 24, 2015, East End Sewerage Committee; March 4, 2015, Boundary Economic Development Committee; March 5, 2015, Environmental Services Committee; March 11, 2015, Electoral Area Service Committee; March 12, 2015, Protective Services Committee; February 26, 2015; Beaver Valley Recreation Committee; March 16, 2015, **Utilities Committee; February 5, 2015, East End Services Committee; March 17, 2015, Policy, Executive and**

Personnel Committee; March 11, 2015 and Finance Committee; March 19, 2015

[Minutes-February 24 -Finance Committee-Board-March 31, 2015Pdf](#)

[Minutes-Sewerage Committee - 04 Mar 2015 -Board-March 31, 2015.Pdf](#)

[Minutes-Boundary Economic Development Committee - 05 Mar 2015 - Board-March 31, 2015. Pdf](#)

[Minutes-Environmental Services - 11 Mar 2015 - Board-March 31, 2015 - Pdf](#)

[Minutes-Electoral Area Services - 12 Mar 2015-Board-March 31, 2015 - Pdf](#)

[Minutes-Protective Services-26 Feb 2015-Board-March 31, 2015 - Pdf](#)

[Minutes-Beaver Valley Recreation Committee - 16 Mar 2015 - Board-March 31 2015 - Pdf](#)

[Minutes - Utilities Committee - 05 Feb 2015-Board-March 31, 2015.pdf](#)

[Minutes-East End Services Committee - 17 Mar 2015 -Board - March 31, 2015Pdf](#)

[Minutes-Policy, Executive and Personnel Committee - 11 Mar 2015 - Board -March 31, 2015 Pdf](#)

[Minutes-Finance Committee - 19 Mar 2015 - Board - March 31, 2015.Pdf](#)

8b) **Finance Committee**

Chair of Committee-Director Rotvold

Interim Schedule of Accounts

Corporate Vote Unweighted

Recommendation: That the Regional District of Kootenay Boundary Board of Directors approves payment of the Interim Schedule of Accounts as follows:

Cheques Nos. 47747-48062	\$1,280,171.84
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Payroll	369,555.49
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Total Expenditures for February 2015	\$1,649,727.33
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[Interim Schedule of Accounts-Board-March 31, 2015.pdf](#)

8c) Electoral Area Services-March 12, 2015 Recommendations

Chair of Committee - Director Worley

**Electoral Area Directors (Stakeholder Vote) and
Village of Fruitvale (Fringe Area) Unweighted**

Recommendation: That the Regional District of Kootenay Boundary Board of Directors approves the Development Variance Permit application as submitted by John Wilson requesting an interior parcel line variance of 1.63m (from 3m to 1.37m) to construct an accessory building for the property legally described as Lot 17, DL 1236, KD, Plan KAP785.

**Electoral Area Directors (Stakeholders Vote) and
City of Grand Forks (Fringe Area) Unweighted**

Recommendation: That the Regional District of Kootenay Boundary Board of Directors approves the Development Variance Permit application submitted by Bart Campbell and Lisa Campbell, for the property legally described as Parcel B (Being a consolidation of Lots 1 and 2, see CA4125823) Block 6, DL 700, SDYD Plan NEP38, requesting a height variance of 0.48m (from 5.0m to 5.48m) to construct an accessory building.

[Staff Report-Wilson DVP-Board-March 31, 2015.pdf](#)

[Staff Report-Campbell DVP-Board-March 31, 2015.pdf](#)

**8d) East End Services Committee-March 17, 2015
Recommendation**

Chair of Committee - Director Grieve

Corporate Vote Unweighted

Recommendation: That the Regional District of Kootenay Boundary Board of Directors approves the appointment of Director Worley to the West Kootenay Regional Transit Committee in place of Director Pahl.

8e) Policy, Executive and Personnel Committee-March 11, 2015 Recommendations

Chair of Committee - Director Worley

The following policies are presented for approval: Half-Masting Flag, Best Practices-Municipal Appointments to the RDKB Board and Board/Committee Cancellation:

Half-Masting Flag Policy

Corporate Vote Unweighted

Recommendation: That the Regional District of Kootenay Boundary Board of Directors approves the Half-Masting Flag Policy.

Best Practices-Municipal Appointments to the RDKB Board

Corporate Vote Unweighted

Recommendation: That the Regional District of Kootenay Boundary Board of Directors approves the document Best Practices - Municipal Appointments to the Board.

Board/Committee Cancellation Policy

Corporate Vote Unweighted

Recommendation: That the Regional District of Kootenay Boundary Board of Directors approves the Board/Committee Cancellation Policy.

Final Policy-Half-Masting Flag-Board-March 31, 2015.pdf

Final Document -Best Practice - Municipal Appointments to RDKB Board-Board-March 31, 2015.pdf

Final Policy - Board Committee Cancellation-Board-March 31, 2015.pdf

8f) Draft Minutes-Electoral Area 'A' APC-March 3, 2015

The draft minutes of the Electoral Area 'A' Advisory Planning Commission are presented.

Corporate Vote Unweighted

Recommendation: That the draft minutes of the Electoral Area 'A' Advisory Planning Commission be received.

[Minutes-Area 'A' APC -Board- March 31, 2015.pdf](#)

8g) **Draft Minutes-Electoral Area 'C'/Christina Lake
Advisory Planning Commission-March 3, 2015**

The draft minutes of the Electoral Area 'C'/Christina Lake Advisory Planning Commission are presented.

Corporate Vote Unweighted

Recommendation: That the draft minutes of the Electoral Area 'C'/Christina Lake Advisory Planning Commission be received.

[Minutes-Area C Christina Lake APC-Board-March 31, 2015.pdf](#)

8h) **Draft Minutes-Electoral Area 'D'/Rural Grand Forks
Advisory Planning Commission-March 3, 2015**

The draft Minutes of the Electoral Area 'D'/Rural Grand Forks Advisory Planning Commission are presented.

Corporate Vote Unweighted

Recommendation: That the draft Minutes of the Electoral Area 'D'/Rural Grand Forks Advisory Planning Commission be received.

[Minutes-Area D APC-Board-March 31, 2015.pdf](#)

8i) **Draft Minutes-Electoral Area 'E'/West Boundary
Advisory Planning Commission-March 2, 2015**

The draft Minutes of the Electoral Area 'E'/West Boundary Advisory Planning Commission are presented.

Corporate Vote Unweighted

Recommendation: That the draft Minutes of the Electoral Area 'E'/West Boundary Advisory Planning Commission be received.

[Minutes-Area E West Boundary APC-Board-March 31, 2015.pdf](#)

8j) **Draft Minutes-Grand Forks and District Recreation Commission-March 12, 2015**

The draft minutes of the Grand Forks and District Recreation Commission are presented.

Corporate Vote Unweighted

Recommendation: That the draft minutes of the Grand Forks and District Recreation Commission be received.

[Minutes-Grand Forks Recreation-Board-March 31, 2015.pdf](#)

8k) **Draft Minutes-Electoral Area 'C'/Christina Lake Recreation Commission-March 11, 2015**

The draft minutes of the Electoral Area 'C'/Christina Lake Recreation Commission are presented.

Corporate Vote Unweighted

Recommendation: That the draft minutes of the Electoral Area 'C'/Christina Lake Recreation Commission be received.

[Minutes-Area C Christina Lake Recreation-Board-March 31, 2015.pdf](#)

9. Board Appointments Updates

- a) S.I.D.I.T. - Chair McGregor
- S.I.B.A.C. - Chair McGregor
- Okanagan Film Commission - Director Gee
- Boundary Weed Stakeholders Committee - Director Gee
- Columbia River Treaty Local Government Committee-Directors
- Worley and Danchuk
- Chair's Update - Chair McGregor
- Kootenay Booth - Director Rotvold

10. New Business

10a) Item for Discussion BC SPCA - New Shelter Facility

An e-mail from Craig Daniell, CEO, BCSPCA, cover letter and Facility and Services Plan for West and Central Kootenays are attached.

Corporate Vote Unweighted

Recommendation: That the e-mail from Craig Daniell, CEO, BCSPCA, cover letter and Facility and Services Plan for West and Central Kootenays be received. **FURTHER** that the Board consider this matter and direct staff accordingly.

[BC SPCA-E-mail to Chair McGregor-Board-March 31, 2015.pdf](#)

[BC SPCA-Cover Letter-Kootenay Facility Plan-Board-March 31, 2015.pdf](#)

[BC SPCA-Kootenay Facility Plan-Board-March 31, 2015.pdf](#)

10b) M. Andison-March 16/15 re: Building Bylaw Contravention (Snowcrest Village 7475 Porcupine Rd, Big White)

A staff report from Mark Andison, General Manager of Operations / Deputy CAO regarding a Building Bylaw Contravention (Snowcrest Village 7475 Porcupine Road, Big White, BC) is presented.

Corporate Vote Unweighted

Recommendation: A staff report from Mark Andison, General Manager of Operations / Deputy CAO regarding a Building Bylaw Contravention (Snowcrest Village 7475 Porcupine Road, Big White, BC) is presented.

Stakeholder Vote (Electoral Area Directors) Unweighted

Recommendation: That the Regional District of Kootenay Boundary Board of Directors invite the owners, David and Renae Clarkson, Jacqueline Cox-Kinahan, Robert Irwin, Natalie Sweet, Martin Callum, Rolfe and Susan McEwan, Stephen Anderson, Marinka Novak, Shane and Danielle Cameron, Michael and Brenda Otter, Martin and Maureen Pope, Irene Buchheim, Steven and Shandi Schwartz, Ann-Marie Honkonen, Gloria Buschel and Murray Iles, to appear before the Board to make a presentation relevant to the filing of a Notice in the Land Title Office pursuant to Section 695 of the *Local Government Act* and Section 57 of the *Community Charter* against the property legally described as Lots 1-14, D.L. 4109S, SDYD Plan KAS1324.

[Staff Report-Bylaw Contravention-Snowcrest Village-Board March 31, 2015.pdf](#)

10c) **C. Rimell-Jordan Skands, Skands Court Ltd.**
Application for License of Occupation-Electoral Area 'C'/Christina Lake

A staff report from Carly Rimell, Planner regarding a referral from FrontCounterBC submitted by Jordan Skands, of Skands Court Ltd, applying for a License of Occupation to legalize existing commercial recreation docks is presented.

Corporate Vote Unweighted

Recommendation: That the staff report from Carly Rimell, Planner regarding a referral from FrontCounterBC submitted by Jordan Skands, of Skands Court Ltd, applying for a License of Occupation to legalize existing commercial recreation docks be received.

Corporate Vote Unweighted

Recommendation: That the Regional District of Kootenay Boundary Board of Directors advise FrontCounterBC that the application submitted by Jordan Skands, of Skands Court Ltd, applying for a License of Occupation to legalize existing commercial recreation docks on Crown foreshore being part of the bed of Christina Lake, fronting that part of DL 970, is supported.

[Staff Report-Skands License of Occupation-Area C Christina Lake-Board-March 31, 2015.pdf](#)

10d) **C. Rimell re: Chaput-Electoral Area 'E'/West Boundary
Application for a Mines Act Permit Amendment**

A staff report from Carly Rimmel, Planner, regarding a referral from FrontCounterBC submitted by Paul Chaput, applying for a Mines Permit Amendment to restart mining operations is presented.

Corporate Vote Unweighted

Recommendation: That the staff report from Carly Rimmel, Planner regarding a referral from FrontCounterBC submitted by Paul Chaput, applying for a Mines Permit Amendment to restart mining operations, be received.

Corporate Vote Unweighted

Recommendation: That the Regional District of Kootenay Boundary Board of Directors advise FrontCounterBC that the application submitted by Paul Chaput, applying for a Mines Permit Amendment to restart mining operations on Crown land, DL 446s and DL 2754S, is supported.

[Staff Report-Mines Act Referral-Chaput Area E West Boundary-Board-March 31, 2015.pdf](#)

10e) **2014 Climate Action Revenue Incentive Program (CARIP)
Report and Climate Action Reserve Fund**

A Staff Report from Goran Denkovski, Manager of Infrastructure and Sustainability, regarding the 2014 Climate Action Revenue Incentive Program (CARIP) Report and associated contribution to the Climate Action Reserve Fund is presented.

Corporate Vote Unweighted

Recommendation: That the Staff Report from Goran Denkovski, Manager of Infrastructure and Sustainability, regarding the 2014 Climate Action Revenue Incentive Program (CARIP) Report and

associated contribution to the Climate Action Reserve Fund, be received.

[Staff Report - Board - 2014 CARIP Report and Climate Action Reserve Contribution - March2015 - Pdf](#)

10f) **J. Ginalias - March 23, 2015**

Re: Application to Amend License of Occupation by Expanding the Area for Christina Lake Welcome Centre to Accommodate a Child Day Care Facility

A staff report from Jeff Ginalias, Senior Planner, regarding a request to amend License of Occupation No. 404063, to allow for a boundary expansion of 50 meters to the north to accommodate a child day care facility adjacent to the Christina Lake Welcome Centre, is presented.

Corporate Vote Unweighted

Recommendation: That the staff report from Jeff Ginalias, Senior Planner, regarding a request to amend License of Occupation No. 404063, to allow for a boundary expansion of 50 meters to the north to accommodate a child day care facility adjacent to the Christina Lake Welcome Centre, be received.

Corporate Vote Unweighted

Recommendation: That the Regional District of Kootenay Boundary Board of Directors supports the request to amend License of Occupation No. 404063, for the property legally described as, that unsurveyed portion of District Lot 498, SDYD, except a 6.29 acre portion, Plans 2710, 13142, 13192, 29837, 37989, and 38106, and containing ±0.91 hectare, to expand the boundary 50 meters to the north in order to accommodate a child day care facility adjacent to the Christina Lake Welcome Centre.

[2015 03 23 Board Report Welcome Centre License of Occupation Amend.pdf](#)

10g) **Grants-in-Aid to March 27, 2015**

Stakeholder Vote Weighted (Electoral Area Directors Only)

Recommendation: That the Regional District of Kootenay Boundary Board of Directors approves the following Grants-in-Aid:

1. Father's Day Charity Gold-Electoral Area 'A'-\$600
2. Beaver Valley Citizen of the Year Committee-Electoral Area 'A'-\$100
3. Nelson & Ft. Sheppard Railway Co.-Electoral Area 'A'-\$2,000
4. BVBS-Electoral Area 'A'-\$2,500
5. BVBS-Electoral Area 'A'-\$5,000
6. Beaver Valley May Days Society-Electoral Area 'A'-\$3,000
7. Greater Trail Minor Hockey Association-Electoral Area 'A'-\$200
8. Village of Montrose Recreation Commission-Electoral Area 'A'-\$500
9. **Village of Fruitvale-Electoral Area 'A'-\$1,000**
10. **Village of Fruitvale-Electoral Area 'A'-\$500**
11. **Champion Internet Society-Area 'A'-\$250**
12. Jay F.F. Mykietyn Jr.-Electoral Area 'B'/Lower Columbia-Old Glory-\$1,000
13. Christina Lake Stewardship Society-Electoral Area 'C'/Christina Lake-\$2,500
14. Christina Lake Stewardship Society-Electoral Area 'C'/Christina Lake-\$1,000
15. Grand Forks Fire/Rescue-Electoral Area 'C'/Christina Lake-\$1,500
16. City of Greenwood-Electoral Area 'E'/West Boundary-\$4,500
17. West Boundary Road Rescue-Electoral Area 'E'/West Boundary-\$2,349.09
18. West Kootenay Regional Science Fair-Electoral Area 'E'/West Boundary-\$100
19. Boundary Youth Soccer Association-Electoral Area 'E'/West Boundary-\$500
20. Champion Internet Society-Electoral Area 'A'-\$250

[Grants-in-Aid to March 24 - Board - March 31, 2015.pdf](#)

[**Addition-GIA-Village of Fruitvale-\\$1,000-Area 'A'-Board-March 31, 2015.pdf**](#)

[**Addition-GIA-Village of Fruitvale-\\$500-Area 'A'-Board-March 31, 2015.pdf**](#)

[**Addition-GIA-Champion Internet-\\$250-Area 'A'-Board-March 31, 2015.pdf**](#)

11. Bylaws

11a) A. Stanley-Re: RDKB Bylaw No. 1573 Solid Waste Facilities Management Bylaw Amendment First, Second, Third Readings and Adoption

A Staff Report and draft Amendment Bylaw 1573 from Alan Stanley, General Manager of Environmental Services regarding proposed amendments to the RDKB Solid Waste Facilities Management Bylaw are presented.

Corporate Vote Unweighted

Recommendation: That the staff report from Alan Stanley, General Manager of Environmental Services regarding amendments to the RDKB Solid Waste Facilities Management Bylaw be received.

Corporate Vote Weighted

Recommendation: That RDKB Bylaw No. 1573 be read first, second and third times.

Corporate Vote Weighted

Recommendation: That RDKB Bylaw No. 1573 be reconsidered and adopted.

[Staff Report - Solid Waste Management Facilities Bylaw - Environmental Services Committee - March 2015 - Pdf Bylaw 1573 - Amendment SW Facilities Bylaw-Board-March 31, 2015.pdf](#)

11b) D. Dean-Re: Revised Electoral Area 'B'/ Lower Columbia- Old Glory Zoning Bylaw No. 1540 and Official Community Plan Amendment Bylaw No. 1553- First and Second Reading

A staff report from Donna Dean, Manager of Planning and Development regarding the revised Electoral Area 'B'/Lower

Columbia-Old Glory Zoning Bylaw No. 1540 and Official Community Plan Amendment Bylaw No. 1553 are presented.

Corporate Vote Unweighted

Recommendation: That the staff report from Donna Dean, Manager of Planning and Development regarding the revised Electoral Area 'B'/Lower Columbia-Old Glory Zoning Bylaw No. 1540 and Official Community Plan Amendment Bylaw No. 1553 be received.

Stakeholder (Electoral Area Directors Only) Unweighted

Recommendation: That RDKB Bylaw No. 1553 be read a first and second time.

Stakeholder (Electoral Area Directors Only) Unweighted

Recommendation: That staff be instructed to schedule a Public Hearing for Bylaw No. 1553 and appoint Director Worley to attend (Director Grieve as Alternate).

Stakeholder (Electoral Area Directors) and Cities of Trail and Rossland Fringe Areas Unweighted

Recommendation: That RDKB Bylaw No. 1540 be read a first and second time

Stakeholder (Electoral Area Directors) and Cities of Trail and Rossland Fringe Areas Unweighted

Recommendation: That staff be instructed to schedule a Public Hearing for Bylaw No. 1540 and appoint Director Worley to attend (Director Grieve as Alternate).

[Staff Report-Zoning Bylaw 1540-OCP Amend Bylaw 1553-Board-March 31, 2015.pdf](#)

[Bylaw 1540-First and Second Reading-Board-March 31, 2015.pdf](#)

[Bylaw 1553-First and Second Reading-Board-March 31, 2015.pdf](#)

- 11c) **RDKB Bylaw No. 1559-Amending Mt. Baldy
Official Community Plan Bylaw No. 1335
Third Reading and Adoption**

Stakeholder (Electoral Area Directors Only) Unweighted

Recommendation: That RDKB Bylaw No. 1559 be read a third time.

Stakeholder (Electoral Area Directors Only) Unweighted

Recommendation: That RDKB Bylaw No. 1559 be reconsidered and adopted.

[Bylaw 1559-Mt Baldy OCP Amendment-Adoption-Board-March 31, 2015.pdf](#)

- 11d) **RDKB Bylaw No. 1570-Amending Area 'C'/Christina Lake
Zoning Bylaw No. 1300**

Public Hearing Minutes March 23, 2015 and Third Reading

Corporate Vote Unweighted

Recommendation: That the minutes of the Public Hearing for RDKB Electoral Area 'C'/Christina Lake Bylaw No. 1570 be received.

[Public Hearing-Bylaw 1570-Minutes-Board-March 31, 2015.pdf](#)

Stakeholder (Electoral Area Directors Only) Unweighted

Recommendation: That RDKB Bylaw No. 1570 be read a third time.

[Bylaw 1570-Amend Christina Lake Zoning-Third Reading-Board-March 31, 2015.pdf](#)

- 11e) **RDKB Bylaw No. 1574 2015-2019 Financial Plan
First, Second and Third Readings**

Corporate Vote Weighted

Recommendation: That the Regional District of Kootenay Boundary Bylaw No. 1574 2015-2019 Financial Plan be given first, second and third readings.

Corporate Vote Weighted

Recommendation: That the Regional District of Kootenay Boundary Bylaw No. 1574 2015-2019 Financial Plan be reconsidered and adopted.

[Bylaw 1574 Financial Plan 2015 to 2019.pdf](#)

[Bylaw 1574 Schedule A.pdf](#)

[2015 Five Year Financial Plan - All Services.pdf](#)

12. Late (Emergent) Items

13. Discussion of items for future meetings

14. Question Period for Public and Media

15. Board (Quarterly) Conversation-How are we doing so far?

16. Closed (In camera) Session

17. Adjournment



Regular Meeting of the Board of Directors

Minutes

Thursday, February 26, 2015
Regional District of Kootenay Boundary
Board Room-Trail, B.C

Present: Director G. McGregor, Chair
Director E. Smith
Director K. Moore
Director R. Russell via teleconference
Director T. Pahl
Director M. Rotvold
Director V. Gee
Director J. Danchuk
Director L. Worley via teleconference
Director M. Martin
Director A. Grieve
Director P. Cecchini
Director N. Krog

Staff Present:

T. Lenardon, Manager of Corporate Administration/Recording Secretary
J. MacLean, Chief Administrative Officer
B. Burget, General Manager of Finance

Others Present:

1 member of the media

Call to Order

The Chair called the meeting to order at 6:00 p.m.

The Chair welcomed Alternate Directors Webber (Village of Fruitvale) and Epp (Electoral Area A) to the meeting.

Consideration of the Agenda (Additions/Deletions)

The agenda for the February 26, 2015 meeting of the Regional District of Kootenay Boundary Board of Directors was presented.

Item 10e); Miller Springs application to the ALC for non-farm use was moved to the front of the agenda after Item 3a), Minutes, and it was;

58-15 Moved: Director Rotvold Seconded: Director Moore

That the agenda for the February 26, 2015 meeting of the Regional District of Kootenay Boundary Board of Directors be adopted as amended.

Carried.

Minutes

The minutes of the Regional District of Kootenay Boundary Board of Directors meeting held January 29, 2015 were presented.

59-15 Moved: Director Moore Seconded: Director Pahl

That the minutes of the Regional District of Kootenay Boundary Board of Directors meeting held January 29, 2015 be adopted as presented.

Carried.

C. Rimell

re: Miller Springs Application for Non-Farm Use

A staff report from Carly Rimell, Planner regarding the application for non-farm use for the Miller Springs water bottling facility submitted by McElhanney Consulting Company on behalf of Dan and Sonya Miller on the parcel legally described as DL 346, SDYD, except Plan H17963 and KAP89411 west of Bridesville in Electoral Area 'E'/West Boundary, was presented.

Additional information (e.g. letters, e-mails) that was received by RDKB staff after the Board meeting agenda had been published was distributed.

60-15

Moved: Director Gee

Seconded: Director Danchuk

Corporate Vote Unweighted

That the staff report regarding the application for non-farm use for the Miller Springs water bottling facility submitted by McElhanney Consulting Company on behalf of Dan and Sonya Miller, and the additional information relating to the application for the parcel legally described as DL 346, SDYD, except Plan H17963 and KAP89411 west of Bridesville in Electoral Area 'E'/West Boundary, be received.

Carried.

Director Gee provided background information respecting the proposal / application and she noted community concerns respecting a reduction in the capacity of wells, whether the additional jobs will be for locals, increased truck traffic to the site and on-site manufacturing of plastic water bottles.

The applicants, who were represented at the Board meeting, also have certain concerns. Director Gee continues to research the matter and review all submissions from the public.

There are no land use regulations in this area.

61-15

Moved: Director Danchuk

Seconded: Director Rotvold

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors forward the development proposal submitted by McElhanney Consulting Company on behalf of Dan and Sonya Miller for the expansion plan to the Miller Springs water bottling facility on non-farm use land within the ALR on the parcel legally described as DL 346, SDYD, except Plan H17963 and KAP89411 west of Bridesville to the Agricultural Land Commission with a recommendation that the Agricultural Land Commission defer the application until the concerns of the community are addressed.

Carried.

Delegation(s)

There were no delegations in attendance.

Unfinished Business

**Advisory Planning Commission Appointment
Electoral Area 'C'/Christina Lake**

62-15 Moved: Director Moore Seconded: Director Krog

Electoral Area Directors Unweighted

That the Regional District of Kootenay Boundary Board of Directors approves the appointment of Phil Mody to the Electoral Area 'C'/Christina Lake Advisory Planning Commission.

Carried.

Memorandum of Board Resolutions

The RDKB Memorandum of Board Resolutions for the period ending January 31, 2015 was presented.

63-15 Moved: Director Rotvold Seconded: Director Moore

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors Memorandum of Resolutions for the period ending January 31, 2015 be received.

Carried.

Communications

**T. Lenardon-Feb 19/15
re: AKBLG Sponsorship**

A staff report from Theresa Lenardon, Manager of Corporate Administration regarding sponsorship for the 2015 Association of Kootenay and Boundary Local Governments (AKBLG) in Nakusp, BC was presented.

64-15 Moved: Director Danchuk Seconded: Director Pahl

Corporate Vote Unweighted

That the staff report from Theresa Lenardon, Manager of Corporate Administration regarding sponsorship for the 2015 Association of Kootenay and Boundary Local Governments (AKBLG) in Nakusp, BC be received.

Carried.

65-15 Moved: Director Moore Seconded: Director Rotvold

Corporate Vote UnWeighted

That the Regional District of Kootenay Boundary Board of Directors approves the allocation of \$2,000 in the 2015 General Administration Budget/Financial Plan for Silver Level Sponsorship for the 2015 Association of Kootenay and Boundary Local Governments Conference April 22-24, 2015 in Nakusp, B.C. **FURTHER** that the Village of Nakusp be advised accordingly.

Carried.

The Board members discussed the possibility of increasing the amount of sponsorship given to communities that host AKBLG conventions. This matter will be reviewed again in the future.

T. Lenardon-Feb 19/15 re: Council of Forest Industries 2015 Convention

A staff report from Theresa Lenardon, Manager of Corporate Administration regarding approval of Chair McGregor's attendance at the 2015 Council of Forest Industries (COFI) Annual Convention in Prince George, B.C. was presented.

66-15 Moved: Director Martin Seconded: Alternate Director Webber

Corporate Vote Unweighted

That the staff report from Theresa Lenardon, Manager of Corporate Administration regarding approval of Chair McGregor's attendance at the 2015 Council of Forest Industries (COFI) Annual Convention in Prince George, B.C. be received.

Carried.

67-15 Moved: Director Danchuk Seconded: Alternate Director Webber

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors approves the allocation of approximately \$1,768 in the 2015 General Administration Budget/Financial Plan to cover expenses for Chair McGregor's attendance at the 2015 Council of Forest Industries Annual Convention in Prince George, BC, April 8-9, 2015.

Carried.

Director Martin advised that COFI is offering complimentary registration for Mayors and Regional District Chairs to attend the Conference. Staff will make the necessary inquiries with respect to Chair McGregor's registration.

Communications (Information Only)

Skeena-Queen Charlotte Regional District-Feb 2/15
re: Local Government Representation in Environmental Stewardship

ALC-Jan. 30/15
re: Rehabilitation Plan-Christina Lake Golf Course

68-15 Moved: Director Gee Seconded: Director Moore

Corporate Vote Unweighted

That Communication Information Only Items a) - b) be received.

Carried.

69-15 Moved: Director Moore

Seconded: Director Pahl

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors forwards correspondence to the Honourable Premier Christy Clark supporting the Skeena-Queen Charlotte Regional District's request that the provincial government review the consultation process framework to allow for Regional District representation in environmental stewardship initiatives. **FURTHER** that the correspondence be copied to the Ministry of Environment.

Carried.

Reports**RDKB Draft Committee Minutes**

Finance Committee; January 22, 2015, Policy, Executive & Personnel Committee; February 11, 2015, Environmental Services Committee; February 11, 2015, Electoral Area Services Committee; February 12, 2015, Boundary Economic Development Committee; February 3, 2015, Beaver Valley Recreation Committee; February 10, 2015, East End Services Committee; February 16, 2015 and East End Sewerage Committee; February 3, 2015.

70-15 Moved: Director Rotvold

Seconded: Director Krog

Corporate Vote Unweighted

That the following draft minutes be received: Finance Committee; January 22, 2015, Policy, Executive & Personnel Committee; February 11, 2015, Environmental Services Committee; February 11, 2015, Electoral Area Services Committee; February 12, 2015, Boundary Economic Development Committee; February 3, 2015, Beaver Valley Recreation Committee; February 10, 2015 and East End Services Committee; February 16, 2015, and East End Sewerage Committee; February 3, 2015.

Carried.

Director Moore requested revisions to the minutes of the February 16, 2015 East End Services Committee meeting and minutes of the February 3rd, 2015 East End Sewerage Committee meeting. Staff will revise the minutes accordingly. The revised minutes will be presented to the Committees for adoption at the March meetings.

Interim Schedule of Accounts**Chair of Finance Committee - Director Rotvold****Corporate Vote Unweighted**

71-15 Moved: Director Rotvold Seconded: Director Krog

That the Regional District of Kootenay Boundary Board of Directors approves payment of the Interim Schedules of Accounts as follows:

Cheques Nos. 46964-47578	\$ 2,081,695.97
Payroll	\$ 616,627.60
TOTAL EXPENDITURES FOR JANUARY 2015	\$ 2,698,323.57

Carried.

Finance Committee-Jan. 22/15-Recommendations**Chair of Committee-Director Rotvold**

72-15 Moved: Director Rotvold Seconded: Alternate Director Webber

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors respond to the Audit Planning Letter dated December 9, 2014 according to the January 9, 2015 Staff Memorandum from B. Burget, General Manager of Finance.

Carried.

Environmental Services-Feb 11/15-Recommendations**Chair of Committee - Director Russell**

73-15 Moved: Director Russell Seconded: Director Krog

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors directs staff to fully implement the Green Bin/garbage/recycling collection service for residents of Electoral Area 'C'/Christina Lake in Spring 2015.

Carried.

74-15 Moved: Director McGregor Seconded: Director Rotvold

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors directs staff to communicate to the Canadian Food Inspection Agency that the RDKB disposal facilities cannot receive International Waste pursuant to Canadian Food Inspection Agency protocols.

Carried.

(Director Gee opposed)

75-15 Moved: Director Rotvold Seconded: Director Moore

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors denies the request from the Village of Salmo to be reconsidered if appropriate organics management facilities are in place.

Carried.

Electoral Area Services-Feb 12/15-Recommendations**Chair of Committee - Director Worley**

76-15 Moved: Director McGregor Seconded: Director Pahl

Stakeholder Vote Unweighted
(Electoral Area Directors & City of Trail - e.g. Fringe Area)

That the Regional District of Kootenay Boundary Board of Directors approves the Development Variance Permit application submitted by FortisBC, for the property legally described as Lot A, DL 8627, KD, Plan NEP9466, requesting a northern interior lot line variance of 3.3m from (4.5m to 1.2m), to construct a storage building.

Carried.

East End Services Committee-Feb. 16-Recommendations**Chair of Committee - Director Grieve**

77-15 Moved: Director McGregor Seconded: Alternate Director Webber

Corporate Vote Weighted

That the Regional District of Kootenay Boundary Board of Directors approves the Victim Service and Crime Prevention Division Transfer Under Agreement for Fiscal 2015-2016. **FURTHER** that the Board of Directors authorizes the RDKB signatories to sign the Agreement.

Carried.

East End Services Committee-Jan. 20/15-Recommendation**Chair of Committee-Director Grieve**

The East End Services Committee Resolution adopted on January 20, 2015:

78-15 Moved: Director McGregor Seconded: Alternate Director Webber

Stakeholder Vote Weighted

That the Regional District of Kootenay Boundary Board of Directors decline to pay the invoice, in the amount of \$15,187.21 from the City of Rossland for a reimbursement regarding fire hydrant maintenance. **FURTHER** that the City of Rossland be notified accordingly.

Carried.

East End Sewerage Committee-Feb. 3/15-Recommendations**Chair of Committee - Director Moore**

79-15 Moved: Director Moore Seconded: Director Rotvold

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors approves the request from AM Ford Development as per the correspondence and site plans from E.

Verigin Consultants dated January 14, 2015 with respect to the proposed land swap activities and further encroachment area onto CPCC lands in order to restructure the ownership of lands so that the end result can better serve both AM Ford Development and the Regional District of Kootenay Boundary.

Carried.

80-15 Moved: Director Moore Seconded: Director Martin

Corporate Vote Weighted

That the Regional District of Kootenay Boundary Board of Directors approves the proposal from ISL Engineering and Land Services Ltd. (ISL) in the amount of \$15,000 plus an anticipated \$1,800 for maintenance to review volume data for the Rossland and Warfield Flow Metering Stations and to report findings to the RDKB on a monthly basis. **FURTHER** that the Board of Directors authorizes the Regional District's signatories to sign the Agreement.

Carried.

Minutes-Electoral Area 'C'/Christina Lake Parks & Rec Commission Feb 11/15

The draft minutes of the Electoral Area 'C'/Christina Lake Parks and Recreation Commission meeting held February 11, 2015 were presented.

81-15 Moved: Director Gee Seconded: Director Moore

Corporate Vote Unweighted

That the draft minutes of the Electoral Area 'C'/Christina Lake Parks and Recreation Commission meeting held February 11, 2015 be received.

Carried.

Christina Lake Parks & Recreation-Feb 11/15-Recommendations

82-15 Moved: Director Pahl Seconded: Director Moore

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors supports the Sunshine Valley Child Care Society application for Phase-2 Childcare Capital Funding under the B.C. Early Years Strategy and that the Board forward a letter to the Sunshine Valley Child Care Society supporting the grant application. **FURTHER** that the letter of support advise that on successful notification of the grant being received from the BC Ministry of Children and Family Development that the Regional District of Kootenay Boundary will provide a ten (10) year sub-Lease Agreement with Sunshine Valley Child Care Society for the development and operation of a new child care facility on a portion of District Lot 498 in Christina Lake and that all local zoning requirements and by-laws are satisfied.

Carried.

83-15 Moved: Director Moore Seconded: Alternate Director Webber

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors supports the request to amend License of Occupation No. 404063, for the property legally described as, that unsurveyed portion of District Lot 498, SDYD, except a 6.29 acre portion, Plans 2710, 13142, 13192, 29837, 37989, and 38106, and containing 0.91 hectare, more or less, to add a day care as a permitted use within the License of Occupation.

Carried.

Minutes-Grand Forks & District Parks & Rec Commission-Feb 12/15

The draft minutes of the Grand Forks and District Parks and Recreation Commission meeting held February 12, 2015 were presented.

84-15 Moved: Alternate Director Webber Seconded: Director Moore

Corporate Vote Unweighted

That the draft minutes of the Grand Forks and District Parks and Recreation Commission meeting held February 12, 2015 be received.

Carried.

**Minutes-Advisory Planning Commission
Electoral Area 'B'/Lower Columbia-Old Glory-Feb 2/15**

The draft minutes of the Electoral Area 'B'/Lower Columbia-Old Glory Advisory Planning Commission meeting held February 12, 2015 were presented.

85-15 Moved: Director Danchuk Seconded: Director Pahl

Corporate Vote Unweighted

That the draft minutes of the Electoral Area 'B'/Lower Columbia-Old Glory Advisory Planning Commission meeting held February 12, 2015 be received.

Carried.

**Minutes-Advisory Planning Commission
Electoral Area 'E'/West Boundary - Feb. 2/15**

The draft minutes of the Electoral Area 'E'/West Boundary Planning Commission meeting held February 2, 2015 were presented.

86-15 Moved: Director Gee Seconded: Alternate Director Webber

Corporate Vote Unweighted

That the draft minutes of the Electoral Area 'E'/West Boundary Advisory Planning Commission meeting held February 2, 2015 be received.

Carried.

Board Appointments Updates

S.I.D.I.T. - Chair McGregor

The AGM will be held in March and SIDIT continues to review investments.

S.I.B.A.C. - Chair McGregor

The Southern Interior Beetle Action Coalition January 2015 Update was distributed. Chair McGregor drew the Board's attention to the various projects SIBAC is supporting.

Okanagan Film Commission - Director Gee

Director Gee updated the Board members respecting the Film Commission's activities and advised that she attended a meeting in February. The Film Commission provides an educational component for students and residents who may be interested.

Boundary Weed Stakeholders Committee - Director Gee

There have been no meetings since November.

Columbia River Treaty Local Government Committee-Directors Worley and Danchuk

The first meeting was held on February 27, 2015 and members are reviewing background information.

Chair's Update - Chair McGregor

There is no new business to report.

Kootenay Booth-Director Rotvold

For the March Board meeting, Director Rotvold will bring the FCM Kootenay Booth sign-up forms for those Directors who wish to volunteer their time working at the Booth.

New Business**M. Andison-Feb 13/15****re: Building Bylaw Contravention-J. Ricketts-Area 'A'**

A staff report from Mark Andison, General Manager of Operations / Deputy CAO regarding a Building Bylaw Contravention in Electoral Area 'A' (Jason Ricketts) was presented.

87-15 Moved: Alternate Director Webber Seconded: Director Moore

Corporate Vote Unweighted

That the staff report from Mark Andison, General Manager of Operations / Deputy CAO regarding a Building Bylaw Contravention in Electoral Area 'A' (Jason Ricketts) be received.

Carried.

88-15 Moved: Director Grieve Seconded: Director Rotvold

Electoral Area Directors Unweighted

That the Regional District of Kootenay Boundary Board of Directors direct the Chief Administrative Officer to file a Notice in the Land Title Office pursuant to Section 695 of the Local Government Act and Section 57 of the Community Charter against the property legally described as Lot 201, D.L. 1236, KD, Plan 785B.

Carried.

M. Andison-Feb 13/15

re: Building Bylaw Contravention-Sullivan-Area 'A'

A staff report from Mark Andison, General Manager of Operations / Deputy CAO regarding a Building Bylaw Contravention in Electoral Area 'A' (Ronni-Lynn Sullivan) was presented.

89-15 Moved: Director Danchuk Seconded: Director Grieve

Corporate Vote Unweighted

That the staff report from Mark Andison, General Manager of Operations / Deputy CAO regarding a Building Bylaw Contravention in Electoral Area 'A' (Ronni-Lynn Sullivan) be received.

Carried.

The property owner has contacted RDKB staff advising that they have rectified the building infractions; however their notification was not submitted in time for staff to inspect the work to ensure compliance before the Board meeting.

90-15 Moved: Director Moore Seconded: Director Martin

Electoral Area Directors Unweighted

That the Regional District of Kootenay Boundary Board of Directors defers consideration of the building bylaw contravention respecting the filing of a Notice in the Land Title Office pursuant to Section 695 of the Local Government Act and Section 57 of the Community Charter against the property legally described as Lot 1, D.L. 1236, KD, Plan 15503 until RDKB staff have been able to conduct the necessary inspections to verify that the property is in compliance.

Carried.

91-15 Moved: Director Moore Seconded: Director Pahl

That for future agendas, that the staff reports respecting Building Bylaw Contraventions be received in a block.

Carried.

D. Sidhu-Feb. 16/15

re: Community Works Fund Agreement (GAS Tax) with UBCM

A staff report from Deep Sidhu, Financial Services Manager, providing information respecting the renewed Gas Tax Agreement between the RDKB and the UBCM was presented.

92-15 Moved: Director Rotvold Seconded: Director Pahl

Corporate Vote Unweighted

That the staff report from Deep Sidhu, Financial Services Manager, providing information respecting the renewed Gas Tax Agreement between the RDKB and the UBCM be received.

Carried.

C. Rimell

re: Atco Wood Products-Cut Blocks-Electoral Area 'A'

A staff report from Carly Rimell, Planner regarding eleven proposed cut blocks submitted by ATCO Wood Products for Development Area 'I' in the Box Canyon geographic area, north of Trail, near Lawley Creek and Bear Creek on Crown Land within the RDKB Electoral Area 'A', was presented.

93-15 Moved: Director Pahl Seconded: Director Martin

Corporate Vote Unweighted

That the staff report from Carly Rimell, Planner regarding eleven proposed cut blocks submitted by ATCO Wood Products for Development Area 'I' in the Box Canyon geographic area, north of Trail, near Lawley Creek and Bear Creek on Crown Land within the RDKB Electoral Area 'A', be received.

Carried.

94-15 Moved: Director Pahl Seconded: Director Martin

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors advise ATCO Wood Products that the application for eleven proposed cut blocks for Development Area 'I' in the Box Canyon geographic area, north of Trail, near Lawley Creek and Bear Creek on Crown Land within the RDKB Electoral Area 'A', is supported.

Carried.

J. MacLean-Feb. 24/15

re: Proposed Agreements-Pedestrian Pipe-bridge

A staff report from John M. MacLean, CAO regarding the proposed agreements between the RDKB and the City of Trail relating to the funding and operation and maintenance of the pedestrian pipe-bridge to be constructed by the City of Trail across the Columbia River was presented.

95-15 Moved: Director Pahl Seconded: Director Rotvold

Corporate Vote Unweighted

That the staff report from John M. MacLean, CAO regarding the proposed agreements between the RDKB and the City of Trail relating to the funding and operation and maintenance of the pedestrian pipe-bridge to be constructed by the City of Trail across the Columbia River be received.

Carried.

96-15 Moved: Director Martin Seconded: Director Pahl

Stakeholder Vote Weighted

That the Funding Contribution and Operation and Maintenance Agreements for the Pedestrian Pipe-bridge project, between the Regional District of Kootenay Boundary and the City of Trail be approved and referred to the Board for endorsement.

Carried.

97-15 Moved: Director Martin Seconded: Director Moore

Corporate Vote Weighted

That the Regional District of Kootenay Boundary Board of Directors authorizes the Regional District signatories to enter into the Funding Contribution and Operating and Maintenance Agreements between the Regional District and the City of Trail in support of the Pedestrian Pipe-bridge Project to convey sanitary sewer across the Columbia River for the East End Regional Sewer Service.

Carried.

J. MacLean-Feb. 24/15
re: MoU Broadband

A staff report from John M. MacLean, Chief Administrative Officer presenting a renewed Memorandum of Understanding for the Regional Broadband Committee was presented.

98-15 Moved: Director Gee Seconded: Director Pahl

Corporate Vote Unweighted

That the staff report from John M. MacLean, Chief Administrative Officer presenting a renewed Memorandum of Understanding for the Regional Broadband Committee be received.

Carried.

99-15 Moved: Director Krog Seconded: Director Moore

Corporate Vote Weighted

That the Regional District of Kootenay Boundary Board of Directors approves the Regional Broadband Committee Memorandum of Understanding. **FURTHER** that the Board of Directors authorizes the RDKB signatories to sign the Memorandum of Understanding.

Carried.

Grants-in-Aid to February 19, 2015**Stakeholder Vote Weighted (Electoral Area Directors Only)**

Director Russell requested that Grant-in-Aid #8; Boundary Multi 4-H Club be removed from the list of approved applications. More review is required.

Grant-in-Aid request #6; J. Lloyd Crowe Secondary Scholarship should be increased to \$750 from \$500, and it was;

100-15 Moved: Director Russell Seconded: Director Gee

That the Regional District of Kootenay Boundary Board of Directors approves the following Grants-in-Aid as amended:

1. Beaver Valley Golf & Recreation Society-Electoral Area 'A'-\$1,152
2. Jay FF Mykietyn Jr. Mad Trapper Archery Shoot Fundraiser-Electoral Area 'A'-\$1,000
3. Beaver Valley Recreation-Electoral Area 'A'-\$1,000
4. Zone 6 BC Seniors Games-Electoral Area 'A'-\$400
5. J. Lloyd Crowe Secondary Scholarship-Electoral Area 'A'-\$500
6. J. Lloyd Crowe Secondary Scholarship-Electoral Area 'B'/Lower Columbia-Old Glory-\$750
7. Boundary Youth Soccer Assoc.-Electoral Area 'C'/Christina Lake-\$500
8. Grand Forks Secondary School Scholarship-Electoral Area 'D'/Rural Grand Forks-\$1,000
9. Zone 6 BC Seniors Games-Electoral Area 'E'/West Boundary-\$400
10. Big White Community Policing Society-Electoral Area 'E'/West Boundary-\$3,000
11. Boundary District Curling Club-Electoral Area 'E'/West Boundary-\$4,000
12. Columbia Basin Alliance for Literacy-Electoral Area 'E'/West Boundary-\$1,000
13. J.L. Crowe Dry (Safe) Grad 2015-Electoral Area 'A'-\$500
14. West Kootenay Regional Science Fair-Electoral Area 'A'-\$100
15. West Kootenay Regional Science Fair-Electoral Area 'B'/Lower Columbia-Old Glory-\$250
16. West Kootenay Regional Science Fair-Electoral Area 'C'/Christina Lake-\$100

Carried.

Bylaws

First, Second and Third Readings-Bylaw No. 1554
Financial Plan Amendment-Amending Bylaw No. 1552, 2014

A Memorandum from B. Burget, General Manager of Finance regarding Bylaw No. 1554, 2015 and amendments to the 2014-2018 Five Year Financial Plan was presented.

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101-15 Moved: Director Rotvold Seconded: Director Moore

Corporate Vote UnWeighted

That the Memorandum from B. Burget, General Manager of Finance regarding Bylaw No. 1554, 2015 and amendments to the 2014-2018 Five Year Financial Plan be received.

Carried.

During 2016, staff will compile a list of the various Financial Plan amendments that are made to the 2015 Five Year Financial Plan during the year. The list and a summary of the total value of all of the Financial Plan amendments will be provided to the Finance Committee and to the Board of Directors.

102-15 Moved: Director Rotvold Seconded: Director Moore

Corporate Vote Weighted

That Regional District of Kootenay Boundary Financial Plan Amendment Bylaw No. 1554, 2015 be read a first, second and third time.

Carried.

**Adoption-Bylaw No. 1554
Financial Plan Amendment-Amending Bylaw No. 1552, 2014**

103-15 Moved: Director Moore Seconded: Director Pahl

Corporate Vote Weighted

That Regional District of Kootenay Boundary Financial Plan Amendment Bylaw 1554, 2015 be reconsidered and adopted.

Carried.

**First and Second Reading-Bylaw No. 1570
Amending Area 'C'/Christina Lake Zoning Bylaw No. 1300, 2007**

104-15 Moved: Director Russell Seconded: Director Gee

Stakeholder Vote Unweighted (Electoral Area Directors Only)

That Regional District of Kootenay Boundary Zoning Amendment Bylaw No. 1570 be read a first and second time.

Carried.

Schedule Public Hearing-Bylaw 1570

105-15 Moved: Director Gee Seconded: Director Russell

Stakeholder Vote Unweighted (Electoral Area Directors Only)

That staff be instructed to schedule a Public Hearing for Bylaw No. 1570. **FURTHER** that Director McGregor be appointed to attend (Directors Russell and Gee as Alternates).

Carried.

Second Reading as Amended-Bylaw No. 1559
Amending Mt. Baldy Official Community Plan Bylaw No. 1335, 2007

A staff report from Jeff Ginalias, Senior Planner regarding second reading of Regional District of Kootenay Boundary Official Community Plan Amendment Bylaw No. 1559, 2014 as amended, was presented.

106-15 Moved: Director Gee Seconded: Director Krog

Corporate Vote Unweighted

That the staff report from Jeff Ginalias, Senior Planner regarding second reading of Regional District of Kootenay Boundary Official Community Plan Amendment Bylaw No. 1559, 2014 as amended be received.

Carried.

107-15 Moved: Director Russell Seconded: Alternate Director Epp

Stakeholder Vote Unweighted (Electoral Area Directors Only)

That Regional District of Kootenay Boundary Official Community Plan Amendment Bylaw No. 1559, 2014 be read a second time as amended.

Carried.

Schedule Public Hearing-Bylaw No. 1559

108-15 Moved: Director Gee Seconded: Director Russell

Stakeholder Vote Uweighted (Electoral Area Directors Only)

That staff be instructed to schedule a Public Hearing for Bylaw No. 1559. **FURTHER** that Director Gee be appointed to attend (Directors Russell and McGregor as Alternates).

Carried.

Adoption-Bylaw No. 1564, 2014**Amending Economic Development (Kootenay) Service Establishment Bylaw No. 1427, 2009**

109-15 Moved: Director Moore Seconded: Director Pahl

Corporate Vote Unweighted

That Regional District of Kootenay Boundary Economic Development (Kootenay) Service Amendment Bylaw No. 1564, 2014 be reconsidered and adopted.

Carried.

First, Second and Third Readings**Bylaw No. 1572 Aerial Crossing Loan Authorization Bylaw**

110-15 Moved: Director Moore Seconded: Director Martin

Corporate Vote Weighted

That Regional District of Kootenay Boundary East End Regional Sewer Service (Aerial Crossing) Loan Authorization Bylaw No. 1572, 2015 be read a first, second and third time. **FURTHER** that Bylaw No. 1572 be referred to the participating municipalities for consent.

Carried.

Late (Emergent) Items

There were no late emergent items.

Discussion of items for future meetings

There were no discussion items for future meetings.

Question Period for Public and Media

A question period was not required.

Closed (In-camera) Session

Closed session pursuant to Section 90 (1) (c) of the *Community Charter*.

111-15 Moved: Director Rotvold Seconded: Director Danchuk

That the RDKB Board of Directors proceeds to a closed session pursuant to Section 90 (1) (c) of the *Community Charter* (time: 7:10 p.m.).

Carried.

112-15 Moved: Alternate Director Smith Seconded: Director Smith

That the RDKB Board of Directors reconvenes to the open meeting (time: 7:25 p.m.).

Carried.

Discussion – Attendance at FCM

To follow up from previous discussions, the Board members discussed attendance at the upcoming FCM in Edmonton. The purpose would be for all RDKB Directors to take advantage of learning opportunities respecting waste management and energy diversion as a Board collectively.

Staff advised that the City of Edmonton's waste management and energy diversion projects are not transferrable to the RDKB's jurisdiction given there is not the same volume of waste here to replicate what Edmonton does.

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It was agreed that the funds presently allocated for this purpose would be better spent on other educational opportunities in communities that are similar to the RDKB's present waste management activities.

Staff will research other nearby educational opportunities and will provide further information to the Board in a timely manner so there is enough time for Directors to make the necessary plans to take advantage of these learning opportunities.

Adjournment

There being no further business, it was;

113-15 Moved: Director Moore

That the meeting be adjourned (time: 7:30 pm.).

TL

**Regional District of Kootenay Boundary
Board of Directors
Special Meeting**

Minutes of a special meeting of the Board of Directors of the Regional District of Kootenay Boundary held in the Regional District of Kootenay Boundary Board Room, Trail, B.C., Thursday, March 19, 2015 at 6:30 p.m.

Present: Director G. McGregor, Chair
Director M. Rotvold
Director E. Smith
Director J. Danchuk
Director V. Gee
Director K. Moore
Director L. Worley
Director B. Taylor (Alternate)
Director B. Rakuson (Alternate)
Director A. Grieve
Director P. Cecchini

Call to Order

The Chair called the meeting to order at 6:30 p.m.

Consideration of Agenda (additions/deletions)

The agenda for the March 19, 2015 Special Meeting of the Regional District of Kootenay Boundary Board of Directors was presented.

Moved: Director Worley/Sec'd: Director Danchuk

That the agenda for the March 19, 2015 Special Meeting of the Regional District of Kootenay Boundary Board of Directors be adopted as presented.

Carried.

The Chair explained that the purpose of the Special Board Meeting is for the Board to consider a request from the Grand Forks and Boundary Regional Agricultural Society to support and agree to sponsor a grant application to the Phoenix Foundation of the

*Special Board Meeting
March 19, 2015*

Boundary Communities for the Agricultural Society's Learning Garden Project and to agree to provide a letter of support for the project. (Grand Forks and Boundary Regional Agricultural Society is the applicant and the RDKB is the grant sponsor).

Business

Grand Forks & Boundary Regional Agricultural Society Learning Garden Grant Application

The Board of Directors discussed the grant application and reviewed the Letter of Intent and request for support from the Grand Forks and Boundary Regional Agricultural Society, and it was;

114-15 Moved: Director Grieve/Sec'd: Director Rotvold

That the Letter of Intent and request for support from the Grand Forks and Boundary Regional Agricultural Society for RDKB sponsorship of the grant application to the Phoenix Foundation for the Agricultural Society's Learning Garden Project be received.

Carried.

The City of Grand Forks, the Grand Forks and District Recreation Commission, School District #51, Selkirk College and WildSafe BC are community sponsors and with RDKB Board support, the RDKB will sponsor the grant.

115-15 Moved: Alternate Director Taylor/Sec'd: Director Rotvold

That the Regional District of Kootenay Boundary Board of Directors supports and agrees to sponsor a grant application from the Grand Forks and Boundary Regional Agricultural Society to the Phoenix Foundation of the Boundary Communities for the Learning Garden Project with the understanding that the Grand Forks and Boundary Regional Agricultural Society will be responsible for managing and providing any and all information and reporting that may be required by, and presented to the Phoenix Foundation of the Boundary Communities. **FURTHER** that the RDKB Board of Directors forward a letter of support for the project to the Grand Forks and Boundary Regional Agricultural Society.

Carried.

Adjournment

116-15 Moved: Director Worley

*Special Board Meeting
March 19, 2015*

That there being no further business, the March 19, 2015 RDKB Board of Directors Special Board meeting be adjourned (Time: 6:40 p.m.).

Chair

Manager of Corporate Administration

*Special Board Meeting
March 19, 2015*

**RDKB Board of Directors
Memorandum of Action Items**

Action Items Arising from Board Direction (Task List)

Updated on March 17, 2015

PENDING TASKS

Resolution #	Date	Item/Issue	Actions Required/Taken	Status
231-10	May 26/10	Sidley Mtn. Fire Protection	Staff met with Okanagan Similkameen Regional District in June re. Satellite Service in Area 'E' (Sidley Mountain/Anarchist)	Ongoing
***Note: More work re. communications, management, administration & costs for satellite fire service is required				
232-10	May 26/10	Christian Valley Mosquito Control Service	Staff working with proponents	Ongoing
***Note: Staff continue to wait for proponents as to whether they wish to move forward				
102-14	March 20/14	Mosquito Control	Include use of bat houses in proposed Feasibility Study	IP
5-14	Jan 30/14	Carbon Emissions Reduction	Continue current partnership agreement subject to approved partnership funding contributions	Ongoing
34-14	Jan 30	Org/governance review	Refer to 2015 Budget deliberations	IP
N/A	May 1/14	Sale of Airport	Directors take time to consider future use of proceeds from sale of Trail Airport.	IP

TASKS FROM August 28, 2014 BOARD MEETING

Resolution #	Item/Issue	Actions Required/Taken	Status
N/A	Big White Community	Staff will meet with Stakeholders after November election to discuss Big White's Advisory Stakeholders Committee and possible financial support.	Ongoing

TASKS FROM October 2, 2014 BOARD MEETING

Resolution #	Item/Issue	Actions Required/Taken	Status
349-14	Kootenay Booth	Further detailed discussions with possible adjustments to cost on FCM and UBCM Kootenay Booth(s) Projects in 2015 to be held during Budget deliberations	C

TASKS FROM November 27, 2014 BOARD MEETING

Resolution #	Item/Issue	Actions Required/Taken	Status
347-14	ESC – Notice of Intent	Staff will advertise and post a Notice of Intent for the expenditure of up to \$25,000 in 2015 for the completion of a Feasibility Study – Phase 1 to support a program of restoration and afforestation in the RDKB.	

TASKS FROM January 29, 2015 BOARD MEETING

Resolution #	Item/Issue	Actions Required/Taken	Status
19-15	Ministry of Justice Funding	Board will forward a resolution recommending an increase in Ministry of Justice's funding to Police Based Victims Assistance services to the Apr 2015 AKBLG Convention with further advancement for inclusion at 2015 UBCM resolutions session.	C
22-15	2015-2017 Fire Hydrant Agreements	Staff will forward the 2015-2017 Fire Hydrant Agreements to the participants for endorsement.	C
n/a	Addition of Agenda Item	The addition of an in-camera agenda item regarding the discussion of ideas and issues and what can be improved upon will be undertaken as a pilot project.	C
<i>Note: This will be done quarterly – first one in March/2015</i>			
n/a	FCM	Staff will contact the City of Edmonton to discuss possibility of the City arranging a program specific for the RDKB Board. Staff will report back to Board regarding possible arrangements, costs and benefits to RDKB.	C
27-15	Toll Free Phone Number	Staff will prepare report with information on costs and other relevant details that would be required to include RDKB's toll free number for use in US and other Canadian provinces.	
n/a	Ground Water Monitoring	Staff will investigate and report back to Board regarding leaching and any consequences should this occur.	
n/a	Bat-Houses	Staff will draft a report regarding a bat-house program and report back to Board.	IP

TASKS FROM February 26, 2015 BOARD MEETING

Resolution #	Item/Issue	Actions Required/Taken	Status
65 -15	AKBLG Sponsorship	The Village of Nakusp will be advised that the RDKB will provide a \$2,000 Silver Level Sponsorship for the AKBLG.	C
69 -15	Local Govt Representation in Environmental Stewardship	Staff will send a letter of support to Premier Clark and Ministry of Environment to allow Regional District representation in environmental stewardship initiatives.	C
n/a	RDKB Draft Committee Minutes	Staff will amend minutes of East End Services and East End Sewerage Minutes as per Director Moore's request.	C

72-15	Finance Committee Recs	Staff will respond to Audit Planning Letter.	IP
73/74-15	Environmental Services Recs	1. Staff will implement Green Bin/garbage/recycling collection service for residents in Area 'C' in Spring 2015. 2. Staff will communicate to Cnd Food Inspection Agency that RDKB disposal facilities can't receive International Waste pursuant to CFIA protocols.	C
78-15	East End Services Recs	Staff will notify City of Rossland that payment of reimbursement regarding fire hydrant maintenance is denied.	C
80-15	East End Sewerage Recs	ISL Engineering will report volume data from Rossland/Warfield Flow Metering Stations to RDKB on a monthly basis.	C
n/a	Financial Plan Amendment	During 2016, staff will compile a list of various Financial Plan amendments that are made to the 2015 Five Year Financial Plan during the year. The list and summary of total value of all amendments will be provided to the Finance Committee and Board.	

Staff & Board Follow-Up – In Addition to Board Resolutions

Date Item/Issue for future meetings

Oct 2/14 Discussion of scheduling and times of Board meetings when they are held in other communities.

Nov 27/14 Discussion regarding the Public Learning Garden Currently in progress in Electoral Area 'D'/Rural Grand Forks and City of Grand Forks areas and a possible partnership.

Nov 27/14 Information and direction regarding the use of video conferencing equipment in the RDKB Trail and Grand Forks offices.

Nov 27/14 Broadband – will be included in discussion during the RDKB's strategic planning sessions.

Jan 29/15 Dates and arrangements for Board meetings that will be held in the future at Big White Ski Resort and in one other RDKB East End community/location.

Jan 29/15 – Strategic Planning – sometime in Fall 2015.

Feb 26/15 – Board will discuss increasing the amount of sponsorship given to communities that host AKBLG conventions.

STAFF REPORT**DATE:** March 25, 2015**FILE:****TO:** Chair McGregor and Board of Directors**FROM:** Beth Burget, General Manager of Finance**RE:** Toll Free Phone Number**Issue Introduction**

A staff report from Beth Burget, General Manager of Finance regarding extending the toll free phone number to the United States and other Canadian provinces.

History/Background Factors

The Chair had identified in the January 2015 Board meeting the following issue with respect to the RDKB's 1-800 number:

The RDKB's 1-800 number is not available in the United States or in other Canadian provinces. This can become costly for those property owners/taxpayers who live outside of British Columbia and who need to contract the RDKB elected officials and/or staff with inquiries and concerns respecting their properties. It is especially costly for those individuals who have an application regarding land use and development.

The Board had directed staff to prepare a report that provides information respecting the costs and other relevant details that would be required to include the RDKB's 1-800 number for use in the United States and in other Canadian provinces and further that the report be presented to the Board for consideration.

Staff have contacted Telus Business Solutions and have been advised that there is a service charge of \$25 per Toll Free Number to change the area of service from British Columbia to All of Canada and USA. The other cost to the District would be a rate of 2.9 cents per minute for incoming and outgoing long distance calls.

Implications (Financial Policy/Practice, Interdepartmental or Intergovernmental)

Initial review indicates that the financial implication would be minor for extending this service to the other jurisdictions. Callers may experience longer wait times with extended service area if this results in higher usage.

Alternatives

- Extend Toll Free Service to the US and other Canadian provinces
- Make no changes to service boundaries of Toll Free Service (BC only)

Recommendation(s)

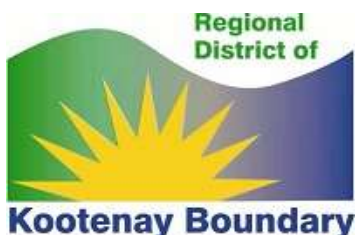
- That the staff report from Beth Burget, General Manager of Finance be received;
- That the Regional District of Kootenay Boundary Board of Directors direct staff to extend the Toll Free Service to the US and other Canadian provinces

Respectfully submitted:

Concurrence:
(C.A.O.)





**STAFF REPORT**

Date: 16 Mar 2015

File Admn-Agreements: Environment
Canada/Cordilleran Ecological/
Golder Assoc. Contribution
Agreement-Speckled Dace

To: Members of the RDKB Board of Directors

From: Chair McGregor

Re: Special Voting Regulation Results:
Contribution Agreement-Habitat
Enhancement and Restoration for
Speckled Dace in Kettle River

Issue Introduction

Pursuant to the attached Regional District Special Voting Regulation (B.C. Regulation 41/91) Director Russell and I deemed the following issue urgent and requested that the following resolution be considered by the RDKB Board of Directors as soon as possible:

Resolution: That the Regional District of Kootenay Boundary Board of Directors approves the Contribution Agreement with Environment Canada, the contract with Cordilleran Ecological, and the contract with Golder Associates Ltd., for the Habitat Enhancement and Restoration for Speckled Dace in the Kettle River project. **FURTHER** that the Board of Directors authorizes the RDKB signatories to sign the agreements.

The Special Voting Regulation was circulated to all Directors on March 2, 2015. After contacting all Directors, the resolution was passed on March 3, 2015 with responses received from 9 of 13 Directors.

According to Sections 783 and 791 (6) (7) this is a Corporate Weighted Vote.

History/Background Factors

See attached Report from Donna Dean, Manager of Planning and Development.

Implications

The Contribution Agreement authorizes the release of \$27,000 of \$30,000 in total funding from Environment Canada.

Cordilleran Ecological and the RDKB have entered into a three year contract for Cordilleran to coordinate the implementation strategy of the Kettle River Watershed Management Plan and for Cordilleran to identify and apply for funding from outside sources that will advance the strategies of the Plan.

Advancement of Strategic Planning Goals

This project meets the following RDKB Strategic Planning Goals:

Environmental Stewardship/Climate Preparedness: To plan and advocate on behalf of our watersheds

Improve and Enhance Communication: We will continue to focus on partnerships that advance the interests of the Region.

Background Information Provided

1. Special Voting Regulation
2. Report from Donna Dean, Manager of Planning and Development
3. Letter from Environment Canada - Nov. 26/14 - re. Funding Approval
4. Contribution Agreement

Respectfully Submitted,
Grace McGregor, Chair, RDKB Board of Directors

/TL

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B.C. Reg. 41/91
M21/91

Deposited February 6, 1991

Local Government Act
REGIONAL DISTRICT

SPECIAL VOTING REGULATION

Note: Check the Cumulative Regulation Bulletin 2014
for any non-consolidated amendments to this regulation that may be in effect.

[includes amendments up to B.C. Reg. 17/98]

Contents

- 1 Interpretation
- 2 Special vote may be taken on urgent matters
- 3 How special voting is to be conducted
- 4 Special vote must be reported at next regular meeting
- 5 Application of regulation

Schedule

Interpretation

- 1 In this regulation "**urgent**" means requiring immediate action as a result of unforeseen circumstances.

Special vote may be taken on urgent matters

- 2 (1) Subject to subsection (2), the voting by the directors of a regional district board, including voting on passing a resolution or on reading or adopting a bylaw, may be conducted in accordance with section 3 where the chairperson and one other director consider
 - (a) that the issue to be voted on is urgent, and
 - (b) that calling a regular or special meeting to conduct the voting is impractical.
- (2) Voting on the second or third reading of the following bylaws may not be conducted in accordance with section 3:
 - (a) annual budget bylaws;
 - (b) zoning bylaws;
 - (c) bylaws adopting official community plans;

(d) rural land use bylaws.

How special voting is to be conducted

- 3** (1) The secretary shall make all reasonable attempts in the circumstances to ensure that each director entitled to vote has the opportunity to do so.
- (2) Before a director votes, the secretary shall ensure that the resolution or bylaw to be voted on is communicated to the director either
- (a) orally, including by telephone or other means of telecommunication, or
 - (b) by delivery, including by delivery in writing, by facsimile transmission or other means of electronic transmission or by delivery in electronic form.
- (3) A director shall vote by informing the secretary, in any manner referred to in subsection (2), of the director's approval or disapproval of the resolution or bylaw and the secretary shall at that time record the director's vote.
- (4) Each director who votes shall have the number of votes that he or she would have had in voting on the matter at a regular meeting of the board.
- (5) The rules under section 791 of the Act regarding the counting of votes at meetings of the board, except section 791 (10), apply to the counting of votes taken in accordance with this section.
- (6) After ensuring that each director has an opportunity to vote as required by subsection (1), the secretary shall inform the chairperson of the results of the voting and the chairperson shall declare the vote to have passed or failed in accordance with those results.
- (7) At the time of the chairperson's declaration under subsection (6), the results of the voting shall have the same effect as if the voting had been conducted at a regular meeting of the board and shall then be recorded by the secretary as a minute of the board.
- (8) If the secretary is absent, ill or otherwise disabled, the chairperson may appoint another director to conduct voting under this section in the place of the secretary.

Special vote must be reported at next regular meeting

- 4** At the next regular meeting of the board following a vote under section 3, the chairperson shall report the results of the vote.

Application of regulation

- 5** This regulation applies only to the districts listed in the Schedule.

[en. B.C. Reg. 17/98.]

Schedule

[en. B.C. Reg. 17/98.]

the Cariboo Regional District
the Central Coast Regional District
the Regional District of Central Kootenay
the Columbia-Shuswap Regional District
the Regional District of East Kootenay
the Regional District of Fraser-Fort George
the Fraser Valley Regional District
the Regional District of Kitimat-Stikine
the Regional District of Kootenay Boundary
the Regional District of Mount Waddington
the Skeena-Queen Charlotte Regional District
the Squamish-Lillooet Regional District
the Thompson-Nicola Regional District

[Provisions of the [Local Government Act](#), R.S.B.C. 1996, c. 323, relevant to the enactment of this regulation: section 793 (8)]

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STAFF REPORT

Date:	March 2, 2015	File #:	K8
To:	Chair McGregor and Members of the Board		
From:	Donna Dean, Manager of Planning and Development		
RE:	Habitat Enhancement and Restoration for Speckled Dace in the Kettle River		

ISSUE INTRODUCTION

Early in December the Regional District received approval for \$30,000 in funding from Environment Canada for a "Habitat Enhancement and Restoration for Speckled Dace in the Kettle River" project (*see attached Letter from Environment Canada – November 26, 2014*). The Contribution Agreement, which authorizes the release of \$27,000 of the \$30,000 from Environment Canada, was received in February (*see attached Contribution Agreement*). Staff requires a resolution of the Board so the Contribution Agreement and the contracts with Cordilleran Ecological and Golder Associates Ltd. can be signed.

HISTORY / BACKGROUND FACTORS

The Regional District is committed to the implementation of the Kettle River Watershed Management Plan (the Plan). The Plan encompasses strategies to build awareness and capacity, improve water quality and quantity, support aquatic ecosystem and watershed health, and enhance recreational, cultural and amenity values. The Regional District entered into a three year contract with Cordilleran Ecological to coordinate the implementation strategy. One of the roles of Cordilleran is to identify and apply for funding from outside sources that will advance the strategies and actions in the Plan.

The proposal for the Speckled Dace project was submitted in September 2014 (*see attached Proposal #4014HS6858*). The total budget, the details of which are in the proposal, is \$116,546, which includes \$30,000 from Environment Canada; and matching funds from Trout Unlimited (\$20,000) and in-kind services (\$66,546).

BACKGROUND INFORMATION PROVIDED

Letter from Environment Canada – November 26, 2014

Contribution Agreement between Her Majesty the Queen in Right of Canada and the Regional District of Kootenay Boundary.

Page 1 of 2

P:\PD\General Files\K-8 Kettle River Plan Implementation\SAR - Speckled Dace\Board Special Voting\2015-03-02 Board Special Voting Speckled Habitat Enhancement.docx

Proposal #4014HS6858 Habitat Enhancement and Restoration Program for Specked Dace in the Kettle River, BC.


RECOMMENDATION

That the Regional District of Kootenay Boundary Board of Directors approves the Contribution Agreement with Environment Canada, the contact with Cordilleran Ecological, and the contract with Golder Associates Ltd., for the Habitat Enhancement and Restoration Program for Specked Dace in the Kettle River, and **FURTHER** that the Board of Directors authorizes the RDKB signatories to sign the agreements.

Respectfully Submitted:

*Concurrence: (Department
Head)*

Concurrence: (CAO)



Minister of the Environment



Ministre de l'Environnement

Ottawa, Canada K1A 0H3

NOV 26 2014

Ms. Donna Dean
Regional District of Kootenay Boundary
1755 Springfield Road, Suite 220
Kelowna BC V1Y 5V5

REGIONAL DISTRICT OF
KOOTENAY BOUNDARY

FILE #

DEC -9 2014

DOC #

REF. TO:

CC:

Dear Ms. Dean:

I am pleased to congratulate you on the approval of funding for your organization's project "Habitat Enhancement and Restoration Program for Speckled Dace in the Kettle River, British Columbia." This funding has been approved for a total value of up to \$30,000, payable up until March 31, 2015.

Our government is committed to working with Canadians to conserve and restore Canada's rich natural heritage. The National Conservation Plan, launched on May 15, 2014, provides a national vision to advance conservation efforts across the country. Under the Plan, additional investments of \$252 million over five years will be made in three priority areas: conserving Canada's lands and waters, restoring Canada's ecosystems, and connecting Canadians to nature.

Please note that this offer of funding is conditional on the successful negotiation of the project details and the signature of a contribution agreement by your organization and Environment Canada. My officials will contact you to advise on the next steps and to work out the agreement details.

Specific administrative information associated with this contribution is enclosed.

I wish you every success in carrying out this important initiative for a healthy environment.

Sincerely,

The Honourable Leona Aglukkaq, P.C., M.P.
Minister of the Environment



Enclosure

**ADMINISTRATIVE INFORMATION RELATED TO AN APPROVED
CONTRIBUTION**

It is important to note that no payments will be made by Environment Canada (EC) prior to the signature of the agreement by both parties. Furthermore, payments may be made only if your organization meets all of the terms and conditions set out in the agreement.

Expenditures made by your organization for the project after the date of this letter and before an agreement is signed may be considered for reimbursement by EC. However, only those expenditures described in an agreement will be considered for reimbursement by EC.

CONTRIBUTION AGREEMENT

BETWEEN **HER MAJESTY THE QUEEN IN RIGHT OF CANADA**
as represented by the Minister of the Environment who is responsible for
Environment Canada ("EC")

AND **Regional District of Kootenay Boundary**
("Recipient")

Project Title: Habitat enhancement and restoration program for Speckled Dace in the Kettle River, BC.

Whereas EC is responsible for the Transfer Payment Program entitled "Habitat Stewardship Contribution Program", which provides the authority to enter into this Agreement under the program: Habitat Stewardship Program for Species at Risk (HSP) ("EC Program") ;

Whereas the Recipient is eligible and has the capacity to carry out the Project;

Whereas the Recipient is providing or has secured additional funds from other interested parties totalling \$86,546 and thereby is meeting the EC Program requirement to obtain funding from other sources;

Whereas the Recipient shall not generate profit as a direct result of the Project directly supported by this agreement;

Whereas EC wishes to provide financial assistance to the Recipient to enable it to undertake the Project;

Whereas EC and the Recipient enter into this Agreement recognizing that the Recipient has begun the Project and incurred related costs, EC may, pursuant to the terms and conditions of this Agreement, reimburse the Recipient for Eligible Expenditures incurred as of Nov 26, 2014;

Whereas the financial payment to the Recipient shall not directly result in EC acquiring a good or service from the Recipient; and,

Whereas this Agreement is the instrument under which EC's contribution shall be made;

Now, therefore, this Agreement witnesses that in consideration of the mutual promises and agreements hereinafter set out, EC and the Recipient ("Parties") agree as follows:

1. DEFINITIONS

Unless the context otherwise requires:

"Agreement" - means this document along with the appendices and schedules in following list which together form an integral part of this Agreement, and together constitute the entire agreement between the Parties, superseding all previous agreements, documents, representations, negotiations, understandings and undertakings related to its subject matter. The Recipient acknowledges having read the Agreement and agrees with the contents.

- Appendix A – General Terms and Conditions,
- Appendix B – Project Cashflow and Environment Canada Funding,
- Appendix C – Payment Request Form,
- Appendix D – Reporting Templates,
- Appendix E – 2014-15 HSP-SAR-PYR-6858 NCP - Appendix E(Workplan), which describes the project in more detail.

"Advance Payment" means a payment made by EC under the terms of this Agreement before the performance of that part of the Agreement in respect of which the payment is made. Advance Payments are not accountable advances in the context of Section 38 of the Financial Administration Act and the Accountable Advance Regulations.

"EC Contribution" means the contribution referred to in Section 5a).

"Eligible Expenditure" means an expenditure incurred by the Recipient between Nov 26, 2014 and the Agreement End Date, according to the terms and conditions of Section 6.

"Fiscal Period" means the period or part of the period commencing April 1 and ending March 31 of any year during the Agreement.

"In Kind Contribution" means the cash-equivalent contribution in the form of a useful and valuable good, service or other support provided to the Project, for which no cash is exchanged but that is essential to the Project and that would have to be purchased on the open market, or through negotiation with the provider, if it were not provided.

"Project" means the project, activities or initiatives described in Section 4a) and detailed in Appendix E – 2014-15 HSP-SAR-PYR-6858 NCP - Appendix E(Workplan).

"Total Canadian Government Funding" means the total cash and in-kind funding available to the Recipient for the Project from federal, provincial, territorial and municipal governments.

"Total Contribution" means the total value of the cash and in-kind contributions from all sources secured for expenditures related to the Project, as set out in Section 5b).

2. DURATION

This Agreement comes into force on the date of last signature ("Effective Date") and ends on March 31, 2015 ("Agreement End Date") unless this Agreement is terminated earlier in accordance with the terms of the Agreement.

The Project shall be completed by the Agreement End Date.

3. PURPOSE & EXPECTED RESULTS

The purpose of this Agreement is to establish the terms and conditions for the provision of EC's Contribution to the Recipient.

EC's Contribution shall enable the Recipient to enhance and restore critical habitat areas identified for speckled dace in the Kettle River and tributaries.

This Agreement supports the objectives of the following EC program activity: 1.1.2 - Species at Risk, with the expected result(s) of:

- i. Important habitat for species at risk recovery is improved (restored/enhanced) and/or managed to meet their recovery needs.
- ii. See 2014-15 HSP-SAR-6858-NCP - Appendix F(Expected Results)

4. ACTIVITIES, PROJECT OR INITIATIVE BEING FUNDED

- a) In order to achieve the expected results, the Recipient shall undertake the Project. The EC Contribution shall support, in whole or in part, the following key Project activities:
 - i. Please see Appendix E – 2014-15 HSP-SAR-PYR-6858 NCP - Appendix E(Workplan) attached to this Agreement, which describes the Project activities in detail.

5. MAXIMUM AMOUNT OF CONTRIBUTION

- a) EC agrees, subject to the terms and conditions of this Agreement, to contribute towards the Eligible Expenditures set out in this Agreement incurred by the Recipient to undertake the Project, up to a maximum amount of \$30,000 cash.
- b) The Total Contributions secured or provided by the Recipient for the Project is \$116,546.
- c) Of this total, the Total Canadian Government Funding (cash and in-kind) is \$40,400 which represents 35% of the Total Contributions (cash and in-kind).
- d) By the Effective Date the Recipient provided, and EC accepted, a project cashflow for the duration of Project as set out in Appendix B – Project Cashflow and Environment Canada Funding. EC's cash contribution shall be based on the agreed upon cashflow requirements, and the maximum amounts to be available for each Fiscal Period are as follows:

- for the Fiscal Period 2014-2015 in the amount of \$30,000

- e) The Recipient shall immediately advise EC if any amount of the EC Contribution provided will not be (or has not been) spent within the current Fiscal Period. If EC is advised prior to the end of the Fiscal Period, then EC will determine the follow-up actions required, which may include amending the Agreement and/or requiring a repayment to EC. If EC is advised at or subsequent to the end of the Fiscal Period then the Recipient shall be required to repay to EC the balance within 30 days following the end of that Fiscal Period.

6. ELIGIBLE EXPENDITURES

- a) The following shall be Eligible Expenditures, if directly incurred for the purposes of the Project and if the terms and conditions set out in this Agreement are met by the Recipient, at the satisfaction of EC:
- Salaries and wages, including mandatory employment-related expenditures, when pre-approved by EC
 - Management and professional service expenditures
 - The eligible expenditures above include any GST/HST that is not reimbursable by the Canada Revenue Agency and any PST not reimbursable by the Provinces

No overhead shall be included in the eligible expenditures in this Section.

- b) Expenditures, other than those herein allowed, are ineligible unless specifically approved in writing by EC prior to the time the expenditures are incurred.

7. BASIS AND METHOD OF PAYMENT

a) Basis of Payment

Within the limits of Section 5 of the Agreement and Section 19 of Appendix A, and upon receipt and acceptance of any required reports and/or forms under this Agreement, and in accordance with EC's policies and the applicable laws relating to financial administration, as amended from time to time, EC agrees to pay the Recipient up to the maximum amount specified in Section 5a).

b) Method of Payment

- i. The Recipient is eligible to receive payments for EC's Contribution stated in Section 5d) in advance of incurring eligible expenditures and/or in advance of being able to provide an accounting to EC of the final type and amount of eligible expenditure incurred.

To be eligible for an advance payment, the Recipient shall demonstrate the need for the requested advance payment by attaching the required supporting documents and information outlined in the prescribed form provided in Appendix C – Payment Request Form.

If, at any time during the life of the Project, the Recipient determines that an advance is not needed, or can not sufficiently demonstrate the need for an advance payment, then the Recipient shall be reimbursed for the eligible expenditures incurred.

Requests for payment may be submitted at any time during the Fiscal Period, but typically not more frequently than four times per Fiscal Period. The Recipient shall submit to EC requests for payment using the prescribed form provided in Appendix C – Payment Request Form.

- ii. A requested payment shall not result in total payments for the Fiscal Period exceeding the total EC Contribution for the Fiscal Period as set out in Section 5d).

The Recipient may request a new advance without accounting for the use of any previous advance(s) as long as the following maximum unaccounted advance balances are not exceeded:

- 2014-2015: \$27,000

EC must respect the requirement to withhold the final payment, per Section 7c), and may be required to reduce any advance requests accordingly.

EC may further limit the maximum unaccounted advance balances. EC shall communicate any such restrictions to the Recipient, and amend this Agreement accordingly.

- iii. Should the Recipient request an advance that would otherwise cause the maximum unaccounted advance balance stated in Section 7b)ii to be exceeded, then the Recipient shall either:
- reduce the amount of advance requested to remain within the maximum unaccounted advance balance, or,
 - account for some or all of any previous advance(s) when requesting the new advance, such that the cumulative advance unaccounted for by the Recipient does not exceed the maximum unaccounted advance balance.

The Recipient shall account for the use of some or all of any previous advance(s) by completing the prescribed form provided in Appendix C – Payment Request Form.

c) Final Payment

During the final Fiscal Period EC shall withhold a minimum of \$3,000 of EC's Contribution allocated to the final Fiscal Period. EC shall issue the final payment to reimburse the unpaid balance of Eligible Expenditures upon receipt and acceptance by EC of the final report(s) required by Section 8. The Recipient shall submit the request for final payment with the final report(s) required by Section 8.

8. REPORTING

a) Financial Reporting

Cash Flow Statement

By the Effective Date of this Agreement, the Recipient has provided and both Parties have agreed to a cashflow statement for the entire period specified in Section 2, as detailed in Appendix B – Project Cashflow and Environment Canada Funding.

Final Reporting

Following completion of the Project the Recipient shall, no later than 30 days after the Agreement End Date as referred to in Section 2, provide a final financial report including:

- a Project income and expenditure summary which shall identify all sources and use of the total Project funds over the duration of the entire Agreement;
- a statement detailing the use of EC's Contribution provided over the duration of the entire Agreement, including an explanation of any financial variances.

The accounting of total Project funding shall confirm that the Recipient continued to meet the eligibility requirements of the EC Program and identifies the need for any repayment, in part or in whole, of EC's financial contribution described in Section 5.

Per Section 7c), the Recipient shall submit the final request for payment when submitting the final report(s).

Certification / Attestation

All Financial Reports submitted by the Recipient shall be certified by a senior officer of the Recipient's organization (such as a CEO or CFO) attesting to the correctness and completeness of the financial information provided.

b) Project Activity Progress Reporting

Project Description

By the Effective Date of this Agreement, the Recipient has provided and both Parties have agreed upon a Project description for the entire period specified in Section 2.

Ongoing Communication

The Recipient shall make all reasonable efforts to respond to ad-hoc requests by EC for information on Project progress. The Recipient shall also advise EC immediately of any substantial events that could impact the Project timeline or cashflow requirements.

Final Reporting

Following completion of the Project the Recipient shall, no later than 30 days after the Agreement End Date as referred to in Section 2, provide a Project Performance Report with Project highlights, description of outcomes with respect to results set out in Section 3, quantitative and qualitative description of the accomplishments / success of the Project; challenges faced and solutions found, information on results (negative or positive) that were not anticipated, and lessons learned.

Per Section 7c), the Recipient shall submit the final request for payment when submitting the final report(s).

- c) The Recipient shall provide the reports required by Section 8 using the templates provided by EC in Appendix D – Reporting Templates, or an alternative format as pre-approved by EC.

9. COMMUNICATIONS AND REQUESTS FOR PAYMENT

- a) Any request for payment or notice or other formal communication between the Parties shall be:
- i. delivered personally; or
 - ii. scanned and sent by email; or
 - iii. mailed by registered mail, return receipt requested; or
 - iv. sent by facsimile transmission, proof of transmission required, and addressed as follows:

for EC:

Department of the Environment
Randal Lake, Stewardship Coordinator
Environmental Stewardship
5421 Robertson Road
Delta, British Columbia
Canada, V4K 3N2

for the Recipient:

Regional District of Kootenay Boundary
Donna Dean
202-843 Rossland Avenue
Trail, British Columbia
Canada, V1R 4S8

- b) If such notice or other formal communication is delivered in person, it shall be deemed to have been received on the date of delivery. If such notice is sent by registered mail, it shall be deemed to have been received by the party on the fifth business day following the day it is so mailed, or on the day it is received whichever is earlier. If the notice is sent by email or facsimile transmission, it shall be deemed to be received as of the date of the transmission, and for facsimile as evidenced by an automated confirmation of transmissions.

10. SIGNATURES

The Parties have executed this Agreement by the hands of their duly authorized officers as follows:

For Regional District of Kootenay Boundary

By: _____
(print name)

Title: _____
(print title)

Signature: _____

I represent and warrant that I am duly authorized to bind Regional District of Kootenay Boundary

Signed this ____ day of _____, 20____

HER MAJESTY THE QUEEN IN RIGHT OF CANADA, as represented by the Minister of the Environment who is responsible for Environment Canada

By: Blair Hammond

Title: Manager Ecosystem Conservation

Signature: _____

Signed this ____ day of _____, 20____

APPENDIX A
GENERAL TERMS AND CONDITIONS

1. APPROPRIATION

Payment of the EC Contribution shall be made at EC's discretion, which shall not be unreasonably withheld, and shall be subject to an annual appropriation of funds by the Parliament of Canada for the Fiscal Period in which any payment is to be made.

EC may reduce or terminate the EC Contribution in response to a reduction or a denial of an appropriation by the Parliament of Canada in accordance with Section 11d) of Appendix A.

2. ALLOCATION

EC may, in accordance with Section 11d) of Appendix A, reduce or terminate the EC Contribution in response to the Government of Canada's annual budget, a parliamentary, governmental or departmental spending decision, or a restructuring or re-ordering of the federal mandate and responsibilities that impact on the EC Program under which this Agreement is made.

3. PERSONS NOT TO BENEFIT AND LOBBYISTS

The Recipient warrants that:

- a) no current or former public servant or public office holder to whom the Conflict of Interest Act, the Conflict of Interest and Post-Employment Code for Public Office Holders or the Values and Ethics Code for the Public Service applies shall derive direct benefit from this Agreement unless the provision or receipt of such benefit is in compliance with such legislation and codes;
- b) no member of the Senate or the House of Commons shall be admitted to any share or part of this Agreement, or to any benefit arising from it, that is not otherwise available to the general public;
- c) no bribe, gift, or other inducement has been paid, given, promised or offered to any person for, or with a view to, the obtaining of this Agreement by the Recipient;
- d) it has not employed any person to solicit or secure this Agreement upon any agreement for commission, percentage, brokerage or contingent fee; and,
- e) it and any person lobbying on its behalf to obtain the contribution under this Agreement or any benefit hereto related and who is required to be registered pursuant to the Lobbying Act, is registered pursuant to that Act

4. LIABILITY

The Recipient shall indemnify and save harmless Canada, EC, its officers, servants and agents from and against all liability, loss, damages, costs and expenses, including reasonable solicitor/client fees, administrative fees and disbursements, and from all claims, demands, actions, or any other proceeding whatsoever and by whomever made, for personal injury, death, environmental effect or property damage, arising directly or indirectly and whether by reason of anything done or omitted to be done, as a result of negligence or otherwise, from the performance or any default or delay in performance of the Recipient's obligations under this Agreement.

EC shall not be liable for any loan, capital lease or other long-term obligation in relation to the Project for which the contribution is provided.

5. AUDIT

EC may request, at its sole discretion, that an audit of the Recipient's financial statements, as they relate to this Project, be conducted at any point in time. The audit shall be carried out by an independent accredited auditor and be in accordance with the audit scope determined by EC and at EC's expense.

6. REPAYMENT

An amount paid by Canada as part of the EC Contribution or which is treated as such pursuant to the terms of this Agreement, and to which the Recipient is not entitled according to the terms of this Agreement shall be repayable to Canada and until repaid constitutes a debt due to Canada. EC shall deduct any such amount from subsequent payments of the EC Contribution or, if such amount is determined in or after the final Fiscal Period, the Recipient shall repay the amount within thirty (30) days of receiving written notification by EC. Interest shall be due and payable in accordance with the Interest and Administrative Charges Regulations SOR/96-188 made under the federal Financial Administration Act.

7. RECORDS

The Recipient agrees to keep proper accounts and records of the revenues and expenditures for the subject matter of the Agreement, including all invoices, receipts and vouchers relating thereto for a period of six years after the expiration or early termination of the Agreement.

8. ACCESS TO RECORDS AND INFORMATION

Subject to applicable access and privacy legislation and case law, the Recipient shall allow representatives of EC to have access to any records, information, databases, audit and evaluation reports and such information that may be in any way relative to the project, as EC may request during the life of the Agreement or within six years after its early termination or expiration.

9. ACCESS TO PREMISES

The Recipient agrees to give access to EC, by giving a five business day notice to the Recipient, to visit the premises or site where the Project is being carried out in order to review and assess the progress of the Project and compliance with the Agreement. The Recipient will provide such access only when the Recipient has control of the site or premises and authority to grant access.

10. CONSENT TO DISCLOSURE

The Recipient consents to the public disclosure by EC of any information provided under this Agreement, including without limitation information which relates to activities and objectives which are the subject of this Agreement, except where such information would not be disclosed pursuant to Section 20 of the Access to Information Act R.S.C. 1985, c. A-1. It is expressly agreed that EC may disclose, among other information, the following elements of information:

- a) Name of the Recipient;
- b) Maximum amount of the contribution;
- c) Purpose of the Agreement;
- d) Activities to be undertaken under the Agreement
- e) Duration of the Agreement; and
- f) Analysis, audit and evaluation reports relating to the Project performed by either of the Parties.

11. DEFAULT, REMEDIES, TERMINATION BY REASON OF DEFAULT AND REDUCTION OR TERMINATION AT EC's DISCRETION**a) Default**

EC may declare a default under this Agreement if any of the following events occur:

- the Recipient becomes bankrupt, has a receiving order made against it, makes an assignment for the benefit of creditors, takes the benefit of a statute relating to bankrupt or insolvent debtors, ceases to actively carry on a business or is subject to an order made or resolution passed for the winding-up of the operations of the Recipient;
- the Recipient has submitted false or misleading information to EC or has made a false or misleading representation in respect of any matter related to this Agreement, except for an error in good faith, demonstration of which is incumbent on the Recipient, to EC's satisfaction;
- EC, at its discretion concludes, pursuant to a review of any of the financial reports submitted pursuant to Section 5, that a material discrepancy exists between the actual revenues and

expenditures incurred by the Recipient to date and the forecast amounts set out in Appendix B or between the results attained by the Recipient to date and those that could reasonably be expected to have been attained at that point in time;

- the Recipient is no longer eligible under the eligibility requirements of the EC Program;
- the Recipient fails to complete the Project on the terms and conditions herein; and/or
- the Recipient fails to perform or comply with any term, condition, or other obligation contained in this Agreement for which it has responsibility.

b) Remedies

If EC declares that an event of default has occurred, EC may, in addition to any other remedy provided by law or pursuant to this Agreement, exercise one or more the following remedies:

- reduce the EC Contribution level;
- suspend the payment of any amount in respect of EC Contribution; or
- require the Recipient to repay all or part of the EC Contribution disbursed, with interest,

calculated in accordance with the Interest and Administration Charges Regulations, SOR/96-188 from the date of demand for repayment.

The fact that EC refrains from exercising a remedy or any right herein shall not be considered to be a waiver of such remedy or right and, furthermore, partial or limited exercise of a remedy or right by EC shall not prevent EC in any way from later exercising any other remedy or right under this Agreement or other applicable law.

c) Termination by Reason of Default

- In the event of default, EC may immediately terminate this Agreement by means of a written notice of default and termination given to the Recipient. EC may also exercise any lawful remedy that EC deems appropriate.
- Notwithstanding the foregoing, EC reserves the right, where EC determines that the Recipient's default is capable of cure and that a delay for these purposes is appropriate, to send a written notice of default specifying a cure period of no less than thirty (30) days from

the date of the Recipient's deemed receipt of the notice and requiring that the Recipient provide EC with proof of the cure within that delay. At the end of the cure period, EC may proceed to give the Recipient written notice of default and termination of this Agreement, and EC may also exercise any other lawful remedy that EC deems appropriate.

d) Reduction or Termination at EC's Discretion

- At any time before the completion of the Project, EC may, by giving notice in writing to the Recipient, reduce the EC Contribution or terminate this Agreement.
- In the case of a reduction to the EC Contribution, the reduction notice shall give the Recipient sixty (60) days written notice of that reduction in the EC Contribution. Subject to the maximum amount of the EC Contribution under Section 5 of this Agreement and any limits on Eligible Expenditures imposed within the reduction notice, EC shall reimburse the Recipient for any Eligible Expenditures incurred and claimed to the effective date of the

reduction. The Parties understand that any such reduction may affect the full implementation of the Project which may require amending the Agreement in accordance with Section 24 of Appendix A.

- In the case of termination of this Agreement, the termination notice shall give the Recipient sixty (60) days written notice of the termination. Subject to the maximum amount of the EC Contribution under Section 5 of this Agreement and any limits on Eligible Expenditures imposed within the termination notice, EC shall reimburse the Recipient for any Eligible Expenditures incurred and claimed to the effective date of the notice of termination. The funding obligations of EC shall cease as of the effective date of termination.

12. NO PARTNERSHIP

The Parties acknowledge no principal-agent, employer-employee, partnership or joint venture is created by virtue of this Agreement and that the Recipient shall not represent itself as an agent, employee or partner of EC, including in any agreement with a third party.

13. CONFLICT OF INTEREST

The Recipient confirms and warrants that it has, for the duration of this Agreement, no interest, pecuniary or otherwise, in any business matter that would put it in an real and/or apparent conflict of interest. The Recipient shall immediately notify EC, in writing, should any real and/or apparent conflict of interest exist or arise that could have a direct impact on EC's contribution to the Project.

14. PUBLIC ACKNOWLEDGEMENT

Due acknowledgement of the Government of Canada's contribution for the recipient's project shall be made in all communications products, such as publications, public information releases, advertising, promotional announcements, activities, speeches, lectures, interviews, ceremonies and websites.

Environment Canada shall provide the Recipient with the necessary templates and electronic files containing the logos, templates and acknowledgement statements to be used.

All projects or initiatives, including projects that are funded by National Conservation Plan (NCP), must follow criteria outlined in this Visual Style Guide. This will ensure that a consistent communications approach is visible to Canadians. If your project or initiative is funded or clearly identified as an element under NCP, your organization should use the associated logo when communicating with Canadians about this initiative. For example, if your organization plans an event related to the NCP or if you are a partner in announcing an NCP project, you are required to use the enclosed templates for news releases, media events materials, etc.

The NCP identifier must always be displayed with the public acknowledgement text along with the Canada wordmark in accordance with the Federal Identity Program (FIP) Policy. For communications products with very limited space, the NCP public acknowledgement text may appear alone.

Due acknowledgement consists of including the following in both official languages (English first or French first):

This project was undertaken with the financial support
of the Government of Canada.

Ce projet a été réalisé avec l'appui financier
du gouvernement du Canada.



Canada



Canada

This project was undertaken with the financial support of the Government of Canada.
Ce projet a été réalisé avec l'appui financier du gouvernement du Canada.

For the acknowledgement of the Government of Canada's contribution, the National Conservation Plan logo must always be displayed with the Government of Canada wordmark and with the statement.

If space does not permit the logo to be included, the following statement only is to be used:

Part of the National Conservation Plan, this project was undertaken
with the financial support of the Government of Canada.

Dans le cadre du Plan de conservation national, ce projet a été réalisé
avec l'appui financier du gouvernement du Canada.

15. CONFIDENTIALITY

a) "Confidential Information" means confidential, private or secret information in all material forms and however fixed, stored, expressed or embodied (and includes, without limitation, samples, prototypes, specimens and derivatives) that is disclosed by the Parties to each other during discussions, telephone calls, meetings, tests, demonstrations, correspondence, any other exchange, communication or otherwise under this Agreement and includes, without limitation:

- all scientific, technical, business, financial, legal, marketing or strategic information;
- information that is non-public, protected, privileged or proprietary in nature, which may have actual or potential economic value, in part, from not being known; and
- information that is related to activities pursuant to this Agreement, irrespective of whether or not such information is specifically marked confidential or identified as confidential at the time of disclosure.

The responsibility rests with the disclosing Party to clearly mark all Confidential Information as "confidential", "private", "secret", "protected", or equivalent wording.

- b) Confidential Information disclosed under this Agreement shall remain the exclusive property of the disclosing Party and the disclosure of the Confidential Information to the receiving Party shall in no way be deemed to be a grant of a licence or a proprietary right.
- c) The receiving Party shall use the Confidential Information solely for the purposes for which it is disclosed, as indicated in writing by the disclosing party at the time of disclosure, and for no other purposes.
- d) Unless the disclosing Party gives to the receiving Party its prior written consent to disclosure, the receiving party shall keep confidential, hold in confidence, safeguard and not disclose the Confidential Information to third parties.

- e) The receiving Party shall use all reasonable efforts and take such action as may be appropriate to prevent the unauthorized use or disclosure of, and to preserve the confidentiality of, all Confidential Information, including, without limitation:
- ensuring that the Confidential Information is disclosed only to those: who have a need to know for the purposes of this Agreement; who are subject to a contractual duty of confidentiality; and who are properly instructed to maintain the Confidential Information in confidence; and
 - safeguarding all Confidential Information against theft, damage or access by unauthorized persons by all reasonable means, including, without limitation, visitor control, controlled photocopier access, computer firewalls, secure computers, and physical security of facilities and computer networks.
- f) The receiving Party shall promptly notify the disclosing Party in writing if it has reason to believe that unauthorized use, possession, acquisition, dissemination or disclosure of any Confidential Information has occurred, and the receiving Party shall use its reasonable endeavours to cooperate with any appropriate action taken by the disclosing Party to protect such Confidential Information.
- g) Upon termination of this Agreement or upon either Party's request, all Confidential Information in any form, including without limitation, any hard or electronic copies, shall be promptly returned to the disclosing Party or destroyed without reviewing any copies or excerpts thereof. The receiving Party shall have no right to continue any use of or disclose the Confidential Information in any way, whatsoever.
- h) Nothing in this Agreement shall be interpreted so as to preclude EC from disclosing information that EC may be required or ordered to disclose pursuant to any applicable federal laws, including, without limitation, the Access to information Act, R.S. 1985, c. A-1, the Privacy Act, R.S. 1985, c. P-21 or judicial order.

16. PRIVACY AND PERSONAL INFORMATION

The Parties shall conduct their activities in accordance with applicable legislation dealing with the protection of the privacy and personal information of individuals. For greater certainty, the Recipient shall ensure that its employees, agents and contractors are made fully aware of their obligations to protect personal information.

17. SUPPORTING DOCUMENTATION

The Recipient shall provide EC, as and when requested, all supporting documentation EC deems appropriate to enable EC to review and accept any request for payment. In such case, EC shall advise the Recipient of the appropriate level of detail and of any specific supporting documentation required.

18. AMOUNTS OWING TO THE FEDERAL GOVERNMENT

The Recipient attests to have declared any past-due amounts owing to the federal Crown under any legislation or any agreement with the federal Crown before the signing of this Agreement and agrees to declare any amounts owing to the federal Crown under any legislation or any agreement with the federal Crown that become past-due during the course of this Agreement.

The Recipient acknowledges that any amounts due to the Recipient pursuant to this Agreement may be set-off against any past-due amounts owing to the federal Crown.

19. ENVIRONMENTAL ASSESSMENT

- a) The Parties agree that the Canadian Environmental Assessment Act, 2012 S.C. 2012, c. 19, s. 52 (CEAA 2012) does not apply to the Project.
- b) If, as a result of changes to the Project or otherwise, the Project becomes a “designated project” as defined in subsection 2(1) of the CEAA 2012, the Recipient agrees that no EC Contribution or additional EC Contribution will become or will be payable by EC to the Recipient for the Project unless and until:
 - i. the Canadian Environmental Assessment Agency makes a decision that no environmental assessment of the Project is required and posts that decision on the “Internet site” as defined in the CEAA 2012; or
 - ii. (A) the decision statement with respect to the Project issued by the Minister of the Environment to the Recipient indicates that the Project is not likely to cause significant adverse environmental effects or that the significant adverse environmental effects that it is likely to cause are justified in the circumstances, and

(B) at the time that a claim is submitted for payment by the Recipient to EC, EC is of the opinion that the Recipient has complied or will comply with any conditions set out in the decision statement.
- c) If, as a result of changes to the Project or otherwise, the Project becomes a “project” as defined in section 66 of the CEAA 2012 and is therefore to be carried out on “federal lands” as defined in subsection 2(1) of the CEAA 2012 or outside Canada, the Recipient agrees that no EC Contribution or additional EC Contribution will become or will be payable by EC to the Recipient for the Project unless and until:
 - i. for a Project to be carried out on federal lands, EC determines that the Project is not likely to cause significant adverse environmental effects.
 - ii. for a Project to be carried out outside Canada:

(A) EC determines that the carrying out of the Project is not likely to cause significant adverse environmental effects, or

(B) EC determines that the carrying out of the Project is likely to cause significant adverse environmental effects and the Governor in Council decides that the significant adverse environmental effects that the project is likely to cause are justified in the circumstances; and

iii. at the time that a claim is submitted for payment by the Recipient to EC, EC is satisfied that the Recipient has complied or will comply with any conditions set out by EC, for the purpose of this Agreement, with respect to the determination referred to in subparagraph ii.

d) The Recipient will allow EC and its agents, employees, servants or contractors to access and enter at any time during reasonable hours upon any real property under the ownership or control of the Recipient for the purpose of ensuring that any conditions referred to in subparagraph c) iii) have been or will be complied with.

e) Failure to comply with any of the conditions referred to in subparagraph c) iii), is a cause for default in respect of this Agreement in accordance with Section 11 of Appendix A.

20. SUSTAINABLE DEVELOPMENT

The Recipient shall plan and implement the Project in a manner that promotes sustainable development and ensures the protection of the environment to the greatest extent possible.

21. INTELLECTUAL PROPERTY RIGHTS

"Intellectual Property Rights" means any and all intellectual property rights recognized by law, including but not limited to intellectual property rights protected through legislation.

- a) Any Intellectual Property Rights created by the Recipient in association with the Project shall vest in and remain the property of the Recipient.
- b) The Recipient hereby grants to EC a non-exclusive, unconditional, irrevocable, perpetual, worldwide, royalty-free right to exercise all Intellectual Property Rights that vest in the Recipient under 21a), for any public purpose except commercial exploitation in competition with the Recipient. EC's license includes the right to use, produce, publish, translate, reproduce, adapt, modify, disclose, share, distribute, and broadcast the intellectual property.
- c) The Recipient shall further be responsible for providing to EC upon request, a written permanent waiver of moral rights (as this term is defined in the Copyright Act, R.S.C., c. C-42), from every author that contributes to the intellectual property which is subject to copyright protection.

22. DISCLAIMER

The Recipient shall include the following disclaimer in any public information releases, advertising, promotional announcements, activities, speeches, lectures, interviews, ceremonies and web sites when the Recipient expresses a view or opinion specifically relating or referring to the Project.

"The views expressed herein are solely those of Regional District of Kootenay Boundary"

"Les opinions exprimées dans ce document sont celles de Regional District of Kootenay Boundary"

23. SETTLEMENT OF DISPUTES

The Parties agree that any matter in dispute under this Agreement shall first be referred to senior officers of the Parties. If the matter cannot be resolved, it shall be submitted to a mediator as agreed upon by both Parties. The Parties shall bear the expenditures directly related to the mediation process equally.

24. AMENDMENTS

This Agreement may be amended by the mutual written consent of the Parties. To be valid, any amendment to this Agreement shall be in writing and signed by the Parties, while this Agreement is in force.

25. SURVIVAL OF TERMS

All representations and obligations contained in this Agreement on the part of each of the Parties expressly or by nature shall survive the early termination or the expiration of this Agreement until they are satisfied or until they expire by nature.

The following sections shall survive the termination of this Agreement:

- Agreement, Section 7c) – Final payment
- Agreement, Section 8 – Reporting
- Appendix A, Section 4 – Liability
- Appendix A, Section 5 – Audit
- Appendix A, Section 6 – Repayment
- Appendix A, Section 7 – Records
- Appendix A, Section 8 – Access to Records and Information
- Appendix A, Section 11 – Default, Remedies, Termination by Reason of Default, and Reduction or Termination at EC's Discretion
- Appendix A, Section 21 – Intellectual Property
- Appendix A, Section 25 – Survival of Terms

26. WAIVER OF RIGHTS

The waiver of any rights following any breach of any representation, warranty, covenant, obligation or agreement shall not be deemed to be a waiver of any further breach. No waiver is effective unless in writing.

27. LEGALITY

The Recipient shall ensure that the Project shall be conducted in compliance with all applicable laws.

APPENDIX B
Project Cashflow and Environment Canada Funding

2014-2015

Project Cashflow

Project Funding		TOTAL		
Contributor	Contributor Type	Cash	In-Kind	All Funding
HSP	Environment Canada	30,000		30,000
BC Ministry of Forests, Lands and Natural Resources	Provincial Government		10,400	10,400
Golder Associates Ltd.	Other		11,186	11,186
Granby Wilderness Society	Other		5,710	5,710
Granby Forks Wildlife Assoc.	Other		6,400	6,400
Interfor	Other		8,000	8,000
Kettle Valley Wildlife Assoc.	Other		6,400	6,400
Regional District of Kootenay Boundary	Other		8,050	8,050
Trout Unlimited Canada	Other		4,000	4,000
Trout Unlimited Okanagan Chapter	Other	20,000	6,400	26,400
Total Project Funding		50,000	66,546	116,546

Project Costs		TOTAL		
Cost Detail	Cost Category	Cash	In-Kind	All Funding
Field training and supervision of volunteers, project teams and monitors: in-stream monitoring - \$400/day * 20 days: \$800/day * 17 days	Salaries and Wages	8,000	13,600	21,600
Outreach program (landowner contact, workshop preparation and hosting) 25 days at \$400/day = 10000	Salaries and Wages	8,450	1,550	10,000
Professional service levels: \$135*70; \$110*16; \$70*40; \$100*60; \$135*6; \$80*14; \$50*4 = 25140	Management and professional service expenditures	28,550		28,550
\$100/hour heavy equipment operator * 80 hours = \$8000 \$20/hour labourers for planting and site work and monitoring (-6 workers for 400) = 24000 \$31.25/hour * 160 hours crew lead = 5000	Contractors	5,000	32,000	37,000
Field equipment, supplies and plant material. Miscellaneous field consumables \$60 Use of field equipment and instrumentation (in-stream instrumentation, saws, shovels, planting equipment, etc) \$1000 Large woody debris (value considered in heavy equipment)	Material and supplies expenditures		1,060	1,060
Overhead costs of [5% for ROKB corporate communication, Board administration and contracting]; [10% disbursement and overhead, Golder]	Overhead		13,686	13,686
Communication and public engagement specialist \$400/day * 4 days = 1600 Printing of posters at \$10/posters * 5 = \$50 and workshop programs 10/copy * 50 = \$500	Communication and printing, production, and distribution expenditures		1,650	1,650
\$0.50/km use of fleet and personal vehicles for travel to project sites (-6000 km total for project fieldwork, landowner contact, participant travel from Grand Forks, Nelson, Trail and Kelowna)	Vehicle rental and operation expenditures		3,000	3,000
Total Project Funding		50,000	66,546	116,546

EC Funding		Apr. May, Jun	Jul, Aug, Sep	Oct, Nov, Dec	Jan, Feb, Mar	TOTAL		
Expenditure Detail	Expenditure Category	Cash	Cash	Cash	Cash	Cash	In-Kind	All Funding
Outreach program (landowner contact, workshop preparation and hosting) 25 days at \$400/day = 10000	Salaries and Wages			1,305	145	1,450		1,450
Professional service levels: \$135*70; \$110*16; \$70*40; \$100*60; \$135*6; \$80*14; \$50*4 = 25140	Management and professional service expenditures			25,695	2,855	28,550		28,550
Total Expenditures		0	0	27,000	3,000	30,000	0	30,000

SECTION 1: Recipient and Project Identification					
EC Finance ID #:	1406633	Claim #:	1	Final Payment?	NO
Recipient Name:	Regional District of Kootenay Boundary				
Project Title:	Habitat enhancement and restoration program for Speckled Dace in the Kettle River, BC.				
Address:	202-843 Rossland Avenue, Trail, British Columbia, Canada, V1R 4S8				
Contact Name:	Donna Dean	Contact Phone Number:	250-368-0237		
Email Address:	ddean@rdkb.com				
Fiscal Year:	2014-2015	Claim Period:	Nov 26, 2014	to	
Payment Method	Direct Deposit	Recipient's Reference/Invoice # (if applicable):			

SECTION 2: Accounting for Eligible Expenditures Paid <u>this Fiscal Year</u>			
Expenditure Type	Current Accounting	Previous Balance	Total for this Fiscal Year
TOTAL Eligible Project Costs	(a)		

SECTION 3: Advances		Amount
Advance limit for current fiscal year (from section 7 b) iii of your agreement)		27,000.00 (b)
Advance(s) already issued		(c)
Advance(s) previously accounted for (excluding amount from Section 2 above)		(d)
Advance(s) to be accounted for in Section 2 above		(e)=lesser of (a) and (c)-(d)
Advance that is unaccounted for		(f)=(c)-(d)-(e)
Current available advance limit	27,000.00	(g)=lesser of (b)-(f) and (h)-(i)
Advance requested (see note below)	27,000.00	Must be less than or equal to (g)

Note: You must clearly demonstrate the need for any advance. Provide an updated cashflow, if it has changed since the last time submitted to EC. You should also provide other supporting documents to demonstrate the need for an advance, clearly indicating a gap between the timing of the project costs and the funding received from all project funders.

SECTION 4: Payment Amount of Previously Advanced Funds	
<u>This Payment</u>	Requested
Reimbursement of Eligible Expenditures Requested	
Advance Payment Requested	27,000.00
Payment to be Issued	27,000.00

SECTION 5: Payment Summary	
Total EC Funding	Current Fiscal Year 30,000.00 ^(b)
Total of previous advance payments and reimbursements	⁽ⁱ⁾
Current payment (from Section 4 above)	27,000.00
Total Payments	27,000.00
Balance of EC Funding Available	3,000.00

SECTION 6: Recipient Certification

I hereby certify that the information provided in this form is accurate and that (1) any reimbursement requested or accounting for advance is for an eligible expenditure as defined by the Agreement and/or (2) any advance requested will be used in accordance with the Agreement.

 Name and Title (Print)

 Signature

DEPARTMENTAL USE ONLY	
Verified By _____	Certified Pursuant to s.34 of the FAA _____
Name _____	Date _____
Name (print) _____	Signature _____
Name _____	Date _____

Invoice Number:	1406633 - 1	Financial	Line of Coding	Amount
Commitment:		Coding:		

Payment Request Form - Dec 1, 2010



Habitat Stewardship Program for Species at Risk – Prevention Stream – Final Report

Project ID: _____ Title: _____

1. Update on Project Species and Habitats

1.1 Project Locations

Specific Habitat and Geographic Location (specific latitude and longitude are mandatory)

Name of the Habitat	Habitat or Ecosystem Description (forest, grassland, wetland, freshwater, etc.)	Latitude and Longitude (degrees, minutes, seconds)	Nearest town or city

1.2 Species

Species Name	Population, if relevant	COSEWIC Assessed Status?
		Choose an item.
		Choose an item.
		Choose an item.

Note: Were any of the species listed in the work plan (Appendix E) dropped or added in the list above? If so, please explain why.



Government
of Canada

Gouvernement
du Canada

Canada

2. Final Report on Project Financial Statement

Project Funding (matching contributions as listed in proposals)

Project Funding		Expected		Actual		Variance	
Contributor	Contributor Type	Cash	In-Kind	Cash	In-Kind	Cash	In-Kind
	Choose an item.	0	0	0	0	0	0
	Choose an item.	0	0	0	0	0	0
	Choose an item.	0	0	0	0	0	0
	Choose an item.	0	0	0	0	0	0
	Choose an item.	0	0	0	0	0	0
	Choose an item.	0	0	0	0	0	0
	Choose an item.	0	0	0	0	0	0
	Choose an item.	0	0	0	0	0	0
	Choose an item.	0	0	0	0	0	0
	Choose an item.	0	0	0	0	0	0
	Choose an item.	0	0	0	0	0	0
	Choose an item.	0	0	0	0	0	0
	Choose an item.	0	0	0	0	0	0
	Choose an item.	0	0	0	0	0	0
	Choose an item.	0	0	0	0	0	0
	Choose an item.	0	0	0	0	0	0
	Choose an item.	0	0	0	0	0	0
	Choose an item.	0	0	0	0	0	0
	Choose an item.	0	0	0	0	0	0
	Choose an item.	0	0	0	0	0	0
	Choose an item.	0	0	0	0	0	0
	Choose an item.	0	0	0	0	0	0
	Choose an item.	0	0	0	0	0	0
	Choose an item.	0	0	0	0	0	0
TOTAL		0	0	0	0	0	0

Total Project Costs (all expenditures associated to EC funding and matching contributions)

Total Project Costs		Expected		Actual		Variance	
Cost Detail	Cost Category	Cash	In-Kind	Cash	In-Kind	Cash	In-Kind
	Choose an item.	0	0	0	0	0	0
	Choose an item.	0	0	0	0	0	0
	Choose an item.	0	0	0	0	0	0
	Choose an item.	0	0	0	0	0	0
	Choose an item.	0	0	0	0	0	0
	Choose an item.	0	0	0	0	0	0
	Choose an item.	0	0	0	0	0	0
	Choose an item.	0	0	0	0	0	0
	Choose an item.	0	0	0	0	0	0
	Choose an item.	0	0	0	0	0	0
	Choose an item.	0	0	0	0	0	0
	Choose an item.	0	0	0	0	0	0
	Choose an item.	0	0	0	0	0	0
	Choose an item.	0	0	0	0	0	0
	Choose an item.	0	0	0	0	0	0
	Choose an item.	0	0	0	0	0	0
	Choose an item.	0	0	0	0	0	0
	Choose an item.	0	0	0	0	0	0
	Choose an item.	0	0	0	0	0	0
	Choose an item.	0	0	0	0	0	0
	Choose an item.	0	0	0	0	0	0
	Choose an item.	0	0	0	0	0	0
	Choose an item.	0	0	0	0	0	0
	Choose an item.	0	0	0	0	0	0
	Choose an item.	0	0	0	0	0	0
TOTAL		0	0	0	0	0	0

Environment Canada Funding Costs (only expenditures associated to EC funding)

Environment Canada Funding Costs		Expected		Actual		Variance	
Cost Detail	Expenditure Type	Cash	In-Kind	Cash	In-Kind	Cash	In-Kind
	Choose an item.	0	0	0	0	0	0
	Choose an item.	0	0	0	0	0	0
	Choose an item.	0	0	0	0	0	0
	Choose an item.	0	0	0	0	0	0
	Choose an item.	0	0	0	0	0	0
	Choose an item.	0	0	0	0	0	0
	Choose an item.	0	0	0	0	0	0
	Choose an item.	0	0	0	0	0	0
	Choose an item.	0	0	0	0	0	0
	Choose an item.	0	0	0	0	0	0
	Choose an item.	0	0	0	0	0	0
	Choose an item.	0	0	0	0	0	0
	Choose an item.	0	0	0	0	0	0
	Choose an item.	0	0	0	0	0	0
	Choose an item.	0	0	0	0	0	0
	Choose an item.	0	0	0	0	0	0
	Choose an item.	0	0	0	0	0	0
	Choose an item.	0	0	0	0	0	0
	Choose an item.	0	0	0	0	0	0
	Choose an item.	0	0	0	0	0	0
	Choose an item.	0	0	0	0	0	0
	Choose an item.	0	0	0	0	0	0
TOTAL		0	0	0	0	0	0

Please explain any significant discrepancies between the expected and actual amounts in your cash flow statement.

--

3. Project Summary

Please provide a single paragraph outlining the context and importance of the project, the project objectives and the major results. This summary will be used in HSP Prevention Stream communications.

(e.g. Ingrowth of species X has degraded habitats required by species Y. This project addressed tree encroachment in species X savannah habitat with the aim of restoring key species Y habitat. Activities included furthering public knowledge and understanding of prescribed burning as a restoration tool, creating a spatial data library of prescribed and wild fires, and thinning ingrown species X forests in advance of prescribed fire in the fall. Funding was used for a mix of outreach, enhancement and species assessment activities including restoration of key species Y habitat, landowner contact and the tracking of wild and prescribed fires.)

4. Project Activities and Accomplishments

For each activity listed in the Contribution Agreement, please describe the final results achieved relative to the anticipated results.

Specific Activity	Anticipated Activity Result	Activity Status	Description of Results Achieved	Projected % of Total Project Budget	Actual % of Total Project Budget
		Choose an item.			
		Choose an item.			
		Choose an item.			
		Choose an item.			
		Choose an item.			
Total:					

(Activities that should be listed here are described in your Workplan)

If there were significant changes to the work plan in your contribution agreement, please describe those changes and indicate why they were required.

If any expected results of your project were not achieved, please indicate why they were not achieved.

5. Project Results

5.1 Project Result Measures

- a) Please identify the most appropriate Activity Types for your project from the first column list below (your project may have one or more Activity Types)
- b) Provide numerical Result Measure(s) for each as indicated. Where results cannot be accurately measured, estimates can be provided.
- c) In the Result Type column, if not already indicated, please select from the three provided in the table heading. Please see definition of Result Types below.
- d) Finally, please estimate the percentage of total project funding that went towards the Activity Type (percentages in table are for all project funds combined and **should add to 100%**). Expenditure breakdowns in the section 4 tables above may assist these estimates.

Result Types Defined

Habitat Protection

Activities that work toward immediate or future securement of land or shoreline in its natural state via mechanisms such as acquisition (purchase or donation), conservation easement/covenant/servitude (purchase or donation), or by conservation agreement (long- or short-term; verbal or written)

Habitat Improvement

Activities that work toward immediate or future enhancement or restoration of a habitat- includes: Planting of vegetation, Removal of invasives, Riparian Restoration (i.e. installing features that improve fish habitat), and Residence creation (e.g. bird boxes or snake habitat piles)

Human Impact/Threat Mitigation

Activities that work toward providing direct assistance to species - includes: Beach patrols, fencing to protect nests,disentanglement, alternate water systems for cattle and, applied technologies to mitigate threats such as testing, distributing and promoting the use of modified harvest devices

Glossary

Protected To maintain the status or integrity of habitat (e.g. a piece of land secured through a conservation easement)

Improved To enhance habitats in value or quality: make better (e.g. cleaning; planting; eradication of invasive species)

Reached To make an impression on: to communicate with : to come in contact with (e.g. people looking a display; number of booklets distributed, number of people invited to participate in an activity, number of people consulting a Web site)

Engaged To induce to participate in stewardship actions (people who signed an undertaking; subscribers to a task or a cause (meeting, training, clean up chores, monitoring); active or ready for action people)

Activity Type List	Result Indicator	Result Type (Habitat Protection, Improvement, or Threat Mitigation)	Estimated % of Total Project Budget
Habitat Protection			
Secure land by acquiring title	___ # of participating landowners ___ # of hectares protected	Choose an item.	
Secure land by an easement or covenant	___ # of participating landowners ___ # of hectares protected	Choose an item.	
Secure land through a lease	___ # of participating landowners ___ # of hectares protected ___ years of protection	Choose an item.	
Other legally binding protection measures	___ # of participating landowners ___ # of hectares protected ___ years of protection	Choose an item.	
Land newly conserved by a non-binding written arrangement	___ # of participating landowners ___ # of hectares protected ___ years of protection	Choose an item.	
Renewal of previously conserved land by a non-binding verbal arrangement	___ # of participating landowners ___ # of hectares protected ___ years of protection	Choose an item.	
Renewal of previously conserved land by a non-binding verbal arrangement	___ # of participating landowners ___ # of hectares protected ___ years of protection	Choose an item.	
Habitat Improvement			
Vegetation Planting	___ # of hectares protected	Choose an item.	
Vegetation and exotics removal	___ # of hectares improved	Choose an item.	
Riparian restoration	___ km of shoreline improved	Choose an item.	
Residence creation	___ # of residence created	Choose an item.	
Other habitat improvement activities	___ # of hectares improved	Choose an item.	
Land management manuals or	___ # of participating landowners	Choose an item.	

Activity Type List	Result Indicator	Result Type (Habitat Protection, Improvement, or Threat Mitigation)	Estimated % of Total Project Budget
plans	___ # of manuals/plans		
Human Impact/Treat Mitigation			
Direct protection from human-induced threats (individuals protected)	___ # of animals protected ___ # of species sites/colonies/population protected (i.e. plants) ___ # of species protected overall	Choose an item.	
Outreach			
Media Broadcasts and PSA's	___ # of people the broadcast is distributed to (approximate) ___ # of spots or pieces	Choose an item.	
Internet Outreach	___ # of website hits	Choose an item.	
Printed Media	___ # of brochures or other print items	Choose an item.	
Other broad public outreach	___ # of people reached	Choose an item.	
Perform targeted outreach	___ # of members of target audience (approx.) ___ # of audience members engaged	Choose an item.	
Steward training and capacity building	___ # of participants ___ # of people engaged	Choose an item.	
Program Planning and Development			
Develop guidelines, plans or strategies	___ # of guidelines, plans or strategies developed	Choose an item.	
Surveys and Monitoring			
Collect Local Ecological Knowledge	___ # of studies completed	Choose an item.	
Collect Aboriginal Traditional Knowledge	___ # of surveys/interviews ___ # of meetings and consultations ___ # of materials produced	Choose an item.	

Activity Type List	Result Indicator	Result Type (Habitat Protection, Improvement, or Threat Mitigation)	Estimated % of Total Project Budget
	___ # of people involved		
Conduct habitat/species surveys	___ # of studies completed	Choose an item.	
Conduct monitoring	___ # of studies completed	Choose an item.	
Stewardship Project Evaluation			
Evaluate project impacts or results	___ # of studies completed	Choose an item.	
Recipients Investment			
Volunteer Investment	___ # of person-days	Choose an item.	
Paid Employment Investment	___ # of person-days	Choose an item.	
TOTAL			100%

5.2 If your project had habitat protection, habitat improvement and human impact mitigation measures activities, please fill out the following tables:

Legally Binding Protection Measures

Type of Measures	Property (name) / Property Identification	Latitude and Longitude (degrees, minutes, seconds)	Area Size (ha)	Area that is Identified as important habitat (ha)	Nearest Town or City	Permanent?	Legal Documents Attached?
						Choose an item.	Choose an item.

Non-Binding Provisional Protection Measures

Type of Measures	Property (name)	Latitude and Longitude (degrees, minutes, seconds)	Area Size (ha)	Area that is Identified as important habitat (ha)	Nearest Town or City	Duration of Protection in Agreement

Habitat Improvement Measures

Type of Measures	Property (name)	Latitude and Longitude (degrees, minutes, seconds)	Area Size (ha)	Area that is Identified as important habitat (ha)	Nearest Town or City	Duration of Protection in Agreement

Human Impact/Threat Mitigation Measures

Type of Measures	Property (name)	Latitude and Longitude (degrees, minutes, seconds)	Area Size (ha)	Area that is Identified as important habitat (ha)	Nearest Town or City

6. Project Overview**6.1 Evaluation of Project Effectiveness:**

Please provide information on any formal assessment of project effectiveness you might have carried out or plan to do.

6.2 Further Comments:

Please provide any further comments, such as recommendations for future conservation efforts. Suggestions for helping partners to meet the goals of the Habitat Stewardship Program, as it continues to develop, are also appreciated.

7. Additional Documentation and Signature**Additional Documentation**

If applicable, please attach following documents.

- Reports: provide a copy of any report (including audit report), study or publication produced as an outcome of the project.
- Habitat Protection: provide a copy of commitments, agreements, easements, acquisition title, property location, etc.
- Permits: provide copy of permits and authorizations which were required for the project by laws and regulations in force in Canada
- Communication: if appropriate, provide copies of press releases, newspapers articles, etc.
 - photographs (with photo credits) can be send to your regional coordinator by mail or on CD.

Title	By	Date

I hereby certify that I have met the final report requirements as stated in my Contribution Agreement.

- ☐ Certify Report I attest to the correctness and completeness of the financial information provided in the current report.
- ☐ Certify financial information

a) Activity Type (one per activity)	c) What will the <u>result</u> of the activity be by the end of the project? Include RESULT TYPE	e) Start date	g) Estimated % of total project budget (HSP Prevention Stream plus matching \$)	h) Estimated % of HSP Prevention Stream contribution
b) Describe each <u>activity</u> that you plan to undertake	d) What is the anticipated long-term outcome of the project?	f) End date		
1) Outreach <i>Landowner contact program for identified potential sites to secure access, cooperation, and maintenance of riparian enhancement and restoration works</i>	Human Impact Mitigation For sites with private land, a total of 8 landowners will be made aware of the project and will have participated in site visits and allowed access or staging on their land for in-stream and riparian works. <i>Landowners having cooperated with the project implementation will be more likely to support future restoration and monitoring work adjacent sites</i>	2014-10-15 2014-10-31	1 %	0 %
2) Program Planning and Development <i>Options analysis and final site selection, including background review, air photo analysis, field tour with stakeholders, and assessment of existing habitats and restoration/enhancement options</i>	Habitat Improvement Selection of sites for the program that are most appropriate for enhancement of speckled dace habitat in critical areas and downstream sites <i>Consideration of a broad range of potential restoration sites will support the development of a multi-year restoration and enhancement program focusing on several priority species, including Lewis's woodpecker, speckled dace, rainbow trout, and others</i>	2014-10-15 2014-11-14	8 %	22 %

Appendix E – Work Plan
2014-15 HSP-SAR-PYR-6858
Regional District of Kootenay Boundary

Finance ID# 1406633

<p>3) Outreach <i>Landowner and agricultural public outreach (newspaper stories before, during and after, and 2 public workshops, after initial assessment and prescriptions and after restoration works are completed.)</i></p>	<p>Human Impact Mitigation Residents, trail users, fish and wildlife clubs and resource users in critical habitat areas will have been made aware of the status of speckled dace, the scope of the proposed restoration works and the results of the project, and will have an understanding of measures available to landowners and resource managers to reduce threats to dace populations (erosion, riparian removal, water use) as well as the enhancement and restoration program underway.</p> <hr/> <p><i>Greater awareness of speckled dace and related ecosystem habitat needs and connections with human impacts. Long-term support for restoration activities due to familiarity with project team and continued outreach activities in connection with the watershed management plan.</i></p>	<p>2014-10-31 2015-03-16</p>	<p>8 %</p>	<p>5 %</p>
<p>4) Surveys, Inventories and Monitoring <i>Assessment and monitoring of habitat improvement</i></p>	<p>Habitat Improvement This activity will result in the assessment of key performance measures (embeddedness, riparian cover, erosion potential) at the project sites before and after the enhancement treatments</p> <hr/> <p><i>The assessment information will provide a baseline for longer-term effectiveness evaluations and allow better understanding of effects of instream restoration works on dace critical habitat function. Additionally, through training of stewardship organization volunteers, this activity builds the capacity of project partnership members in delivering further assessment and monitoring support for restoration projects through 'citizen science'</i></p>	<p>2014-10-31 2015-03-31</p>	<p>8 %</p>	<p>1 %</p>

Appendix E – Work Plan
 2014-15 HSP-SAR-PYR-6858
 Regional District of Kootenay Boundary

Finance ID# 1406633

<p>5) Program Planning and Development <i>Project Design and Approvals - site-specific prescriptions for each project area (including drawings, preliminary design, assessment by river geomorphologist and restoration engineer) and BC Water Act Section 9 notifications</i></p>	<p>Habitat Improvement The result of this phase will be the development of specific, achievable, and site-ready prescriptions and permitting for deployment during the project and beyond, enabling the field crews to deploy when conditions are most appropriate. Prescriptions will include two projects at stream crossings on first and second order tributaries; two project locations within critical habitat areas where channel siltation affects embeddedness; and one site where avulsion and meander cutoff has developed significant erosion.</p> <hr/> <p><i>The site-specific prescriptions will form a template for restoration and enhancement works at similar locations in the West Kettle, Kettle and Granby rivers and will build the capacity of the project team, especially RDKB and stewardship organizations, in delivering effective, efficient and timely restoration projects</i></p>	<p>2014-11-14 2014-12-19</p>	<p>12 %</p>	<p>36 %</p>
<p>6) Habitat Improvement <i>Project implementation</i></p>	<p>Habitat Improvement This activity will result in the in-stream and riparian habitat improvement of at least 250 m of stream and river habitat associated with proposed critical habitat area for dace</p> <hr/> <p><i>The long term outcome of this activity is the improvement of critical habitat areas for dace with fully designed, documented and monitored site locations that can serve as a template for other sites during the implementation of restoration program under the Kettle River Watershed Management Plan</i></p>	<p>2014-11-14 2015-03-31</p>	<p>63 %</p>	<p>36 %</p>
<p>Total:</p>			<p>100 %</p>	<p>100 %</p>

Finance ID# 1406633

Appendix F

Expected Results

2014-15 HSP-SAR-PYR-6858

Habitat Stewardship Program Species At Risk Stream - Expected Results

- Important habitat for SAR recovery is improved (restored/enhanced) and/or managed to meet their recovery needs;
- Project benefits are sustained over time by engaging Canadians (landowners, resource users, volunteers) to participate directly in activities that support the recovery of SAR.

Habitat Stewardship Program for Species at Risk - Proposal Submission Form

2014HSP6858
**Habitat enhancement and restoration program for Speckled Dace in the
 Kettle River, BC**

1. Proponent Information

1.1 Full Legal Name of Proponent

a) Organization: Regional District of Kootenay Boundary

b) Organization Description:

The RDKB is located in the southern interior of British Columbia, Canada and is one of 27 regional districts in the province. The RDKB was incorporated in 1966 and consists of eight incorporated municipalities and five unincorporated electoral areas. The RDKB encompasses 8,096 sq. km and is home to 30,742 residents. Since 2010 the RDKB has led the development of the Kettle River Watershed Management Plan, which is nearing completion and beginning the first phase of implementation (2014-2017). The Plan considers water conservation, water quality, aquatic ecosystem components, and watershed health and function, in addition to capacity, policy support, and watershed awareness.

c) Principal Proponent:

Dean, Donna
ddean@rdkb.com

P: 250-368-0237
 F: 250-368-3990

d) Project Manager:

Watt, Graham
plan@kettleriver.ca

P: 250-442-4111
 F:

e) Street:
 220-1755 Springfield Road
 Kelowna, BC V1Y 5V5

f) Web Site Address: <http://rdkb.com>

g) Organization Identification:
 GST Number: 108093741 RT 0001

1.2 Organization

Proponent Type: Government Agency or Crown Corporation (provincial/territorial/municipal)

1.3 Stewardship Program/Project Delivery Experience

Briefly provide a description of your organization's experience in delivering stewardship programs, including any that have focussed on species at risk. (25 lines maximum)

What relevant experience does the project leader have? Include reference to any previous work funded by HSP. The RDKB has set up a partnership with local stewardship organizations, provincial government biologists, and an external consultant as the project manager to deliver this enhancement and restoration program. Collectively the partnership has many years of experience in terrestrial and aquatic assessment, monitoring and restoration, in addition to watershed awareness and outreach programs.

The Project Manager, Mr. Darryl Arsenault is a Senior Fisheries Biologist in Golder's Kelowna office. He has 22 years of experience in fisheries consulting, working on over 160 projects in the Thompson/Okanagan and Kootenay regions. Darryl's project experience includes stream restoration prescriptions, environmental impact assessments, cumulative effects assessments, habitat suitability mapping, fish habitat spawning suitability assessments, shoreline restoration prescriptions,

fish habitat compensation agreements, and a variety of limnology and lake effects assessments. He has been involved in several Sensitive Habitat Inventory Mapping/Foreshore Inventory Mapping projects including Vernon Creek, Okanagan Lake, Windermere Lake, and Slocan Lake. Mr. Arsenault designed and managed the Kelowna Aquatic Habitat Inventory (AHI) program (including fish habitat utilization studies) that has been used as a template for other projects in the province including Windermere Lake, Slocan Lake, and Shuswap Lake. He is the representative of Big White on the Kettle River Watershed Management Plan - Stakeholder Advisory Committee.

Relevant experience in the region includes the creation of in-stream fish habitat enhancement prescriptions on Burrell Creek (upper Granby), Smith Creek, West Kettle River, Fascieux Creek, Mill Creek, Vernon Creek, Brandt Creek, Tetsa River, Trepanier Creek, Peachland Creek, Frederick Creek, Bellevue Creek, and Mission Creek. He has assessed riparian area condition and provided restoration prescriptions for numerous lakeside and streamside properties and provided professional advice on habitat banking and compensation ratios for the City of Kelowna. He has conducted road crossing assessments for culvert function and bridge design for McDougall Creek, Frederick Creek, Vernon Creek, Mill Creek, Lebanon Creek, and others in the region. He has led numerous multidisciplinary projects and has strong liaison skills with regulators Graham Watt, Project Coordinator for the Kettle River Watershed Management for the RDKB, is a specialist in watershed planning and outreach with eight years of experience delivering community-based watershed management planning, assessment and outreach.

Leigh Holt, M.A.Sc., is a Biologist with over ten years of experience as an environmental consultant. She has expertise in aquatic and terrestrial ecology and provides technical assessment of aquatic and terrestrial ecology components of international, federal and provincial EAs for wind power, nuclear, transportation and mining projects. She also has experience in conducting literature reviews, aquatic and terrestrial field sampling programs, and the reporting and baseline field assessments required to obtain approvals for works in and around water in BC (i.e., the BC Water Act Section 9 approval process).

Lesley Peterson - Alberta Provincial Biologist for Trout Unlimited Canada. Has led community based fisheries inventories and educational activities in southern Alberta, has developed partnerships with cattle producers and landowners working together to install fencing and off-stream watering systems for riparian protection, and leads the irrigation canal fish rescue project in southern Alberta.

Jenny Coleshill - Coordinator of the Granby Wilderness Society and lead for habitat assessment and restoration planning for Lewis's woodpecker (C2a(l); D1 threatened) in the Boundary region

Lisa Tedesco - Habitat Biologist, BC Forests, Lands and Natural Resource Operations

Doug Edwards - Restoration Engineer, Fisheries and Oceans Canada

2. Proposal Background

2.1 Project Locations

a) Project Locations

Primary Ecozone / Ecoregion

Ecozone of Canada	Ecoregion of the Identified Ecozone
Montane Cordillera	Thompson-Okanagan Plateau

Specific Habitat and Geographic Location (specific latitude and longitude are mandatory)

Name of the Habitat	Habitat Description (Ecosystem Type)	MANDATORY: Latitude and Longitude (degrees, minutes, seconds)	Specific Location (nearest town or city)	Ecozone of Canada	Ecoregion of the Identified Ecozone
West Kettle River at Beaverdell	Riparian and in-stream aquatic habitat in pool and riffle sequence adjacent Beaverdell, and upstream tributary locations in Beaverdell Creek.	Lat. 49° 25' 28" Long. -119° 6' 12"	Beaverdell	Montane Cordillera	Thompson-Okanagan Plateau
Kettle River at Christian Valley	Riparian and in-stream aquatic habitat in pool and riffle sequence in the Christian valley	Lat. 49° 28' 19" Long. -118° 51' 28"	Christian Valley	Montane Cordillera	Thompson-Okanagan Plateau
Confluence of Kettle River and Myers Creek	Recent oxbow and river avulsion site with long gravel runs in a pool and riffle sequence; grassland and riparian cottonwood site	Lat. 49° 1' 5" Long. -118° 51' 15"	Midway, BC	Montane Cordillera	Okanagan Highland
Granby River at Gable	Forested riparian area and main stem of the Granby River at Gable Creek and upstream	Lat. 49° 23' 50" Long. -118° 30' 30"	Grand Forks, BC	Montane Cordillera	Selkirk-Bitterroot

Creek	tributary locations on Gable Creek				Foothills
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The project sites encompass 10% (~250m/2.4 km) of the three critical sites located in the West Kettle, East Kettle, and Granby River locations, which together comprise just less than 1% of the species range of 300 km in Canada and a lower elevation riparian site with high land use impacts and erosion concerns (confluence of Kettle River and Myers Creek). The former three sites are in upstream portions of the known distribution of Speckled Dace where some of the threats (water use) are limited and where the proposed stream length represents the critical habitat in its entirety (Brown, Harvey and Bradford, 2012) The latter site has also been determined to be priority habitat for Lewis's woodpecker and presents significant opportunity for erosion reduction through riparian vegetation establishment.

b) Primary Province/Territory in which the Project will be undertaken: British Columbia

2.2 Species

a) Targeted Species

a) Species Name (Common and Latin)	b) Population (if relevant)	c) SARA Schedule 1 Status	d) Draft or Final Recovery Strategy in place? (yes or no)
Speckled Dace <i>Rhinichthys osculus</i>		Endangered	Yes

b) Benefiting Species

a) Species Name (Common and Latin)	b) Population (if relevant)	c) COSEWIC Status	d) SARA Schedule 1 Status
Lewis's Woodpecker <i>Melanerpes lewis</i>		Threatened	Yes

2.3 Recovery Activities

BC Ministry of Forests, Lands and Natural Resource Agency (terrestrial and aquatic habitat biologists; fisheries biologists)
Department of Fisheries and Oceans (Heather Stahlberg and Doug Edwards) - Draft recovery strategy under consultation and strategy project team will be consulted during project design.

2.4 Links to Recovery Strategies / Action Plans / Management Plans

a) Specific threat(s) related to the habitats and/or species at risk, as presented in RS/AP/MP or status reports (as addressed by the project).	b) What does the Recovery Strategy / Action Plan / Management Plan recommend to address this threat? (include only the recommendations that will be addressed by this project.)	c) Describe project activities proposed in the work plan under Tab 4 (please refer to Activity number) that will help to implement prescribed recovery actions.
Increased siltation and substrate embeddedness from agricultural land clearing and forestry activities	Increase gravel, cobble and boulder substrate with low embeddedness Increase bottom-dwelling invertebrates [through enhancement of riparian vegetation cover for litterfall and fine and large woody debris - not specified in draft recovery strategy]	Activities 5 and 6: Live pole staking on gravel bars and riparian bank stabilizing using re-grading, soil bioengineering techniques (live fascines, wattles), and re-establishment of riparian cottonwood canopy cover will function to stabilize banks, reduce active erosion sites along rivers and tributary road-stream crossings, and improve channel profile through sediment and large woody debris retention on gravel bars. Additionally, riparian plantings will increase shade, cover, and litterfall and debris input to support invertebrate communities.
Reduced flows in summer and autumn due to irrigation and other consumptive uses	not addressed directly in this project	not addressed in this project; water conservation will be addressed by a suite of actions undertaken by the Kettle River Watershed Management Plan, including water conservation education, awareness, and behaviour-change initiatives to reduce high water use in relevant sectors.

3. Overview

a) Executive Summary:

The project goal is to enhance and restore critical habitat areas identified for speckled dace (*Rhinichthys osculus*) in the Kettle River and tributaries. The project is located in the Regional District of Kootenay Boundary (RDKB) in the extreme Southern Interior of British Columbia, in the Montane Cordillera Ecozone.

The RDKB and partners plan to design and implement four or more projects from October 2014 to April 2015 that mitigate sediment loading down the river and/or enhance and restore riparian vegetation areas. This restoration program supports aquatic ecosystem components of the Kettle River Watershed Management Plan, which is nearing completion and the start of implementation.

The target SAR is speckled dace, listed as endangered in Schedule 1 of SARA. Other SAR that may benefit from the proposed program include Umatilla Dace and Lewis's Woodpecker, both listed as Schedule 1 threatened.

Major threats to speckled dace include stream bank erosion and sediment loading caused by forestry and agriculture, as well as high water use. Sediment bed-load can cause cobbles and gravels to become embedded in the smaller substrate, reducing habitat value for dace. Agriculture, forestry and development are known to affect river riparian areas, through cattle grazing, land clearing or other pathways.

Habitat improvement activities will include gravel-bar willow staking, stream crossing re-vegetation, grading and live staking of steep banks, and riparian fencing. Public outreach will include landowner presentations and volunteer involvement from multiple organizations to mitigate damage and increase long-term benefits of the project to speckled dace and other SAR.

b) Program Expected Results

1. Important habitat for species at risk recovery is improved (restored/enhanced) and/or managed to meet their recovery needs.
2. Project benefits are sustained over time by engaging Canadians (landowners, resource users, volunteers) to participate directly in activities that support the recovery of species at risk.

c) Regional Priorities:

The project is located in a tributary of the Columbia River and includes riparian cottonwood components of the Ponderosa Pine biogeoclimatic zone

d) Links with other projects:

This project links with the Kettle River Watershed Management Plan, an initiative of the Regional District of Kootenay Boundary. The plan encompasses strategies to build awareness and capacity, improve water quality and quantity, support aquatic ecosystem and watershed health, and enhance recreational, cultural and amenity values. A key strategy in the Kettle River plan that builds on these initiatives is a multi-year aquatic ecosystem health and restoration program that aims to improve water conservation, improve riparian function, reduce erosion, and improve in-channel habitat for rainbow trout, speckled dace, and other priority aquatic and riparian species. As such the Steering Committee for the Kettle River Watershed Management Plan, who represent the RDKB Board of Directors, is unanimously in support of the RDKB leading this project as a component of the watershed plan.

In addition to the draft Recovery Strategy, the project builds directly on a habitat assessment and restoration prioritization for Lewis's woodpecker, undertaken by Granby Wilderness Society, and a riparian threat assessment undertaken in 2013-2014 by the Granby Wilderness Society and the RDKB.

Other organizations involved in the watershed plan that will be working on this project include Department of Fisheries and Oceans, BC Ministry of Environment, BC Ministry of Forests, Lands and Natural Resource Operations, Granby Wilderness Society, Boundary Habitat Stewards, Interior Forests Products, Trout Unlimited Canada, Grand Forks Wildlife Association, Kettle River Cattleman's Association. Letters of support will be made available confirming their support and involvement upon request.

e) Rationale:

a) This restoration and enhancement program is required to support the maintenance, recovery and resilience of speckled dace by improving habitat conditions in proposed critical habitat areas. Improving the function of these areas will improve the likelihood of speckled dace (and associated species and ecosystem components) to survive low-flow conditions or other habitat disruptions and/or re-colonize disturbed areas from less-disturbed critical habitat

b) Speckled dace is intended to benefit directly from this restoration and enhancement program through increased habitat quality (low-embeddedness cobbles and boulders, riparian cover, shade and ecosystem support) in their critical habitat areas as well as downstream sites.

c) A long-term benefit is the improvement of critical habitat areas for speckled dace resilience. A secondary, and long-term benefit of this program being initiated in 2014-2015 is the creation of an 'early win' for implementation of the Kettle River Watershed Management Plan, which will strengthen partnerships, improve capacity, and contribute to the multi-year program of habitat conservation and restoration in the Kettle River. Through partnership with this overall umbrella project, long-term success and continued work with speckled dace and other SAR will be facilitated.

f) Detailed description:

The objectives of this project are to improve riparian and in-stream habitat for speckled dace and associated species through erosion control, restoration of riparian function, and in-stream gravel bar stabilization. A key measure of success is the decrease in the level of embeddedness (burial by finer sediment) of gravel, cobbles and boulders within the stream, and the increase in habitat diversity, particularly deeper pool areas and varied flow across the channel profile.

Fish habitat and populations will be assessed before and after the projects to monitor effectiveness and potential changes, using a combination of fisheries experts and 'citizen scientists' drawn from the stewardship and recreation community and trained by the project team staff.

The project will be staffed by a project team from several organizations including the RDKB (administration, communication, landowner contact and outreach), Golder Associates (project management, restoration prescriptions, permitting facilitation), provincial government agencies (project support, monitoring) as well as volunteers from local stewardship groups and forestry companies.

Target audiences for outreach (newspaper stories, landowner contact, and landowner workshops include riparian landowners within and adjacent to critical habitat locations, as well as resource managers and users for tributary streams upstream of critical habitat locations. The outreach methods will utilize community-based social marketing to identify barriers and benefits of retaining and restoring riparian vegetation by landowners in the project area, to facilitate cooperation with the project team for access and site use as well as provide downstream protection.

4. Work Plan

4.1 Activities

a) Activity Type (one per activity)	c) What will the result of the activity be by the end of the project? Include RESULT TYPE	e) Start date	g) Estimated % of total project budget (HSP plus matching \$)	h) Estimated % of HSP contribution
b) Describe each activity that you plan to undertake	d) What is the anticipated long-term outcome of the project?	f) End date		
Fiscal Year: 2014-2015				
1) Outreach Landowner contact program for identified potential sites to secure access, cooperation, and maintenance of riparian enhancement and restoration works	Human Impact Mitigation For sites with private land, a total of 8 landowners will be made aware of the project and will have participated in site visits and allowed access or staging on their land for in-stream and riparian works. ----- Landowners having cooperated with the project implementation will be more likely to support future restoration and monitoring work adjacent sites	2014-10-15 2014-10-31	1 %	0 %
2) Program Planning and Development Options analysis and final site selection, including background review, air photo analysis, field tour with stakeholders, and assessment of existing habitats and restoration/enhancement options	Habitat Improvement Selection of sites for the program that are most appropriate for enhancement of speckled dace habitat in critical areas and downstream sites ----- Consideration of a broad range of potential restoration sites will support the development of a multi-year restoration and enhancement program focusing on several priority species, including Lewis's woodpecker, speckled dace, rainbow trout, and others	2014-10-15 2014-11-14	8 %	22 %
3) Outreach Landowner and agricultural public outreach (newspaper stories before, during and after, and 2 public workshops, after initial assessment and prescriptions and after restoration works are	Human Impact Mitigation Residents, trail users, fish and wildlife clubs and resource users in critical habitat areas will have been made aware of the status of speckled dace, the scope of the proposed restoration works and the results of the project, and will have an understanding of measures available to landowners and resource managers to reduce threats to dace populations (erosion, riparian removal, water use) as well as the enhancement and restoration program	2014-10-31 2015-03-16	8 %	5 %

completed.)	underway. Greater awareness of speckled dace and related ecosystem habitat needs and connections with human impacts. Long-term support for restoration activities due to familiarity with project team and continued outreach activities in connection with the watershed management plan.			
4) Surveys, Inventories and Monitoring Assessment and monitoring of habitat improvement	Habitat Improvement This activity will result in the assessment of key performance measures (embeddedness, riparian cover, erosion potential) at the project sites before and after the enhancement treatments The assessment information will provide a baseline for longer-term effectiveness evaluations and allow better understanding of effects of instream restoration works on dace critical habitat function. Additionally, through training of stewardship organization volunteers, this activity builds the capacity of project partnership members in delivering further assessment and monitoring support for restoration projects through 'citizen science'	2014-10-31 2015-03-31	8 %	1 %
5) Program Planning and Development Project Design and Approvals - site-specific prescriptions for each project area (including drawings, preliminary design, assessment by river geomorphologist and restoration engineer) and BC Water Act Section 9 notifications	Habitat Improvement The result of this phase will be the development of specific, achievable, and site-ready prescriptions and permitting for deployment during the project and beyond, enabling the field crews to deploy when conditions are most appropriate. Prescriptions will include two projects at stream crossings on first and second order tributaries; two project locations within critical habitat areas where channel siltation affects embeddedness; and one site where avulsion and meander cutoff has developed significant erosion. The site-specific prescriptions will form a template for restoration and enhancement works at similar locations in the West Kettle, Kettle and Granby rivers and will build the capacity of the project team, especially RDKB and stewardship organizations, in delivering effective, efficient and timely restoration projects	2014-11-14 2014-12-19	12 %	36 %
6) Habitat Improvement Project implementation	Habitat Improvement This activity will result in the in-stream and riparian habitat improvement of at least 250 m of stream and river habitat associated with proposed critical habitat area for dace The long term outcome of this activity is the improvement of critical habitat areas for dace with fully designed, documented and monitored site locations that can serve as a template for other sites during the implementation of restoration program under the Kettle River Watershed Management Plan	2014-11-14 2015-03-31	63 %	36 %
Total:			100 %	100 %

4.2 Focus on Outreach Activities

a) Outreach Activity from table 4.1	b) Who is the target audience?	c) SAR recovery action addressed	d) Describe how the activity will lead to the identified recovery action	e) When do you expect this recovery action to occur as a result of your outreach activity?
Fiscal Year: 2014-2015				

1) Landowner and agricultural public outreach (newspaper stories before, during and after, and 2 public workshops, after initial assessment and prescriptions and after restoration works are completed.)	Landowners in the critical habitat areas and associated reaches of river; resource users on tributary streams (forestry, recreation, mining)	Habitat protection and impact mitigation	Increased awareness of dace and promotion of behaviours that reduce impacts to speckled dace and habitat; facilitation of program delivery	2015-2017 during implementation of watershed management plan
2) Landowner contact program for identified potential sites to secure access, cooperation, and maintenance of riparian enhancement and restoration works	Landowners in proposed critical habitat areas where assessment work will be addressed	Habitat protection and impact mitigation	Landowner contact with social marketing approaches will support the identification of barriers and benefits to riparian protection as well as facilitate access agreements during the implementation activities	Facilitating the treatments during this project phase; providing potential sites for further restoration and conservation work over the 2015-2017 period during watershed management plan implementation

Reaching the Target Audience for Outreach Activities

1) How will you determine if your message(s) has/have been received and understood by your target audience? What form of measurement will you use to do this? For example: workshop exit surveys or interviews with community members.

Workshop exit surveys will be used and short questionnaires with landowners before and after project implementation will assess their level of understanding of project intent, scope and positive impacts. We will also use the network of stakeholders in the region that are part of the Kettle River Advisory Group to listen for the 'word on the street' about the project during implementation, to gauge public attitudes and level of information transfer.

2) How could you measure/verify whether SAR recovery action is taken by your audience by the end of the project or afterward?

A landowner contact database will be developed for the project and commitments to protect riparian areas, participate in future projects, or carry out measures to reduce impacts to dace habitat and populations, will be followed up on by the spring of 2017 during implementation of the watershed plan to confirm recovery actions undertaken by the audience.

3) What lessons were learned from previous outreach and education activities and how does this proposal improve on those activities? Explain what has changed.

This project does not have any previous outreach activities associated with speckled dace, and none have been identified in the draft recovery strategy

4.3 Surveys, Monitoring or Inventories

Assessment of flow, embeddedness and riparian function are important determinants of speckled dace recovery, as discussed in the draft recovery strategy. These assessments are directly linked to project implementation and review and will help determine effectiveness of habitat enhancement treatments specified in the prescriptions

4.4 Project Evaluation

I) Pre and post-project assessment of performance measures will be incorporated in project design, and documentation of all project activities and field impacts will be

II) continued population monitoring in the proposed critical areas, as identified in the draft recovery strategy, as well as population estimates before and after project activities by the monitoring team

4.5 Permitting

A positive answer to either of these questions means that you may require a SARA permit.

a) Is one of the targeted species a migratory bird or an aquatic species? Yes

b) In carrying out your project, will you capture, manipulate or interfere with individuals SAR or with their residence(s)? No

5. Project Support

a) Organization / Name	c) \$ Value (Cash)	d) \$ Value (In-kind)	e) Total	f) Confirmed? (yes/no/pending)	g) Date to be received?
b) Description and valuation of support offered					
Fiscal Year: 2014-2015					
B.C. Ministry of Forests Lands and Natural Resource Operations Project field support, monitoring and field assessment - habitat biologist at \$800/day*12 days; lending of field equipment 800	0	10,400	10,400	Yes	2015-03-31
Golder Associates Ltd. Fees and disbursements waived on project - \$11186	0	11,186	11,186	Yes	2015-03-31
Granby Wilderness Society Labour and riparian monitoring support (\$20/hour*7*40); use of field equipment 110	0	5,710	5,710	Yes	2015-03-31
Grand Forks Wildlife Association Labour and in-stream monitoring support (\$20/hour*8*40)	0	6,400	6,400	No	2015-03-31
Interfor Transport of large woody debris and services of heavy equipment operator (\$100/hour*80 hours=\$8000)	0	8,000	8,000	No	2015-03-31
Kettle Valley Wildlife Association Labour and monitoring support (\$20/hour*8*40)	0	6,400	6,400	No	2015-03-31
Regional District of Kootenay Boundary Overhead for corporate administration - 5% of project; communication and printing services: \$10/posters * 5 =\$50 and workshop programs 10/copy *50 =\$5.00 Communication specialist \$350/day*4 days=1400	0	8,050	8,050	Yes	2015-03-31
Trout Unlimited Canada Trout Unlimited biologist \$800/day * 5 days (management, training and professional services)	0	4,000	4,000	Yes	2014-10-31
Trout Unlimited Okanagan Chapter Labour and in-stream monitoring support (\$20/hour*8*40) \$20,000 funding of received RBC Blue Water project for Kettle River	20,000	6,400	26,400	No	2015-03-31
Subtotal:	20,000	66,546	86,546		
Total:	20,000	66,546	86,546		

6. Project Budget

a) Expense category	c) Amount requested from HSP	Matching Funds		f) Total Amount (HSP + Match)
b) Detailed description and valuation based on personnel or equipments rates		d) Cash Amount	e) In-kind Amount	
Fiscal Year: 2014-2015				
Salaries and Wages Field training and supervision of volunteers, project teams and monitors; in-stream monitoring - \$400/day * 20 days; \$800/day * 17 days	0	8,000	13,600	21,600
Salaries and Wages Outreach program (landowner contact, workshop preparation and hosting) 25 days at \$400/day =10000 This is a date sensitive expenditure	1,450	7,000	1,550	10,000
Management and professional service expenditures	28,550	0	0	28,550

Professional service levels: \$135*70; 110*76; \$70*60; \$100*60; \$135*6; \$80*14; \$50*4 = 25140 This is a date sensitive expenditure				
Contractors \$100/hour heavy equipment operator * 80 hours =8000 \$20/hour labourers for planting and site work and monitoring (~6 workers for 400)=24000 \$31.25/hour*160 hours crew lead = 5000	0	5,000	32,000	37,000
Material and supplies expenditures Field equipment, supplies and plant material: Miscellaneous field consumables \$60 Use of field equipment and instrumentation (in-stream instrumentation, saws, shovels, planting equipment, etc) \$1000 Large woody debris (value considered in heavy equipment)	0	0	1,060	1,060
Overhead Overhead costs of [5% for RDKB corporate communication, Board administration and contracting];[10% disbursement and overhead, Golder)	0	0	13,686	13,686
Communication and printing, production and distribution expenditures Communication and public engagement specialist \$400/day * 4 days=1600 Printing of posters at \$10/posters * 5 =\$50 and workshop programs 10/copy *50 =\$5.00	0	0	1,650	1,650
Vehicle rental and operation expenditures \$0.50/km use of fleet and personal vehicles for travel to project sites (~6000 km total for project fieldwork, landowner contact, participant travel from Grand Forks, Nelson, Trail and Kelowna)	0	0	3,000	3,000
Subtotal:	30,000	20,000	66,546	116,546
Total:	30,000	20,000	66,546	116,546

7. Additional Documentation and Signature

Additional Documentation

No documents.

I hereby certify that I am familiar with all the conditions, including those regarding eligibility, official languages, reporting, financial accounting, and acknowledgement of Government of Canada support , as outlined in the current HSP guidelines.

☒ Certify Proposal

REGIONAL DISTRICT OF KOOTENAY BOUNDARY	
FILE #	MAR - 4 2015
DOC #
REF. TO:	M.I.
CC:	Gm / Jmm / TL
February 23, 2015	



Grace McGregor, Chair
Regional District of Kootenay Boundary
843 Rossland Avenue, Suite 202
Trail BC V1R 4S8

Reference: 232445

Dear Chair McGregor:

Re: Submission to B.C. on the Move

I am writing to express my appreciation for the Regional District of Kootenay Boundary's participation in the meeting and engagement process this past fall for the ministry's 10-year transportation plan, B.C. on the Move.

Citizens and leaders of communities, business and transportation organizations from across British Columbia have now let us know what priorities are most important to them, and the ideas and suggestions we have received will be invaluable in identifying potential improvements and helping to shape the future of transportation in our province.

The plan and the report sharing the outcomes of the engagement process will be published early in the spring of 2015. In the meantime, thank you again for taking part in this process.

Sincerely,

Todd G. Stone
Minister

Ministry of Transportation
and Infrastructure

Office of the Minister

Mailing Address:
Parliament Buildings
Victoria BC V8V 1X4



Emergency
ManagementBC

March 9, 2015

To: Mayor and Council/Chair and Board

REGIONAL DISTRICT OF KOOTENAY BOUNDARY	
FILE #	MAR 16 2015
DOC #	
REF. TO:	MF
CC:	DD/K/TM

Emergency Management BC (EMBC) would like to invite you, your representatives, and the Emergency Program Coordinator to participate in one of the Senior and Elected Officials workshops offered this spring.

The workshops will provide an opportunity for elected officials and administrators to learn more about emergency management including: response roles and responsibilities, the importance of initiating recovery plans early on, how mitigation and prevention can minimize the impact, and how preparedness activities can build resilience and ensure your community is ready to respond. We will also discuss the statutory requirements of the Emergency Program Act, present the Provincial Coordination Team (PCT) concept, and provide an overview of the Province's draft Initial Response Plan (IRP) for a major seismic event.

These half-day workshops will be delivered by EMBC staff and will include lunch and refreshments to provide additional networking opportunities.

To register, please see the attached schedule and confirm your participation through the appropriate EMBC regional office.

Sincerely,

Patrick Quealey
Assistant Deputy Minister
Emergency Management BC

2015 Senior and Elected Officials Workshop Schedule

Location	Date	Venue	Region
Williams Lake	Apr 16, 1000-1400	Williams Lake Fire Hall, 230 Hodgson Road	NEA
Port Alberni	Apr 21, 1000-1400	Echo Park Fieldhouse – 4200 Wood Avenue at King St	VIR
Kelowna	Apr 22, 1000-1400	Firehall #1 - 2255 Enterprise Way	CTL
Prince George	Apr 24, 1000-1400	155 George Street	NEA
Central Saanich	Apr 27, 1000-1400	Central Saanich Fire Hall - 1512 Keating X Road	VIR
Squamish	Apr 29, 1000-1400	37801 Cleveland Ave.	SWE
Abbotsford	Apr 30, 1000-1400	AFRS Training Center, 1544 Riverside Rd	SWE
Dawson Creek	Apr 30, 1000-1400	Calvin Kruk Center for the Arts, 10401 - 10 Street	NEA
Revelstoke	May 05, 1000-1400	Revelstoke Fire Hall, 227 – 4 th St West	SEA
Surrey	May 05, 1000-1400	SWE PREOC, 14292 Green Timbers Way	SWE
Sechelt	May 06, 0900-1300	SCRD Office, 1975 Field Street	SWE
Nanaimo	May 06, 1000-1400	Vancouver Island Conference Centre – 101 Gordon St	VIR
Kamloops	May 11, 1030-1430	Kamloops EOC - 955 Concordia Way	CTL
Burns Lake	May 12, 1000-1400	Regional District of Bulkley-Nechako, #37 – 3 rd Ave	NWE
Terrace	May 13, 1000-1400	Suite 1A (Basement) 3215 Eby Street	NWE
Port Clements	May 14, 1100-1500	Senior's Room, Multi-Purpose Building, #36 Cedar Ave West	NWE
Castlegar	May 27, 1000-1400	Columbia Trust Forum, 445 – 13 th Ave	SEA
Courtenay	May 27, 1000-1400	Comox Valley Emergency Program Office – 3001 Moray Avenue	VIR
Powell River	May 28, 0830-1230	Powell River Town Centre Hotel – 4660 Joyce Avenue	VIR
Cranbrook	Jun 16, 1000-1400	RD East Kootenay Board Room, 19 -24 th Ave South	SEA

For the following workshops in the South East Region (SEA), please register with Linda Harfman, Regional Office Administrator (phone 250-354-5904 or e-mail linda.harfman@gov.bc.ca):

Revelstoke:

Registration Deadline: **April 23, 2015**
Workshop Date: **May 5, 2015**

Castlegar:

Registration Deadline: **May 20, 2015**
Workshop Date: **May 27, 2015**

Cranbrook:

Registration Deadline: **June 9, 2015**
Workshop Date: **June 16, 2015**

If you have any specific dietary needs, also please note that at time of registration.



CITY OF GREENWOOD

PO Box 129
Greenwood, BC V0H 1J0

Phone: (250) 445-6644 Fax: (250) 445-6441 Email: admin.greenwoodcity@shaw.ca www.greenwoodcity.com

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March 16, 2015

Kettle River Watershed Management Plan
RDKB Trail Administration Office
202-843 Rossland Ave.,
Trail, BC
V1R 4S8

REGIONAL DISTRICT OF KOOTENAY BOUNDARY	
FILE #	MAR 20 2015
DOC #
REF. TO:	M1-
CC:	GM/DD/TL/GW

Attention: Grace McGregor and Graham Watt

Re: Endorsement of the Kettle River Watershed Management Plan

Dear Grace McGregor and Graham Watt,

At the Regular Council meeting held on March 9, 2015, the following resolution was passed:

"The City of Greenwood has a strong interest in conservation and stewardship of water and related resources in the Kettle River Watershed. Furthermore, Council recognizes the role of the Kettle River Watershed Management Plan in providing information, strategies, coordination and a venue for collaborative efforts on the management of water and related resources.

Therefore, Council commits to:

- 1. Consider information in the Plan in relevant discussions and decision-making;*
- 2. Support implementation of priority strategies and actions where the City of Greenwood is involved, as appropriate and at Council's discretion;*
- 3. Promote the Plan for use by other organizations, agencies, and residents;*
- 4. Direct Staff to provide advice, information, and data to the Plan Implement Team and/or Working groups;*
- 5. Participate in the annual review and update of the Plan as a member of the Kettle River Round Table."*

Thank you for your presentation to Council on February 23, 2015.

Yours sincerely,

Ed Smith, Mayor



**Finance Committee
Minutes**

**Tuesday, February 24, 2015
RDKB Board Room, Grand Forks, BC**

Directors Present

Director M. Rotvold, Chair
Director K. Moore
Director R. Russell
Director E. Smith
Director M. Martin
Director P. Cecchini
Director G. McGregor
Director L. Worley via teleconference
Director J. Danchuk
Director Ted Pahl
Director V. Gee
Director A. Grieve
Director N. Krog

Staff Present

B. Burget, General Manager of Finance
J. MacLean, Chief Administrative Officer
T. Lenardon, Manager of Corporate Administration/Recording Secretary

CALL TO ORDER

The Chair called the meeting to order at 6:00 p.m.

ADOPTION OF AGENDA (ADDITIONS/DELETIONS)

The agenda for the February 24, 2015 meeting of the Finance Committee was presented.

Moved: Director Cecchini

Seconded: Director Moore

That the agenda for the February 24, 2015 meeting of the Finance Committee be adopted as presented.

Carried.

ADOPTION OF MINUTES

The minutes of the Finance Committee meeting held January 22, 2015 were presented.

Moved: Director Grieve

Seconded: Director Pahl

That the minutes of the Finance Committee meeting held January 22, 2015 be adopted as presented.

Carried.

DELEGATIONS

There were no delegations in attendance.

UNFINISHED BUSINESS

B. Burget-Feb 20/15

re: Progress of Budget & Financial Plan

A memo from Beth Burget, General Manager of Finance informing the Finance Committee on the progress of the 2015 Budget process was presented.

Moved: Director McGregor

Seconded: Director Moore

That the memo from Beth Burget, General Manager of Finance informing the Finance Committee on the progress of the 2015 Budget process be received.

Carried.

The General Manager of Finance reviewed the memo and provided an update regarding the progress of the Financial Plan.

Service 001 - General Government Budget

The Committee members considered a more formal and organized process in determining how to establish, and how to plan for achieving budget/financial plan goals and objectives for the various stakeholders as well as how to recognize service targets.

Moved: Director Moore

Seconded: Director Pahl

That for 2016, staff will draft a recommendation presenting a policy proposal that will formalize how and when the various Stakeholders will establish budget goals and objectives for the various services.

Carried.

Service 001-General Government

The proposed General Government 2015 Budget/2015-2019 Five Year Financial Plan was presented.

Moved: Director Russell

Seconded: Director McGregor

That the proposed General Government 2015 Budget/2015-2019 Five Year Financial Plan be received.

Carried.

The General Manager of Finance reviewed the Contribution to Reserves and provided an explanation regarding the details summary, which illustrates the funds that have been put aside for certain items.

Where appropriate, staff will provide a details summary of reserves indicating if special projects for each service have been identified.

Staff answered budget inquiries regarding advertising, salaries and benefits, the Early Retirement Incentive Plan, the Management Compensation Policy, costs related to maintenance contracts, landscaping and staff and elected officials' travel, training, conferences and other professional development activities.

There was a discussion respecting the funds for proclamations. It was generally agreed that the RDKB should not make any proclamations and that there be no changes to the Five Year Financial Plan.

After further review, it was;

Moved: Director Cecchini Seconded: Director Moore

That the proclamations line item in the General Administration advertising budget be removed. **FURTHER** that the funds presently allocated to proclamations be redistributed to other advertising.

Carried.

Moved: Director Cecchini Seconded: Director Moore

That the matter of proclamations be referred to the Policy, Executive and Personnel Committee.

Carried.

Staff will follow up with information respecting the reason for the decrease in the telephone operating expense.

Staff will provide an explanation respecting the \$35,921 2014 Transfer from Reserve line item.

Moved: Director Moore Seconded: Director McGregor

That the General Government 2015 Budget/2015-2019 Five Year Financial Plan be amended with the changes as requested and be presented back to the Finance Committee in March.

Carried.

Service 001-MFA Debenture Debt

The proposed MFA Debenture Debt 2015 Budget/2015-2019 Five Year Financial Plan was presented.

Moved: Director McGregor Seconded: Director Moore

That the proposed MFA Debenture Debt 2015 Budget/2015-2019 Five Year Financial Plan be received.

Carried.

Moved: Director McGregor Seconded: Director Krog

That the proposed MFA Debenture Debt 2015 Budget/2015-2019 Five Year Financial Plan be approved **FURTHER** that it be referred to the Regional District of Kootenay Boundary Board of Directors with a recommendation that it be included in the overall Regional District 2015-2019 Five Year Financial Plan.

Carried.

Staff will bring back further information respecting the variance in the 2014 actual and budget amounts.

Service 004-Building Inspection

The proposed Building Inspection 2015 Budget/2015-2019 Five Year Financial Plan was presented.

Moved: Director Krog

Seconded: Director Martin

That the proposed Building Inspection 2015 Budget/2015-2019 Five Year Financial Plan be received.

Carried.

The Committee reviewed the Transfer from Reserve.

Moved: Director Grieve

Seconded: Director Cecchini

That the proposed Building Inspection 2015 Budget/2015-2019 Five Year Financial Plan be amended with an increase in the Transfer from Reserves to \$285,000 from \$150,000. **FURTHER** that the amended Financial Plan be referred to the Regional District of Kootenay Boundary Board of Directors with a recommendation that it be included in the overall Regional District 2015-2019 Five Year Financial Plan.

Carried.

Financial Plan Comparison with Prior Year Annual Budget and Requisition Listed by Committee

The Financial Plan Comparison with Prior Year was presented.

Moved: Director Pahl

Seconded: Director Moore

That the Financial Plan Comparison with Prior Year be received.

Carried.

Staff reviewed the main areas of change and provided explanations for the increases in the total requisition amount (1.02%) and in the overall Budget (5.81%).

Staff will bring back information on the amounts respecting the transfer from reserves and the contribution to reserves.

Staff will forward the Committee members information respecting the 2015 estimated taxation and Budget levels with participant contributions.

NEW BUSINESS

There was no new business to discuss.

LATE (EMERGENT) ITEMS

There were no late emergent items to discuss.

DISCUSSION OF ITEMS FOR FUTURE AGENDAS

There were no requests for discussion items for future agendas.

QUESTION PERIOD FOR PUBLIC AND MEDIA

A question period was not necessary.

CLOSED (INCAMERA) SESSION

A closed meeting was not required.

ADJOURNMENT

There being no further business to discuss, it was;

Moved: Director Krog

That the meeting be adjourned (time: 7:35 p.m.).

Carried.

TL



**East End Sewerage Committee
Minutes**

**Wednesday, March 4, 2015
RDKB Board Room, Trail, BC
3:00 pm**

Committee members present:

Director K. Moore, Chair
Alternate Director R. Cacchioni
Alternate Director B. Rakuson

Staff present:

A. Stanley, General Manager of Environmental Services
G. Denkovski, Manager of Infrastructure and Sustainability
M. Forster, Executive Assistant/Recording Secretary

Call to Order

The Chair called the meeting to order at 3:00 pm.

Adoption of Agenda (Additions/Deletions)

The agenda for the March 4, 2015 East End Sewerage Committee meeting was presented.

Moved: Alternate Director Cacchioni Seconded: Alternate Director Rakuson

That the agenda for the March 4, 2015 East End Sewerage Committee meeting is adopted as presented.

Carried.

Chair Moore requested that motions to received Committee meeting material be omitted from future agendas.

Adoptions of Minutes

The minutes of the East End Sewerage Committee meeting held on February 3, 2015 were presented.

Moved: Alternate Director Cacchioni Seconded: Alternate Director Rakuson

That the minutes of the East End Sewerage Committee meeting held on February 3, 2015 be adopted as presented.

Carried.

Delegation(s)

There were no delegations present.

Unfinished Business**East End Sewerage Committee Memorandum of Action Items – February 28, 2015**

The East End Sewerage Committee Memorandum of Action Items for the period ending February 28, 2015 was presented.

Alternate Director Cacchioni noted that the transferring of the City of Trail's sole benefiting regional interceptor assets, as detailed in the Minutes of Settlement, have not been included in the Committee's Memorandum of Action Items. The transferring of the participants' sole benefiting regional interceptor assets, as detailed in the Minutes of Settlement, will be added to the Committee's Memorandum of Action Items.

Regional Sewer - Trail Benefiting 2015-2019 Budget and Financial Plan

A Staff Report from Goran Denkovski, Manager of Infrastructure and Sustainability, regarding the 2015-2019 Budget and Five Year Financial Plan for the current Regionalized East End Sewer Utility infrastructure and the sole benefiting community of Trail was presented.

Moved: Alternate Director Rakuson Seconded: Alternate Director Cacchioni

That the East End Sewerage Committee approve the Regionalized East End Sewer Utility infrastructure (Sole Benefiting community of Trail) 2015-2019 Five Year Financial Plan. **Further** that the Five Year Financial Plan be referred to the Finance Committee

with a recommendation that it be included in the overall Regional District of Kootenay Boundary 2015-2019 Five Year Financial Plan. **Further** that the RDKB will transfer any surplus funds to the City of Trail when the transfer of ownership of the sole benefiting regional interceptor assets occurs.

Carried.

Regional Sewer - Rossland and Warfield Benefiting 2015-2019 Budget and Five Year Financial Plan

A Staff Report from Goran Denkovski, Manager of Infrastructure and Sustainability, regarding the 2015-2019 Budget and Five Year Financial Plan for the current Regionalized East End Sewer Utility infrastructure and the dual benefiting communities of Rossland and Warfield was presented.

Moved: Alternate Director Cacchioni Seconded: Alternate Director Rakuson

That the East End Sewerage Committee approves the Regionalized East End Sewer Utility infrastructure and the dual benefiting communities of Rossland and Warfield 2015-2019 Five Year Financial Plan. **Further** that the Five Year Financial Plan be referred to the Finance Committee with a recommendation that it be included in the overall Regional District of Kootenay Boundary 2015-2019 Five Year Financial Plan. **Further** that the RDKB will transfer any surplus funds to the communities of Rossland and Warfield when the transfer of ownership of the dual benefiting regional interceptor assets occurs.

Carried.

Committee members requested further clarification of the insurance coverage on the Regional Interceptor in Rossland. Staff will provide the Committee members with a copy of the insurance policy.

East End Regionalized Sewer Utility 2015-2019 Budget and Five Year Financial Plan

A Staff Report from Goran Denkovski, Manager of Infrastructure and Sustainability, regarding the East End Regionalized Sewer Utility 2015-2019 Budget and Five Year Financial Plan was presented.

Moved: Alternate Director Cacchioni Seconded: Alternate Director Rakuson

That the East End Sewerage Committee defers approval of the 2015-2019 Budget and Five Year Financial Plan until staff has made the changes/visions to the issues raised by the Committee at the March 4, 2015 meeting.

Carried.

The Committee members requested that staff revise certain sections of the budget.

Moved: Alternate Director Cacchioni Seconded: Alternate Director Rakuson

That the East End Sewerage Committee hereby directs staff to increase the Property Tax Requisition by approximately \$100,000 or up to 11.23%. **Further** to split the current \$211,990 Transfer From Reserve Amount over two years, 2015-2016, to allow for an additional transfer from reserve in 2016. **Further** to reduce the Training and Development budget by \$3,000 to \$15,500.

Carried.

Committee members requested further clarification from staff on the Labour - Sewer Treatment Plan budget with respect to the Operator 1 and Summer Student positions and respective increases/decreases in rates of pay. Staff will also revise the 2016-2019 WWTP - Treatment & Disposal budget percent increases from 3% down to 2%. Staff will also correct the WWTP - Building and Grounds budget, line item #9 to read Rossland/Warfield not Trail Only.

Oasis - Rivervale Sewer Draft 2015-2019 Budget and Five Year Financial Plan

A Staff Report from Goran Denkovski, Manager of Infrastructure and Sustainability, regarding the 2015-2019 Budget and Five Year Financial Plan for the Oasis-Rivervale Sewer Utility Service was presented.

Moved: Alternate Director Cacchioni Seconded: Alternate Director Rakuson

That the East End Sewerage Committee approves the Oasis-Rivervale Sewer Utility Service 2015-2019 Budget and Five Year Financial Plan. **Further** that the Five Year Financial Plan be referred to the Finance Committee with a recommendation that it be included in the overall Regional District of Kootenay Boundary 2015-2019 Five Year Financial Plan.

Carried.

New Business

There was no new business to discuss.

Late (Emergent) Items

There were no late (emergent) items.

Discussion of items for future agendas

It was noted that the Rossland Sole Benefiting Community Regional Sewer 2015-2019 Budget and Five Year Financial Plan was not included on the March 4, 2015 East End Sewerage Committee meeting agenda. Staff will provide the Committee members with the 2015-2019 Budget and Five Year Financial Plan by email for review and comment. Once approval is received from all Committee members by return email, the 2015-2019 Budget and Five Year Financial Plan will be added to the next Finance Committee agenda with a recommendation that it be included in the overall Regional District of Kootenay Boundary 2015-2019 Five Year Financial Plan.

Question Period for Public and Media

A question period for public and media was not necessary.

Closed (In camera) Session

A closed (in camera) session was not necessary.

Adjournment

The meeting was adjourned at 3:45 pm.



**Boundary Economic Development Committee
Minutes
Thursday, March 5, 2015
RDKB Grand Forks Boardroom
10:00 am**

Committee members present:

Director R. Russell, Chair
Director R. Rotvold
Director E. Smith
Director N. Krog
Director V. Gee
Director G. McGregor

Staff and others present:

J. MacLean, Chief Administrative Officer
M. Forster, Executive Assistant/Recording Secretary
W. McCulloch, Community Futures
S. Elzinga, Community Futures

Call to Order

The Chair called the meeting to order at 10:00 am.

Consideration of the Agenda (additions/deletions)

The agenda for the March 5, 2015 Boundary Economic Development Committee was presented.

Moved: Director Rotvold Seconded: Director Krog

That the agenda for the March 5, 2015 Boundary Economic Development Committee be adopted as amended.

Carried.

The amendment to the agenda was the inclusion of two delegations.

Consideration of the Minutes

The minutes of the Boundary Economic Development Committee meeting held February 3, 2015 were presented.

Moved: Director Rotvold Seconded: Director Gee

That the minutes of the Boundary Economic Development Committee meeting held February 3, 2015 be approved as presented.

Carried.

Delegations

Dyan Stoochnoff, Boundary Creek Times

Ms. Dyan Stoochnoff, a representative from The Boundary Creek Times, provided the Committee members with a brief presentation on the proposed regional publication, Boundary Vacation Guide 2015. Ms. Stoochnoff sought financial support from the Committee in the form of advertising in the publication.

Simone Carlisle-Smith, Thompson Okanagan Tourism Association (TOTA)

Ms. Carlisle-Smith, of TOTA, provided the Committee members with a presentation on TOTA activities and a Community Opportunities Summary of programs and services to assist communities with cooperative marketing opportunities. The Committee was informed that there are only 2 opportunities for the development a tourism plan through Tourism BC and the BEDC has been given the first rights of refusal.

The Committee members requested further clarification on usage and ownership of its image bank. Ms. Carlisle-Smith explained that the images can be used in an official tourism guide that is endorsed by the Committee although care must be used in order not to weaken the brand by allowing usage of the image bank by anyone outside of the Committee. The Committee was also informed that historically there has been a misunderstanding between the Committee and TOTA as TOTA had 50% ownership of the image bank when the Committee bought into the TOTA program.

After the TOTA presentation was over, the Committee members discussed the process around receiving delegations. It was noted that the Committee would like to develop a

formal policy around receiving delegations from groups who are seeking funding of advertising and other business. The Committee would like to move away from making business decisions reactively. There will be a fulsome discussion around this topic during the BEDC Strategic Planning Session taking place on March 18, 2015.

Unfinished Business

Boundary Economic Development Committee Memorandum of Action Items - February 28, 2015

The Boundary Economic Development Committee Memorandum of Action Items for the period ending February 28, 2015 was presented.

Moved: Director Rotvold Seconded: Director Krog

That the Boundary Economic Development Committee Memorandum of Action Items for the period ending February 28, 2015 be received.

Carried.

Boundary Economic Development Service 2015-2019 Budget and Five Year Financial Plan

The Boundary Economic Development Service 2015-2019 Budget and Five Year Financial Plan for the Boundary Economic Development Service was presented.

Moved: Director Gee Seconded: Director Rotvold

That the proposed Boundary Economic Development Service 2015-2019 Budget and Five Year Financial Plan be received.

Carried.

The Committee members discussed various revisions to the Boundary Economic Development Service 2015-2019 Budget and Five Year Financial Plan.

Moved: Director Gee Seconded: Director Rotvold

That the Boundary Economic Development Committee approves the Boundary Economic Development Service 2015-2019 Budget and Five Year Financial Plan with the removal of last year's surplus, the addition of \$4,000 into Miscellaneous Revenue and the

addition of \$4,000 into BEDC Projects. **Further** that once the revisions have been made, the Five Year Financial Plan be referred to the Finance Committee with a recommendation that it be included in the overall Regional District of Kootenay Boundary 2015-2019 Five Year Financial Plan.

Carried.

Strategic Planning Session – March 18, 2015

The Boundary Economic Development Committee discussed the upcoming Strategic Planning Session scheduled for March 18, 2015. Richard Toperczer, Regional Manager, Economic Development, Ministry of Jobs, Tourism and Skills Training will facilitate the session.

New Business

Monthly Report from Community Futures

The Boundary Economic Development Committee Monthly Report, as prepared by Boundary Community Futures for February 2015, was presented.

Moved: Director Krog Seconded: Director Smith

That the Boundary Economic Development Committee Monthly Report, as prepared by Boundary Community Futures for February 2015, be received as presented.

Carried.

S. Elzinga provided the Committee members with a review of the Community Futures report which included:

- TOTA Website and funding request
- Business Advisory Program - Pilot
- CF Business Loans/Inquiries
- Destination Marketing Organization
- BC Economic Summit and Econ Dev Marketing Workshop
- Workforce Development Pilot Project
- West Boundary Rail Trail Information Session
- Community Economic Development Forum
- BC Rural Network
- Rock Creek Visitors Centre

The Committee members discussed the TOTA funding request for 2015/16. The Committee also discussed the possibility of developing an image bank independently of TOTA. There was consensus amongst the Committee members to not proceed with revising a tourism plan with TOTA.

Moved: Director Rotvold Seconded: Director Krog

That the Boundary Economic Development Committee hereby directs Community Futures to proceed with developing a proposal for an image bank. **Further** to notify TOTA that the Boundary Economic Development Committee will not be revising a tourism plan.

Carried

The Committee members further discussed the West Boundary Rail Trail and a question arose around the possibility of hiring a part time trail coordinator or developing a partnership agreement with RDKB involvement. Concerns were expressed on liability and risk issues. Discussion ensued on the possibility of forming a society, independent of RDKB, to deal with coordinating activities of all trail groups involved.

Moved: Director Krog Seconded: Director Gee

That the Boundary Economic Development Committee hereby directs staff to research models from other Regional Districts partnering with societies, on how to facilitate the development of rail trails.

Carried

Late (Emergent) Items

Black Press Ads

The Committee members discussed advertising in the Black Press brochure.

Moved: Director Rotvold Seconded: Director Krog

The Boundary Economic Development Committee hereby approves purchasing a prominently placed one page ad, in the Black Press brochure, in the amount of up to \$1,800.

Carried.

SIBAC - Rural Development Conference

Director McGregor informed the Committee members of an upcoming SIBAC Rural Development Conference in Salmon Arm on May 26-28, 2015

Discussion of items for future agendas

1. Discussion of May 26-28, 2015 SIBAC Rural Development Conference.
2. Have a strategic discussion on advertising and promotions at the April meeting.

Question Period for Public and Media

A question period for public and media was not necessary.

Closed (In camera) Session

A closed (in camera) session was not necessary.

Adjournment

The meeting was adjourned at 12:15 pm.



Environmental Services

Minutes

Wednesday, March 11, 2015
RDKB Board Room, Trail, BC

Directors Present

Director R. Russell, Chair
Director G. McGregor
Director L. Worley
Director V. Gee
Director N. Krog
Director M. Martin
Director M. Rotvold
Director K. Moore
Alternate Director B. Rakuson
Director J. Danchuck
Director A. Grieve

Staff Present:

Alan Stanley, Director of Environmental Services
Tim Dueck, Solid Waste Program Coordinator (Recording Secretary)
Beth Burget, General Manager of Finance

1. CALL TO ORDER

Committee Chair R. Russell called the meeting to order at 6:00 pm

2. ACCEPTANCE OF AGENDA (ADDITIONS/DELETIONS)

Moved: Director Rotvold, Seconded: Director Worley

3. MINUTES

February 11, 2015 Environmental Services Committee Meeting Minutes.

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Moved: Director Krog

Seconded: Director Danchuck

That the minutes of the February 11, 2015 Environmental Services Committee meeting be received with edits.

Carried.

4. DELEGATION

Richard Soltice - International Waste - Canadian Border Services Agency Waste, Hauling Contractor

That the presentation from Richard Soltice be received.

Moved: Director Rotvold, Seconded: Director Worley

Carried

5. UNFINISHED BUSINESS

- A) The Environmental Services Memorandum of Committee Action Items for the period ending February 2015 is presented.

Moved: Director McGregor Seconded: Director Grieve

That the Environmental Services Memorandum of Committee Action Items for the period ending February 2015 be received.

Carried.

- B) A Staff Report from Alan Stanley, General Manager of Environmental Services regarding the Big White Solid Waste Service 2015-2019 Annual Budget and Five-Year Financial Plan.

Moved: Director McGregor Seconded: Director Rotvold

That the Staff Report from Alan Stanley, General Manager of Environmental Services, regarding the Big White Solid Waste Service 2015-2019 Budget and Five Year Financial Plan, be received.

Carried

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Discussion about the efficacy of establishing a reserve fund to smooth out fluctuations in activity costs (the more garbage is produced, the greater the budget requirements)

Director Gee indicated she would be in discussion with stakeholders at the Big White resort to canvass their thoughts on this reserve fund.

Moved: Director Moore Seconded: Director McGregor

That the Environmental Services Committee approves the Big White Solid Waste Service 2015-2019 Five Year Financial Plan. Further that the Five Year Financial Plan be referred to the Finance Committee with a recommendation that it be included in the overall Regional District of Kootenay Boundary 2015-2019 Five Year Financial Plan.

Carried.

C) A Staff Report from Tim Dueck, Solid Waste Program Coordinator regarding small business recycling services in the eastern communities.

Moved: Director Rotvold Seconded: Director Krog

That the Environmental Services Committee receive the Staff Report from Tim Dueck, Solid Waste Program Coordinator regarding small business recycling services in the eastern communities.

Carried

Discussion on the value of a communications plan for closing the unstaffed Fruitvale Depot.

Moved: Director McGregor Seconded: Director Worley

That RDKB staff prepare a Communications Plan for the next ES meeting and coordinate with the Villages of Fruitvale and Montrose to communicate with residents and businesses.

Carried

Moved: Director Moore Seconded: Director Grieve

That the Environmental Services Committee direct Staff to prepare a contract between the RDKB and the Alpine Group for managing non-regulated recyclable materials providing small business collection service to the Beaver Valley and Rossland and small business depot service for Trail for \$112,781 per year for five years.

Carried.

March 11, 2015

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- D) A Staff Report from Alan Stanley, General Manager of Environmental Services, regarding the 2015-2019 Budget and Five-Year Financial Plan for Regional Solid Waste Management.

Moved: Director Rotvold Seconded: Director Danchuk

That the Staff Report from Alan Stanley, General Manager of Environmental Services regarding the Regional Solid Waste Management 2015-2019 Budget and Five-Year Financial Plan be received.

Carried

Discussion:

Director Martin noted that the Staff Report stated that the increase in tipping fees in 2012 was \$10, however it was actually \$15. The consensus at the table was that this should be corrected in the Staff Report and reflected in the Minutes.

Director Moore: Wanted a more gradual implementation of tipping fee increases.

A: The 2006 SWMP spelled out these levels of tipping fees and the increases are consistent with the SWMP.

Director Danchuk: suggest analyzing service levels to determine whether there are areas where we can eliminate costs

Director McGregor: We have to understand that we have to decrease services or increase taxes/tipping fees. Cannot do more with less funding.

Director Moore: We could look at closing McKelvey Creek one day per week

A: The SWMP will look at service levels for all RDKB facilities.

Landfill Liabilities:

Goal is to ensure that the person who produces the garbage pays the full cost of looking after it long-term. This requires a fund to pay for closure costs. New accounting procedure ensures that the fund is treated as a liability and local governments cannot carry unfunded liabilities.

The RDKB has 4 years to catch up on arrears to this fund.

General support for user fees to pay for this.

Further discussion on the 2015 highlighted the following:

- * \$15 tipping fee increase at solid waste facilities effective May 1
- * No change in taxation levels
- * use the monies previously collected for recycling services to pay down the unfunded liabilities.

Moved: Director Rotvold Seconded: Director McGregor

That the Environmental Services Committee approve the Regional Solid Waste Management 2015-2019 Five-Year Financial Plan.

Further that the Regional Solid Waste Management Five-Year Financial Plan be referred to the Finance Committee with a recommendation that it be included in the overall Regional District of Kootenay Boundary 2015-2019 Five-Year Financial Plan.

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Carried.

6. NEW BUSINESS

- A) Correspondence from Christina Forbes, Animal Programs Inspector for the Canadian Food Inspection Agency regarding International Waste.

Moved: Director Grieve Seconded: Director McGregor

That the correspondence from Christina Forbes, Animal Programs Inspector for the Canadian Food Inspection Agency regarding International Waste be received.

Carried

Discussion on costs associated with handling International Waste including risk management, extra equipment costs, staff training and Landfill 'certification'.

Moved: Director Grieve Seconded: Director Moore

Given new information presented in the Delegation and the follow-up letter from Christina Forbes, the Committee directed staff to prepare another report to be brought back to the Committee to re-examine this issue.

Carried.

- B) Correspondence from the City of Greenwood, dated February 2, 2015, regarding the unmanned trailers not be removed and eliminated from service.

Moved: Director Worley Seconded: Director McGregor

That the correspondence from the City of Greenwood, dated February 2, 2015, regarding the unmanned trailers not be removed and eliminated from service be received.

Carried.

- C) A Staff Report from Alan Stanley, General Manager of Environmental Services regarding amending the RDKB Solid Waste Facilities Management Bylaw.

Moved: Director McGregor Seconded: Director Worley

March 11, 2015

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That the Environmental Services Committee receive the Staff Report from Alan Stanley, General Manager of Environmental Services regarding amending the RDKB Solid Waste Facilities Management Bylaw.

Moved: Director Worley Seconded: Director McGregor

Carried.

Moved: Director McGregor, Seconded: Director Worley

That the Environmental Services Committee approve Bylaw 1573 and recommend that the RDKB Board of Directors give proposed Bylaw 1573 first, second and third readings and adoption at the March 31st Board of Directors meeting.

Carried.

7. LATE (EMERGENT) ITEMS

8. DISCUSSION OF ITEMS FOR FUTURE MEETINGS

9. QUESTION PERIOD FOR PUBLIC AND MEDIA

10. CLOSED (IN CAMERA) SESSION

11. ADJOURNMENT

There being no further business, Director Krog moved Adjournment at 8:20 p.m.

March 11, 2015

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**Electoral Area Services
Minutes**

**Thursday, March 12, 2015, 5:00 p.m.
RDKB Board Room,
843 Rossland Ave., Trail, BC**

Directors Present:

Director Linda Worley, Chair
Director Ali Grieve
Director Grace McGregor
Director Roly Russell
Director Vicki Gee

Staff Present:

John MacLean, CAO
Donna Dean, Manager of Planning & Development
Maria Ciardullo, Recording Secretary
Carly Rimell, Planner

CALL TO ORDER

Chair Worley called the meeting to order at 5:00 p.m.

ACCEPTANCE OF AGENDA (ADDITIONS/DELETIONS)

March 12, 2015

There was an addition to the agenda, item # 6H - gas tax funding for child care.
Item #8B (Resources for a Land Use Project, Rural Bridesville) was moved ahead on the agenda to become Item #6A. Agenda items renumbered accordingly.

Moved: Director Grieve Seconded: Director Russell

That the March 12, 2015 Electoral Area Services Agenda be adopted as amended.

Carried.

MINUTES

February 12, 2015

Moved: Director McGregor

Seconded: Director Russell

That the minutes of the February 12, 2015 Electoral Area Services Committee meeting be received.

Carried.

DELEGATIONS

There were no delegations in attendance.

UNFINISHED BUSINESS

Electoral Area Services Committee Memorandum of Action Items

Moved: Director Grieve

Seconded: Director McGregor

That the Electoral Area Services Committee memorandum of Action Items for the period ending February 2015 be received.

Carried.

**Planning and Development Department's
Updated Proposed 2015-2019 Five-Year Financial Plan**

Moved: Director McGregor

Seconded: Director Russell

That the staff report regarding the Planning and Development Department's Proposed 2015-2019 Five-Year Financial Plan be received.

Carried.

Donna Dean, Manager of Planning and Development, reviewed the 2015-2019 Five-Year Financial Plan with the Committee members. Discussed were the requested increases in revenue and the increases in expenditures.

Moved: Director McGregor

Seconded: Director Russell

That the Electoral Area Services Committee approves the Planning and Development Department's 2015-2019 Five Year Financial Plan. FURTHER that the Five Year Financial Plan be referred to the Finance Committee with a recommendation that it be included in the overall Regional District of Kootenay Boundary 2015-2019 Five Year Financial Plan.

Carried.

**Electoral Area Administration and Services
2015-2019 Financial Plans**

The Electoral Area Administration and Services 2015 - 2019 Financial Plans were presented for reconsideration and approval.

There was a question/answer session with regards to the various budget items. Topics discussed were: Increase in requisition for Electoral Area Administration; Grant in Aid; Big White Noise Bylaw; and Area 'E' Parks & Trails.

Moved: Director McGregor

Seconded: Director Russell

That the Electoral Area Services Committee approves the 2015 - 2019 Five Year Financial Plans for the following services:

Electoral Area Administration
Electoral Area Grant in Aid
Parks & Trails Electoral Area 'B'
Recreation Christina Lake
Recreation Facilities Christina Lake
Area 'C' Regional Parks & Trails
Beaverdell Community Club Service
Area 'D' Regional Parks & Trails
Fire Protection Christina Lake
Fire Protection Beaverdell
Big White Fire Specified Area
Rural Greenwood Fire Service
Fire Protection Grand Forks Rural
Area 'E' Regional Parks & Trails
Big White Security Services
Big White Noise Control Service
Area 'C' Economic Development
Mosquito Control Christina Lake
Weed Control 'A' Columbia Gardens
Weed Control Christina Lake Milfoil
Street Lighting Big White
Street Lighting Beaverdell

House Numbering Area 'A' & 'C'
 House Numbering Area 'D'
 House Numbering Area 'B'
 House Numbering Area 'E'
 Library Specified Area 'E'

FURTHER that the Five Year Financial Plans be referred to the Finance Committee with a recommendation that they be included in the overall Regional District of Kootenay Boundary 2015 - 2019 Five Year Financial Plan.

Carried.

NEW BUSINESS

Resources for a Land Use Project Rural Bridesville/Sidley Mountain

Director Gee reviewed this item with the Committee members. She mentioned that members of the Big White community are proposing to become a resort municipality. Therefore, it is not recommended that an OCP review be conducted this time. There was also discussion about possible land use zoning for rural Bridesville. Historically, the residents of Electoral Area 'E'/West Boundary have resisted land use planning in the past.

Moved: Director Gee

Seconded: Director McGregor

That the 2015 Work Plan be changed to begin the process of Rural Bridesville land use planning and to postpone the Big White OCP review.

Carried.

WILSON, John and Darlene
RE: Development Variance Permit
 1971 Hepburn Drive, Electoral Area 'A'
 Lot 17, DL 1236, KD, Plan KAP785
 RDKB File: A-1236-05028.000

Moved: Director Grieve

Seconded: Director Russell

That the staff report regarding the application submitted by John Wilson, for a Development Variance Permit for the parcel legally described as Lot 17, DL 1236, KD, Plan KAP785, be received.

Carried.

Donna Dean reviewed the application with those present. The Area 'A' APC had no objections to this application.

Moved: Director Grieve

Seconded: Director McGregor

That the Development Variance Permit application submitted by John Wilson, for the property legally described as Lot 17, DL 1236, KD, Plan KAP785, requesting an interior parcel line variance of 1.63m (from 3m to 1.37m) to construct an accessory building, be presented to the RDKB Board of Directors for consideration, with a recommendation of support.

Carried.

CAMPBELL, Bart and Lisa

RE: Development Variance Permit

7445 North Fork Road, Electoral Area 'D'/Rural Grand Forks

Parcel B (Being a consolidation of Lots 1 and 2, see CA4125823) Block 6, DL 700, SDYD Plan NEP38

RDKB File: D-700-03661.005

Moved: Director Russell

Seconded: Director McGregor

That the staff report regarding the application submitted by Bart Campbell and Lisa Campbell, for a Development Variance Permit for the parcel legally described as Parcel B (Being a consolidation of Lots 1 and 2, see CA4125823) Block 6, DL 700, SDYD Plan NEP38, be received.

Carried.

Donna Dean reviewed the application with the Committee members. It was noted that the applicants have been advised both verbally and in writing that the Heavy Equipment Rental business that is advertised on the subject property is not a permitted use in the Estate Lot Residential (R3) Zone.

Moved: Director Russell

Seconded: Director McGregor

That the Development Variance Permit application submitted by Bart Campbell and Lisa Campbell, for the property legally described as Parcel B (Being a consolidation of Lots 1 and 2, see CA4125823) Block 6, DL 700, SDYD Plan NEP38, requesting a height variance of 0.48m (from 5.0m to 5.48m) to construct an accessory building, be presented to the RDKB Board of Directors for consideration, with a recommendation of support.

Carried.

**Revised Electoral Area 'B'/Lower Columbia-Old Glory
Zoning Bylaw No. 1540 and OCP Amendment Bylaw No. 1553**

Moved: Director McGregor

Seconded: Director Gee

That the staff report regarding Revised Electoral Area 'B'/Lower Columbia – Old Glory Zoning Bylaw (No. 1540) and OCP Amendment Bylaw (No. 1553), be received.

Carried.

Donna Dean reviewed this item with the Committee members. She mentioned that the revised OCP was adopted in 2013 and that the revised Zoning Bylaw will be aligned with the OCP. Also discussed were the numerous referral agencies this was sent to, of which 3 suggested changes. The proposed changes to the OCP were also described.

Moved: Director Russell

Seconded: Director McGregor

That the Revised Electoral Area 'B'/Lower Columbia – Old Glory Zoning Bylaw (No. 1540) and OCP Amendment Bylaw (No. 1553), be presented to the Regional District of Kootenay Boundary Board of Directors for consideration, with a recommendation of support; and that staff set up a public hearing.

Carried.

**UBCM Announcement
RE: New BC Building Act**

Moved: Director Grieve

Seconded: Director McGregor

That the correspondence by UBCM regarding a new Building Act be received.

Carried.

Director Gee inquired as to which RDKB bylaws this would affect. John MacLean, CAO explained it would mostly affect the Sprinkling Bylaw that applies to Big White and Mt. Baldy and the qualifications of Building Officials.

Moved: Director Russell

Seconded: Director McGregor

The Electoral Area Services Committee requests Staff to provide more detail regarding how the proposed new BC Building Act would impact the Regional District of Kootenay Boundary.

Carried.

RDKB Building Inspection Service Discussion Paper

Moved: Director Gee

Seconded: Director McGregor

That the staff report entitled "RDKB Building Inspection Service Discussion Paper" from Mark Andison, General Manager of Operations / Deputy CAO be received;

Carried.

John MacLean, CAO, reviewed the discussion paper with the Committee members. Topics addressed were:

- reduced revenues
- construction values vs. number of building permits
- smaller scope projects, therefore less revenue
- the possibility of increasing permit fees and/or taxation
- staffing needs
- participation of Municipalities and the scenario if they opt of the service
- the implications of the new BC Building Act
- level of service provided

There was consensus that it would be desirable to maintain the current level of service with minimal increase to permit fees.

Moved: Director Russell

Seconded: Director McGregor

The Electoral Area Services Committee members would like staff to look into options for consideration including some increase in fees and decreases in expenses where possible and to articulate a plan for 2016.

Carried.

Grant in Aid Report

Moved: Director Grieve

Seconded: Director Gee

That the Grant in Aid report be received.

Carried.

Gas Tax Report

Moved: Director McGregor

Seconded: Director Grieve

That the Gas Tax report be received.

Carried.

Gas Tax funding, Area 'C'/Christina Lake
RE: Montessori School

Director McGregor discussed this application to the Province for a Grant for a daycare/Montessori school, which would also be used for recreation purposes in the evening. She stated that the gas tax funding request would amount to \$60,000 to \$70,000. She is asking the Electoral Area Services Committee for support.

Moved: Director Grieve

Seconded: Director Russell

That the Electoral Area Services Committee, provide a letter to Christina Gateway to express support in principle, for a gas tax application in the amount of \$60,000 to \$70,000 for the Montessori School/daycare/recreation facility to be located at the Welcome Centre in Electoral Area 'C'/Christina Lake.

Carried.

LATE (EMERGENT) ITEMS

There were no late items to discuss.

DIRECTOR REQUEST FOR STAFF RESOURCES (DISCUSSION)**Ministry of Forests, Lands and Natural Resource Operations**

RE: Proposed Partnership Agreement regarding maintenance of the Kettle Valley Rail Trail in Electoral Area 'E'/West Boundary

Director Gee discussed this item with those present. General discussion occurred regarding the RDKB managing this service. It was noted that there would be numerous liability issues, difficulty in managing the service and not enough staff resources for the RDKB. It was also noted that non-profit societies can apply for funding through gas tax money. She suggested there are many motivated individuals to start working on the Trail, as a non-profit society and that she would be considering moving forward with that option.

Moved: Director Russell

Seconded: Director McGregor

That staff look into the different models available with regard to managing trails; including ownership, partnerships(s) and third party agreements.

Carried.

CLOSED (IN CAMERA) SESSION

An in-camera session was not required.

ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 6:15 p.m.



**Protective Services Committee Meeting
Minutes
Thursday, February 26, 2015
RDKB Boardroom, Trail, BC
4:00 pm**

Committee members present:

Director J. Danchuk, Chair
Director G. McGregor
Director M. Rotvold
Director M. Martin
Director T. Pahl
Director K. Moore
Director V. Gee
Director E. Smith
Director R. Russell
Director N. Krog
Alternate Director T. Webber
Alternate Director K. Epp

Staff and others present:

J. M. MacLean, Chief Administrative Officer
M. Forster, Executive Assistant/Recording Secretary
T. Martin, Regional Fire Chief
D. Derby, Deputy Regional Fire Chief
1 member of the public

Call to Order

The Chair called the meeting to order at 4:00 pm.

Election of Vice Chair

Chair J. Danchuk called a first time for nominations for Vice-Chair of the Protective Services Committee for the year 2015 as follows:

Moved: Director McGregor

That Director Gee be nominated for the position of Vice-Chair of the Protective Services Committee for the year 2015.

Director Gee accepted the nomination.

There being no further nominations, Director Gee was declared Vice-Chair of the Protective Services Committee by acclamation.

Acceptance of the Agenda (additions/deletions)

The agenda for the February 26, 2015 Protective Services Committee meeting was presented.

Moved: Director Rotvold Seconded: Director McGregor

That the agenda for the February 26, 2015 Protective Services Committee meeting be adopted as presented.

Carried.

Minutes

There were no minutes from a previous meeting presented.

Delegations

There were no delegations present.

Unfinished Business

There was no unfinished business.

New Business

Emergency Planning Update

A short presentation from Deputy Chief Dan Derby, Emergency Preparedness Coordinator, on the Regional District's Emergency Plan and preparations was provided to the Committee members.

Moved: Director Rotvold Seconded: Director Pahl

That the presentation from Deputy Fire Chief D. Derby, Emergency Preparedness Coordinator, regarding the Regional District's Emergency Plan and preparation be received as presented.

Carried.

Emergency Preparedness Service - 2015-2019 Five Year Financial Plan

The 2015 - 2019 Financial Plan for the Emergency Preparedness Service was presented.

Moved: Director McGregor Seconded: Director Pahl

That the Emergency Preparedness Service 2015-2019 Five Year Financial Plan be received as presented.

Carried.

Moved: Director McGregor Seconded: Director Pahl

That the Protective Services Committee approves the Emergency Preparedness Service 2015-2019 Five Year Financial Plan. **Further** that the Five Year Financial Plan be referred to the Finance Committee with a recommendation that it be included in the overall Regional District of Kootenay Boundary 2015-2019 Five Year Financial Plan.

Carried.

The Committee was informed that the 2015 Budget includes \$20,000 for consulting fees which represents the development of a public education campaign on emergency planning. Director Martin suggested that it may be beneficial to determine the need for

the education program and what the goals are expected to be accomplished as a result of the program.

911 Emergency Communications Service 2015-2019 Financial Plan

The 2015 - 2019 Financial Plan for the 911 Emergency Communications Service was presented.

Moved: Director McGregor Seconded: Director Rotvold

That the 2015 - 2019 Financial Plan for the 911 Emergency Communications Service be received.

Carried.

Moved: Director McGregor Seconded: Director Rotvold

That the Protective Services Committee approves the 911 Emergency Communications 2015-2019 Five Year Financial Plan. **Further** that the Five Year Financial Plan be referred to the Finance Committee with a recommendation that it be included in the overall Regional District of Kootenay Boundary 2015-2019 Five Year Financial Plan.

Carried.

Late (Emergent) Items

There were no late or emergent items.

Question Period for Public and Media

A question period for public and media was not necessary.

Closed (In camera) Session

A closed (in camera) session was not necessary.

Adjournment

The Protective Services Committee meeting was adjourned at 4:55 pm.



**Beaver Valley Recreation Committee
Minutes**

**Monday, March 16, 2015
Trail RDKB Committee Meeting Room
1:00 PM**

Committee members present:

Director A. Grieve - Chair
Director J. Danchuk
Director P. Cecchini

Staff present:

J. MacLean, Chief Administrative Officer
M. Forster, Executive Assistant/Recording Secretary

CALL TO ORDER

The Chair called the meeting to order at 1:00 pm.

ACCEPTANCE OF THE AGENDA (additions/deletions)

The agenda for the March 16, 2015 Beaver Valley Recreation Committee meeting was presented.

Moved: Director Danchuk Seconded: Director Cecchini

That the agenda for the March 16, 2015 Beaver Valley Recreation Committee meeting be adopted as amended.

Carried.

The amendment to the agenda included the addition of two discussion items.

ADOPTION OF MINUTES

The minutes of the Beaver Valley Recreation Committee meeting held February 10, 2015 were presented.

Moved: Director Cecchini

Seconded: Director Danchuk

That the minutes of the Beaver Valley Recreation Committee meeting held February 10, 2015 be adopted as presented.

Carried.

DELEGATIONS

There were no delegations present.

UNFINISHED BUSINESS

Beaver Valley Recreation Committee Memorandum of Action Items - February 28, 2015

The Beaver Valley Recreation Committee Memorandum of Action Items for the period ending February 28, 2015 was presented.

Moved: Director Danchuk

Seconded: Director Cecchini

That the Beaver Valley Recreation Committee Memorandum of Action Items for the period ending February 28, 2015 be received as presented.

Carried.

Beaver Valley Recreation 2015-2019 Budget and Five Year Financial Plan

A staff report from M. Daines, Manager of Facilities and Recreation, regarding the Beaver Valley Recreation 2015-2019 Budget and Five Year Financial Plan (Beaver Valley Arena, Beaver Valley Recreation, Beaver Valley Parks and Trails) was presented.

Moved: Director Cecchini

Seconded: Director Danchuk

That the staff report from M. Daines, Manager of Facilities and Recreation, regarding the Beaver Valley Recreation 2015-2019 Budget and Five Year Financial Plan (Beaver Valley Arena, Beaver Valley Recreation, Beaver Valley Parks and Trails) be received.

Carried.

Approval of the Budget and Five Year Financial Plan was deferred from the previous Beaver Valley Recreation Committee meeting pending further discussion on a proposal from the Village of Fruitvale to increase the amount budgeted for the Age Friendly Seniors Coordinator. The Committee members were informed that no significant changes have been made to the budget since being presented at the February 10, 2015 meeting.

Moved: Director Cecchini

Seconded: Director Danchuk

That the Beaver Valley Recreation Committee hereby approves the Beaver Valley Recreation 2015-2019 Budget and Five Year Financial Plan. **Further** that the Five Year Financial Plan be referred to the Finance Committee with a recommendation that it be included in the overall Regional District of Kootenay Boundary 2015-2019 Five Year Financial Plan.

Carried.

NEW BUSINESS

There was no new business.

LATE (EMERGENT) ITEMS

Security Issues at Beaver Valley Nite Hawks Hockey Games

The Committee discussed two issues that arose during Beaver Valley Nite Hawks hockey games involving alcohol and access to hockey players during games. Discussion ensued around the RDKB's responsibility to Beaver Valley Nite Hawks as a tenant as well as the installation of a plexi glass security barrier between the hockey players and the public. The CAO suggested that the RDKB revisit liability insurance coverage when the agreement between the RDKB and Beaver Valley Nite Hawks comes up for renewal and to send the agreement to MIA for comment. Staff will contact other communities for comments on how issues such as this are dealt with and will also look into developing a policy which would address eviction and banning of people resulting from unruly behaviour at hockey games.

Non-Motorized Biking Trails - G. Wade

The Committee was informed that Mr. G. Wade has requested to meet with the Committee members and discuss moving forward with the development of non-motorized biking trails. Mr. Wade will be asked to meet with the Kootenay Columbia Trails Society (KCTS) to discuss his plans in advance of meeting with the Committee members. The Committee proposed to meet with Mr. Wade and whomever he met with from KCTS on April 2, 2015.

DISCUSSION OF ITEMS FOR FUTURE MEETINGS

Discussion on the Beaver Valley Nite Hawks agreement with the RDKB as well as the installation of a plexi glass security barrier.

QUESTION PERIOD FOR PUBLIC AND MEDIA

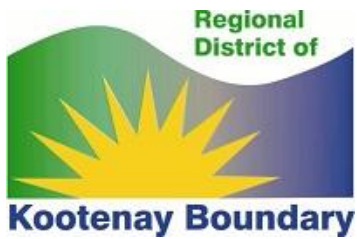
A question period for public and media was not necessary.

CLOSED (IN CAMERA) SESSION

A closed (in camera) session was not necessary.

ADJOURNMENT

The meeting was adjourned at 1:35 pm.



Utilities Committee

Thursday, February 5, 2015 - 6:00 pm

RDKB Board Room, Trail, B.C

MINUTES

Present: P. Cecchini, Chair
G. McGregor
L. Worley

Others Present: John M. MacLean, CAO
Goran Denkovski, Manager of Infrastructure and Sustainability

1. CALL TO ORDER

Chair Cecchini called the meeting to order at 6:00 p.m.

2. ELECTION OF VICE CHAIR

Chair Cecchini called for nominations for the position of Committee Vice Chair.

Director Worley nominated Director McGregor who accepted the nomination.

There being no further nominations, Director McGregor was acclaimed Committee Vice Chair.

3. ADOPTION OF AGENDA (ADDITIONS/DELETIONS)

Moved: Director McGregor
Seconded: Director Worley

That the agenda be adopted as presented.

Carried

4. ADOPTION OF MINUTES

This was the inaugural meeting of the Committee.

5. GENERAL DELEGATIONS

No delegations appeared at this meeting.

6. UNFINISHED BUSINESS

There was no unfinished business.

7. NEW BUSINESS

A) **Rivervale Water & Street Lighting Service Draft 2015-2019
Budget and Financial Plan**

A Staff Report from Bryan Teasdale, Manager of Infrastructure and Sustainability, regarding the 2015-2019 Draft Budget and Five-Year Financial Plan for the Rivervale Water and Street Lighting Service was presented.

Moved: Director Worley

Seconded: Director McGregor

That the Staff Report from Bryan Teasdale, Manager of Infrastructure and Sustainability, regarding the 2015-2019 Draft Budget and Five-Year Financial Plan for the Rivervale Water and Street Lighting Service, be received.

Carried

B) **Columbia Gardens Water Utility Service Draft 2015-2019 Budget and Financial Plan**

A Staff Report from Bryan Teasdale, Manager of Infrastructure and Sustainability, regarding the Draft 2015-2019 Budget and Five-Year Financial Plan for the Columbia Gardens Water Supply Utility was presented.

Moved by Director McGregor
Second by Director Worley

That the Staff Report from Bryan Teasdale, Manager of Infrastructure and Sustainability, regarding the Draft 2015-2019 Budget and Five-Year Financial Plan for the Columbia Gardens Water Supply Utility, be received.

Carried

Moved: Director Worley
Seconded: Director McGregor

That the 2015 Five Year Financial Plan be amended to indicate that the \$10,000 contribution from General Administration to reduce taxation and support economic development continue through 2015 and 2016, be reduced to \$7,500 in 2017, and phased out thereafter. **Further** that this matter be reviewed on an annual basis.

Carried

C) **Beaver Valley Water Service Draft 2015-2019 Budget and Financial Plan**

A Staff Report from Bryan Teasdale, Manager of Infrastructure and Sustainability, regarding the Draft 2015-2019 Budget and Five-Year Financial Plan for the Beaver Valley Water Service was presented.

Moved: Director Worley
Seconded: Director McGregor

That the Staff Report from Bryan Teasdale, Manager of Infrastructure and Sustainability, regarding the Draft 2015-2019 Budget and Five-Year Financial Plan for the Beaver Valley Water Service, be received.

Carried

D) **Big White Streetlighting Service Draft 2015-2019 Budget and Financial Plan**

The draft budget and Five Year Financial Plan for the Big White Streetlighting Service was presented.

Moved: Director McGregor

Seconded: Director Worley

That the draft budget and Five Year Financial Plan for the Big White Streetlighting Service be received.

Carried

E) **Beaverdell Streetlighting Service Draft 2015-2019 Budget and Financial Plan**

The draft budget and Five Year Financial Plan for the Beaverdell Streetlighting service was presented.

Moved: Director Worley

Seconded: Director McGregor

That the draft budget and Five Year Financial Plan for the Beaverdell Streetlighting service be received.

Carried

- F) An item for discussion, the development of a Terms of Reference to guide the activities and responsibilities of the Committee.

Moved: Director McGregor
Seconded: Director Worley

That staff be directed to prepare a draft Terms of Reference that incorporates and addresses the following components:

- Improvement Districts and the transfer to Regional District services
- Identification of the various utility and streetlighting services under Committee jurisdiction
- The East End Sewer Committee, and its possible inclusion
- Respecting service participant rights and points of view

Carried

- G) An item for discussion, development of a workplan for the Committee.

The Committee discussed the workplan for upcoming meetings and asked that Staff prepare/investigate/provide the following for their information and consideration:

- The UBCM Water Committee
- Policy examples from other Regional Districts
- Completed water feasibility studies
- A report on current projects

7. LATE (EMERGENT) ITEMS

A) **Beaver Valley Water Service Report**

The Beaver Valley Water Service Report for the period ending December 31, 2014 was presented.

Moved: Director Worley
Seconded: Director McGregor

That the Beaver Valley Water Service Report for the period ending December 31, 2014 be received.

Carried

9. DISCUSSION OF ITEMS FOR FUTURE MEETINGS

Due to scheduling conflicts the next meeting of the Utilities Committee will be Thursday March 12, 2015 at 6:30 p.m. (following the Electoral Area Services meeting) at the Trail Boardroom.

10. QUESTION PERIOD FOR PUBLIC AND MEDIA

A question period was not required.

11. CLOSED (IN CAMERA) SESSION

A closed session was not required.

12. ADJOURNMENT

The meeting adjourned at 7:15 p.m.



East End Services Committee

Minutes

Tuesday, March 17, 2015

RDKB Boardroom Trail, BC – 4:30 P.M.

Directors Present

Director A. Grieve - Chair
Director K. Moore
Director M. Martin
Director P. Cecchini
Director L. Worley
Director J. Danchuk
Director T. Pahl

Staff Present:

T. Lenardon, Manager of Corporate Administration/Recording Secretary
J. M. MacLean, Chief Administrative Officer
M. Andison, General Manager of Operations/Deputy Chief Administrative Officer
T. Martin, Fire Chief, Kootenay Boundary Regional Fire Rescue

Others Attending:

Approximately 3 Firefighters, KBRFR

Call to Order

The Chair called the meeting to order at 4:30 p.m.

Acceptance of the Agenda (additions/deletions)

The agenda for the March 17, 2015 meeting of the East End Services Committee was presented.

The Chair advised that nominations to replace Director Pahl on the West Kootenay Regional Transit Committee would be added to New Business as Item 6c), and it was;

Moved: Director Pahl

Seconded: Director Danchuk

That the agenda for the March 17, 2015 meeting of the East End Services Committee be adopted as amended.

Carried.

Minutes

The minutes of the East End Services Committee meeting held February 16, 2015 were presented.

Moved: Director Worley

Seconded: Director Martin

That the minutes of the East End Services Committee meeting held February 16, 2015 be adopted as presented.

Carried.

Delegations

Trail Firefighters Local 941 Presentation-Firefighting Operations & Activities

The Chair welcomed Captain Greg Ferraby to the meeting.

Captain Ferraby thanked the Committee for the opportunity provided to the Trail Firefighters Local 941 to present information regarding fire department operations and activities.

The Committee was invited to contact the fire hall to arrange a site-visit/tour.

Information respecting the following points was presented via power-point:

- Firefighters, 9-1-1 dispatch and secretary / dispatcher responsibilities
- Scope of work
- Partners
- Rescue, emergency medical assistance, extraction, ice and water rescue, hazardous materials, wild-land firefighting, carbon monoxide leaks, RCMP assist

- Hours of operations,
- Examples of saves in 2012, 2013, 2014 and 2015
- Professional services performed in-house by firefighters in support of the service include: tool specialist, fire inspections, mechanical fleet maintenance, firefighter health and safety, community education with local elementary schools, fire prevention guidance in all communities, hall maintenance, technical services, dispatch training, steel fabrication, CPR instruction, carpentry, radio technician and management of self-contained breathing apparatus.
- Breakdown of costs for taxpayers (averaging approximately \$.70 per day)
- Other activities in community include the Community Burn Fund fund-raising activities, Chief for a Day, Terry Fox Run, burn awareness in local schools, cancer fundraising etc.
- Response time
- Benefits of arriving on scene quickly
- Call Volume increasing each year
- Some of the recommendations in the 2013 Dave Mitchell & Associates Fire Services Review
- The need for a full-time training officer position and regional training centre
- Recruitment and retention
- Insurance rates

Captain Ferraby answered inquiries respecting manpower per shift and the procedure for firefighters and dispatchers working on a shift when calls come in.

The Chair thanked Captain Ferraby for the presentation and encouraged the Committee members to arrange a tour of the fire hall. Alternatively, should the Committee wish, a tour could be included in conjunction with a future meeting.

There will be a Fire Ops Training session at the UBCM and Committee members should contact the fire-hall for further information and registration should they wish to participate in the session.

Unfinished Business

East End Services Committee Memorandum of Action Items

The East End Services Committee Memorandum of Action Items for the period ending February 28, 2015 was presented.

Moved: Director Cecchini

Seconded: Director Worley

That the East End Services Committee Memorandum of Action Items for the period ending February 28, 2015 be received.

Carried.

D. Derby-Feb 19/15

re: Training Officer Needs Analysis

A staff report from Deputy Chief Dan Derby, Kootenay Boundary Regional Fire Rescue (KBRFR) Service providing the requested needs analysis for the proposed Training Officer position was presented.

Moved: Director Pahl

Seconded: Director Cecchini

That the staff report from Deputy Chief Derby, Kootenay Boundary Regional Fire Rescue Service providing the requested needs analysis for the proposed Training Officer position be received.

Carried.

The Chair welcomed Fire Chief Martin to the meeting to present Deputy Chief Derby's staff report.

Chief Martin thanked the Committee for the opportunity to present the Training Officer Needs Analysis noting that the Fire Department has worked with Directors Pahl and Martin in reviewing the KBRFR training and in finding ways to be fiscally responsible with the current resources. He thanked Directors Pahl and Martin for their guidance.

Worksafe BC regulations and new legislative requirements in the Playbook emphasize the need for fully trained firefighters and the liability attached for not having members trained properly. It is the East End Services Committee's responsibility to set the level of service that is expected of KBRFR. The level of service established by the Committee will dictate the level of training required for firefighters.

The Committee members reviewed the staff report and discussed the information provided.

Director Martin noted that a more in depth analysis/business case respecting the risks and financial implications for achieving full service firefighting operations for the career and volunteer firefighters as well as the risks for not achieving this is required to guide the Committee in making an informed and rational decision.

Options, alternatives and information respecting insurance and equipment costs, legal liability and whether the level of training needs to be the same throughout the overall service were discussed.

J. M. MacLean, Chief Administrative Officer cautioned that the decision regarding the level of firefighting service should apply throughout the service area; two different levels of firefighting service in the various communities would be challenging considering that property owners are taxed uniformly across the service area.

Should a full time Training Officer position be approved, that position would be responsible for implementation of the training requirements applicable to the level of service also to be approved by the East End Services Committee.

There was a further discussion regarding the business case, the term of a possible Fire Training Officer position, recruitment of same and the value this position may bring to the service, and it was;

Moved: Director Martin

Seconded: Director Moore

That the East End Services Committee approves the addition of \$5,000 in the Kootenay Boundary Regional Fire Rescue 2015-2019 Financial Plan for the preparation of a business case for the addition of the Fire Training Officer position and level of firefighting service as approved by the Committee. **FURTHER** that the hiring of a Training Officer be subject to the submission of the business case from staff and ultimately approval by the East End Services Committee.

Carried.

Further review of funding for the possible Training Officer position was discussed with the next item.

Kootenay Boundary Regional Fire Rescue 2015-2019 Financial Plan

The 2015 - 2019 Five Year Financial Plan for the Kootenay Boundary Regional Fire Rescue Service was presented.

Moved: Director Cecchini

Seconded: Director Worley

That the Kootenay Boundary Regional Fire Rescue 2015-2019 Five Year Financial Plan be received.

Carried.

The Committee had a second brief discussion regarding the Fire Training Officer position, and it was;

Moved: Director Pahl

Seconded: Director Danchuk

That in addition to the inclusion of \$5,000 for the preparation of a business case for the possible Training Officer position, that \$74,684 be allocated to the contribution to reserves for a six month Training Officer including turnout gear and uniform but which will only be allocated on approval of the position by the East End Services Committee. **FURTHER** that in 2016, that \$72,000 be allocated to the contribution to reserves for a six month Training Officer but which will only be allocated on approval of the position by the East End Services Committee. **FURTHER** that the revised Kootenay Boundary Regional Fire Rescue 2015-2019 Financial Plan be referred to the Finance Committee with a recommendation that it be included, with these revisions, in the overall Regional District of Kootenay Boundary 2015-2019 Five Year Financial Plan.

Carried.

East End Cemeteries 2015-2019 Financial Plan

The East End Cemeteries Services 2015 - 2019 Five Year Financial Plan was presented.

Moved: Director Cecchini

Seconded: Director Martin

That the East End Cemeteries Services 2015 - 2019 Five Year Financial Plan be received.

Carried.

Moved: Director Martin

Seconded: Director Cecchini

That the East End Services Committee approves the East End Cemeteries Services 2015-2019 Budget and Five Year Financial Plan and refers it to the Finance Committee with a recommendation that it be included in the overall Regional District of Kootenay Boundary 2015-2019 Five Year Financial Plan.

Carried.

East End Transit 2015 - 2019 Five Year Financial Plan

The East End Transit Service 2015 - 2019 Five Year Financial Plan was presented.

Moved: Director Worley

Seconded: Director Moore

That the East End Transit Service 2015 - 2019 Five Year Financial Plan be received.

Carried.

Moved: Director Moore

Seconded: Director Martin

That the East End Services Committee approves the East End Transit Service 2015-2019 Budget and Five Year Financial Plan and refers it to the Finance Committee with a recommendation that it be included in the overall Regional District of Kootenay Boundary 2015-2019 Five Year Financial Plan.

Carried.

New Business

Kootenay Boundary Regional Fire Rescue Response Statistics

The response statistics for the Kootenay Boundary Regional Fire Rescue Service for the period ending February 28, 2015 were presented.

Moved: Director Worley

Seconded: Director Danchuk

That the Kootenay Boundary Regional Fire Rescue Service response statistics for the period ending February 28, 2015 be received.

Carried.

Staff continue to work on a dialogue/narrative for inclusion at the beginning of the Fire Response Statistical Reports which will identify key challenges, issues, concerns and trends.

C. Goldsbury, March 10/15 re: Victims Services Statistics

A report from Corrie Goldsbury, VSU Program Manager providing statistical information as requested by the Committee was presented.

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Moved: Director Cecchini

Seconded: Director Worley

That the report from Corrie Goldsbury, VSU Program Manager providing statistical information as requested by the Committee be received.

Carried.

Staff will provide this information each year.

Nominations for West Kootenay Regional Transit Committee

Director Pahl advised that due to work commitments neither he nor his Alternate are able to attend meetings as they are held in the early afternoon during work hours.

The Chief Administrative Officer called a first time for nominations for a seat on the West Kootenay Regional Transit Committee.

Moved: Director Danchuk

That Director Worley be nominated to sit on the West Kootenay Regional Transit Committee.

Director Worley accepted the nomination.

The Chief Administrative Officer called a second and third time for nominations for a seat on the West Kootenay Regional Transit Committee. Hearing no further nominations, it was;

Moved: Director Danchuk

Seconded: Director Pahl

That the East End Services Committee recommends to the Regional District of Kootenay Boundary Board of Directors that Director Worley be appointed to the West Kootenay Regional Transit Committee in place of Director Pahl.

Carried.

Late (Emergent) Items

There were no late emergent items to discuss.

Discussion of items for future agendas

1. Tour of Kootenay Boundary Regional Fire Rescue - Trail Fire Department Local 941 - facility, equipment and operations

Question Period for Public and Media

A question period was not required.

Closed (In camera) Session

Closed Session pursuant to Section 90(1)(c) of the *Community Charter*.

Moved: Director Worley

Seconded: Director Danchuk

That the East End Services Committee convenes to a closed meeting pursuant to Section 90 (1) (c) of the *Community Charter* (time: 6:05 p.m.).

Carried.

Moved: Director Danchuk

That the East End Services Committee reconvenes to the regular meeting (time: 6:30 p.m.)

Adjournment

There being no further business, it was

Moved: Director Danchuk

That the meeting be adjourned (time: 6:30 p.m.)

/TL

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East End Services Committee
March 17, 2015



Policy, Executive and Personnel Committee

Minutes

Wednesday, March 11, 2015
RDKB Board Room, Trail, BC
3:00 p.m.

Directors Present

Director L. Worley, Chair
Director G. McGregor
Director R. Russell
Director V. Gee
Director Mike Martin

Staff Present

J. MacLean, Chief Administrative Officer
T. Lenardon, Manager of Corporate Administration/Recording Secretary

CALL TO ORDER

The Chair called the meeting to order at 2:00 p.m.

ADOPTION OF AGENDA (ADDITIONS/DELETIONS)

The agenda for the March 11, 2015 meeting of the Policy, Executive and Personnel Committee was presented.

The Chair advised that the presentation from the Manager of Information Services would be moved from Item 6A) to the front of the agenda under Delegations as Item 5A and that a late item; review of the revised Board and Committee Cancellation Policy will be added to Unfinished Business as Item 5G, and it was;

Moved: Director Russell

Seconded: Director McGregor

That the agenda for the March 11, 2015 meeting of the Policy, Executive and Personnel Committee be adopted as amended.

Carried.

ADOPTION OF MINUTES

The minutes of the Policy, Executive and Personnel Committee meeting held February 11, 2015 were presented.

Director Martin noted that the minutes do not record Director Cecchini as being present when she was present.

Staff will revise the February 11, 2015 minutes accordingly, and it was;

Moved: Director McGregor

Seconded: Director Russell

That the minutes of the Policy, Executive and Personnel Committee meeting held February 11, 2015 be adopted as amended.

Carried.

GENERAL DELEGATIONS

Discussion Item

Presentation-D. Green, Manager of Information Services re: Information Services Program and RDKB Website

The Chair welcomed Mr. Green to the meeting.

Mr. Green thanked the Committee members for the opportunity to present information regarding the RDKB Information Services (IS) Program and management of the RDKB website.

The Committee reviewed a power-point presentation respecting the following IS work and projects:

1. Scope of IS program and statistics that qualify the RDKB as a mid-level enterprise,
2. Most RDKB services are managed digitally and rely on IS,
3. Current IS projects and subsequent cost savings include, but are not limited to: the migration of Windows 2003, work with the Columbia Basin Broadband

Corporation (CBBC), arrangements for Wi-Fi in the RDKB Grand Forks office, overall document management and consideration of a new version of content management to address the trends in mobile access.

The Manager of Information Services also summarized the usage of the RDKB website and provided statistical information respecting the most viewed pages which include RDKB mapping, Grand Forks Recreation, Landfill(s) Hours of Operation, employment opportunities and contact us. The top search terms are regional growth strategy, Grand Forks Aquatic Centre and Beaver Valley Recreation.

Staff answered several inquiries and reviewed the readiness of IS to deal with communications respecting emergency management and the role of social media.

There was a further discussion respecting the level of attention to resources dedicated for managing RDKB communications, better calendaring options, and a RDKB branding strategy. Although the current IS staff are able to manage the technical aspects of the website, there are no people-resources dedicated to manage branding and the textual / script component of RDKB communications.

It was agreed that further review of these matters is required and will be included as an item for discussion at the RDKB Strategic Planning session later in 2015 so that the Board can consider the level of resources it wishes to dedicate to communications.

The Committee thanked Mr. Green for the presentation.

UNFINISHED BUSINESS

Policy, Executive and Personnel Committee Memorandum of Action Items

The Policy, Executive and Personnel Committee Memorandum of Action Items for the period ending February 26, 2015 was presented.

Moved: Director Martin

Seconded: Director Russell

That the Memorandum of Committee Action Items for the period ending February 26, 2015 be received.

Carried.

Action Items Discussion

2011 Action Item: Zero Alcohol (in fire halls)

Staff provided an update respecting Action Item; 2011 - proposed policy for Zero Tolerance of Alcohol in Fire Halls advising that the proposed policy was reviewed by the PEP Committee in 2011 where it was tabled.

After discussing this mater, it was;

Moved: Director McGregor

Seconded: Director Russell

That the proposed Zero Alcohol (in Fire Halls) Policy be lifted from the table for further consideration by the Policy, Executive and Personnel Committee. **FURTHER** that staff provide a report updating the Committee members regarding the proposed policy.

Carried.

J. MacLean, March 9/15

re: Municipal Directors Laptop Policy

A staff report from John M. MacLean, CAO regarding the Municipal Directors Laptop Policy was presented.

Moved: Director Martin

Seconded: Director Gee

That the staff report from John M. MacLean, CAO regarding the Municipal Directors Laptop Policy be received.

Carried.

The policy was referred to the RDKB Directors and to the Chief Administrative Officers of the member municipalities for comments.

There was consensus that a Municipal Director does not need a laptop from the RDKB if he or she is provided a laptop form the municipality.

The Committee recommended the following amendments:

1. add the phrase "as required" to the Policy statement (page 1): "The Regional District of Kootenay Boundary shall supply laptops, appropriate programs and support to the Municipal Directors *as required*..."
2. replace the word "support" with "repair and maintain" (second paragraph on page 2) in the Procedure section.

3. clarify that Municipal Directors in possession of RDKB laptops must return them to the RDKB once he or she is no longer on the RDKB Board of Directors or alternatively a newly appointed Municipal Director in need of an RDKB laptop will receive that of the previous Municipal Director.

Moved: Director Martin

Seconded: Director McGregor

That the Policy, Executive and Personnel Committee approve the Municipal Directors Laptop Policy as amended pursuant to the direction from the Committee at the March 11, 2015 meeting. **FURTHER** that the policy be referred to the RDKB Board of Directors with a recommendation that it be approved with the amendments as recommended by the Committee.

Carried.

Discussion Item

Board/Committee Meals Policy

Staff noted given that the Board of Directors, the three Committees of the Whole and the various RDKB Committees have different views and needs respecting when meals should be provided, what type of food should be provided and the amount of food to order, staff have not been able to follow the current Board/Committee Meals Policy.

There was agreement that a new policy should be developed and that the policy be clear that all RDKB Directors must respond to the Notice of Meeting(s) to confirm with staff that they will require a meal. Meals will not be ordered for those Directors who do not respond to the Notice of Meeting. When two different meetings are scheduled one after the other on the same day, all Directors attending both meetings will be sent the Notice of Meeting that will include the details respecting meals.

This matter will be included as an agenda item at the end of each Committee and Board agenda.

Moved: Director McGregor

Seconded: Director Martin

That the matter of the Board/Committee Meals Policy be referred to staff for the development of a new meals policy pursuant to the direction from the Committee as discussed at the March 11, 2015 Policy, Executive and Personnel Committee meeting. **FURTHER** that the new policy be presented to the Committee at the next meeting.

Carried.

Discussion Item
Draft Liquor Policy

The draft Liquor Policy was reviewed by the PEP Committee at the March meeting where several amendments were discussed. Staff have updated the policy with these amendments so that the procedure reads: "That the RDKB prohibits the purchase of liquor utilizing RDKB resources except upon full approval from the Regional District Board of Directors."

The Committee reviewed the revised policy and requested that staff update the policy further to include criteria or policy guidelines that will be in place for when the Board does approve the purchasing and provision of alcohol (e.g. Serving it Right etc.).

Moved: Director Martin

Seconded: Director Russell

That the Liquor Use Policy be amended to include policy guidelines for when the RDKB Board of Directors approves the purchase and provision of alcohol with the use of public funds. **FURTHER** that the amended Policy be referred to the Board of Directors for approval.

Carried.

J. MacLean-March 9/15
re: Half-Masting Policy

A staff report from John M. MacLean, CAO on the Half-Masting Policy was presented.

Moved: Director McGregor

Seconded: Director Martin

That the staff report from John M. MacLean, CAO on the Half-Masting Policy be received.

Carried.

Moved: Director McGregor

Seconded: Director Gee

That the Policy, Executive and Personnel Committee approve the Half-Masting of the Canadian Flag Policy. **FURTHER** that the Committee refer the Policy to the Regional District of Kootenay Boundary Board of Directors with a recommendation it be approved by the Board

Carried.

Discussion**Amended Best Practices Document - Municipal Appointments to the RDKB**

The amended Best Practices - Municipal Appointments document was presented.

The Committee reviewed the changes that have been made from the February meeting and it was agreed that no further changes are required.

Moved: Director McGregor

Seconded: Director Gee

That the Policy, Executive and Personnel Committee approve the Best Practices Municipal Appointments to the Board of Directors document. **FURTHER** that the Committee refer the document to the Regional District of Kootenay Boundary Board of Directors with a recommendation it be approved by the Board.

Carried.

Discussion**Board/Committee Cancellation Policy**

The amended Board/Committee Cancellation Policy was presented.

The Committee reviewed the amendments that have been made since the February meeting and advised no more changes are required, and it was;

Moved: Director Martin

Seconded: Director Russell

That the Policy, Executive and Personnel Committee approve the Board/Committee Cancellation Policy. **FURTHER** that Policy be referred to the Regional District of Kootenay Boundary Board of Directors with a recommendation that it be approved by the Board.

Carried.

NEW BUSINESS**J. MacLean-March 9/15****re: Employee Recognition Policy**

A staff report from John M. MacLean CAO regarding a proposed Employee Recognition Policy was presented.

Moved: Director Martin

Seconded: Director Russell

That the staff report from John M. MacLean CAO regarding a proposed Employee Recognition Policy be received.

Carried.

The RDKB has a past practice of recognizing employees for long service and for recognizing resignations and retirements, however there are no guidelines to ensure everyone is treated the same.

After reviewing the proposed policy it was;

Moved: Director Martin

Seconded: Director Russell

That the proposed Employee Recognition Policy be forwarded to the Directors for comments. **FURTHER** that staff review and compare similar policies that have been adopted by RDKB member municipalities and contact the staff at the member municipalities to discuss and obtain feedback regarding the proposed RKDB policy and present the proposed policy back to the Committee with the new information.

Carried.

J. MacLean-March 9/15

re: RDKB Strategic Planning

A staff report from John M. MacLean, CAO regarding the proposed strategic planning session for the Board of Directors was presented.

Moved: Director McGregor

Seconded: Director Gee

That the staff report from John M. MacLean, CAO regarding the proposed strategic planning session be received.

Carried.

Staff and the Board have been attempting to establish a date for a strategic planning session where the current Strategic Plan will be renewed. The best scenario would be finding a date when all Directors are available to attend.

Staff explained the format of the session noting that a facilitator would be employed to lead.

The Committee also discussed Board leadership training and what type of forum and dates can be arranged for the Board to discuss items that may not fit with the formal Strategic Planning session (e.g. matters that have yet to be resolved such as meals, electronic meetings etc.). It was agreed that unresolved items would be included as an agenda item on future Board agendas. The Board would revert to a Committee of the Whole and engage in discussions on the specific items at hand.

Chair McGregor will engage the Board members in a discussion respecting leadership to determine whether the Board wishes this to be part of the strategic planning session or a stand-alone session before a regular Board meeting.

Moved: Director Martin

Seconded: Director Russell

That staff poll the Directors to determine the dates that they will be available to attend a Strategic Planning session for sometime in late-September or early-October

Carried.

LATE (EMERGENT) ITEMS

There were no late emergent items to discuss.

DISCUSSION OF ITEMS FOR FUTURE MEETINGS

1. Review of resources dedicated to RDKB communications

QUESTION PERIOD FOR PUBLIC AND MEDIA

A question period was not required.

CLOSED (IN CAMERA) SESSION

There will be a closed session pursuant to Section 91(c) of the *Community Charter*.

Moved: Director McGregor

Seconded: Director Russell

That the Policy, Executive and Personnel Committee convene to a Closed Meeting pursuant to Section 90 (1) (c) of the *Community Charter* (time: 4:05 p.m.).

Carried.

Moved: Director Russell

That the Policy, Executive and Personnel Committee reconvene to the regular meeting
(time: 4:42 p.m.)

Carried.

ADJOURNMENT

There being no further business, it was;

Moved: Director Martin

That the Policy, Executive and Personnel Committee meeting be adjourned (time: 4:45
p.m.)

Carried.

TL



**Finance Committee
Minutes
Thursday, March 19, 2015
RDKB Board Room, Trail, BC
6:00 p.m.**

Directors Present

Director M. Rotvold, Chair
Director K. Moore
Director B. Taylor (Alternate)
Director E. Smith
Director P. Cecchini
Director G. McGregor
Director L. Worley
Director J. Danchuk
Director B. Rakuson (Alternate)
Director V. Gee
Director A. Grieve

Staff Attending

B. Burget, General Manager of Finance
T. Lenardon, Manager of Corporate Administration/Recording Secretary
J. M. MacLean, Chief Administrative Officer

Others Attending

B. Edwards, Alternate Director, Electoral Area 'B'

CALL TO ORDER

The Chair called the meeting to order at 6:00 p.m.

ADOPTION OF AGENDA (ADDITIONS/DELETIONS)

The agenda for the March 19, 2015 meeting of the Finance Committee was presented.

The Chair advised that a memo with updated budget information will be added to the agenda under New Business and will be included with Item 6B) Specific Financial Plans-Late Arriving Recommendations.

Moved: Director Worley

Seconded: Director McGregor

That the agenda for the March 19, 2015 meeting of the Finance Committee be adopted as amended.

Carried.

ADOPTION OF MINUTES

The minutes of the Finance Committee meeting held February 24, 2015 were presented.

Moved: Director Cecchini

Seconded: Director Moore

That the minutes of the Finance Committee meeting held February 24, 2015 be adopted as presented.

Carried.

DELEGATIONS

There were no delegations in attendance.

UNFINISHED BUSINESS

General Government (Administration) 2015-2019 Financial Plan

The General Government (Administration) 2015-2019 Financial Plan was presented.

Moved: Director Danchuk

Seconded: Director McGregor

That the General Government (Administration) 2015-2019 Financial Plan be received.

Carried.

Staff answered inquiries respecting the decrease in the Budget's requisition and the funds allocated to Building Maintenance for landscaping in front of the RDKB office on Rossland Avenue in Trail and interior and exterior improvements to the RDKB office in Grand Forks.

There was a discussion regarding the justification for these expenses and alternatives that could perhaps reduce the level of funding.

Director Grieve suggested that a discussion regarding ways for the Committees to work together to find cost-savings for each RDKB service be included in the Strategic Planning session scheduled for later this year.

Moved: Director Moore

Seconded: Director Cecchini

That the Building Maintenance Budget be decreased by \$30,000.

Defeated

(Directors Grieve, Worley, McGregor, Gee, Cecchini,
Danchuk, Smith, Chair Rotvold and
Alternate Directors Rakuson and Taylor opposed)

Moved: Director McGregor

Seconded: Director Worley

That the Finance Committee approves the General Government (Administration) 2015-2019 Budget and Financial Plan and refers it to the RDKB Board of Directors with a recommendation that it be included in the overall Regional District of Kootenay Boundary 2015-2019 Five-Year Financial Plan.

Carried.

MFA Debenture Debt 2015-2109 Financial Plan

The MFA Debenture Debt 2015-2109 Financial Plan was presented with the updated 2014 actuals.

Moved: Director Grieve

Seconded: Director Gee

That the MFA Debenture Debt 2015-2019 Financial Plan be received with the updated 2014 actuals.

Carried.

Requisition Summary by Stakeholders

The Requisition Summary by Stakeholders was presented.

Moved: Alternate Director Taylor Seconded: Director Cecchini

That the Requisition Summary by Stakeholders be received as presented.

Carried.

2015 Reserve Balance Projections Summary

The 2015 Reserve Balance Projections Summary was presented.

Moved: Director Grieve Seconded: Director McGregor

That the 2015 Reserve Balance Summary be received as presented.

Carried.

NEW BUSINESS

A. Stanley-March 13/15

re: Regional Solid Waste Management Budget & 2015-2019 Financial Plan

A staff report from Alan Stanley, General Manager of Environmental Services, regarding the Regional Solid Waste Management 2015-2019 Budget and Five-Year Financial Plan was presented.

Moved: Director Worley Seconded: Alternate Director Rakuson

That the staff report from Alan Stanley, General Manager of Environmental Services regarding the Regional Solid Waste Management Budget and 2015-2019 Five-Year Financial Plan be received.

Carried.

Staff reviewed changes in some salaries as a result of limiting landfill(s) hours during the winter and explained the Multi-Material BC (MMBC) Incentives and the sale of a surplus asset (e.g. Waneta Recycling Plant) in the Miscellaneous Revenue line item.

Moved: Director Moore Seconded: Director Cecchini

That for the 2016 Budget that the Multi-Material BC (MMBC) revenue be separated out from the Miscellaneous Revenue line item and be included as a separate item.

Carried.

Moved: Director McGregor Seconded: Director Danchuk

That the Finance Committee approves the Regional Solid Waste Management 2015-2019 Budget and Five-Year Financial Plan and refers it to the RDKB Board of Directors with a recommendation that it be included in the overall Regional District of Kootenay Boundary 2015-2019 Five-Year Financial Plan.

Carried.

B. Burget, March 18/15
re: Specific Financial Plans - Late Arriving Recommendations

A Memorandum from B. Burget, General Manager of Finance regarding the 2015-2019 Five Year Financial Plan Consideration (Late Arriving) was presented.

Moved: Director Worley Seconded: Director Grieve

That the Memorandum from B. Burget, General Manager of Finance regarding the 2015-2019 Five Year Financial Plan Consideration (Late Arriving) be received.

Carried.

Late Arriving - 2015-2019 Financial Plans
East End Services Committee-March 17, 2015

The Committee reviewed the East End Transit, East End Cemeteries, Kootenay Boundary Regional Fire Rescue and the East End Animal Control late arriving items.

East End Transit

Moved: Director Cecchini Seconded: Director Moore

That the East End Transit 2015-2019 Budget and Five Year Financial Plan be received.

Carried.

Moved: Director McGregor Seconded: Alternate Director Taylor

That the Finance Committee approves the East End Transit 2015-2019 Budget and Five-Year Financial Plan and refers it to the RDKB Board of Directors with a recommendation that it be included in the overall Regional District of Kootenay Boundary 2015-2019 Five-Year Financial Plan.

Carried.

East End Cemeteries

Moved: Director Cecchini

Seconded: Director Smith

That the East End Cemeteries 2015-2019 Budget and Five Year Financial Plan be received.

Carried.

Moved: Director Grieve

Seconded: Director Cecchini

That the Finance Committee approves the East End Cemeteries 2015-2019 Budget and Five-Year Financial Plan and refers it to the RDKB Board of Directors with a recommendation that it be included in the overall Regional District of Kootenay Boundary 2015-2019 Five-Year Financial Plan.

Carried.

Kootenay Boundary Regional Fire Rescue

Moved: Director Worley

Seconded: Director McGregor

That the revised Kootenay Boundary Regional Fire Rescue 2015-2019 Budget and Financial Plan be received.

Carried.

Moved: Director Cecchini

Seconded: Director Danchuk

That the Finance Committee approves the revised Kootenay Boundary Regional Fire Rescue 2015-2019 Financial Plan and refers it to the RDKB Board of Directors with a recommendation that it be included in the overall Regional District of Kootenay Boundary 2015-2019 Five-Year Financial Plan.

Carried.

East End Animal Control

Moved: Director Grieve

Seconded: Director Worley

That the East End Animal Control 2015-2019 Budget and Financial Plan be received.

Carried.

Moved: Director Grieve

Seconded: Director Cecchini

That the Finance Committee approves the East End Animal Control 2015-2019 Budget and Financial Plan and refers it to the RDKB Board of Directors with a recommendation that it be included in the overall Regional District of Kootenay Boundary 2015-2019 Five-Year Financial Plan.

Carried.

Beaverdell Fire Protection

Moved: Director Gee

Seconded: Director McGregor

That the Beaverdell Fire Protection 2015-2019 Budget and Financial Plan be received.

Carried.

Moved: Director Moore

Seconded: Director Gee

That the Finance Committee approves the Beaverdell Fire Protection 2015-2019 Budget and Financial Plan and refers it to the RDKB Board of Directors with a recommendation that it be included in the overall Regional District of Kootenay Boundary 2015-2019 Five-Year Financial Plan.

Carried.

Notes from Town Hall Meetings

The notes from the 2015 Town Hall meetings were distributed.

Moved: Director Worley

Seconded: Director McGregor

That the notes from the 2015 Regional District of Kootenay Boundary Town Hall meetings and any subsequent feedback be received.

Carried.

M. Forster**re: 2015-2019 Budget Resolutions**

A staff report from Maureen Forster, Executive Assistant presenting the resolutions for the 2015-2019 Five Year Financial Plan as adopted by the individual RDKB Committees and Stakeholder groups for the specific RDKB services/functions was presented.

Moved: Director McGregor

Seconded: Director Smith

That the staff report from Maureen Forster, Executive Assistant presenting the resolutions for the 2015-2019 Five Year Financial Plan as adopted by the individual RDKB Committees and Stakeholder groups for the specific RDKB services/functions be received.

Carried.

2015 Capital Report

The 2015 Capital Report was presented.

Moved: Alternate Director Rakuson

Seconded: Alternate Director Taylor

That the 2015 Capital Report be received as presented.

Carried.

Five Year Expenditure Report

The Five Year Expenditure Report was presented.

Moved: Director Worley

Seconded: Director Smith

That the Five Year Expenditure Report be received as presented.

Carried.

2015 Financial Plan Comparison (Year over Year) Report

The 2015 Financial Plan Comparison (Year over Year) Report was presented.

Moved: Director Gee

Seconded: Director Cecchini

That the 2015 Financial Plan Comparison (Year over Year) Report be received as presented.

Carried.

B. Burget

re: Proposed 2015-2019 Five Year Financial Plan

A staff report from Beth Burget, General Manager of Finance regarding the proposed 2015-2019 Five Year Financial Plan was presented.

Moved: Alternate Director Taylor Seconded: Alternate Director Rakuson

That the staff report from Beth Burget, General Manager of Finance regarding the proposed 2015-2019 Five Year Financial Plan be received.

Carried.

Moved: Director Worley Seconded: Director McGregor

That the Finance Committee approves the 2015-2019 Five Year Financial Plan and recommends to the Regional District of Kootenay Boundary Board of Directors that it be adopted as presented.

Carried.

Chair Rotvold thanked the Finance Department for the work that was done managing the budgets.

LATE (EMERGENT) ITMES

There were no late emergent items to discuss.

DISCUSSION OF ITEMS FOR FUTURE AGENDAS

There are no items for future agendas to consider.

QUESTION PERIOD FOR PUBLIC AND MEDIA

A question period was not required.

CLOSED (INCAMERA) SESSION

A closed meeting was not required.

ADJOURNMENT

There being no further business, it was;

Moved: Alternate Director Taylor

That the meeting be adjourned (time: 6:35 p.m.)

TL

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Cheque Register-Summary-Bank


AP5090

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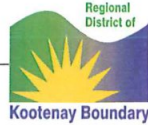
Date : Mar 10, 2015

Time : 10:59 am

Supplier : 084010 To ZUC010
 Cheque Dt. : 01-Feb-2015 To 28-Feb-2015
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Seq : Cheque No. Status : All
 Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
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47748	12-Feb-2015	INN010	INNOV 8 DS DIGITAL SOLUTIONS	Issued	55	C	151.55
47749	12-Feb-2015	ISL030	ISL ENGINEERING AND LAND SERVICES LTD	Issued	55	C	64,031.62
47750	12-Feb-2015	JOH017	JOHN, LINDA	Issued	55	C	316.90
47751	12-Feb-2015	JUS010	JUSTICE INSTITUTE OF B.C.	Issued	55	C	927.11
47752	12-Feb-2015	KEL005	KELOWNA SKI CLUB	Issued	55	C	2,500.00
47753	12-Feb-2015	KEL130	THE KELOWNA & DISTRICT SOCIETY FOR PE	Issued	55	C	1,000.00
47754	12-Feb-2015	KET011	KETTLE VALLEY RACING ASSOCIATION	Issued	55	C	1,000.00
47755	12-Feb-2015	KIM050	KIM'S CREATIONS	Issued	55	C	4,868.64
47756	12-Feb-2015	KOO045	KOOTENAY COMMUNICATIONS LTD.	Issued	55	C	563.09
47757	12-Feb-2015	KOO200	KOOTENAY COFFEE COMPANY	Issued	55	C	726.00
47758	12-Feb-2015	KOO210	KOOTENAY VALLEY WATER CO.	Issued	55	C	15.90
47759	12-Feb-2015	LEW005	LEWIN, DIANA	Issued	55	C	36.47
47760	12-Feb-2015	LIB010	LIBERTY FOOD STORES	Issued	55	C	29.60
47761	12-Feb-2015	LOO010	LOOMIS COURIER SERVICE	Cancelled	78	C	0.00
47762	12-Feb-2015	LOO020	LOOMIS EXPRESS	Issued	55	C	32.86
47763	12-Feb-2015	LOR010	LORDCO PARTS LTD.	Issued	55	C	132.67
47764	12-Feb-2015	MAR006	MARINO WHOLESALE LTD.	Issued	55	C	1,034.82
47765	12-Feb-2015	MAS110	MASON, JANET	Issued	55	C	57.90
47766	12-Feb-2015	MCA020	MCALPINE, CATHY	Issued	55	C	54.48
47767	12-Feb-2015	MID070	MIDWAY PUBLIC LIBRARY	Issued	55	C	1,200.00
47768	12-Feb-2015	NOR200	NORTHLAND CHIPPER SALES LTD.	Issued	55	C	4,037.90
47769	12-Feb-2015	OKT010	OK TIRE STORE	Issued	55	C	62.66
47770	12-Feb-2015	OME020	OMEGA RESTAURANT	Issued	55	C	102.90
47771	12-Feb-2015	OVE010	OVERWAITEA FOODS	Issued	55	C	22.56
47772	12-Feb-2015	PAC090	PACKER, D.J.	Issued	55	C	167.57
47773	12-Feb-2015	PAS060	THE PASTRY SHOP	Issued	55	C	133.17
47774	12-Feb-2015	PER120	PERT, JOANNE	Issued	55	C	123.67
47775	12-Feb-2015	PIT040	PITMAN, TIM	Issued	55	C	52.00
47776	12-Feb-2015	POW100	POWER TECH ELECTRIC LTD.	Issued	55	C	396.93
47777	12-Feb-2015	REC010	RECEIVER GENERAL FOR CANADA	Issued	55	C	85,221.13
47778	12-Feb-2015	RED180	RED RIDING HOOD GOURMET GIFT BASKETS	Issued	55	C	80.00
47779	12-Feb-2015	RIC010	RICOH CANADA INC.	Issued	55	C	761.60
47780	12-Feb-2015	RJA010	RJAMES MANAGEMENT GROUP	Issued	55	C	95.74
47781	12-Feb-2015	ROC050	ROCKY MOUNTAIN AGENCIES	Issued	55	C	991.08
47782	12-Feb-2015	ROD040	RODON VENTURES DBA JOGAS 2009	Issued	55	C	120.00
47783	12-Feb-2015	SEC040	SECURIGUARD SERVICES LIMITED	Issued	55	C	20,603.73
47784	12-Feb-2015	SEL010	SELECT OFFICE PRODUCTS	Issued	55	C	390.20
47785	12-Feb-2015	SEL050	SELKIRK COLLEGE (GRAND FORKS)	Issued	55	C	21.00
47786	12-Feb-2015	SPE030	SPEEDPRO SIGNS PLUS	Issued	55	C	21.28
47787	12-Feb-2015	SWA070	SWANSON, LORI	Issued	55	C	52.00
47788	12-Feb-2015	SWA100	SWANKHUIZEN, MARLISE	Issued	55	C	22.00
47789	12-Feb-2015	TEA070	TEAM VIEWER GmbH	Issued	55	C	1,319.55
47790	12-Feb-2015	TEL001	TELUS COMMUNICATIONS (B.C.) INC.	Issued	55	C	1,937.33
47791	12-Feb-2015	TEL050	TELUS SERVICES INC.	Issued	55	C	6,154.07
47792	12-Feb-2015	THE410	THE BOUNDARY SENTINEL	Issued	55	C	450.00
47793	12-Feb-2015	TOM040	TOMASHEWSKY, ROSANNE	Issued	55	C	49.40
47794	12-Feb-2015	TRA190	TRAIL & DISTRICT ARTS COUNCIL	Issued	55	C	320.00
47795	12-Feb-2015	TRA240	TRAIL HOME HARDWARE BUILDING CENTRE	Issued	55	C	118.51
47796	12-Feb-2015	VAL020	VALKYRIE LAW GROUP LLP	Issued	55	C	5,758.49
47797	12-Feb-2015	VAL130	VALLIN	Issued	55	C	427.84
47798	12-Feb-2015	VIT001	VITALAIRE	Issued	55	C	386.40
47799	12-Feb-2015	WAL080	WAL MART CANADA CORP	Issued	55	C	175.77

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Cheque Register-Summary-Bank


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Date : Mar 10, 2015

Time : 10:59 am

Supplier : 084010 To ZUC010
 Cheque Dt. : 01-Feb-2015 To 28-Feb-2015
 Bank : 1 - CIBC Bank - General

Seq : Cheque No. Status : All
 Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
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47800	12-Feb-2015	WAN050	WANETA AUTO AND EQUIPMENT REPAIR INC	Issued	55	C	153.05
47801	12-Feb-2015	WES100	WESCO	Issued	55	C	325.73
47802	12-Feb-2015	WIN070	WINTERS, DEBORAH	Issued	55	C	10.67
47803	12-Feb-2015	XER010	XEROX CANADA LTD.	Issued	55	C	107.13
47804	12-Feb-2015	YOU090	YOUNG, PAUL M	Issued	55	C	16.65
47805	16-Feb-2015	BOU270	BOUNDARY DISTRICT CURLING CLUB	Issued	59	C	4,000.00
47806	19-Feb-2015	AIR001	AIR LIQUIDE CANADA INC.	Issued	68	C	22.91
47807	19-Feb-2015	ALE040	ALEXANDER, KIM	Issued	68	C	74.85
47808	19-Feb-2015	ALP030	ALPINE DISPOSAL & RECYCLING	Issued	68	C	33,571.62
47809	19-Feb-2015	AMF010	AM FORD	Issued	68	C	748.57
47810	19-Feb-2015	AON002	AON REED STENHOUSE INC.	Issued	68	C	135,623.00
47811	19-Feb-2015	ARC040	ARCTEC ALLOYS LIMITED	Issued	68	C	578.65
47812	19-Feb-2015	ATC010	ATCO LUMBER LTD.	Issued	68	C	18,000.00
47813	19-Feb-2015	ATS001	AT SOURCE RECYCLING SYSTEMS CORP.	Issued	68	C	761.60
47814	19-Feb-2015	BAL020	BALDY BOBCAT SERVICES	Issued	68	C	360.94
47815	19-Feb-2015	BCF020	B.C. FIRE TRAINING OFFICERS ASSOCIATION	Issued	68	C	100.00
47816	19-Feb-2015	BEA150	BEAVER VALLEY NITE HAWKS	Issued	68	C	371.00
47817	19-Feb-2015	BIG025	BIG WHITE SEWER UTILITY LTD.	Issued	68	C	118.13
47818	19-Feb-2015	BIG030	BIG WHITE WATER UTILITY LTD.	Issued	68	C	7,309.48
47819	19-Feb-2015	BIG050	BIG WHITE CENTRAL RESERVATIONS LTD.	Issued	68	C	2,662.48
47820	19-Feb-2015	BIG060	BIG WHITE SKI RESORT LTD.	Issued	68	C	1,029.29
47821	19-Feb-2015	BLA050	BLACK PRESS GROUP LTD.	Issued	68	C	64.26
47822	19-Feb-2015	BON090	BOND, SHERRI	Issued	68	C	31.98
47823	19-Feb-2015	BRE090	BREDBECK, HAROLD	Issued	68	C	320.47
47824	19-Feb-2015	BUC030	BUCKLAND & TAYLOR LTD. BRIDGE ENGINEE	Issued	68	C	1,490.58
47825	19-Feb-2015	BUR110	BURKE, ARON	Issued	68	C	274.48
47826	19-Feb-2015	CAN033	CANADIAN STAINLESS FASTENERS INC.	Issued	68	C	59.57
47827	19-Feb-2015	CAN036	CANADIAN RED CROSS SOCIETY	Issued	68	C	5,000.00
47828	19-Feb-2015	CAN150	CANADIAN TIRE ASSOCIATE STORE #665	Issued	68	C	228.45
47829	19-Feb-2015	CAN170	CANADA POST CORP	Issued	68	C	151.57
47830	19-Feb-2015	CAN560	CANADIAN LINEN AND UNIFORM SERVICE	Issued	68	C	69.57
47831	19-Feb-2015	CBC010	CBC RADIO - CANADA	Issued	68	C	4,235.99
47832	19-Feb-2015	CHE050	CHERRY HILL COFFEE INC.	Issued	68	C	235.20
47833	19-Feb-2015	CHR003	CHRISTMAN, MARTIN RUSSELL	Issued	68	C	630.68
47834	19-Feb-2015	CIN001	CINTAS THE UNIFORM PEOPLE	Issued	68	C	140.67
47835	19-Feb-2015	CLE001	CLEMENS, CHUCK	Issued	68	C	25.00
47836	19-Feb-2015	COL024	COLUMBIA TRUCK CENTERS	Issued	68	C	355.27
47837	19-Feb-2015	COL090	COLUMBIA RECYCLE	Issued	68	C	270.00
47838	19-Feb-2015	COM009	COMPLETE MAILING SOLUTIONS	Issued	68	C	261.41
47839	19-Feb-2015	COM017	COMINOTTO, DANICA	Issued	68	C	11.82
47840	19-Feb-2015	DAL100	DALEY, CHRISTOPHER	Issued	68	C	917.12
47841	19-Feb-2015	DER030	DERBY, DANIEL, J.	Issued	68	C	350.65
47842	19-Feb-2015	FOR010	FORTISBC - ELECTRICITY	Issued	68	C	657.11
47843	19-Feb-2015	FOR040	FORTIS BC - NATURAL GAS	Issued	68	C	6,651.23
47844	19-Feb-2015	FRI015	FRIESEN, RICHARD	Issued	68	C	314.14
47845	19-Feb-2015	FRU010	THE VILLAGE OF FRUITVALE	Cancelled	69	C	0.00
47846	19-Feb-2015	GAB010	GABRIELLA'S RESTAURANTS LTD.	Issued	68	C	246.00
47847	19-Feb-2015	GAR150	GARAVENTA (CANADA) LTD.	Issued	68	C	277.50
47848	19-Feb-2015	GEO020	GEOTRAC SYSTEMS INC.	Issued	68	C	154.56
47849	19-Feb-2015	GES010	SONEPAR CANADA INC - GESCAN WEST	Issued	68	C	99.29
47850	19-Feb-2015	GIL140	GILROYED, WAYNE	Issued	68	C	875.00
47851	19-Feb-2015	GLO010	GLOWA, DARLENE & ALLAN	Issued	68	C	131.19
47852	19-Feb-2015	GRA023	GRAND FORKS CONCRETE AND GRAVEL LTC	Issued	68	C	935.82

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Cheque Register-Summary-Bank


AP5090

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Date : Mar 10, 2015

Time : 10:59 am

Supplier : 084010 To ZUC010
 Cheque Dt. : 01-Feb-2015 To 28-Feb-2015
 Bank : 1 - CIBC Bank - General

Seq : Cheque No. Status : All
 Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
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47853	19-Feb-2015	GRA401	GRANT, RYAN, MICHAEL	Issued	68	C	53.33
47854	19-Feb-2015	GRA570	GRANBY CONTAINERS SALES & RENTALS	Issued	68	C	4,928.00
47855	19-Feb-2015	GRE030	GREYHOUND COURIER EXPRESS	Issued	68	C	197.70
47856	19-Feb-2015	GRE080	GRESLEY-JONES, KEN	Issued	68	C	100.00
47857	19-Feb-2015	GRE510	GREEN, DALE ALAN	Issued	68	C	27.81
47858	19-Feb-2015	HAL010	HALL PRINTING	Issued	68	C	734.56
47859	19-Feb-2015	HAL060	HALL'S BASICS & GIFTS LTD	Issued	68	C	64.01
47860	19-Feb-2015	HOR015	HORIZON NORTH RELOCATABLE STRUCTUR	Issued	68	C	106.05
47861	19-Feb-2015	HOS040	HOSKINS, PENNY	Issued	68	C	129.66
47862	19-Feb-2015	HSL010	HSL BUILDING MAINTENANCE	Issued	68	C	450.00
47863	19-Feb-2015	HUB020	HUB FIRE ENGINES & EQUIPMENT LTD.	Issued	68	C	899.72
47864	19-Feb-2015	INF030	INFOSAT COMMUNICATIONS	Issued	68	C	559.14
47865	19-Feb-2015	INT008	INTER-MTN. TESTING LTD.	Issued	68	C	942.90
47866	19-Feb-2015	JER010	JERRY'S THREE VALLEY WATER	Issued	68	C	13.00
47867	19-Feb-2015	JJH010	J.J.H. ENTERPRISES	Issued	68	C	60.12
47868	19-Feb-2015	JUS010	JUSTICE INSTITUTE OF B.C.	Issued	68	C	250.00
47869	19-Feb-2015	KAP020	KAPRAL, BRIANNA	Issued	68	C	52.08
47870	19-Feb-2015	KEL030	CITY OF KELOWNA	Issued	68	C	8,503.25
47871	19-Feb-2015	KET170	KETTLE VALLEY WASTE LTD.	Issued	68	C	154.56
47872	19-Feb-2015	KIM020	KIMCO CONTROLS LTD.	Issued	68	C	2,474.96
47873	19-Feb-2015	KIN050	KING'S DOOR AND EXTERIOR LTD.	Issued	68	C	1,025.47
47874	19-Feb-2015	KLA010	KLASSEN, TIMOTHY	Issued	68	C	136.39
47875	19-Feb-2015	KON001	KONE INC.	Issued	68	C	308.66
47876	19-Feb-2015	KOO045	KOOTENAY COMMUNICATIONS LTD.	Issued	68	C	614.20
47877	19-Feb-2015	KOO160	KOOTENAY COLUMBIA EDUCATIONAL HERIT	Issued	68	C	688.19
47878	19-Feb-2015	KOO200	KOOTENAY COFFEE COMPANY	Issued	68	C	75.00
47879	19-Feb-2015	KOO210	KOOTENAY VALLEY WATER CO.	Issued	68	C	23.85
47880	19-Feb-2015	LAP020	LAPOINTE, SANDON	Issued	68	C	67.05
47881	19-Feb-2015	LIT030	LITTLE SCHOLARS MONTESSORI	Issued	68	C	44.00
47882	19-Feb-2015	LOC050	LOCAL GOVERNMENT MANAGEMENT ASSOC	Issued	68	C	446.25
47883	19-Feb-2015	LOR010	LORDCO PARTS LTD.	Issued	68	C	478.26
47884	19-Feb-2015	LOW020	LOWER COLUMBIA COMMUNITY DEVELOPMI	Issued	68	C	10.00
47885	19-Feb-2015	MAC011	MACASSO, CHRISTINE	Issued	68	C	4.86
47886	19-Feb-2015	MAR006	MARINO WHOLESALE LTD.	Issued	68	C	48.34
47887	19-Feb-2015	MAR022	MARCH, MICHELLE	Issued	68	C	10.77
47888	19-Feb-2015	MCG020	MCGREGOR, ROBERT	Issued	68	C	78.00
47889	19-Feb-2015	MIL160	MILLS OFFICE PRODUCTIVITY	Issued	68	C	134.57
47890	19-Feb-2015	MIN040	MINISTER OF FINANCE	Issued	68	C	797.29
47891	19-Feb-2015	MMM001	MMM GROUP LIMITED	Issued	68	C	5,827.50
47892	19-Feb-2015	NOF010	NO FRILLS	Issued	68	C	417.69
47893	19-Feb-2015	OME040	OMEGA COMMUNICATIONS LTD.	Issued	68	C	31.36
47894	19-Feb-2015	ORR020	ORRELL, CHERYL A	Issued	68	C	539.53
47895	19-Feb-2015	PAR050	PARSLOW LOCK & SAFE	Issued	68	C	443.32
47896	19-Feb-2015	PEN030	PENNER, BRUCE	Issued	68	C	28.00
47897	19-Feb-2015	PES010	PESUT, BRYON	Issued	68	C	679.87
47898	19-Feb-2015	PLU010	PLUMBING OFFICIALS' ASSOC. OF BC	Issued	68	C	400.00
47899	19-Feb-2015	POW020	POWER, KELLY J.	Issued	68	C	11.82
47900	19-Feb-2015	PRO005	PROFIRE EMERGENCY EQUIPMENT	Issued	68	C	3,842.86
47901	19-Feb-2015	PUR020	PUROLATOR COURIER LTD.	Issued	68	C	142.61
47902	19-Feb-2015	REC510	RECEIVER GENERAL FOR CANADA	Issued	68	C	7,342.00
47903	19-Feb-2015	RID010	RIDGETOP MEAT PIES	Issued	68	C	7,279.65
47904	19-Feb-2015	ROS010	THE CITY OF ROSSLAND	Issued	68	C	2,510.07
47905	19-Feb-2015	SCP010	SCP DISTRIBUTORS INC.	Issued	68	C	1,112.83

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Seq : Cheque No. Status : All
 Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
Bank : 1	CIBC Bank - General						
47906	19-Feb-2015	SEA040	SEABROOK, BREE	Issued	68	C	86.53
47907	19-Feb-2015	SEL010	SELECT OFFICE PRODUCTS	Issued	68	C	81.58
47908	19-Feb-2015	SEL160	SELKIRK SECURITY SERVICE	Issued	68	C	1,549.76
47909	19-Feb-2015	SEN060	SENIOR CITIZEN'S ASSOC. BRANCH #68	Issued	68	C	100.00
47910	19-Feb-2015	SHA030	SHAW CABLE	Issued	68	C	576.25
47911	19-Feb-2015	SLR010	SLR CONSULTING (CANADA) LTD.	Issued	68	C	4,725.00
47912	19-Feb-2015	SPE030	SPEEDPRO SIGNS PLUS	Issued	68	C	217.28
47913	19-Feb-2015	SPI040	SPINCASTER PRODUCTIONS INC.	Issued	68	C	231.00
47914	19-Feb-2015	STA007	DESJARDINS CARD SERVICES	Issued	68	C	173.50
47915	19-Feb-2015	SUP170	SUPER SAVE DISPOSAL INC.	Issued	68	C	12,404.84
47916	19-Feb-2015	TDC020	TD CANADA TRUST	Issued	68	C	3,465.14
47917	19-Feb-2015	TEL001	TELUS COMMUNICATIONS (B.C.) INC.	Issued	68	C	76.33
47918	19-Feb-2015	THO007	THOMPSON, BRENDA	Issued	68	C	29.43
47919	19-Feb-2015	TRE070	TREMBLAY, DONNA	Issued	68	C	52.00
47920	19-Feb-2015	VAL130	VALLIN	Issued	68	C	446.10
47921	19-Feb-2015	VIC007	VICOM DESIGN INC.	Issued	68	C	2,730.00
47922	19-Feb-2015	WAL080	WAL MART CANADA CORP	Issued	68	C	14.64
47923	19-Feb-2015	WAL090	WALKER, SARAH KELLY	Issued	68	C	53.95
47924	19-Feb-2015	WAS010	WASTE MANAGEMENT	Issued	68	C	1,312.25
47925	19-Feb-2015	WES016	WESTBRIDGE RECREATION SOCIETY	Issued	68	C	200.00
47926	19-Feb-2015	YRW010	Y & R WATER SALES & SERVICE INC.	Issued	68	C	4.48
47939	26-Feb-2015	ABE030	ABELL PEST CONTROL	Issued	77	C	52.50
47940	26-Feb-2015	AIR001	AIR LIQUIDE CANADA INC.	Issued	77	C	61.87
47941	26-Feb-2015	AKR010	AKRAN MARKETING	Issued	77	C	1,894.95
47942	26-Feb-2015	ALP030	ALPINE DISPOSAL & RECYCLING	Issued	77	C	14,602.09
47943	26-Feb-2015	AND040	ANDREW SHERET LTD.	Issued	77	C	9.32
47944	26-Feb-2015	ARR010	ARROW BUILDING SUPPLY	Issued	77	C	52.74
47945	26-Feb-2015	BAT030	BATTRICK & SONS LOCKSMITHING	Issued	77	C	299.46
47946	26-Feb-2015	BCS080	B.C. SPCA	Issued	77	C	11,725.00
47947	26-Feb-2015	BCT030	BC TRANSIT	Issued	77	C	127,765.00
47948	26-Feb-2015	BIG010	BIG WHITE FIRE DEPT. SOCIAL CLUB	Issued	77	C	659.00
47949	26-Feb-2015	BIG015	BIG WHITE GAS UTILITY LTD.	Issued	77	C	3,373.15
47950	26-Feb-2015	BIG025	BIG WHITE SEWER UTILITY LTD.	Issued	77	C	132.83
47951	26-Feb-2015	BIG030	BIG WHITE WATER UTILITY LTD.	Issued	77	C	103.08
47952	26-Feb-2015	BIG060	BIG WHITE SKI RESORT LTD.	Issued	77	C	9,876.80
47953	26-Feb-2015	BIG130	BIG WHITE ELECTRICAL LTD.	Issued	77	C	697.65
47954	26-Feb-2015	BOU039	BOUNDARY COUNTRY HEATING & COOLING	Issued	77	C	202.13
47955	26-Feb-2015	BOU460	BOUNDARY EXCAVATING	Issued	77	C	105.00
47956	26-Feb-2015	BRI001	BRINK'S CANADA LIMITED	Issued	77	C	326.48
47957	26-Feb-2015	BRO190	BROWN, HUNTER	Issued	77	C	10.76
47958	26-Feb-2015	CAN130	CANADIAN UNION OF PUBLIC EMPLOYEES -	Issued	77	C	4,057.55
47959	26-Feb-2015	CAN560	CANADIAN LINEN AND UNIFORM SERVICE	Issued	77	C	66.95
47960	26-Feb-2015	CAR200	CARSWELL	Issued	77	C	684.93
47961	26-Feb-2015	CAS016	CASCADES RECOVERY INC.	Issued	77	C	4,664.78
47962	26-Feb-2015	CAS240	CASCADE PRO ELECTRIC INC.	Issued	77	C	2,281.36
47963	26-Feb-2015	CIN001	CINTAS THE UNIFORM PEOPLE	Issued	77	C	46.89
47964	26-Feb-2015	COL017	COLBACHINI, CHERYL ANN	Issued	77	C	119.50
47965	26-Feb-2015	COL390	COLUMBIA BASIN BROADBAND CORPORATIO	Issued	77	C	1,120.00
47966	26-Feb-2015	COM020	COMMISSIONAIRES BRITISH COLUMBIA	Issued	77	C	9,030.00
47967	26-Feb-2015	COO110	COOKE, JOAN	Issued	77	C	14.58
47968	26-Feb-2015	COR100	CORDILLERAN ECOLOGICAL	Issued	77	C	3,221.16
47969	26-Feb-2015	DEA060	DEAN, DONNA	Issued	77	C	45.00
47970	26-Feb-2015	DEN060	DENKOVSKI, GORAN	Issued	77	C	40.44

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Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
Bank : 1 CIBC Bank - General							
47971	26-Feb-2015	DHC010	DHC COMMUNICATIONS INC.	Issued	77	C	44.63
47972	26-Feb-2015	DOH040	DOHERTY, MARLA	Issued	77	C	5.91
47973	26-Feb-2015	DOM030	DOMINION GOVLAW LLP	Issued	77	C	126.01
47974	26-Feb-2015	ECL010	ECLIPSE INSPECTION & WELDING SERVICES	Issued	77	C	3,150.00
47975	26-Feb-2015	ECO030	ECO-CLEAN DRY CLEANING SERVICES	Issued	77	C	54.07
47976	26-Feb-2015	ESR010	ESRI CANADA LTD.	Issued	77	C	25,032.00
47977	26-Feb-2015	FED010	FEDERATION OF CANADIAN MUNICIPALITIES	Issued	77	C	5,224.90
47978	26-Feb-2015	FER001	FERRARO FOODS	Issued	77	C	293.35
47979	26-Feb-2015	FER130	FERRARO, BRIDGET	Issued	77	C	167.57
47980	26-Feb-2015	FIR020	FIRST REGISTRY SERVICES LTD.	Issued	77	C	33.18
47981	26-Feb-2015	FIR040	FIREFIGHTERS ASSOCIATION	Issued	77	C	3,701.48
47982	26-Feb-2015	FIR080	FIRE CHIEFS' ASSOCIATION OF BRITISH COL	Issued	77	C	208.00
47983	26-Feb-2015	FOR010	FORTISBC - ELECTRICITY	Issued	77	C	440.34
47984	26-Feb-2015	FOR040	FORTIS BC - NATURAL GAS	Issued	77	C	1,640.90
47985	26-Feb-2015	FRE011	FREW, CHELSEA	Issued	77	C	27.91
47986	26-Feb-2015	FRU010	THE VILLAGE OF FRUITVALE	Issued	77	C	136.00
47987	26-Feb-2015	FUN010	FUNK, DARRYL ALLAN	Issued	77	C	80.92
47988	26-Feb-2015	GEO020	GEOTRAC SYSTEMS INC.	Issued	77	C	154.56
47989	26-Feb-2015	GIN010	GINALIAS, JEFFREY, L	Issued	77	C	348.50
47990	26-Feb-2015	GRA050	GRAND FORKS HOME HARDWARE	Issued	77	C	265.44
47991	26-Feb-2015	GRA055	GRAND FORKS RENOVATION CENTRE LTD.	Issued	77	C	315.73
47992	26-Feb-2015	GRA100	GRAND FORKS GLASS	Issued	77	C	87.58
47993	26-Feb-2015	GUI001	GUILLEVIN INTERNATIONAL INC.	Issued	77	C	354.93
47994	26-Feb-2015	HAL060	HALL'S BASICS & GIFTS LTD	Issued	77	C	312.48
47995	26-Feb-2015	HAR010	HARLAN FAIRBANKS	Issued	77	C	495.53
47996	26-Feb-2015	IRI010	IRIDIA MEDICAL INC.	Issued	77	C	105.00
47997	26-Feb-2015	IRW010	IRWIN AIR LTD.	Issued	77	C	1,473.48
47998	26-Feb-2015	ISL030	ISL ENGINEERING AND LAND SERVICES LTD	Issued	77	C	854.96
47999	26-Feb-2015	JJH010	J.J.H. ENTERPRISES	Issued	77	C	36.00
48000	26-Feb-2015	KEN080	KENNY, JACK	Issued	77	C	74.85
48001	26-Feb-2015	KET170	KETTLE VALLEY WASTE LTD.	Issued	77	C	41,631.92
48002	26-Feb-2015	LAW060	LAWRENCE, TONY	Issued	77	C	67.05
48003	26-Feb-2015	LIF010	LIFESAVING SOCIETY	Issued	77	C	13.00
48004	26-Feb-2015	LIM010	LIME CREEK LOGGING LTD.	Issued	77	C	1,044.16
48005	26-Feb-2015	LIT030	LITTLE SCHOLARS MONTESSORI	Issued	77	C	44.00
48006	26-Feb-2015	LOC050	LOCAL GOVERNMENT MANAGEMENT ASSOC	Issued	77	C	446.25
48007	26-Feb-2015	LOR010	LORDCO PARTS LTD.	Issued	77	C	424.30
48008	26-Feb-2015	MAG040	MAGLIO BUILDING CENTRE (TRAIL) LTD.	Issued	77	C	14.00
48009	26-Feb-2015	MAR006	MARINO WHOLESALE LTD.	Issued	77	C	117.30
48010	26-Feb-2015	MAS100	MASON, CARLO	Issued	77	C	71.20
48011	26-Feb-2015	MEA020	MEAKES, RICKI	Issued	77	C	70.22
48012	26-Feb-2015	MEA050	MEARS, KURT	Issued	77	C	11.82
48013	26-Feb-2015	MIL160	MILLS OFFICE PRODUCTIVITY	Issued	77	C	514.96
48014	26-Feb-2015	MIN030	MINISTER OF FINANCE	Issued	77	C	10,477.75
48015	26-Feb-2015	MIN040	MINISTER OF FINANCE	Issued	77	C	16.06
48016	26-Feb-2015	MIR010	MIRCOM DISTRIBUTION (BC) INC.	Issued	77	C	54.60
48017	26-Feb-2015	MON140	MONITARIO TECHNICAL SERVICES INC.	Issued	77	C	4,725.00
48018	26-Feb-2015	OBR020	O'BRIEN, JENNIFER, C.	Issued	77	C	105.00
48019	26-Feb-2015	OME040	OMEGA COMMUNICATIONS LTD.	Issued	77	C	202.72
48020	26-Feb-2015	OPU010	OPUS DAYTONKNIGHT CONSULTANTS LTD.	Issued	77	C	9,906.33
48021	26-Feb-2015	PAC020	PACIFIC BLUE CROSS	Issued	77	C	33,880.96
48022	26-Feb-2015	PLA100	PLANET CLEAN	Issued	77	C	72.91
48023	26-Feb-2015	POL040	POLICE VICTIM SERVICES OF BC	Issued	77	C	100.00

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Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
Bank : 1 CIBC Bank - General							
48024	26-Feb-2015	POW100	POWER TECH ELECTRIC LTD.	Issued	77	C	92.40
48025	26-Feb-2015	PRA040	PRAXAIR DISTRIBUTION	Issued	77	C	407.24
48026	26-Feb-2015	REC010	RECEIVER GENERAL FOR CANADA	Issued	77	C	84,581.26
48027	26-Feb-2015	REC510	RECEIVER GENERAL FOR CANADA	Issued	77	C	5,684.00
48028	26-Feb-2015	RJA010	RJAMES MANAGEMENT GROUP	Issued	77	C	58.77
48029	26-Feb-2015	ROC050	ROCKY MOUNTAIN AGENCIES	Issued	77	C	1,289.53
48030	26-Feb-2015	ROC100	ROCK CREEK & BOUNDARY FAIR ASSOC.	Issued	77	C	236.25
48031	26-Feb-2015	ROG001	ROGERS	Issued	77	C	125.06
48032	26-Feb-2015	SAF100	S & A FALCON ENGINEERING LTD.	Issued	77	C	4,486.40
48033	26-Feb-2015	SAV030	SAVOY EQUIPMENT LTD KELOWNA	Issued	77	C	175.88
48034	26-Feb-2015	SDS010	S.D. SERVICES	Issued	77	C	313.95
48035	26-Feb-2015	SEL010	SELECT OFFICE PRODUCTS	Issued	77	C	147.87
48036	26-Feb-2015	SHA030	SHAW CABLE	Issued	77	C	436.37
48037	26-Feb-2015	SOU110	SOUTHERN INTERIOR WASTE MANAGERS A	Issued	77	C	200.00
48038	26-Feb-2015	SPE030	SPEEDPRO SIGNS PLUS	Issued	77	C	48.89
48039	26-Feb-2015	STE130	STERICYCLE COMMUNICATION SOLUTIONS	Issued	77	C	713.57
48040	26-Feb-2015	SUP170	SUPER SAVE DISPOSAL INC.	Issued	77	C	12,707.74
48041	26-Feb-2015	TEL001	TELUS COMMUNICATIONS (B.C.) INC.	Issued	77	C	180.96
48042	26-Feb-2015	TEL002	TELUS MOBILITY	Issued	77	C	4,268.41
48043	26-Feb-2015	THE010	THE SOURCE	Issued	77	C	171.90
48044	26-Feb-2015	THE140	THE WOODEN SPOON BISTRO & BAKE SHOF	Issued	77	C	154.49
48045	26-Feb-2015	TOW020	TOWNSEND, RENICE V.	Issued	77	C	32.70
48046	26-Feb-2015	TRA029	TRAIL COFFEE & TEA COMPANY	Issued	77	C	100.00
48047	26-Feb-2015	TRA130	TRAIL TRANSIT SERVICES	Issued	77	C	236.25
48048	26-Feb-2015	TRA620	TRAIL & AREA STINGRAY SWIM CLUB	Issued	77	C	1,321.92
48049	26-Feb-2015	TRE050	TREMBLAY, NADINE	Issued	77	C	23.46
48050	26-Feb-2015	TRE070	TREMBLAY, DONNA	Issued	77	C	52.00
48051	26-Feb-2015	TWI020	TWIN RIVERS CONTROLS	Issued	77	C	252.00
48052	26-Feb-2015	UBC020	UBCM	Issued	77	C	5,488.58
48053	26-Feb-2015	UNI010	UNITED RENTALS OF CANADA INC.	Issued	77	C	1,217.48
48054	26-Feb-2015	VAL130	VALLIN	Issued	77	C	230.01
48055	26-Feb-2015	VAN070	VAN HOUTTE COFFEE SERVICE	Issued	77	C	140.60
48056	26-Feb-2015	VIC007	VICOM DESIGN INC.	Issued	77	C	3,326.40
48057	26-Feb-2015	VIS050	VISTA RADIO LTD.	Issued	77	C	1,081.50
48058	26-Feb-2015	WAL090	WALKER, SARAH KELLY	Issued	77	C	52.00
48059	26-Feb-2015	WAT020	WATER PURE AND SIMPLE	Issued	77	C	240.00
48060	26-Feb-2015	WHO010	WHOLESALE FIRE & RESCUE LTD.	Issued	77	C	3,633.62
48061	26-Feb-2015	WOR010	WORKER'S COMPENSATION BOARD OF BC	Issued	77	C	315.63
48062	26-Feb-2015	ZON030	ZONE 4 FIRE CHIEFS	Issued	77	C	600.00
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Total Manually Paid :		0.00	Total EFT File :		0.00		

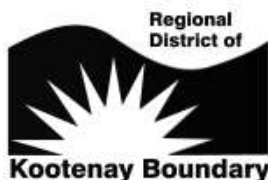
464 Total No. Of Cheque(s) ...

INTERIM SCHEDULE SUMMARY:

ACCOUNTS PAYABLE FOR FEBRUARY 2015 . \$ 1,280,171.84

PAYROLL EXPENDITURES (PP# 4 & 5) 369,555.49

TOTAL EXPENDITURES FOR FEBRUARY 2015 \$ 1,649,727.33



Electoral Area Services Committee Staff Report

Prepared for meeting of March 2015

Development Variance Permit			
Owners: Darlene and John Wilson		File No: A-1236-05028.000	
Location: 1971 Hepburn Drive, Electoral Area `A`			
Legal Description: Lot 17, DL 1236, KD, Plan KAP785		Area: 1982m ² (0.49 acres)	
OCP Designation: Rural Residential 1	Zoning: Rural Residential 1 (R1)	ALR status: No	DP Area: No
Contact Information: John Wilson P.O. Box 456 Fruitvale, BC V0G 1L0 250-367-9922 darwil@shaw.ca			
Report Prepared by: Jeff Ginalias, Senior Planner			

ISSUE INTRODUCTION

Darlene and John Wilson have applied for a Development Variance Permit (DVP) to construct a garage (accessory building) within an interior parcel line setback on a residential lot near Fruitvale (*see Site Location Map*).

HISTORY / BACKGROUND FACTORS

The parcel is located in Electoral Area 'A'. It is designated 'Rural Residential 1' in the Electoral Area 'A' Official Community Plan and zoned 'Rural Residential 1' (R1) in the Electoral Area 'A' Zoning Bylaw.

The proposed garage would be constructed on an existing concrete pad. An old steel garage, for which a building permit was issued in 1985, collapsed a few years back. The applicants want to construct a new garage in the same spot.

PROPOSAL

The applicants seek a DVP to allow them to construct a 12' x 20' one-car garage on an existing pad within the interior parcel line setback at the back of the lot. The existing

concrete pad is 16' x 24'. The edge is 4' from the interior parcel line. The proposed building would be centered somewhat on the pad, with the exterior wall 5' from the interior parcel line, and the roof eave extending another 6", placing it 4'6" from the parcel line (*see Applicant's Submission*).

Specifically, the applicants are requesting:

- Interior parcel line variance of 1.63m (from 3m to 1.37m)

IMPLICATIONS

In considering applications for Development Variance Permits, the policy is to consider whether the proposed variance will:

- a) Resolve a hardship;
- b) Improve the development;
- c) Cause negative impacts to the neighbouring properties.

A hardship generally is considered a physical hardship, something that creates an impediment on the property requiring that a structure be placed within a setback.

The applicants assert that the presence of two accessory buildings along the front parcel line (*see Site Photos*) creates a blind spot, and thus a safety hazard, when coming out onto Hepburn Drive. For years they have backed up the driveway and driven out forwards, parking in the old garage near the back of the parcel. Reestablishing a garage there would allow them to continue this practice.

They further assert the DVP is necessary to enable them to use the existing pad, and that the DVP setback request is necessary as there is no room to turn a vehicle around in the driveway or the yard without using the area in the setback.

Improving the development is construed as an improvement to property that enhances the neighbourhood and is consistent with and supplements other developments in the area. The applicants suggest the layout of the lot is such that the proposed location of the garage is a straight shot up the driveway, allowing better and safer access.

Concerning negative impacts to neighbouring properties, the applicants note that a garage was located on this spot until recently, and thus there is no real change to the parcel. If the application proceeds further, prior to the Board meeting at which a decision will be made on the application, formal notice of the variance request will be provided to neighbouring property owners, pursuant to the RDKB's Fees and Procedures Bylaw.

The property is actually two separate parcels (*see Reference Plan excerpts*). The larger one to the southwest, the one with the dwelling, is about 516m² (0.13 acres)¹. The smaller parcel, the one under application, is 349m² (0.09 acres).

¹ The dwelling may actually be on the interior parcel line. However, it was built around 1948, it is not subject to this application, and there is no pending issue with it.

The width of this smaller parcel is just over 30 feet (± 9 meters)². The pad width is 16' and the proposed garage width is 12'. As noted, the proposed location requires a variance from the interior parcel line on the northeast side. A variance from the interior parcel line on the side by the house is not required as the garage will not project into this setback.

These are separate parcels, and there is no dwelling (principal use) on this smaller parcel under application, there would be an issue with constructing a large accessory building on this parcel. Accessory buildings are secondary uses, and are only permitted if a principal use is established. However, there is an exception under Section 302(j) of the zoning bylaw, which permits accessory buildings on a parcel without a principal use or building, if the accessory building is no larger than 60m² (645 ft²). In this instance, the garage, at 22m² (240 ft²), is well below the maximum area permitted for an accessory building on a parcel without a permitted principal use or building. That said, Planning Staff is suggesting to the owners that they consider consolidating the parcel, to eliminate potential future problems associated with the two separate parcels.

ADVISORY PLANNING COMMISSION COMMENTS

The Electoral Area 'A' Advisory Planning Commission has no objections regarding the proposed Development Variance Permit as long as all surrounding property owners are informed and have no concerns.

PLANNING AND DEVELOPMENT DEPARTMENT COMMENTS

As with all Development Variance Permit applications surrounding property owners will be notified of the proposal and given the chance to voice any concerns they may have.

RECOMMENDATION

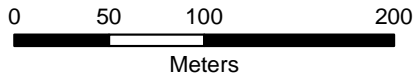
That the staff report regarding the application submitted by John Wilson, for a Development Variance Permit for the parcel legally described as Lot 17, DL 1236, KD, Plan KAP785, be received.

That the Development Variance Permit application submitted by John Wilson, for the property legally described as Lot 17, DL 1236, KD, Plan KAP785, requesting an interior parcel line variance of 1.63m (from 3m to 1.37m) to construct an accessory building, be presented to the RDKB Board of Directors for consideration, with a recommendation of support.

ATTACHMENTS

Site Location Map; Applicants' Submission; Site Photos; Reference Plan excerpts

² A 1940 Reference Plan shows it at 33.5'. A 2004 Reference Plan shows the corner pins for the two parcels discussed in this application, showing basically the same width for the two parcels, but a bit of a difference for the width of the parcel under application. The difference is not enough to affect this application (*see Reference Plan excerpts*).




Site Location Map



Projected Coordinate System:
NAD 83 UTM Zone 11N

Applicants' Submission

Early

	PLANNING AND DEVELOPMENT DEPARTMENT APPLICATION FORM ELECTORAL AREAS 'A' TO 'E'	
RDKB Main Office 202-843 Rossland Avenue Trail, BC V1R 4S8	Telephone: 250-368-9148 Fax: 250-368-3990	Toll Free: 1-800-355-7352 Email: plandept@rdkb.com
RDKB Sub-Office PO Box 1965 Grand Forks, BC V0H 1H0	Telephone: 250-442-2708 Fax: 250-442-2668	Toll Free: 1-877-520-7352 Email: plandept@rdkb.com

TYPE OF APPLICATION (PLEASE CHECK THE APPROPRIATE BOX):

- (a) ☐ Zoning Amendment Only
- (b) ☐ Zoning & Official Community Plan Amendment
- (c) ☐ Official Community Plan Amendment Only
- (d) ☐ Development Permit
- (e) ☐ Development Permit Amendment
- (f) ☒ Development Variance Permit
- (g) ☐ Temporary Use Permit
- (h) ☐ Temporary Use Permit Renewal
- (i) ☐ Site-specific exemption to Floodplain Bylaw
- (j) ☐ Designation of Heritage Properties

APPLICATION FEES:

Type (a) or (c) application	\$1000.00	+ \$100.00 Sign Fee
Type (b) application	\$1200.00	+ \$100.00 Sign Fee
Type (d) application for construction value exceeding \$4000.00	\$200.00	
Type (d) application for construction value under \$4000.00	\$50.00	
Type (e) application	\$50.00	
Type (f) application	\$450.00	+ \$100.00 Sign Fee
Type (g) application	\$650.00	+ \$100.00 Sign Fee
Type (h) application	\$200.00	
Type (i) application	\$200.00	
Type (j) application	\$1,000.00	

Please make all cheques payable to *The Regional District of Kootenay Boundary*DEVELOPMENT PROPOSAL SIGN FEE**

The Regional District's Fees and Procedures Bylaw No. 1231 requires the posting of a Development Proposal Sign in certain circumstances. If such a sign is necessary, a fee of \$100 additional to the above-noted fees, is required for the sign board and preparation of text. Applicants will be refunded \$70.00 once the sign has been returned to the RDKB in good condition.

REFUNDS:

If type (a) or (c) application is denied before public hearing	\$500.00
If type (b) application is denied before public hearing	\$600.00
If a Development Proposal Sign is returned in good condition	\$70.00

**Fees for application types (d), (e), (f), (g), (h) and (i) are non refundable

Name(s) of registered owner(s): Darlene S. Wilson - John W. Wilson

Address: 1971. Hepburn Rd P.O. Box 456. Fruitvale BC. V0G 1L0

Telephone/Fax: 250.361.9422 Email: Darwil@shaw.ca Land Area in ha 0.2

Legal description of land under application: Parcel A ACHA (Ref PL 63489) Parcel A Block 17 Plan NEP 785 District Lot 1236 Kootenay Boundary District

Page 1 of 4

Applicants' Submission

Please explain your reasons for requesting this application, and please also describe in detail your development proposal (use space provided on the back of this form, or attach a separate sheet of paper if needed):

To replace old metal building collapsed from snow load
 To store Garden + lawn equipment
 Use as a garage for one vehicle
 Building will be 12' x 20' centered on existing
 concrete slab that measures 16' x 24'
 Building will be 5' from property line
 EXISTING SLAB IS 4' from property line

SUPPORTING INFORMATION REQUIRED

In support of your application, please answer the following questions:

- | | YES | NO |
|--|----------------------------------|----------------------------------|
| 1. Are there any Restrictive Covenants registered on the subject property? | <input type="radio"/> | <input checked="" type="radio"/> |
| 2. Are there any registered Easements over the subject property? | <input type="radio"/> | <input checked="" type="radio"/> |
| 3. Is there legal and practical road access to the subject property? | <input checked="" type="radio"/> | <input type="radio"/> |

****The following information is also required (failure to do so may delay or jeopardise the application):**

1. A copy of the Certificate of Title or recent Tax Assessment notice for the subject property or properties;
2. A plan drawn to an appropriate scale, accompanied by a written report (if necessary) showing:
 - the legal boundaries and dimensions of the subject property;
 - boundaries and dimensions of any proposed lots (if subdivision is being proposed);
 - the location of any physical or topographic constraints on the subject property (such as watercourses, shorelines, ravines, wetlands, steep slopes, bedrock outcrops, etc.);
 - the location of permanent buildings and structures on the subject property;
 - the location of any proposed buildings, structures or additions thereto;
 - the location of any existing or proposed access roads, driveways, screening and fences;
 - the proposed method of sewage disposal and the location of any existing and/or proposed septic tank, tile field, sewer line or similar, and water sources (well or community water service pipe location); and
 - the location of any earthworks/grading and/or proposed landscaping on the subject property.
3. **Application types (d) and (i) only:** A copy of a professional's report which addresses relevant development permit guidelines may be required. Please consult the Regional District Planning and Development Department if you are unsure about this requirement.
4. Additional material, or more detailed information may be requested by the Regional District upon reviewing your application.

If the Regional District believes it to be necessary for the property boundaries and the location of improvements thereon to be more accurately defined due to uncertainty over natural boundaries of watercourses or other reasons, a sketch prepared by a British Columbia Land Surveyor may be required. The voluntary submission of such a sketch may prevent a possible delay in processing the application.

Applicants' Submission

Should the property owners elect to have someone act on their behalf in submission of this application, the following Agent's Authorization section must be completed.

AGENT'S AUTHORIZATION

I, _____ hereby authorize _____ to act on my behalf in respect of this application.

Name of Authorized Agent: _____

Address of Agent: _____

Telephone/Fax: _____ Email: _____

_____ Date: _____

Signature of Owner

The following Declaration should be completed **ONLY** if the subject property **HAS NOT** been used for industrial or commercial activity as defined on the attached Contaminated Sites Regulation Schedule 2.

DECLARATION PURSUANT TO THE ENVIRONMENTAL MANAGEMENT ACT

I, John W. Wilson, owner of the subject property described on this application form, hereby declare that the land which is the subject of this application has not, to my knowledge, been used for industrial or commercial activity as defined in the list of "Industrial and Commercial Purposes and Activities" (Schedule 2) of the *Contaminated Sites Regulation* (B.C. Reg. 375/96). I therefore declare that I am not required to submit a Site Profile under Section 40.1 or any other section of the *Environmental Management Act*.

[Signature]
Signature

Feb 02 2015
Date

Please submit this application form to our office(s) with appropriate fees and supporting information (page 2).

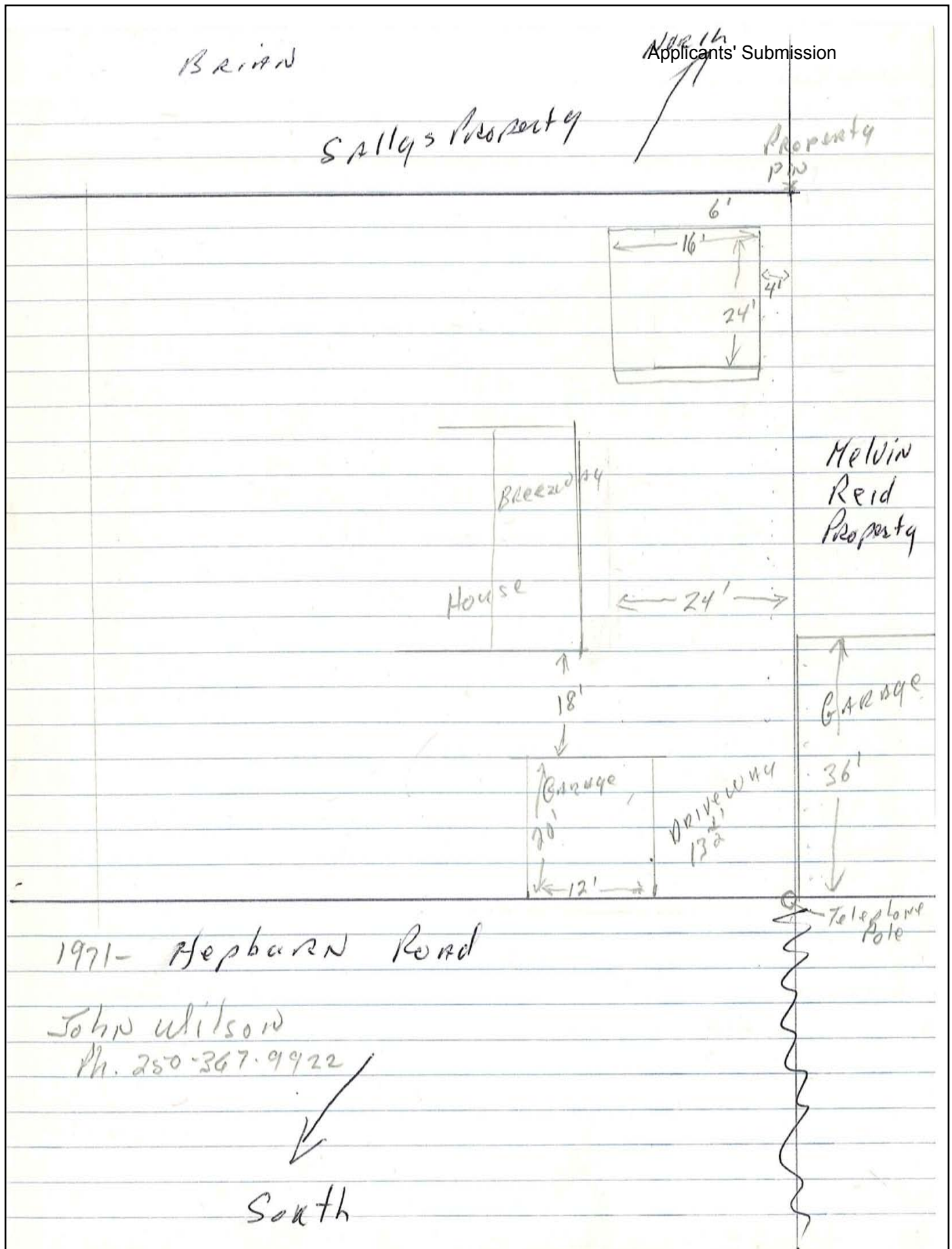
NOTE: Should the subject property have been used for the purpose of any category listed on **Schedule 2**, a Ministry of Environment **Site Profile** form **Schedule 1** (available from Regional District offices in Trail and Grand Forks or on the RDKB web site www.rdkb.com) must be completed and submitted to our offices with this Application form and the appropriate RDKB fees.

I, the undersigned, hereby certify that the information provided with respect to this Regional District of Kootenay Boundary application is full and complete and is, to the best of my knowledge, a true statement of the facts related to this application.

[Signature]
Signature of Owner

Feb 02 2015
Date

****Applicants are entitled to appear before the Electoral Area Advisory Planning Commission and the Planning and Development Committee to explain the nature of their request. Should the applicant choose to exercise this option it is their responsibility to contact the Electoral Area Advisory Planning Commission Chairperson, or the RDKB Planning and Development Department Secretary, as is appropriate, with respect to meeting schedules and procedures. As a final option, the applicant may also choose to appear before the full RDKB Board of Directors to explain the nature of their request. Appearances before both the Planning and Development Committee and the Board of Directors require written notification at least one week prior to the scheduled meeting. Information as to RDKB meeting schedules may be obtained on the RDKB web site www.rdkb.com or by calling the Regional District of Kootenay Boundary Trail office.**



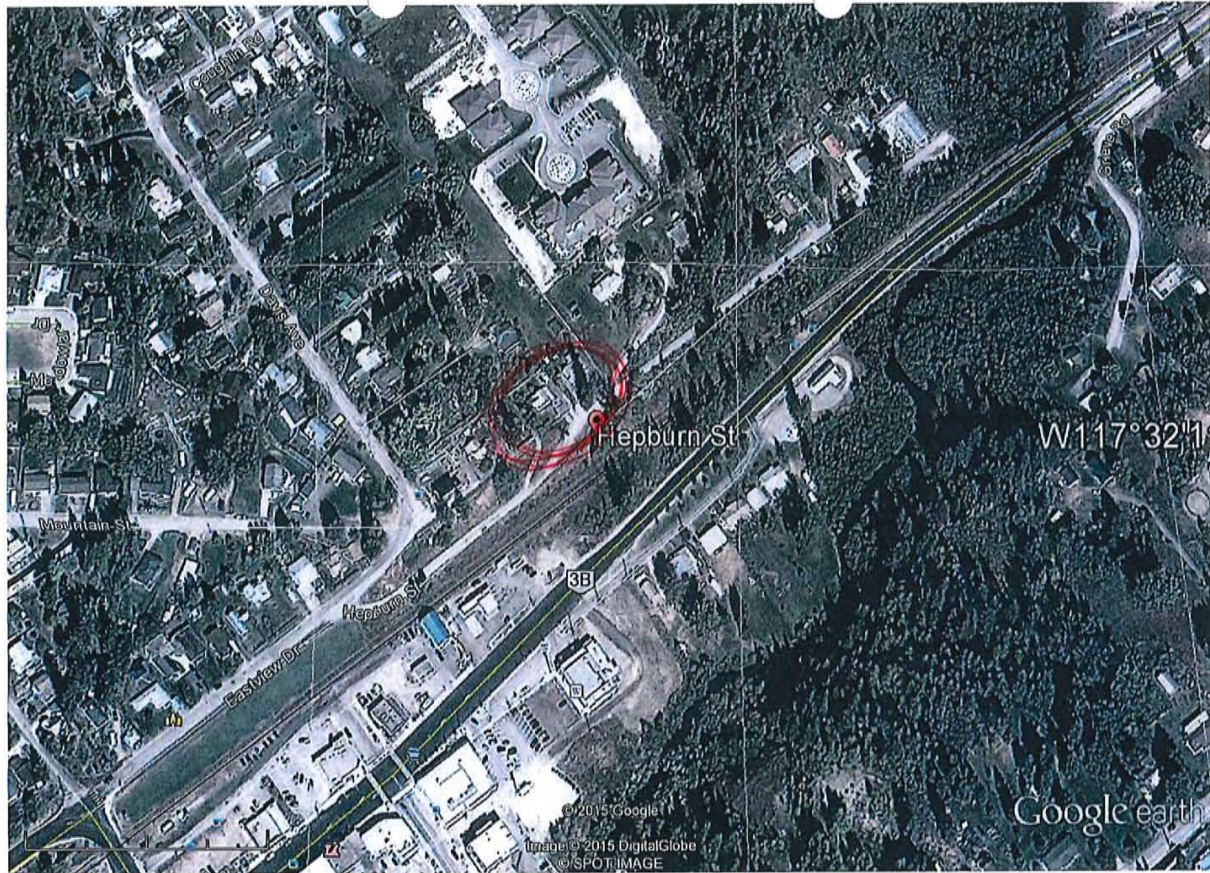
Applicants' Submission

Please use this additional space to explain your reasons for requesting this application and to describe your development proposal.

Because of the blind spot, coming out of driveway onto Hepburn Rd, we prefer to drive forward for better visibility

My wife and myself have been backing up the driveway, and driving forward going out since we lived here. For safety's sake.

There is no room to turn a vehicle around in the driveway or yard.

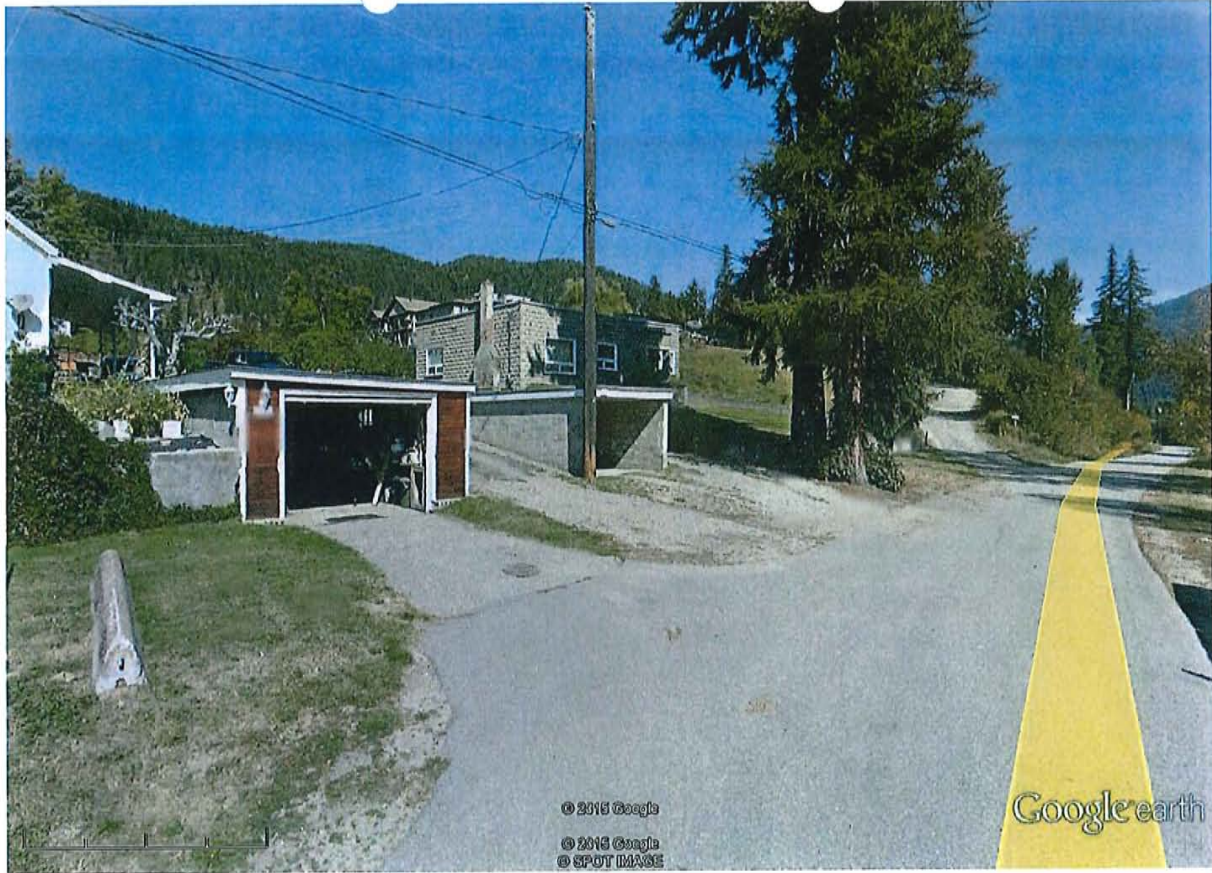


Google earth

feet 1000
meters 300



Site Photos

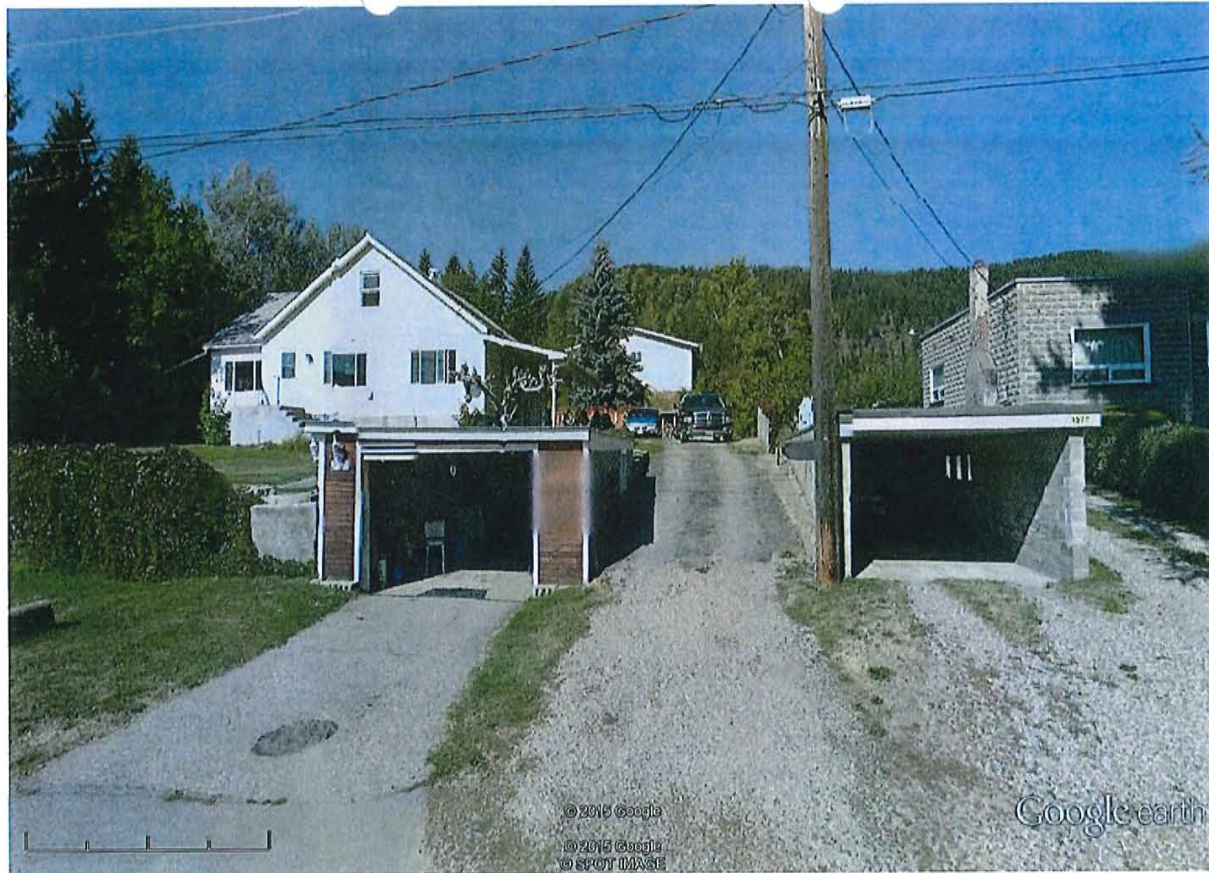


Google earth

feet
meters



Site Photos

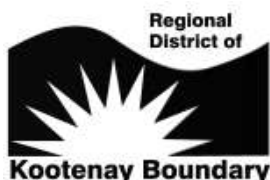


Google earth

feet 10
meters 3



Site Photos



Electoral Area Services Committee Staff Report

Prepared for meeting of March 2015

Development Variance Permit			
Owners: Bart and Lisa Campbell		File No: D-700-03661.005	
Location: 7445 North Fork Road, Electoral Area 'D'/Rural Grand Forks			
Legal Description: Parcel B (Being a consolidation of Lots 1 and 2, see CA4125823) Block 6, DL 700, SDYD Plan NEP38			Area: 4.2 acres (1.7 ha)
OCP Designation: Estate Lot Residential	Zoning: Estate Lot Residential (R3)	ALR status: No	DP Area: No
Contact Information: Bart Campbell 7445 North Fork Road Grand Forks, BC VOH 1H2 (250) 442-7775 blsec@telus.net			
Report Prepared by: Carly Rimell, Planner			

ISSUE INTRODUCTION

The owners have applied for a Development Variance Permit to construct an accessory building greater than the maximum allowable height on their property which is zoned Estate Lot Residential. They seek a height variance of 0.48m, from 5.0m to 5.48m (1'6", from 16' 4" to 18' ft).

HISTORY / BACKGROUND FACTORS

The subject property is located at 7445 North Fork Road (*see Site Location Map*). The property is designated 'Estate Lot Residential' in the Electoral Area 'D'/Rural Grand Forks Official Community Plan and zoned 'Estate Lot Residential' (R3) in the Electoral Area 'D'/Rural Grand Forks Zoning Bylaw.

Bart and Lisa Campbell purchased Lot 1 and Lot 2 of BLK 6, DL 700, SDYD, Plan 38 on October 22, 2014. They have since consolidated the two lots, both 0.85 ha in size, to create a new lot, Parcel B, 1.7 ha in size (*see Site Location Map*).

PROPOSAL

The applicants propose an 80' x 30' (2400 ft²) garage near the southeast corner of the lot (*See Ortho Photo*). The side wall is proposed to be 12' in height with the peak of the roof adding the additional 5'. The "extra foot" requested is to cover any additional height requirement, based on the slab thickness (*see Applicant's Submission*).

The applicants collect and restore cars. They are requesting the height variance in order to stack 2 cars in a car hoist. The building will be partially unfinished inside. One side will store cars and the other side will have a workshop. The proposed building would have green metal siding with white trim.

The requested variance is:

- Height variance for an accessory building of 0.48m (from 5.0m to 5.48m)

IMPLICATIONS

In considering applications for Development Variance Permits, the RDKB generally considers whether the proposed variance will:

- a) Resolve a hardship;
- b) Improve the development;
- c) Cause negative impacts to the neighbouring properties.

On hardship, the applicants state the height is necessary to allow them to store their hobby vehicles 2 cars high within a car hoist. The building will also be used to store cars and equipment; and will include a workshop (*see Applicants' Submission*).

On improving the development, the new building will be near the southeast corner of the parcel. The car restoration hobby would be better suited to occur entirely within a building, rather than some activities outside, especially in a residential type neighbourhood.

Regarding negative impacts to neighbouring properties, the applicants suggest that the location of the building will not interfere with the neighbour's view of the sunrise or sunset or enjoyment of the property. If the application proceeds further, letters will be sent to neighbouring property owners advising them of the proposal and providing opportunity for comment.

ADVISORY PLANNING COMMISSION COMMENTS

The Electoral Area 'D' Rural Grand Forks Advisory Planning Commission had a discussion surrounding "the possibility of going down a few feet instead of going higher, potential for other uses of building, clarification that the car restorations are a hobby

and not a business." Ultimately it was decided by the APC members that they are in support of the Development Variance Permit application.

RECOMMENDATION

That the staff report regarding the application submitted by Bart Campbell and Lisa Campbell, for a Development Variance Permit for the parcel legally described as Parcel B (Being a consolidation of Lots 1 and 2, see CA4125823) Block 6, DL 700, SDYD Plan NEP38, be received.

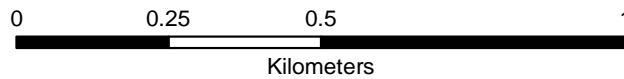
That the Development Variance Permit application submitted by Bart Campbell and Lisa Campbell, for the property legally described as Parcel B (Being a consolidation of Lots 1 and 2, see CA4125823) Block 6, DL 700, SDYD Plan NEP38, requesting a height variance of 0.48m (from 5.0m to 5.48m) to construct an accessory building, be presented to the Board for consideration, with a recommendation of support.

ATTACHMENTS

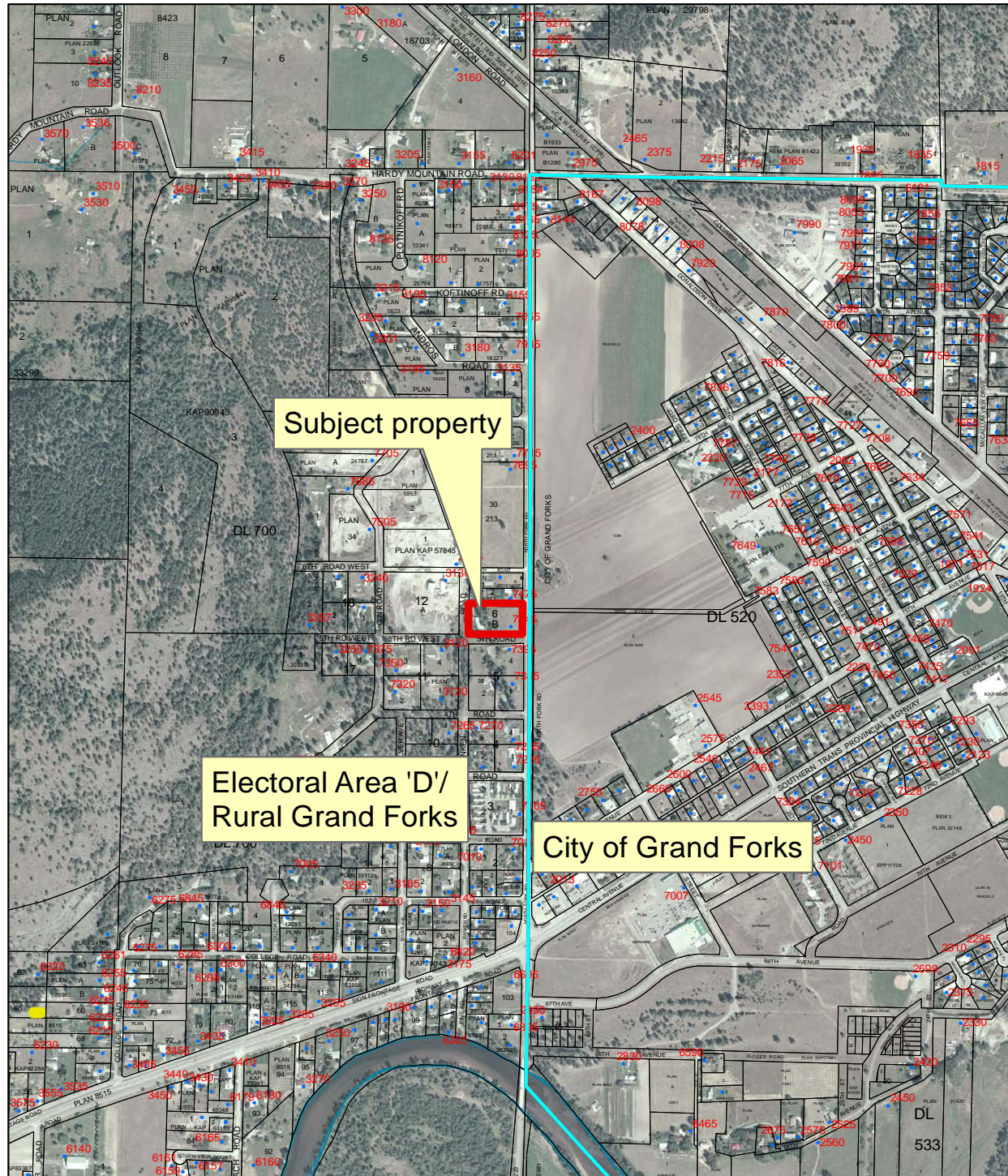
Site Location Map

Ortho Photo

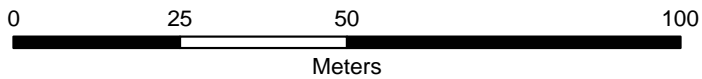
Applicants' Submission



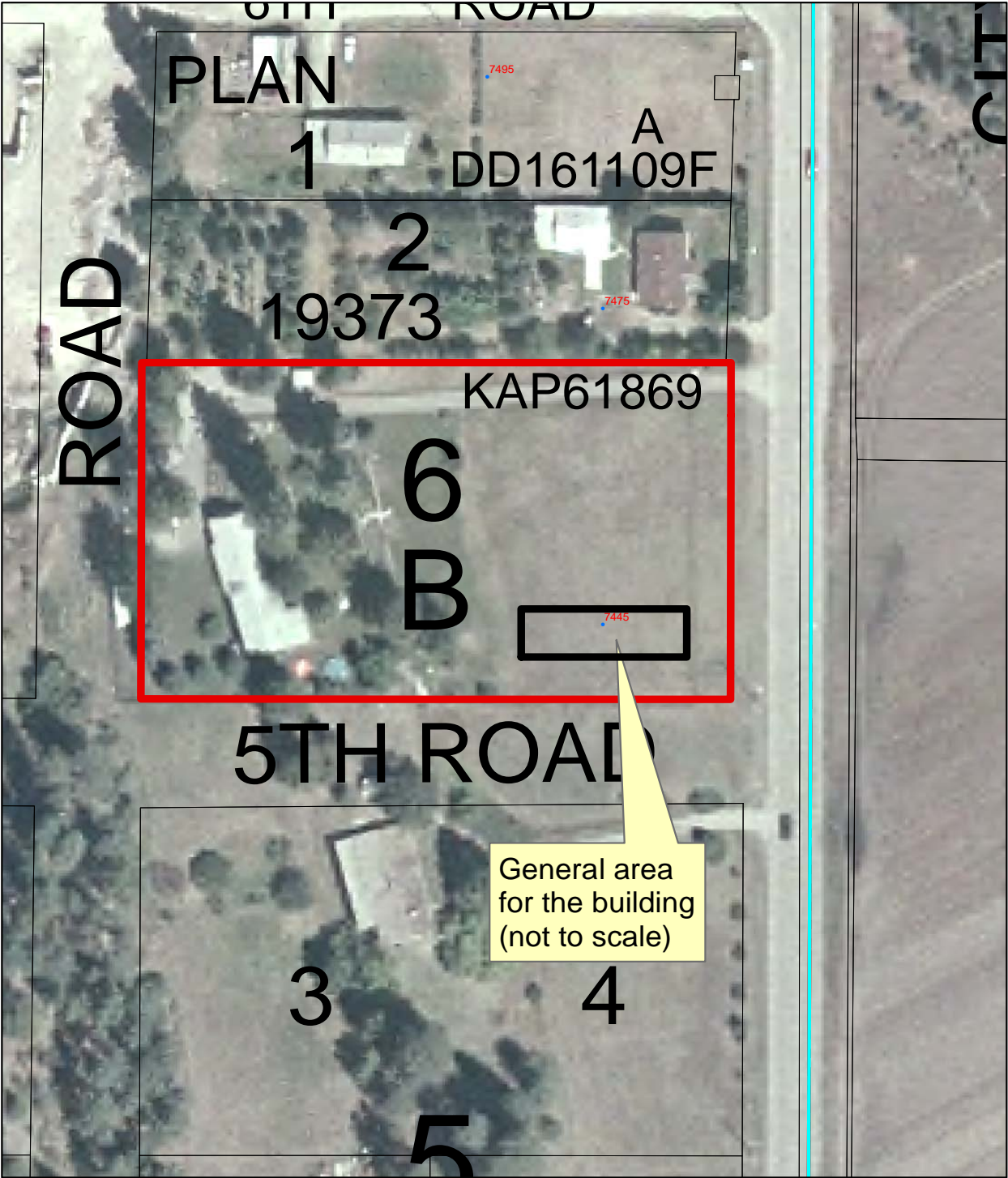
Site Location Map



Projected Coordinate System:
NAD 83 UTM Zone 11N

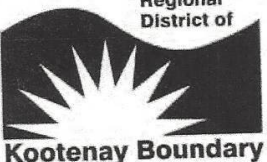


Ortho Photo



Projected Coordinate System:
NAD 83 UTM Zone 11N

Applicant Submission

	PLANNING AND DEVELOPMENT DEPARTMENT APPLICATION FORM ELECTORAL AREAS 'A' TO 'E'	
RDKB Main Office 202-843 Rossland Avenue Trail, BC V1R 4S8	Telephone: 250-368-9148 Fax: 250-368-3990	Toll Free: 1-800-355-7352 Email: plandep@rdkb.com
RDKB Sub-Office PO Box 1965 Grand Forks, BC V0H 1H0	Telephone: 250-442-2708 Fax: 250-442-2668	Toll Free: 1-877-520-7352 Email: plandep@rdkb.com

TYPE OF APPLICATION (PLEASE CHECK THE APPROPRIATE BOX):

- (a) ☐ Zoning Amendment Only
- (b) ☐ Zoning & Official Community Plan Amendment
- (c) ☐ Official Community Plan Amendment Only
- (d) ☐ Development Permit
- (e) ☐ Development Permit Amendment
- (f) ☒ Development Variance Permit
- (g) ☐ Temporary Use Permit
- (h) ☐ Temporary Use Permit Renewal
- (i) ☐ Site-specific exemption to Floodplain Bylaw
- (j) ☐ Designation of Heritage Properties

APPLICATION FEES:

Types (a) or (c) application	\$1000.00	+ \$100.00 Sign Fee
Type (b) application	\$1200.00	+ \$100.00 Sign Fee
Type (d) application for construction value exceeding \$4000.00	\$200.00	
Type (d) application for construction value under \$4000.00	\$50.00	
Type (e) application	\$50.00	
Type (f) application	\$450.00	+ \$100.00 Sign Fee
Type (g) application	\$650.00	+ \$100.00 Sign Fee
Type (h) application	\$200.00	
Type (i) application	\$200.00	
Type (j) application	\$1,000.00	

**Please make all cheques payable to *The Regional District of Kootenay Boundary*

DEVELOPMENT PROPOSAL SIGN FEE

The Regional District's Fees and Procedures Bylaw No. 1231 requires the posting of a Development Proposal Sign in certain circumstances. If such a sign is necessary, a fee of \$100 additional to the above-noted fees, is required for the sign board and preparation of text. Applicants will be refunded \$70.00 once the sign has been returned to the RDKB in good condition.

REFUNDS:

If type (a) or (c) application is denied before public hearing	\$500.00
If type (b) application is denied before public hearing	\$600.00
If a Development Proposal Sign is returned in good condition	\$70.00

**Fees for application types (d), (e), (f), (g), (h) and (i) are non refundable

Name(s) of registered owner(s): BART + LISA CAMPBELL

Address: 7445 North Fork Rd V0H 1H2

Telephone/Fax: 250 442 7775 Email: blsec@telus.net Land Area in ha _____

Legal description of land under application: Lot 1 & 2 Block 6 DL700 SAYD Plan 38

Applicant Submission

Please explain your reasons for requesting this application, and please also describe in detail your development proposal (use space provided on the back of this form, or attach a separate sheet of paper if needed):

We are applying for a development variance of 5.3 meters to 5.48 meters. In other terms the peak will be 17'6" to 18' depending on slab thickness. Our family collects and restores cars. We would like a 12' sidewalk to stack 2 cars in a car hoist. The building will be partially unfinished inside to store cars and the other side will have a workshop. I am unsure of the exact height due to the slab thickness will vary according

SUPPORTING INFORMATION REQUIRED

In support of your application, please answer the following questions:

1. Are there any Restrictive Covenants registered on the subject property?
2. Are there any registered Easements over the subject property?
3. Is there legal and practical road access to the subject property?

YES

o

x

x

NO

x

o

o

****The following information is also required (failure to do so may delay or jeopardise the application):**

1. A copy of the Certificate of Title or recent Tax Assessment notice for the subject property or properties;
2. A plan drawn to an appropriate scale, accompanied by a written report (if necessary) showing:
 - the legal boundaries and dimensions of the subject property;
 - boundaries and dimensions of any proposed lots (if subdivision is being proposed);
 - the location of any physical or topographic constraints on the subject property (such as watercourses, shorelines, ravines, wetlands, steep slopes, bedrock outcrops, etc.);
 - the location of permanent buildings and structures on the subject property;
 - the location of any proposed buildings, structures or additions thereto;
 - the location of any existing or proposed access roads, driveways, screening and fences;
 - the proposed method of sewage disposal and the location of any existing and/or proposed septic tank, tile field, sewer line or similar, and water sources (well or community water service pipe location); and
 - the location of any earthworks\grading and\or proposed landscaping on the subject property.
3. **Application types (d) and (i) only:** A copy of a professional's report which addresses relevant development permit guidelines may be required. Please consult the Regional District Planning and Development Department if you are unsure about this requirement.
4. Additional material, or more detailed information may be requested by the Regional District upon reviewing your application.

If the Regional District believes it to be necessary for the property boundaries and the location of improvements thereon to be more accurately defined due to uncertainty over natural boundaries of watercourses or other reasons, a sketch prepared by a British Columbia Land Surveyor may be required. The voluntary submission of such a sketch may prevent a possible delay in processing the application.

Applicant Submission

Should the property owners elect to have someone act on their behalf in submission of this application, the following Agent's Authorization section must be completed.

AGENT'S AUTHORIZATION

I, _____ hereby authorize _____ to act on my behalf in respect of this application.

Name of Authorized Agent: _____

Address of Agent: _____

Telephone/Fax: _____ Email: _____

_____ Date: _____

Signature of Owner

The following Declaration should be completed **ONLY** if the subject property **HAS NOT** been used for industrial or commercial activity as defined on the **attached Contaminated Sites Regulation Schedule 2**.

DECLARATION PURSUANT TO THE ENVIRONMENTAL MANAGEMENT ACT

I, BART CAMPBELL, owner of the subject property described on this application form, hereby declare that the land which is the subject of this application has not, to my knowledge, been used for industrial or commercial activity as defined in the list of "Industrial and Commercial Purposes and Activities" (Schedule 2) of the *Contaminated Sites Regulation* (B.C. Reg. 375/96). I therefore declare that I am not required to submit a Site Profile under Section 40.1 or any other section of the *Environmental Management Act*.

Bart Campbell
Signature

Jan 23, 2015
Date

Please submit this application form to our office(s) with appropriate fees and supporting information (page 2).

NOTE: Should the subject property have been used for the purpose of any category listed on **Schedule 2**, a Ministry of Environment **Site Profile** form **Schedule 1** (available from Regional District offices in Trail and Grand Forks or on the RDKB web site www.rdkb.com) must be completed and submitted to our offices with this Application form and the appropriate RDKB fees.

I, the undersigned, hereby certify that the information provided with respect to this Regional District of Kootenay Boundary application is full and complete and is, to the best of my knowledge, a true statement of the facts related to this application.

Bart Campbell
Signature of Owner

Jan 23, 2015
Date

****Applicants are entitled to appear before the Electoral Area Advisory Planning Commission and the Planning and Development Committee to explain the nature of their request. Should the applicant choose to exercise this option it is their responsibility to contact the Electoral Area Advisory Planning Commission Chairperson, or the RDKB Planning and Development Department Secretary, as is appropriate, with respect to meeting schedules and procedures. As a final option, the applicant may also choose to appear before the full RDKB Board of Directors to explain the nature of their request. Appearances before both the Planning and Development Committee and the Board of Directors require written notification at least one week prior to the scheduled meeting. Information as to RDKB meeting schedules may be obtained on the RDKB web site www.rdkb.com or by calling the Regional District of Kootenay Boundary Trail office.**

Applicant Submission

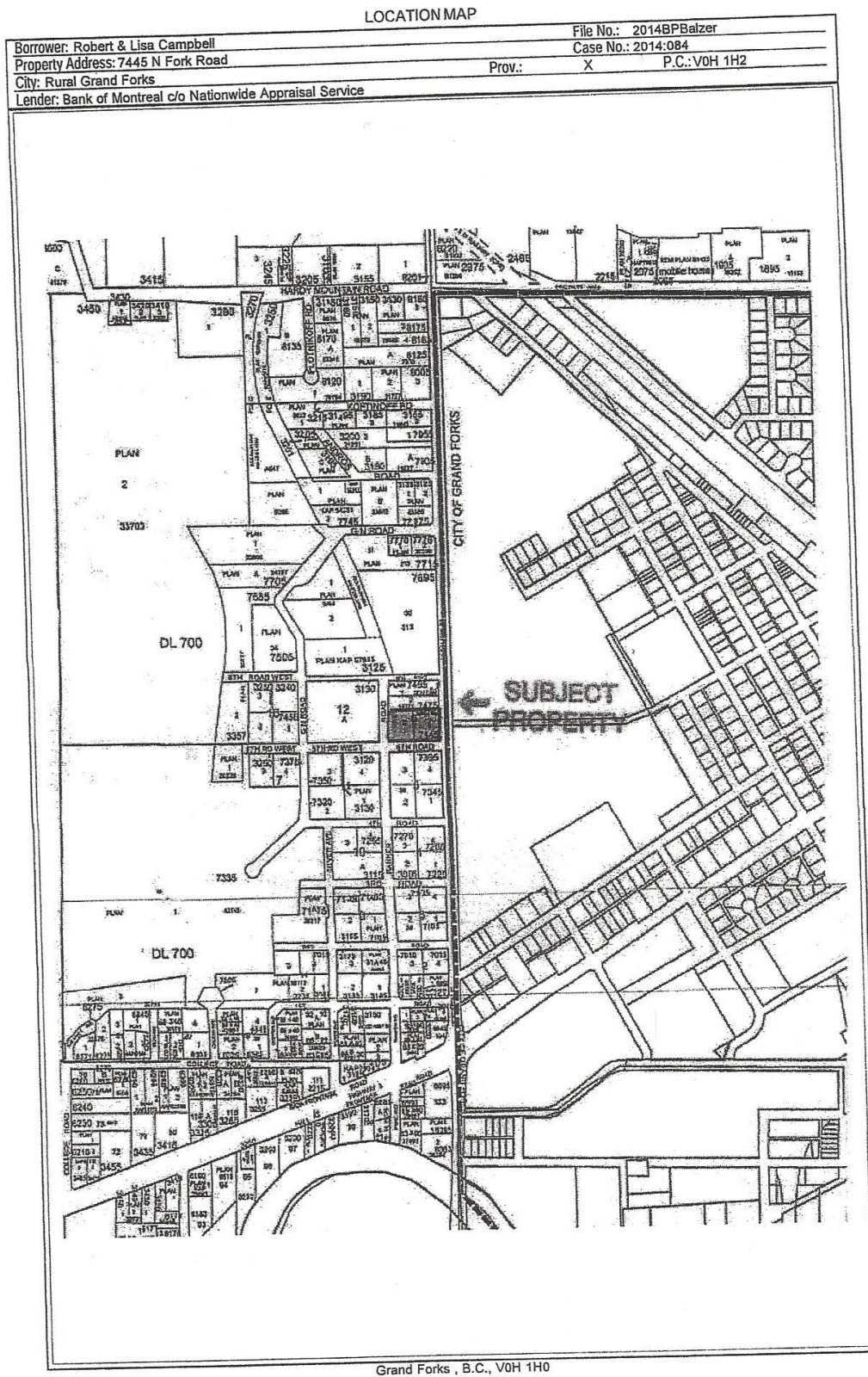
Please use this additional space to explain your reasons for requesting this application and to describe your development proposal.

Engineered drawings will be completed and submitted to the ROKB if this height variance is approved.

The aerial view and location of the building shows that its location will not interfere with both my neighbors view of either the sunrise or sunset or enjoyment of their property.

Thank you
Bart Caspell

Applicant Submission



Applicant Submission

Status: Filed

Plan #: KAP61869 App #: N/A Ctr #: 17-R-11,25+M-1

RCVD: 1998-05-19 RQST: 2014-07-16 08 46 04

REFERENCE PLAN OF EASEMENT OVER PART OF LOT 1,
BLOCK 6, D.L. 700, S.D.Y.D., PLAN 38.

B.C.G.S. 82 E.008

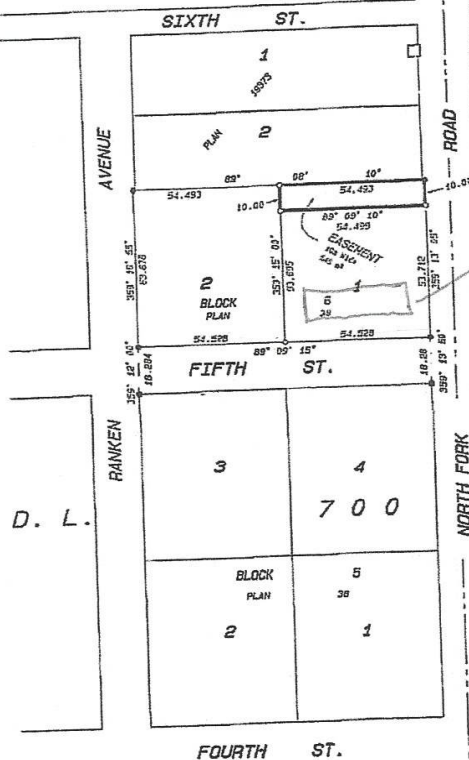
PLAN KAP 61869

Deposited in the Land Title Office
at Kamloops, B.C. this 17th day of MAY 1998.

T.A. C. O. R. A. Y. A.

KAP 61869
R.C.B.SCALE 1:1000
All distances are in metres.

RANKEN

THIS PLAN LIES WITHIN THE KOOTENAY
RECREATION REGIONAL DISTRICT

LEGEND

Bearings are astronomical, derived
from Plan KAP 42204.

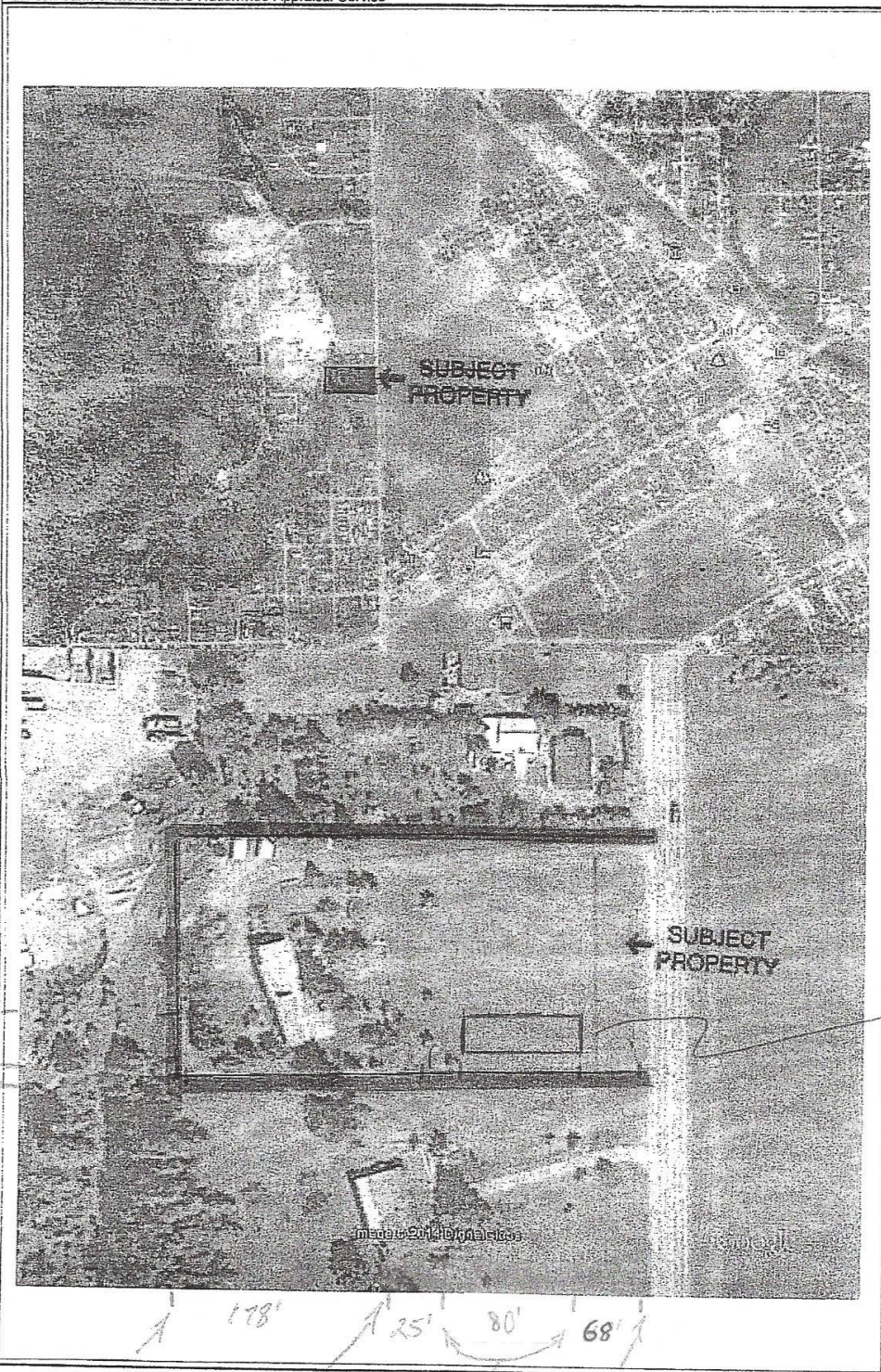
- denotes standard iron post found
- denotes standard iron post placed

I, A.F. HOFESLOOT, a British Columbia Land Surveyor
of the City of Grand Forks in British Columbia certify
that I am present at and personally supervised
the survey represented by this plan and that the
survey and plan are correct. The survey was
completed on the 4th day of May 1998.A.F. HOFESLOOT
B.C.L.S., C.L.S.A.F. HOFESLOOT
B.C. Land Surveyor, District Land Surveyor
P.O. Box 2740, Grand Forks, B.C.
V0H 1D0 462-5537
82-05-2

Applicant Submission

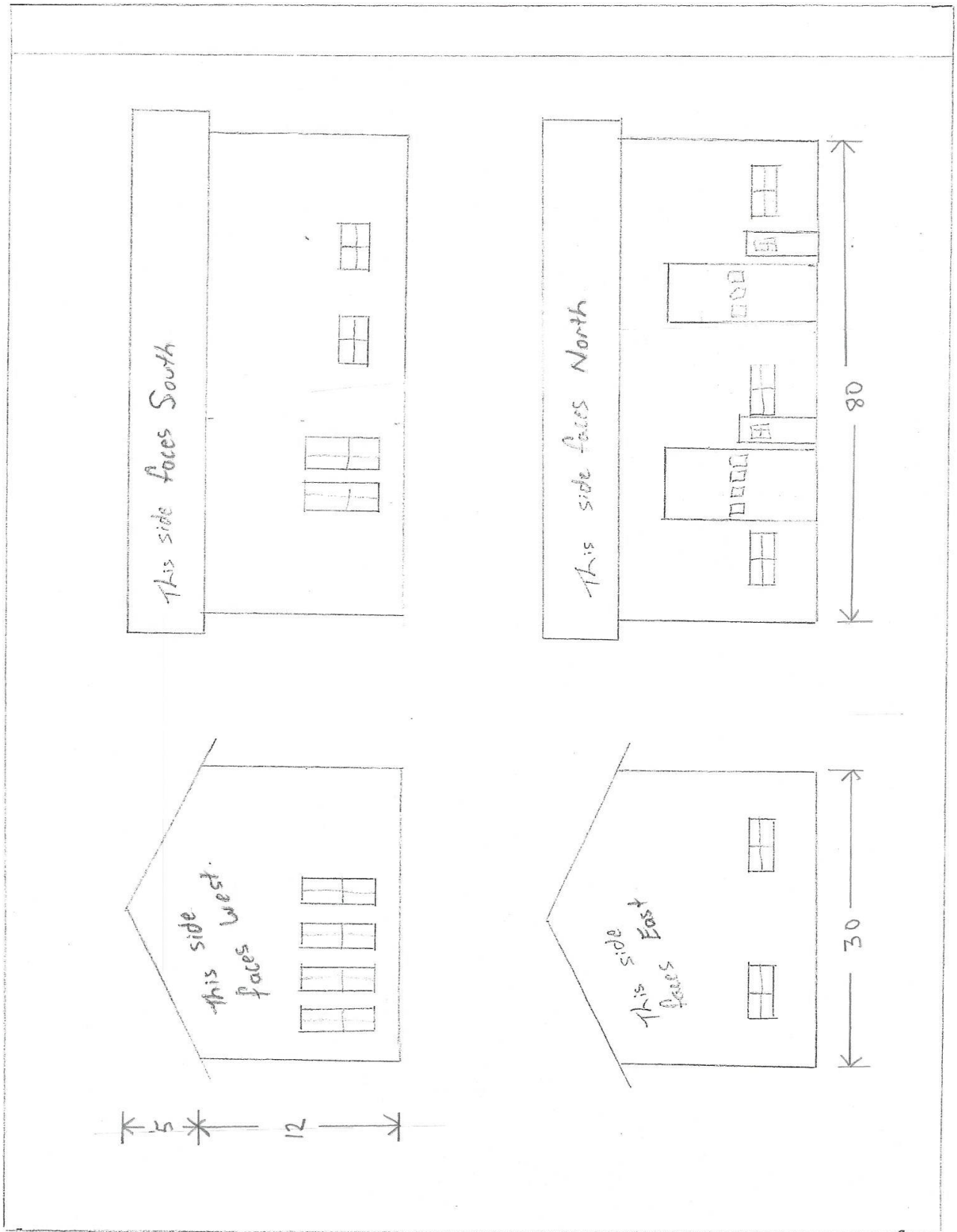
Aerial Photo

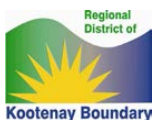
Borrower: Robert & Lisa Campbell	File No.: 2014BPBalzer
Property Address: 7445 N Fork Road	Case No.: 2014-084
City: Rural Grand Forks	Prov.: X P.C.: V0H 1H2
Lender: Bank of Montreal c/o Nationwide Appraisal Service	



rear property line previous property line shop length front property line

Applicant Submission





POLICY TITLE: Half-Masting of Canadian Flag

APPROVAL DATE: July 27, 2006

REVIEWED BY COMMITTEE: March 11, 2015

ADOPTED BY BOARD OF DIRECTORS: March 31, 2015

Policy: The Regional District of Kootenay Boundary will fly the Canadian flag at half-mast following the death of an individual as defined in this policy.

Purpose: Flags are flown half-mast as a sign of respect and mourning upon death. Flags are normally flown at half-mast from the time of notification of death, up to and including the day of the funeral.

This policy is to establish guidelines for the half-masting of the Canadian flag at the Regional District of Kootenay Boundary offices.

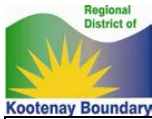
Procedure: The centre of the flag should be exactly half way down the mast height when at half-mast.

Flags will be flown at half-mast in the case of the death of:

1. The Sovereign, or a member of the Royal Family related in the first degree to the Sovereign.
2. Governor General or former Governor General of Canada.
3. Prime Minister or former Prime Minister of Canada.
4. Chief Justice of Canada.
5. Lieutenant Governor of British Columbia.
6. Premier or former Premier of British Columbia.
7. Chief Justice of British Columbia.
8. Speaker of the Legislative Assembly.

*Page 1 of 2
Flag Half-Masting Policy
July 27, 2006*

9. Provincial Cabinet Ministers.
10. The sitting member in the Provincial legislature or a past sitting member of the local riding.
11. Chair or sitting member of the Regional District of Kootenay Boundary Board.
12. A member of the Canadian Armed Forces while on duty whose residence is within the boundaries or was raised within the boundaries of the Regional District of Kootenay Boundary.
13. On other occasions as recommended by the Protocol Office of British Columbia.
14. On other occasions as deemed appropriate by Regional District of Kootenay Boundary resolution.
 - On Remembrance Day, and
 - On the day determined by the Canadian Fallen Firefighters Foundation.



Best Practices
Municipal Appointments to the Board of Directors

Municipal Directors to a Regional District Board are appointed by their respective Councils. The statutory authority is established by:

Appointment and term of office of municipal directors

784 (1) *After the first appointment under section 777 (1) (e), each municipal director is to be appointed at pleasure by the council from among its members.*

(2) *The term of office of a municipal director*

(a) *begins when the person takes office in accordance with section 210 (3) [oath of office], and*

(b) *continues until the earliest of*

(i) *another director taking office in the original director's place,*

(ii) *the director ceasing to be a member of the council before the next general local election, and*

(iii) *December 31 in the year of a general local election.*

It is important to recognize the following issues:

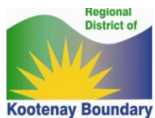
- The appointment is at the pleasure of Council and not an appointment of the Mayor.
- The appointment is for the term of office or until Council changes the appointment.

Generally the practice is that the appointment is made at the inaugural meeting of Council. This is held in December of each year. The appointment is made in advance of the Regional District holding its inaugural meeting.

The Regional District of Kootenay Boundary would like to present the following as best practices in making appointments:

Best Practices – Appointment of Municipal Director
 Page 1 of 2
 Approved by Board of Directors – March 31, 2015

1. The appointment should be made at the first meeting in December. If there is to be a change it should be made prior to the Regional District holding its inaugural meeting (which must be held each year to elect a Board Chair). This is for the following reasons:
 - a. Committee appointments are made by the Regional District and the Board Chair immediately after the inaugural meeting.
 - b. The Municipal Director will be able to participate in the election of the Chair.
 - c. It allows appointees to fully participate in the financial planning process.
2. Councils should have a frank discussion with their appointees as to the information and reporting they desire. A common complaint is that the Municipal Director is not reporting back to Council.
3. Councils have to understand that the Municipal Directors have a responsibility to the Regional District. That responsibility includes the requirement to make decisions at the Board table. Most of those decisions are made independently of Council.
4. Council should consider wherever possible have the appointment relatively consistent.



POLICY TITLE: Board/Committee Meeting Cancellation

APPROVAL DATE: n/a

REVIEWED BY COMMITTEE: March 11, 2015

ADOPTED BY BOARD OF DIRECTORS: March 31, 2015

Policy: The RDKB Board of Directors hereby establishes a policy to clarify and stipulate the conditions to allow the cancellation of a Board or Committee Meeting.

Purpose: To ensure the smooth functioning of the Board in the performance of its governance functions.

Procedure: The Board is committed to the efficient and effective performance of its governance responsibilities. It is also committed to the well being of the Directors and staff that must attend meetings.

Wherever possible Board/Committee meetings shall be held on the day that they are scheduled, at the scheduled time and location.

The default position of the Board of Directors is that all Board and Committee meetings are to be held in manner in which all members and required staff are physically present and the public has access to the meeting. At no time will required staff be allowed to participate in a meeting in any manner other than being physically present.

Exemptions to this default position are as follows:

Extreme Weather arising in a Travel Advisory

Travel in the Regional District often involves travel across as many as three mountain passes which can be subject to extreme weather.

Four hours prior to the scheduled travel time the Manager responsible for the relevant Board/Committee shall access Provincial Road Condition reports. If the reports indicate extreme weather in occurring to the point where travel is not advised the Board/Committee Chair shall be advised.

- In the case where required staff are present in the location of the meeting (i.e. the meeting is being held in Trail and all of the required staff are located in Trail), participants from the Boundary shall be informed of the weather reports and provided the option to participate via electronic means.
- In the case where required staff are not present in the location of the meeting (i.e. a Boundary Economic Development Committee meeting in Grand Forks) the Board/Committee Chair shall cancel the meeting.

Where a meeting is cancelled for reasons related to extreme weather every effort shall be made to reschedule the meeting within 5 working days.

If travel across a mountain pass is not required to attend the scheduled meeting extreme weather cancellations or participation via electronic meetings for this reason are not appropriate.

Cancellation by the Board/Committee Chair

It has been the long practice of the RDKB to allow wide latitude to its Board and Committee Chairs in the calling and cancellation of meetings.

The Board and Committee Chairs may cancel a meeting for any reason they feel is appropriate. When they do so, it shall be their responsibility to inform the members of the Committee of the reasons for cancelling the meeting.

Should a meeting be cancelled after the agenda is published and placed in the public arena it shall be removed from the RDKB website(s) where agendas may be located. However it will remain a public document and if requested, copies will be made available to any requesting party.

MINUTES of the Area 'A' Advisory Planning Commission meeting held 5:30, Tuesday,
March 03, 2015, at Atco Wood Products Forestry Office

PRESENT Craig Stemmler
 Shelley Levick
 Fred Buckley
 Tyleen Underwood
 Rob Ironmonger

MINUTES OF PREVIOUS MEETING

Accepted as written

OLD BUSINESS

None

NEW BUSINESS

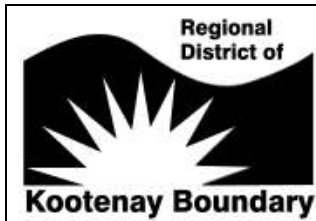
1. As per section 8 of Bylaw No. 1535 an election was held by the members
 By unanimous vote:
 Craig Stemmler, Chairman
 Shelley Levick, Recording

2. WILSON, John & Darlene
 RE: Development Variance Permit
 1971 Hepburn Drive,
 Lot 17, DL 1236, KD, Plan KAP785
 RDKB File: A-1236-05028.000

The members have no concerns regarding the application as long as all
neighbours are informed and have no concerns.

ADJOURMENT

6 P.M.



ADVISORY PLANNING COMMISSION
ELECTORAL AREA 'C'/CHRISTINA LAKE
MINUTES

Minutes of the Area 'C' Advisory Planning Commission meeting held on Tuesday, **March 3, 2015** at the Christina Lake Fire Hall, Swanson Road, commencing at 7:00 p.m.

PRESENT: Dave Durand, Jennifer Horahan, Terry Mooney, Don Nelson, Butch Bisaro, Phil Mody, Director Grace McGregor

ABSENT: Dave Bartlett, Peter Darbyshire, Jeff Olsen

Meeting was called to order at 7:01p.m.

MINUTES OF THE PREVIOUS MEETING: A meeting was not held in February.

OLD BUSINESS: None

NEW BUSINESS:

Jordan Skands, Skands Court Ltd.

RE: Crown Referral – License of Occupation – Commercial Recreation Docks

Foreshore of Christina Lake adjacent to Skands Campground, Electoral Area 'C'/ Christina Lake, fronting that part of DL 970.

All that Crown foreshore being part of the bed of Christina Lake, fronting that part of DL 970.

RDKB File: C-970-04352.000

- For information only. No comments.

FOR INFORMATION:

ALC Decision Letter – Christina Lake Golf Course Rehabilitation Plan (Danshin)

- For information only. No comments.

ADJOURNMENT: 7:13 p.m.

Moved: Don Nelson /Sec'd: Butch Bisaro

Advisory Planning Commission- Area D
Minutes – March 3, 2015
Note: Venue & Time Change

In attendance:

Deb Billwiller
Edith MacAllister
Lesley Matthews
Bob DeMaertelaere
Bob Kendel

Donna Dean, RDKB staff
Guests: Bart & Lisa Campbell

Meeting was called to order at 7:00 p.m.

Minutes:

No previous minutes were discussed.

New Business:

1. Bob DeMaertelaere was re-elected as Chair.
2. **Bart and Lisa Campbell**
RE: Development Variance Permit
7445 North Fork Road, Electoral Area 'D'/Rural Grand Forks
Parcel B (Being a consolidation of Lots 1 and 2, see CA4125823) Block 6, DL 700 SDYD Plan
NEP38
RDKB File: D-700-03661.005

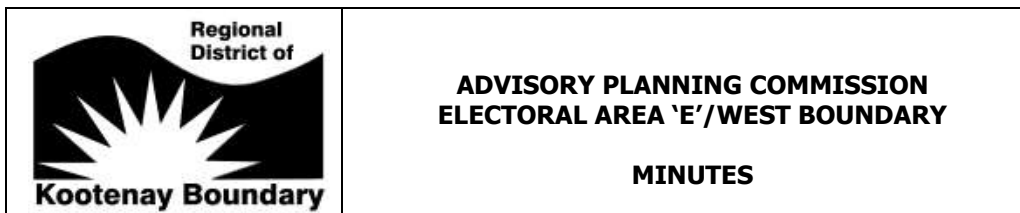
Bart Campbell gave a brief overview of their car restoration hobby and the need for the height variance. Questions responded to included the possibility of going down a few feet instead of going higher, potential for other uses of building, clarification that the car restorations is a hobby and not a business.

Moved: Bob Kendel; **seconded:** Deb Billwiller that the APC is in favour of this application. **Carried.**

Old Business:

1. Discussion regarding community issues re: burn by-law, use of chipper, yard and garden waste drop off one or two weekends per year without tipping fees, recycling issues.
2. Questions were asked about follow-up to a 2014 file regarding non-agricultural use on ALR land. Donna will seek answers for us.

The meeting was adjourned at 8:05 p.m.



Minutes of the Area 'E'/West Boundary Advisory Planning Commission meeting held on Monday, March 2, 2015 at the Midway Seniors Drop in Centre, 541-7th Ave., commencing at 6:00 p.m.

PRESENT:

Director Vicki Gee
 Vic Lockhart – Chair
 Harald Zinner - Secretary
 George Dagg
 Lisa Fillmore
 Fred Marshall
 Mary-Jane St. Jean Klassen Prutton

Michael Fenwick-Wilson
 Stephen Kirkham
 Janet Matsalla
 Lynne Storm

ABSENT:

Jamie Haynes - Notified
 John Condon
 Grant Harfman

The Chair called the meeting to order at 6:15 p.m.

MINUTES OF THE PREVIOUS MEETING:

February 2, 2015

It was noted that on page 3, third bullet, under 'Concerns Addressed' that the plot of land on which the existing bottling plant occupies is still in the Agricultural Land Reserve. However, in 2008 the Commission had approved this piece of land for non-farm use.

The minutes were approved as amended.

OLD BUSINESS:**Interfor Forestry Referral** (January 7, 2015 APC Area E/West Boundary Meeting)

Reference was made to Agenda Item #3 from the January 7, 2015 meeting. This was in respect to Interfor Corporation Re: Forestry Referral. Comments by the APC had been forwarded to Interfor and Interfor (Randy G. Waterous) sent a response to the Regional District of Kootenay Boundary. This response was shared with committee members and is attached.

Committee members reaffirmed their concerns as noted at the Jan. 7, 2015 meeting.

1. Roads should be deactivated once logging has ceased. The concerns were that if the roads were not deactivated, the public will use these roads indiscriminately and damage and/or destroy the environment including putting additional pressure on many species of wildlife and the watersheds.
2. There should be no connectivity of roads from Christian Valley directly to Grand Forks. The concern again was that if roads are connected directly from Christian Valley to Grand Forks, it would open up that area to the public with its subsequent toll on the environment including putting additional pressure on many species of wildlife and the watersheds.

It was moved that the Committee was not happy with Interfor's response and that the District strongly consider forwarding the APC Area E/West Boundary's respective recommendations to appropriate government ministries including the Ministry of Forest Lands and Natural Resources. The motion was approved unanimously.

Mt. Baldy Request for Bylaw Amendments from Strata 1840 (Feb. 2, 2015 APC Area E/West Boundary Meeting)

- Area E/West Boundary Director, Vicki Gee, advised the Committee of the following outcomes from last week's District Board Meeting:
 - The District Board had given second reading to the Bylaw.
 - The Board was not aware of sprinkler effectiveness of ¾ inch pipes versus 1 ½ in pipes. The Board said that this was new information to them with nothing to support this assertion.
 - The Board plans to hold a public meeting on March 26, 2015 at 6:00 p.m. at the Mt. Baldy Lodge on this issue.
- It was suggested at the APC meeting that somebody from the Mt. Baldy area get something like a possible engineering statement/report to clarify the water pipe issue.

Miller Springs Issue (Feb. 2, 2015 APC Area E/West Boundary Meeting)

- Area E/West Boundary Director, Vicki Gee, advised the Committee that the District Board has recommend to the Agricultural Land Commission (ALC) that it defer the Miller Springs application until the concerns of the community have been addressed.
- The Director is asking the Board to allocate resources in 2015 to develop a Community Plan for Rural Bridesville to manage land use issues and resources in this area. The area would include the western portion of Area E, that is, from the Rock Creek Canyon Bridge in the east to the western boundaries of the District and from the Canada/USA border to Mt. Baldy. A steering committee composed of 8-13 people will be set up to oversee the process. These individuals would usually come from the APC and the Director.

NEW BUSINESS:**1. Front Counter BC Referral****RE: Ministry of Energy and Mines – Permit Amendment**

Crown Land, DL 446s, and DL 2754s

Electoral Area 'E'/West Boundary, southeast of Rock Creek

RDKB File: E-446s-10388.005

Observations:

- Even though Jamie Haynes was unable to attend due to family illness, he advised the director, Vicki Gee, that he had no objections to this mining operation. A copy of his communication is attached. It was observed that Jamie's property is very close to the proposed mining site.
- All other members had no objections.

Recommendation:

- There were no objections to this mining application. It was unanimous.

The next meeting is currently scheduled for Monday, April 6, 2015 at 6:00 p.m.

**Grand Forks & District Recreation Commission
Regular Meeting
Thursday, March 12, 2015
Arena Meeting Room
8:45 AM**

AGENDA

- 1. Approval of the Agenda**
- 2. Minutes**
 - **Minute of Regular Meeting held on March 12, 2015.**
- 3. Business Arising from the minutes**
- 4. Correspondence**
- 5. Old Business**
 - Budget Statement
 - Community Gardens -Launch Date -April 10, 2015 - 3 to 5pm
 - Request for Letter of Support (TBD)
 - Recreation Program –
 - Stats for Aquatic/Arena usage (Pg 1 – Pg 4)
 - Ball field user Meeting/Spring Youth Open House
 - Gymnastics program- Meeting with Instructor
 - Heart and Stroke Foundation Fundraiser- Report
 - Child & Youth Open House
 - Grant Application to Phoenix Foundation for Wheelchair.
- 6. New Business**
- 7. Other Business Arising from the floor**
- 8. Adjournment**

Minutes of the Regular Meeting of the Grand Forks and District Recreation Commission held March 12, 2015 in the Jack Goddard Memorial Arena Meeting Room

Present

Gene Robert
Cindy Strukoff
Julia Butler
Ken Johnston
Dean Engen

Absent

Michael Wirischagin - emailed
George Longden - emailed
Roly Russell - called

Staff

Tom Sprado/Kim Johnson

Agenda

1. M/S Julia Butler/Dean Engen that the agenda is adopted as presented.

Carried

Minutes

2. M/S Dean Engen/Cindy Strukoff that the minutes of the regular meeting of February 12, 2015 be accepted as circulated

Carried

Business Arising from the Minutes

Old Business

- Budget Statements
No new budget information
RKDB board supports capital projects
Discussed Midway Curling club plant and cost of repairs
 - Community Garden
Area D Director - Roly Russell is looking for support at the Regional level on a letter of support for the project to the Grand Forks and Boundary Regional Agricultural Society to the Phoenix Foundation.
3. M/S Dean Engen/Julia Butler that the Grand Forks & District Recreation Commission strongly endorses funding in the amount of \$5000 by the Regional District of Kootenay Boundary in support of the implementation of the Learning Garden Project at the Grand Forks Aquatic Centre grounds.

Carried

- Recreation Programming
Aquatic/Arena stats were discussed. Question was raised how to increase public use.
- 4. M/S Julia Butler/Dean Engen that staff prepare a report for the next meeting on allowing swim lesson participants to enter adjacent public swim times at no additional cost.

Carried

- Ball Field Users
Gene Robert suggested encouraging Baseball camps etc to hold programs within Grand Forks through appropriate packaging of amenities.
- Gymnastics program
Qualified Instructor has committed to an 8 week program starting in September – School gymnasium will be utilized. Looking for grants to purchase start up equipment for a tumbling program. Dean Engen committed to follow up with other groups/business for financial support.
- Grant Application to Phoenix Foundation for Wheelchair
Tom informed commission that the grant application deadline is March 31.

New Business:

- **Patron Complaint**
Gene Robert received a complaint from pool patron that there is no quiet time for stretching/weight training at the Aquatic Centre. Tom Sprado clarified the complainant issue and the aquatic staff dealt with the situation correctly.

Other Business Arising from the Floor:

- Julia Butler reported that a request from the Pickle Ball group would like the City to change one of the Barbra Ann tennis courts into 4 pickle ball courts. They are also requesting racket rental be available. It was suggested that GF Recreation could supply the service.
- Julia Butler reported that the Trails Society is placing a memorial bench for Peter Perepelkin on Observation Mountain and they are looking for volunteers to carry supplies to the location.

Adjournment

5. Moved by Ken Johnston that the meeting be adjourned.

Carried

Kim Johnson, Recording Secretary

Gene Robert, Chairman

**Electoral Area “C” Parks & Recreation Commission
Regular Meeting
Wednesday, March 11, 2015
Welcome Centre
8:00 AM**

AGENDA

- **Approval of the Agenda-**
- **Minutes**
 - Minutes of Regular meeting of February 11, 2015
- **Delegations: -**
- **Business Arising from the Minutes**
- **Old Business**
 - Feasibility Study- Pedestrian Bridge Update
 1. Steering Committee Appointed
 2. Steering Committee Meeting # 1
 - Daycare facility
 1. Email from Theresa Lenardon – RDKB Resolution (Pg 1)
 2. Email from Donna Dean & copy of Covenant (Pg 2-Pg 10)
 - Dangerous Tree Assessment
 - Marine Study
 1. Mark Andison (Email from Mark - Wetland Demonstration Site)(Pg 9)
 2. Friday, March 20 – Tour of location where the Native Plant Nursery and Demo site is going (Brenda LaCroix, Christina Lake Stewardship Society)
 - Light Poles at the Community Hall
 - Johnson Road Beach access repair
 - Disc Golf
- **New Business**
 - Sub Committee Report
 - COP Update-
 - Community Coordinator Report- Christina Lake – Cavan Gates
 - Recreation Program Update-Leo Returning to work Monday, March 30th
 - Spring School Lessons
 - Summer Red Cross Lessons
- **Other Business Arising from the Floor**
- **Adjournment**

Minutes of the Regular Meeting of the Electoral Area "C" Parks & Recreation Commission held
Wednesday March 11, 2015 at the Welcome Centre

Present

Brenda Auge
Dave Beattie
Dan Marcoux
Dianne Wales
Don Nelson
Larry Walker
Liz Stewart
Paul Beattie

Absent

Carlo Crema

RDKB Staff

Tom Sprado/Kim Johnson

Area Director

Grace McGregor

Guest

Cavan Gates

Agenda

1. M/S Don Nelson/Liz Stewart, that the agenda be accepted as amended

Carried

Minutes

2. M/S Paul Beattie/Dave Marcoux that the minutes of the regular meeting of February 11, 2015 be accepted

Carried

Business Arising from the Minutes

Welcome to Brenda Auge – first meeting

Old Business

Pedestrian Bridge Feasibility Study Update

Steering Committee Appointed: M/S Bob Dupee/Dan Marcoux approval of Steering Committee Paul Beattie, Don Nelson, Carlo Crema. Representatives Tom Sprado, Mark Andison
Steering Committee Meeting #1: Meeting scheduled for Friday, May 8th at the request of MMM Group. Tom Sprado will contact committee members when the time is confirmed.

Daycare Facility

Tom Sprado gave update on parcel covenant on Crown Land (Zone C1 & Zone R1) – Covenant on title requiring parcels be used for parks purposes only – New location is required.
The new location proposed is behind Welcome Centre
Grand Application due March 20th
Construction proposals needed prior to submitting grant
Gas tax will fund the match grant (20%) requirement, Grace will take to RDKB Board for approval.

Dangerous Tree Assessment

10 to 15 trees to be removed
Recommendation to contact Castle Mountain to assess trees

Marine Study

Brenda LaCroix, (Christina Lake Stewardship Society) will be giving a tour at the location of the Native Plant Nursery and Demo site Friday, March 20th, 9:30 to 10:30 am.
Stewardship AGM is schedule for March 17th

Light Poles at the Community Hall

Brenda Auge reported on the pole replacement including coverage by insurance claim and CLCA's monetary responsibility (approximately \$10,000 after insurance claim)
M/S Paul Beattie/Dave Beattie to Support in Principle to re-allocate Capital Project funds 2015 from CL Community Hall Slab repair (\$10,000 allocated) to installation of Ball Field poles & lighting.
Suggested by Grace to upgrade lighting to energy efficient product and they discuss the possibility of applying to use the regional gas tax funds.

Johnson Road Beach Access Repair

Earth Ramp to be installed on the Road End Side
Designed for Kayak load & unload only (not a boat launch)
Bartlet Excavating did provide a quote
Ministry of Transport & CL Recreation Commission agreement that CLREC maintain Ritchie, Kinglsey & Johnson road ends

Disc Golf Location:

Tech property no longer viable
Grace wants commission to look at Lot 498 Santa Rosa, will set up time for a walk through
Tom to contact Donna Dean/Mark Andison regarding licensing

New Business:

COP – The group will be activating the Truck on April 1 – insurance decals provided
AGM will be scheduled at the end of April
Group implementing speed checks at the school

Community Coordinator Report: Cavan Gates

- Fire Department - traveling to Colville/Vernon for training
Partnering with Grand Forks to build a training facility at GF Airport
- Stewardship Society - Nursery project a go
No big docks found
- Tourism – Winterfest a success
Cindy Albas new Manager of Visitors Services
- CLAAS – No meetings over winter
Planning a Rivers Edge dinner theater at Welcome Centre in May
- Sr. Housing Society – Kathy O'Malley President
Applying for Age Friendly Communities Grant
- Trails Committee – Bob Dupee
Requesting trail maintenance to begin now due to early spring

Trans Canada Trail meeting to be held regarding motorized/non-motorized trail
 Trail Signage – Cavan Gates
 Introduced new trail map and signage – a 10 month project funded by Province/Gas Tax
 Approximately \$400,000 spent on area trails since 1992

Other Business Arising from the Floor

Christina lake Highway corridor beautification project
 Grand Forks Learning Garden – Presentation requested for future meeting
 Paul Beattie requesting 2 new signs for Mary's Trail – Need to contact Ministry of Parks
 Bob Dupee inquired about the Performance Awning for Welcome Centre - not in 2015
 budget/goal for 2016 budget
 Request for "running items" be kept on agenda so items do not get missed for future budget
 purposes

Outstanding Projects and Discussions

Christina Crest Trail
 Boat House (part of Marine Study)
 Seniors Housing
 Winter Ice Rink on Slab
 Cascade Cemetery (Completed)
 Tech Property Access
 Walking Trail around Golf Course
 Disc Golf/Frisbee Golf
 Pedestrian Bridge
 Boat Dock @ Community Park (part of Marine Study)
 Fitness Trail in Nature Park
 Pickle Ball Facility
 Performance Awning for Welcome Centre
 Rental agreement for use of Nature Park
 Ownership of Provincial Park Beach
 Cascade Falls Stairs
 Bump/Pump Track

Adjournment

3. Moved by Dan Marcoux that the meeting be adjourned.

Carried

 Kim Johnson, Recording Secretary

 Dianne Wales, Chairperson

Theresa Lenardon

From: Grace McGregor [gem9293@gmail.com]
Sent: March-16-15 4:04 PM
To: John MacLean; Theresa Lenardon; Maureen Forster; Mark Andison
Subject: FW: BC SPCA Facility and Services Plan for West and Central Kootenays
Attachments: 15 03 16 Kootenay Facility Plan Cover Letter.pdf; 15 03 16 Kootenay Facility Plan Attachments.pdf

Hello everyone I think this should go to the board for discussion and decision also it would be good if one of you convey this to the author of this email... it concerns me that we may have no SPCA available in our region

g

*Grace McGregor, Director Christina Lake,
 Board Chair, Regional District Kootenay Boundary
gem9293@gmail.com wk 250 447-9293
 cel 250-442-7118*

From: cdaniell@sPCA.bc.ca
 To: gem9293@gmail.com; khamling@nakusp.com; admin@rdkb.com; info@rdck.bc.ca
 CC: jmaclean@rdkb.com; shorn@rdck.bc.ca; info@trail.ca; dperehudoff@trail.ca; castlegar@castlegar.ca; jmalcolm@castlegar.ca; info@grandforks.ca; dallin@grandforks.ca
 Subject: BC SPCA Facility and Services Plan for West and Central Kootenays
 Date: Mon, 16 Mar 2015 22:26:52 +0000

Dear Chair McGregor and Mayor Hamling:

As you will be aware, the BC SPCA has provided animal control and sheltering services for the Regional District of Kootenay Boundary for many years at our facility located at 7700 3B in Trail.

We have determined that this facility does not meet the Canadian Standards of Care in Animal Shelters and cannot be renovated to come into compliance. We have concluded that the BC SPCA cannot continue to house animals at this facility, nor expect staff and volunteers to work in conditions that are detrimental to the health and welfare of people and animals. Accordingly, we have taken a decision to cease operations at the Trail facility no later than June 30th, 2016.

In our 2013 Facilities Development and Services Plan (FDSP), the BC SPCA accorded priority to the replacement of this facility, and requested matching capital funding from the Regional District of Kootenay Boundary (RDKB) to support this project (correspondence dated 28 January 2014 enclosed). Unfortunately, this proposal was rejected by the RDKB (correspondence dated 26 June 2014 enclosed), leaving us with no alternative but to consider other service models to fulfill our animal welfare mandate in the region.

Recently, the Government of British Columbia has announced \$5 million in capital funding to support the BC SPCA's eight year and \$50 million Facilities Development and Services Plan. For its part, the BC SPCA is prepared to allocate a portion of this funding, along with funding of its own, to a capital project in the region and is making one final request of local/regional government to solicit financial support for this project.

We believe local governments and animal welfare agencies have a mutual interest in encouraging responsible animal ownership and providing services which limit negative public impact and promote good animal care. In November of 2014, we embarked on a community consultation to ascertain the priorities of community members from across the RDKB and the Regional District Central Kootenay RDCK. The 184 participants in our online engagement identified the

following top five ranked priorities for BC SPCA services in the region (full results by community available at <http://ow.ly/KgxGN>):

1. Enforce and improve animal cruelty laws
2. Stronger prosecution and sentencing of animal cruelty cases
3. Low-cost spay/neuter programs
4. A new facility in my community
5. More animal cruelty officers

Also of note is that residents of Trail and Grand Forks ranked a new facility in their community as their top priority. The BC SPCA believes there is much to be gained in a partnership with municipalities and regional districts to develop regional strategies for companion animal management and would like to work towards this goal with you. We are committed to a physical presence in the region and are open to locating such facility in either the RDKB (Trail) or the RDCK (Castlegar). The exact type of facility has not yet been determined as we need to determine whether one or both Regional Districts wish to partner in this project. That said, we envisage one of two options:

Facility Options:

Option 1: Adoption and Education Centre plus limited service Veterinary Hospital

Given the community consultation results, which prioritize prevention-oriented services (spay/neuter and advocacy) and animal cruelty enforcement over animal sheltering, the BC SPCA is considering a new facility with four components, as follows:

1. Storefront adoption centre providing limited housing for cats, dogs and small animals (intake of 300 animals annually);
2. Small kennel area for temporary housing of a small number of dogs and cats seized through animal cruelty investigations, or for transfer out of the region;
3. A multi-purpose room for community education programs; and
4. A limited service veterinary facility offering affordable services to community members, including low income residents (which may or may not be co-located with the adoption and education centre).

Note that this facility would not be capable of providing kenneling for animal control impoundment services.

Option 2: Community Animal Centre with Kenneling Facilities for Animal Control

A second option we are open to considering is a partnership with RDKB and/or RDCK to construct a full-service Community Animal Centre (intake of 500 animals annually) which would provide services highlighted in 1, 2 and 3 above, plus serve as a kenneling facility to fulfill the animal control impoundment requirements for either or both regional districts. At present, our Trail and Region facility accepts animals from residents across both the regional districts, with approximately 75% of animals coming from RDKB residents and 25% coming from RDCK residents. The BC SPCA does not have an interest in providing bylaw enforcement services in the region.

As we have indicated in our previous correspondence, our preliminary research indicated that a 3,000 square foot animal centre as outlined in Option 2 is required to replace the current animal shelter in Trail and that the cost of construction for such a facility will be approximately \$1.6 million. Our position in the past has been that the cost of such facility should be equally shared among the parties based on the relatively equal proportion of animal control functions and SPCA functions performed at the Trail facility.

With the recent announcement of capital funding by the provincial Government, the costs for both the BC SPCA and Regional District(s) would be significantly lower than originally anticipated. Should there be interest in partnering with the BC SPCA to pursue Option 2, the BC SPCA would require a commitment of \$550K in capital funding from the region government and a contract for providing kenneling services on a cost recovery basis to pursue this option further.

We look forward to hearing your response by **May 31st, 2015** should you have an interest in exercising this option. I am happy to offer a meeting with BC SPCA senior staff in your region to discuss these options further prior to this date.

In the event that option 2 is not viable to you, we will be moving forward with Option 1 and would welcome a conversation about further opportunities for local governments in the region to contribute funding to this project to support our ability to provide these critically important services to residents.

Thank you for your time and willingness to address companion animal management and welfare issues in your community. I can be reached directly at cdaniell@sPCA.bc.ca or 604.647.1322 to answer any questions you have or to arrange the meeting offered above.

Sincerely,

Craig Daniell
Chief Executive Officer

BCSPCA

1245 East 7th Avenue
Vancouver BC V5T 1R1
Tel: 604.681.7271
Fax: 604.681.7022



OUR MISSION: To protect and enhance the quality of life for domestic, farm and wild animals in British Columbia.

*The BC SPCA is a not-for-profit charitable organization reliant on donations from the public.
Charitable Tax # BN 11881 9036 RR0001*

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PROVINCIAL OFFICE

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 Charitable Registration # BN 11881 9036 RR0001

March 16, 2015

Ms. Grace McGregor
 Chair, Board of Directors
 Regional District of Kootenay-Boundary

Mayor Karen Hamling
 Chair, Board of Directors
 Regional District of Central Kootenay

Dear Chair McGregor and Mayor Hamling:

Re: BC SPCA Facility and Services Plan for West and Central Kootenays

As you will be aware, the BC SPCA has provided animal control and sheltering services for the Regional District of Kootenay Boundary for many years at our facility located at 7700 3B in Trail.

We have determined that this facility does not meet the Canadian Standards of Care in Animal Shelters and cannot be renovated to come into compliance. We have concluded that the BC SPCA cannot continue to house animals at this facility, nor expect staff and volunteers to work in conditions that are detrimental to the health and welfare of people and animals. Accordingly, we have taken a decision to cease operations at the Trail facility no later than June 30th, 2016.

In our 2013 Facilities Development and Services Plan (FDSP), the BC SPCA accorded priority to the replacement of this facility, and requested matching capital funding from the Regional District of Kootenay Boundary (RDKB) to support this project (correspondence dated 28 January 2014 enclosed). Unfortunately, this proposal was rejected by the RDKB (correspondence dated 26 June 2014 enclosed), leaving us with no alternative but to consider other service models to fulfill our animal welfare mandate in the region.

Recently, the Government of British Columbia has announced \$5 million in capital funding to support the BC SPCA's eight year and \$50 million Facilities Development and Services Plan. For its part, the BC SPCA is prepared to allocate a portion of this funding, along with funding of its own, to a capital project in the region and is making one final request of local/regional government to solicit financial support for this project.

We believe local governments and animal welfare agencies have a mutual interest in encouraging responsible animal ownership and providing services which limit negative public impact and promote good animal care. In November of 2014, we embarked on a community consultation to ascertain the priorities of community members from across the RDKB and the Regional District Central Kootenay RDCK. The 184 participants in our online engagement identified the following top five ranked priorities for BC SPCA services in the region (full results by community available at <http://ow.ly/KgxGN>):

1. Enforce and improve animal cruelty laws
2. Stronger prosecution and sentencing of animal cruelty cases
3. Low-cost spay/neuter programs

4. A new facility in my community
5. More animal cruelty officers

Also of note is that residents of Trail and Grand Forks ranked a new facility in their community as their top priority.

The BC SPCA believes there is much to be gained in a partnership with municipalities and regional districts to develop regional strategies for companion animal management and would like to work towards this goal with you. We are committed to a physical presence in the region and are open to locating such facility in either the RDKB (Trail) or the RDCK (Castlegar). The exact type of facility has not yet been determined as we need to determine whether one or both Regional Districts wish to partner in this project. That said, we envisage one of two options:

Facility Options:

Option 1: Adoption and Education Centre plus limited service Veterinary Hospital

Given the community consultation results, which prioritize prevention-oriented services (spay/neuter and advocacy) and animal cruelty enforcement over animal sheltering, the BC SPCA is considering a new facility with four components, as follows:

1. Storefront adoption centre providing limited housing for cats, dogs and small animals (intake of 300 animals annually);
2. Small kennel area for temporary housing of a small number of dogs and cats seized through animal cruelty investigations, or for transfer out of the region;
3. A multi-purpose room for community education programs; and
4. A limited service veterinary facility offering affordable services to community members, including low income residents (which may or may not be co-located with the adoption and education centre).

Note that this facility would not be capable of providing kenneling for animal control impoundment services.

Option 2: Community Animal Centre with Kenneling Facilities for Animal Control

A second option we are open to considering is a partnership with RDKB and/or RDCK to construct a full-service Community Animal Centre (intake of 500 animals annually) which would provide services highlighted in 1, 2 and 3 above, plus serve as a kenneling facility to fulfill the animal control impoundment requirements for either or both regional districts. At present, our Trail and Region facility accepts animals from residents across both the regional districts, with approximately 75% of animals coming from RDKB residents and 25% coming from RDCK residents. The BC SPCA does not have an interest in providing bylaw enforcement services in the region.

As we have indicated in our previous correspondence, our preliminary research indicated that a 3,000 square foot animal centre as outlined in Option 2 is required to replace the current animal shelter in Trail and that the cost of construction for such a facility will be approximately \$1.6 million. Our position in the past has been

that the cost of such facility should be equally shared among the parties based on the relatively equal proportion of animal control functions and SPCA functions performed at the Trail facility.

With the recent announcement of capital funding by the provincial Government, the costs for both the BC SPCA and Regional District(s) would be significantly lower than originally anticipated. Should there be interest in partnering with the BC SPCA to pursue Option 2, the BC SPCA would require a commitment of \$550K in capital funding from the region government and a contract for providing kenneling services on a cost recovery basis to pursue this option further.

We look forward to hearing your response by **May 31st, 2015** should you have an interest in exercising this option. I am happy to offer a meeting with BC SPCA senior staff in your region to discuss these options further prior to this date.

In the event that option 2 is not viable to you, we will be moving forward with Option 1 and would welcome a conversation about further opportunities for local governments in the region to contribute funding to this project to support our ability to provide these critically important services to residents.

Thank you for your time and willingness to address companion animal management and welfare issues in your community. I can be reached directly at cdaniell@spca.bc.ca or 604.647.1322 to answer any questions you have or to arrange the meeting offered above.

Sincerely,



Craig Daniell
Chief Executive Officer
BC SPCA

Encl.

CC:

Mayor Martin and Council, City of Trail
Mayor Chernoff and Council, City of Castlegar
Mayor Konrad and Council, City of Grand Forks
Stuart Horn, CAO, RDCK
John MacLean, CAO, RDKB
David Perehudoff, CAO, City of Trail
John Malcolm, CAO, City of Castlegar
Doug Allin, CAO, City of Grand Forks



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Community Animal Management in the Regional Districts of Kootenay-Boundary and Central Kootenay: BC SPCA Facility Development and Service Delivery Plan

Purpose:

The purpose of this document is to:

1. Provide background on the BC SPCA's mission and service focus
2. Clarify animal management and animal welfare public expectations
3. Outline existing community services and animal shelter status
4. Outline organizational roles and objectives
5. Review relevant highlights of the community consultation
6. Present the BC SPCA's facility and service delivery plan for the region

1. Background

The BC SPCA currently operates 40 facilities across the province of British Columbia. The majority of its facilities are old, at an average age of 25.5 years, with many requiring urgent replacement. The Trail Regional facility is on this list, prioritized for replacement between 2014 and 2017.

The BC SPCA was founded in 1895 to advocate for improved animal welfare. In the beginning of the 20th century, the society was concerned with the health and cleanliness standards in municipal pounds. There were concerns around poor sanitation, overcrowding, damp concrete floors, no space for exercise, no bedding, no heat, and inhumane euthanasia methods. In 1955, the BC SPCA built their first animal shelter, leading the movement towards more humane temporary animal housing.

In 2013, the BC SPCA launched a new Strategic Plan for 2014-2018. This plan focuses on creating humane communities through a cultural shift to proactive, preventative animal welfare and delivering excellence in animal welfare programs. One critical focus is concentrating efforts on continuing to ensure humane temporary animal housing. In 2013, the BC SPCA worked with the Canadian Advisory Council on national Shelter Standards to adopt "Canadian Standards of Care in Animal Shelters", based on the American Shelter Veterinarian Guidelines. The document can be accessed at this link:

<https://www.canadianveterinarians.net/documents/canadian-standards-of-care-in-animal-shelters>

Although its primary mandate is to enforce animal cruelty legislation and to ensure animals are treated humanely, the BC SPCA works closely with other government and social agencies to help create safe, livable and healthy communities through services such as compassionate boarding for pets of individuals fleeing domestic abuse, cross-reporting by SPCA constables of child or elder abuse, and numerous outreach programs that benefit homeless or low income residents.

2. Terminology: Animal Management and Animal Welfare Animal management (traditionally termed ‘animal control’) involves “the regulation of animal ownership so as to ensure that the animals do not impinge negatively on public health, public safety and public amenity.”¹

Animal welfare involves programs, regulations and other efforts aimed at ensuring animals are provided with a good quality of life by their owners.

These issues converge where irresponsible animal guardianship leads to both animal management and welfare issues, such as is the case with animal abandonment. Animal management authorities and animal welfare agencies, thus, have mutual interest in encouraging responsible animal guardianship and providing services which limit negative public impact and promote good animal care.

For companion animals, this includes, but is not limited to:

- Pick up of stray companion animals
- Pick up and provision of emergency medical care for stray injured companion animals
- Housing of stray companion animals
- Reuniting stray companion animals with their owners
- Adoption of stray companion animals not reclaimed
- Housing of surrendered companion animals to prevent abandonment
- Funding of spay/neuter of unowned animals
- Using local government powers to issue financial penalties to ascertain compliance with animal welfare-related issues

Where service in one or more of these areas has dropped in communities across British Columbia, citizens regularly contact the BC SPCA to express concern about a lack of public funding being devoted towards these initiatives.

3. Existing Community Services and Shelter Status

The BC SPCA Trail Regional Branch currently operates a contract with the Regional District of Kootenay Boundary and the city of Rossland. This contract incorporates enforcement of bylaws and animal kenneling services for the Regional District Electoral Areas A and B, the City of Trail, the Village of Fruitvale, the Village of Montrose, and the animal kenneling services for Rossland. These contracts cover complaints related to animal control bylaws 7 days a week from 8am to 5pm, patrol vehicles, 27 hours per week of random patrolling, public awareness about the existing bylaws, and collecting animal license fees for existing bylaws. The existing bylaws enforced include provisions around dogs at large, vicious dogs, defecation and noise, limits on numbers of dogs and cats, cat licensing and nuisance in Montrose, all animals at large in Trail and animal welfare standards in Fruitvale.

The BC SPCA also provides services that are funded entirely by donors in these communities and province-wide. These include accepting surrendered animals from guardians who can no longer care for them and funding medical bills of animals that are injured and remain unclaimed. They also include one constable, housed in Kimberley, investigating approximately 250 animal cruelty complaints annually (114 in RDCK and 138 in RDKB in 2013) and humane education programs including approximately 25 presentations on humane education and school tours in Trail.

¹ Murray, D. The animal management/animal welfare interface in Australia: To what degree could the ‘interface’ between animal management and animal welfare at a community level become a mutually beneficial ‘merger’ if we put the right bridges in place. AIAM Proceedings 2013.

The animal shelter in Trail currently does not meet the standards set forth in the Canadian Standards of Care in Animal Shelters. Due to the state of disrepair and concrete framework for the building, the facility cannot be renovated to come into compliance and should no longer be used to house animals.

4. Organizational Roles and Objectives

Municipalities and regional districts across British Columbia range in service delivery. All models incorporate some form of animal management, from the most basic bylaws providing recourse for vicious dogs, to more complex bylaws preventing problems related to defecation, noise, abandonment, hoarding, indiscriminate breeding, and neglect. The BC SPCA encourages regional and municipal directives regarding bylaw education and enforcement to promote responsible guardianship and respectful citizenship. The treatment of animals in a community reflects citizens' respect for each other. The BC SPCA would be interested in partnering with the municipalities and regional districts in the Central and West Kootenay region to develop a regional strategy for companion animal management.

The BC SPCA's mission is to protect and enhance the quality of life for domestic, farm and wild animals in British Columbia. The BC SPCA's vision for the West and Central Kootenay region is to have humane communities with responsible animal guardianship, where every companion animal is wanted and has access to a home that provides for physical and mental wellbeing in accordance with the "Five Freedoms".²

5. Community Consultation

In order to make a more accurate assessment of community needs, the BC SPCA partnered with Thoughtexchange to conduct an online consultation to assess animal issues in the region. The consultation was publicized to BC SPCA donors, as well as residents in the region through business cards with the survey address shared by veterinarians and pet stores. A total of 184 participants shared 1141 thoughts. Respondents shared their thoughts on three questions:

1. In your community, what do you think are the biggest issues causing suffering of animals?
2. In your community, what do you think are the biggest successes in preventing animal suffering?
3. In your community, what services do you think are most needed in order to prevent animal suffering?

Results

After sharing initial thoughts, responses were grouped and participants assigned value to those items that were of most concern or considered to be the most importance. Kootenay region residents' assessments of the top five animal issues causing suffering are, in order:

1. Rural mentality resulting in inadequate care: tethered dogs, roaming dogs, dogs in back of trucks
2. Animal neglect
3. Lack of adequate provincial and federal laws
4. Inadequate cruelty charges and penalties
5. Lack of spay/neuter

² 1. Freedom from hunger and thirst

2. Freedom from pain, injury, and disease

3. Freedom from distress

4. Freedom from discomfort

5. Freedom to express behaviours that promote well-being

Kootenay region residents' assessments of the top five services needed to address animal suffering are, in order:

1. Enforce and improve animal cruelty laws
2. Stronger prosecution and sentencing of animal cruelty cases
3. Low-cost spay/neuter programs
4. A new facility in my community
5. More animal cruelty officers

Although the ranking provided us a summary of existing issues and requests for services, a wealth of information was available through respondent's individual responses. Some participant observations that may be relevant to the regional districts and municipalities in the region are available here (unedited):

- *"Uncontrolled pets: Dog allowed to run free, and cats outdoors - can be hit by cars, abused by others, get lost and hurt, attacked/killed by cougars/wolves/bears, etc. Not to mention, free running dogs are a menace to their neighbourhoods, crapping on lawns, ripping garbage, etc."*
- *"In the country mentality: People don't realize (or care) that their dog running loose is not appropriate. 'he stays in his yard'...people really believe this, even after their pet has mutilated the neighbour's small animal and brings it home...No reason to spay a cat, coyote is going to eat it anyway etc."*
- *"Biggest causes causing suffering of animals: From what I have heard and witnessed, it is owners that are tying their dogs up 24/7 outside, allowing them to run loose on the streets with risk of being hit. I had three of these this week already run into my place of work. Also allowing dogs to ride in backs of trucks loose and bouncing around. There is a law against doing this and I never see it upheld."*
- *"Lack of bylaw and enforcement: If people were held more accountable and there was an identifiable body enforcing the rules people would have consequences to their actions."*

6. The BC SPCA's Facility Development and Service Delivery Plan

Given the results of the public consultation conducted by Thoughtexchange in November and December 2014, and the limited donations provided to cover annual operating expenses, the BC SPCA proposes a prevention-based model for animal welfare service provision.

Option 1: Adoption and Education Centre plus limited service Veterinary Hospital

Given the community consultation results, which prioritize prevention-oriented services (spay/neuter and advocacy) and animal cruelty enforcement over animal sheltering, the BC SPCA is considering a new facility with four components, as follows:

1. Storefront adoption centre providing limited housing for cats, dogs and small animals (intake of 300 animals annually);
2. Small kennel area for temporary housing of a small number of dogs and cats seized through animal cruelty investigations, or for transfer out of the region;
3. A multi-purpose room for community education programs; and
4. A limited service veterinary facility offering affordable services to community members, including low income residents (which may or may not be co-located with the adoption and education centre).

Note that this facility would not be capable of providing kenneling for animal control impoundment services.

These components exist elsewhere in the province (education and adoption centres in Nelson, Richmond, Port Coquitlam, Surrey, Campbell River; clinics or hospitals in Prince George, Kamloops, and Vancouver; transfer

hubs in Prince George, Chilliwack). Additional resources for cruelty investigations will also be considered in future BC SPCA budgets.

Option 2: Community Animal Centre with Kenneling Facilities for Animal Control

A second option would involve a partnership with RDKB and/or RDCK to construct a full-service Community Animal Centre (intake of 500 animals annually) which would provide services highlighted in 1, 2 and 3 above, plus serve as a kenneling facility to fulfill the animal control impoundment requirements for either or both regional districts. At present, the BC SPCA Trail and Region facility accepts animals from residents across both the regional districts, with approximately 75% of animals coming from RDKB residents and 25% coming from RDCK residents. The BC SPCA does not have an interest in providing bylaw enforcement services in the region.

As indicated in previous correspondence with the RDKB, the BC SPCA's preliminary research indicated that a 3,000 square foot animal centre as outlined in Option 2 would be required to replace the current animal shelter in Trail and that the cost of construction for such a facility will be approximately \$1.6 million. The BC SPCA's position in the past has been that the cost of such facility should be equally shared among the parties based on the relatively equal proportion of animal control functions and SPCA functions performed at the Trail facility.

With the recent announcement of capital funding by the provincial Government, the costs for both the BC SPCA and Regional District(s) would be significantly lower than originally anticipated. Should there be interest in partnering with the BC SPCA to pursue Option 2, the BC SPCA would require a commitment of \$550K in capital funding from regional governments and a contract for providing kenneling services on a cost recovery basis to pursue this option further.

The BC SPCA would also work with the RDCK and/or RDKB and relevant municipalities on comprehensive companion animal management and welfare strategies that address the services listed in section 2 to ensure that community expectations are met.

Conclusion

Given the condition of the existing Trail facility, the BC SPCA is committed to moving forward with the service delivery plan as outlined above. The BC SPCA is open to locating the new facility in either the RDCK or the RDKB. With the BC SPCA's commitment to providing the residents in the aforementioned regions with valuable services, the BC SPCA is open to options for government collaboration for options 1 and 2 above.


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 Charitable Registration # BN 11881 9036 RR0001

January 28, 2014

Grace McGregor
 Chair, Board of Directors
 Regional District of Kootenay Boundary
 202 843 Rossland Avenue
 Trail, BC
 V1R 4S8

Dear Chair McGregor

Re: Proposed partnership between the Regional District of Kootenay Boundary and The British Columbia Society for the Prevention of Cruelty to Animals (BC SPCA) with respect to a joint venture for a West Kootenay Community Animal Centre at Lot 2, Old Waneta Road, Trail

As you are aware, the BC SPCA has provided animal control and sheltering services to the residents of the Regional District of Kootenay Boundary for many years. This service is currently provided from the BC SPCA facility located at 7700 Highway 3B in Trail.

The currently building, which is owned by the BC SPCA and situated on lands owned by the Regional District is thirty two years old, in extremely poor condition and requires urgent replacement.

Recently, the Board of Directors of the BC SPCA approved a long term Facilities Development and Services Plan (FDSP) which commits the BC SPCA to the replacement of up to eight of its facilities over the course of the next decade. The facility in Trail is among those earmarked and given priority for replacement in the new Plan. Implementation of this plan is, however, subject to support from local government, particularly in those communities where the BC SPCA provides animal control services on behalf of local government.

The BC SPCA has demonstrated its desire to remain in the Trail area by previously purchasing a one acre parcel of land situated at Lot 2, Old Waneta Road in Trail to serve as a future home for the BC SPCA's West Kootenay/Boundary Community Animal Centre. The property in question was purchased for \$314,000.

Preliminary indications are that a 3,000 square foot animal centre is required to replace the current animal shelter and that the cost of construction for such a facility will be approximately \$1.35 million, bringing total replacement costs to \$1,664,000.

At present, approximately fifty per cent of all animals entering the animal shelter in Trail do so under the terms of the animal control contract. The remaining half of the animals enter the shelter as a result of other BC SPCA activities such as animal cruelty investigations or surrenders.

THE BRITISH COLUMBIA SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS

• Page 2

For its part, the BC SPCA is fully committed to contributing the sum of \$832,000 as its half share to construct a new community animal centre in Trail. This contribution will be raised through a combination of fundraising in the local community, grants, financial support from the BC SPCA provincially and mortgage financing, if necessary.

In turn, we are seeking a formal commitment from the RDKB in the same amount to cover off the remaining costs associated with providing for the animal control function. Under such a joint venture, the BC SPCA and RDKB will then hold co-ownership of the lands and the buildings as co-owner and tenant in common and it would ensure the replacement of the current facility in the near future, something both organizations have a stated desire to achieve. It would also solidify a working partnership in the area of animal control for the foreseeable future.

We should note that the BC SPCA has previous experience with such joint ventures. In 2009, the District of Maple Ridge and the BC SPCA entered into a successful joint venture to construct and operate a new Community Animal Centre in Maple Ridge. We encourage you to contact Mayor and staff at the District of Maple Ridge for their views on undertaking this joint venture with the BC SPCA. The BC SPCA has also recently worked in partnership with the Regional District of Powell River to construct a new animal centre in that community.

We look forward to a response to our proposal in due course. In the interim, we are available to answer any questions or concerns you may have. I can be contacted any time at 604.681.7271.

Thank you for your consideration.



Craig Daniell
Chief Executive Officer

Cc. Danielle Jackman Branch Manager, Trail Regional Branch
Bryanna Fellows Community Council Chair, Trail Regional Branch

BCSPCA

SPEAKING FOR ANIMALS

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Charitable Registration # BN 11881 9036 RR0001

April 29, 2014

Grace McGregor
Chair, Board of Directors
Regional District of Kootenay Boundary
202 843 Rossland Avenue
Trail, BC
V1R 4S8

Dear Chair McGregor

Re: Proposed partnership between the Regional District of Kootenay Boundary and The British Columbia Society for the Prevention of Cruelty to Animals (BC SPCA) with respect to a joint venture for a West Kootenay Community Animal Centre at Lot 2, Old Waneta Road, Trail

My letter dated January 28, 2014, a copy of which is attached, refers.

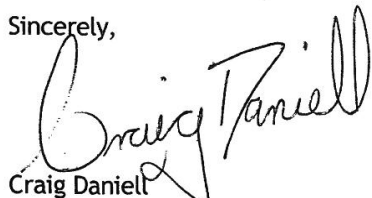
In the above-mentioned letter, the BC SPCA had proposed a joint venture between the Regional District of Kootenay Boundary and the BC SPCA to replace the current animal shelter in Trail.

Initial projections undertaken by the BC SPCA had indicated that land acquisition and construction costs for a 3,000 square foot animal centre to replace the current facility would be approximately \$1.664 million. To this end, the BC SPCA had indicated its full commitment to contributing \$832,000 as its half share to the project. We continue to maintain that commitment.

As noted in our letter, we are seeking a formal commitment from the RDKB in the same amount to cover off the remaining costs associated with providing for the animal control function currently being performed from the existing shelter. Under such a joint venture, the BC SPCA and RDKB will then hold co-ownership of the lands and the buildings as co-owner and tenant in common.

We look forward to receiving a formal reply from the Regional District in due course.

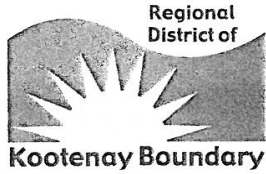
Sincerely,



Craig Daniell
Chief Executive Officer

Cc. Danielle Jackman Branch Manager, Trail Regional Branch
Sue Wrigley Community Council Chair, Trail Regional Branch

THE BRITISH COLUMBIA SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS



June 26, 2014

B.C. S.P.C.A.
1245 East 7th Avenue
Vancouver, B.C. V5T 1R1

ATTN: MR. CRAIG DANIELL, C.E.O.

Dear Sir:

RE: JOINT VENTURE – WEST KOOTENAY COMMUNITY ANIMAL CENTRE

This will formally acknowledge your letters regarding a possible joint venture for a community animal centre at the Old Waneta Road in Trail, B.C.

I have discussed your proposal with the elected officials who participate in our dog control service. I want to be completely up front with you. There is no appetite at this time to consider such a project.

I know this is not the answer you were hoping for; however, with the local government elections taking place this November, the elected officials are not willing to enter into new projects of this magnitude.

I sincerely wish you the best in your fund raising efforts. The S.P.C.A. provides a very valued service in this area.

I am retiring as of today, so any further correspondence should be sent to Mr. Mark Andison, General Manager of Operations/Deputy C.A.O.

Sincerely,

A handwritten signature in dark ink, appearing to read "Elaine Kumar".

Elaine Kumar
Manager of Corporate Administration

EK
cc Danielle Jackman



**STAFF REPORT**

Date:	March 16, 2015	File:	
To:	Chair McGregor and Board of Directors		
From:	Mark Andison, General Manager of Operations / Deputy CAO		
RE:	BUILDING BYLAW CONTRAVENTION 7475 PORCUPINE ROAD, BIG WHITE, B.C. ELECTORAL AREA 'E' / WEST BOUNDARY PARCEL IDENTIFIER: 018-454-658, 018-454-666, 018-454-674, 018-454-682, 018-454-691, 018-454-704, 018-454-712, 018-454-721, 018-454-739, 018-454-747, 018-454-755, 018-454-763, 018-454-771, 018-454-780 STRATA LOTS 1-14, D.L. 4109S, SDYD, PLAN KAS1324 OWNERS: DAVID AND RENAE CLARKSON, JACQUELINE COX- KINAHAN, ROBERT IRWIN, NATALIE SWEET, MARTIN CALLUM, ROLFE AND SUSAN MCEWAN, STEPHEN ANDERSON, MARINKA NOVAK, SHANE AND DANIELLE CAMERON, MICHAEL AND BRENDA OTTER, MARTIN AND MAUREEN POPE, IRENE BUCHHEIM, STEVEN AND SHANDI SCHWARTZ, ANN-MARIE HONKONEN, GLORIA BUSCHEL AND MURRAY ILES		

Issue Introduction

A staff report from Mark Andison, General Manager of Operations / Deputy CAO regarding a Building Bylaw Contravention.

History/Background Factors

The owners of Strata Lots 1 to 14 have constructed alterations **to a multi family dwelling** on the above referenced property without first obtaining a building permit.

Sept. 5, 2014	Stop Work Order posted and confirmed;
Sept. 23, 2014	First registered letter mailed to Strata Corp KAS1324 requesting a response by October 13, 2014;
Sept. 24, 2014	Canada Post confirmation that the letter was successfully delivered;
Oct. 17, 2014	Second registered letter mailed to Strata Corp KAS1324 requesting a response by November 17, 2014;
Oct. 20, 2014	Canada Post confirmation that the letter was successfully delivered;
Oct. 29, 2014	Building permit application received for alterations to a multi-family dwelling;

Staff Report
March 31, 2015
Page 1 of 3

- Nov. 5, 2014 Email sent to Strata Corp KAS1324 contact specifying application requirements;
- Jan. 20, 2015 **Third registered letter** mailed to Strata Corp KAS1324 and individual owners requesting a response by February 13, 2015;
- Feb. 23, 2015 Canada Post confirmation that the letter was successfully delivered to all but two property owners;
- Mar. 16, 2015 To date, we have had no further contact with the owners or received any required documentation.

The Regional District of Kootenay Boundary Building and Plumbing Amendment Bylaw No. 449 states:

Duties of the Owner:

- 12.1 Every owner shall:
- b) Obtain where applicable from the authority having jurisdiction, permits relating to demolition, excavation, building, repair of buildings, zoning, change in classification of occupancy, sewers, water, plumbing, signs, canopies, awnings, marquees, blasting, street occupancy, electricity, buildings to be moved, and all other permits required in connection with the proposed work prior to the commencement of such work.

Implications (Financial, Policy/Practice, Interdepartmental or Intergovernmental)

The Regional District of Kootenay Boundary Board of Directors has dealt with a number of Bylaw Contraventions by Filing a Notice on Title. The effect of this Notice is to alert future Purchasers of the property that the building(s) are in contravention of the B.C. Building Code and/or regulatory bylaws.

The above action does not preclude the Regional District of Kootenay Boundary from taking such steps as may be further authorized by Bylaw, Local Government Act and Community Charter to enforce compliance with regulations.

Advancement of Strategic Planning Goals

Not applicable.

Background Information Provided

- Registered letter dated January 20, 2015;
- Email dated November 5, 2014;
- Registered letter dated October 17, 2014;
- Registered letter dated September 23, 2014.

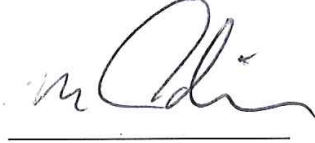
Alternatives

1. Once all deficiencies are rectified, the Owner may request that the Regional District of Kootenay Boundary Board of Directors remove the Notice on Title upon receipt of \$200.00 (Administration fee for removal of the Notice).

Recommendation(s)

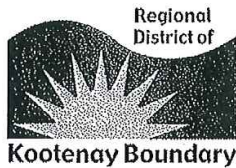
1. That the staff report from Mark Andison, General Manager of Operations / Deputy CAO be received;
2. That the Regional District of Kootenay Boundary Board of Directors invite the owners, David and Renae Clarkson, Jacqueline Cox-Kinahan, Robert Irwin, Natalie Sweet, Martin Callum, Rolfe and Susan McEwan, Stephen Anderson, Marinka Novak, Shane and Danielle Cameron, Michael and Brenda Otter, Martin and Maureen Pope, Irene Buchheim, Steven and Shandi Schwartz, Ann-Marie Honkonen, Gloria Buschel and Murray Iles, to appear before the Board to make a presentation relevant to the filing of a Notice in the Land Title Office pursuant to Section 695 of the Local Government Act and Section 57 of the Community Charter against the property legally described as Lots 1-14, D.L. 4109S, SDYD Plan KAS1324.

Respectfully submitted:



Concurrence:

(C.A.O.)



January 20, 2015

Strata Corp KAS1324
c/o Steve Anderson
268 Avonlea Way
Kelowna, B.C. V1V 1N2

REGISTERED

**Re: STOP WORK ORDER – Alteration to Multi Family Dwelling Unit Owners 1 – 14
7475 Porcupine Rd., Big White, B.C.
Plan KAS1324, DL 4109s**

A review of the above referenced file indicates that we have not received the documentation in full as requested in our letter dated September 23, 2014 and October 17, 2014. A **Stop Work Order** was posted on September 5, 2014 for construction of an **alteration to a multi family dwelling** without a building permit.

To date, this office has received a building permit application on October 29, 2014. As requested in our email (attached) on November 5, 2014, additional documents have not been submitted as required and no response has been received by this office.

We will now be recommending to the Regional District of Kootenay Boundary Board of Directors that a notice be registered on title pursuant to Section 695 of the Local Government Act and Section 57 of the Community Charter (attached). This notice will refer to a building bylaw contravention on the above referenced property and does not limit further action being taken.

If you have any questions or wish to discuss this notice, please contact the undersigned by **February 13, 2015**.

The above action does not preclude the Regional District of Kootenay Boundary from taking such steps as may be further authorized by Bylaw, Local Government Act and Community Charter to enforce compliance with regulations. Your attention to this matter is appreciated.

Yours truly,

A handwritten signature in cursive script, appearing to read "R Silva".

Robert Silva, RBO
Building & Plumbing Official

Attachment

Cc: Unit Owner 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14

RS:rt



Robert Silva

From: Robert Silva
Sent: November-05-14 9:23 AM
To: 'daveclarkson66@gmail.com'
Cc: 'steveamba@gmail.com'
Subject: Building Permit Application for 7475 Porcupine Road, Big White

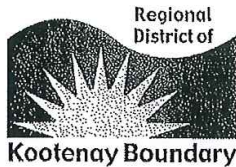
This office is in receipt of the building permit application and supporting documents for the above noted address. The building falls within the scope of Part 3 of the British Columbia Building Code due to a building area that exceeds 600 square metres. It is a requirement of the BC Building Code that all work occurring on a Part 3 building shall be conducted under the supervision of a British Columbia licensed Architect. **The following documents shall be required by the Regional District of Kootenay Boundary prior to issue of a building permit:**

- 1) Letter of Assurance in the form of a Schedule B for the discipline of Architecture.
- 2) Two sets of drawings sealed by the Registered Professional of Record for the discipline of Architecture.
- 3) Written authorization from the Strata Corporation for 7475 Porcupine Road.

Please submit the above noted documents to this office when obtained. This is a partial list and does not limit further information that may be required to conform with the BC Building Code and applicable Regional District of Kootenay Boundary Bylaws.

Respectfully

Robert Silva, RBO
Building/Plumbing Official
Regional District of Kootenay Boundary
2140 Central Avenue
Grand Forks
phone (250) 442 2708
fax (250) 442 2688
rsilva@rdkb.com
www.rdkb.com



October 17, 2014

REGISTERED

Strata Corp KAS1324
c/o Steve Anderson
268 Avonlea Way
Kelowna, B.C. V1V 1N2

**Re: STOP WORK ORDER – Alteration to Multi Family Dwelling
7475 Porcupine Rd., Big White, B.C.
Plan KAS1324, DL 4109s**

A review of the above referenced file indicates that we have not received the documentation requested in our letter dated September 23, 2014. A **Stop Work Order** was posted on September 5, 2014 for construction of an **Alteration to a Multi Family Dwelling** without a building permit.

No building permit has been issued as required by the Regional District of Kootenay Boundary Building Bylaw No. 449

Section 7.1 No person shall commence or continue any work provided for in Section 3.2 or related to building unless he has a valid and subsisting permit issued by the authority having jurisdiction.

Section 12.1 b) Every owner shall:
obtain where applicable from the authority having jurisdiction, permits relating to demolition, excavation, building, repair of buildings, zoning, change in classification of occupancy, sewers, water, plumbing, signs canopies, awnings, marquees, blasting, street occupancy, electricity, buildings to be moved, and all other permits required in connection with the proposed work prior to the commencement of such work;

To apply for a permit, please fill out the enclosed application form and submit the relevant documentation listed on the "How to Obtain a Building Permit" checklist to our office by **November 17, 2014**. Failure to comply may result in legal action.

If you have any questions, please contact the undersigned.

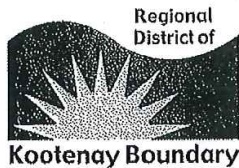
Respectfully,

Robert Silva, RBO
Building & Plumbing Official

Attachment

Cc: Mark Andison, MCIP, RPP, General Manager, Operations/Deputy CAO





September 23, 2014

REGISTERED

Strata Corp KAS1324
c/o Steve Anderson
268 Avonlea Way
Kelowna, B.C. V1V 1N2

**Re: STOP WORK ORDER – Alteration to Multi Family Dwelling
7475 Porcupine Rd., Big White, B.C.
Plan KAS1324, DL 4109s**

This letter confirms the posting of a **Stop Work Order** on September 5, 2014 for an **Alteration to a Multi Family Dwelling** at the above referenced property without a building permit.

No building permit has been issued as required by the Regional District of Kootenay Boundary Building Bylaw No. 449,

Section 7.1 No person shall commence or continue any work provided for in Section 3.2 or related to building unless he has a valid and subsisting permit issued by the authority having jurisdiction.

Section 12.1 b) Every owner shall:
obtain where applicable from the authority having jurisdiction, permits relating to demolition, excavation, building, repair of buildings, zoning, change in classification of occupancy, sewers, water, plumbing, signs canopies, awnings, marquees, blasting, street occupancy, electricity, buildings to be moved, and all other permits required in connection with the proposed work prior to the commencement of such work;

To apply for a permit, please fill out the enclosed application form and submit the relevant documentation listed on the "How to Obtain a Building Permit" checklist to our office by **October 13, 2014**. Failure to comply may result in legal action.

If you have any questions, please contact the undersigned.

Regards,

A handwritten signature in black ink, appearing to read "R. Silva", is written over a horizontal line.

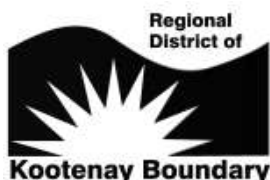
Robert Silva, RBO
Building & Plumbing Official

Attachment

Cc: Mark Andison, MCIP, RPP, General Manager, Operations/Deputy CAO

2140 Central Ave Box 1965 Grand Forks, British Columbia Canada V0H 1H0
toll-free: 1 877 520-7352 • tel: 250 442-2708 • fax: 250 442-2688
email: building-gf@rdkb.com • web: www.rdkb.com





STAFF REPORT

Prepared for meeting of March 2015

FrontCounter BC Referral – License of Occupation Commercial Recreation Docks		
To: Chair McGregor and Members of the RDKB Board of Directors		
Applicant: Jordan Skands, Skands Court Ltd.		File No: C-970-04352.000
Location: Foreshore of Christina Lake adjacent to Skands Campground, Electoral Area 'C'/Christina Lake		
Legal Description: All that Crown foreshore being part of the bed of Christina Lake, fronting that part of DL 970		Application Area: +/-0.024 ha
OCP Designation: Waterfront Commercial, and None	Zoning: Seasonal Resort Commercial (C5); Open Space 1 (OS1)	DP Area: Waterfront Commercial and Environmentally Sensitive Waterfront
Contact Information: Christine Lohr, Land Officer FrontCounter BC 845 Columbia Avenue Castlegar, BC V1N 1H3 250-365-8668 christine.lohr@gov.bc.ca Referral No. 73007133-001		Jordan Skands Skands Court Ltd. 203 15230 56th Avenue Surrey BC V3S 5K7 778-891-5673 jskands@gmail.com
Report Prepared by: Carly Rimell, Planner		

ISSUE INTRODUCTION

The Regional District of Kootenay Boundary has received a referral from FrontCounterBC, submitted by Jordan Skands, of Skands Court Ltd, applying for a License of Occupation to legalize existing commercial recreation docks (*see Site Location Map, Orthophoto and Applicant's Submission*).

HISTORY / BACKGROUND FACTORS

The upland parcel (64 Johnson Road) is where Skands Campground has been in operation since the 1970's. The campground is open from May 1st to September 30th with the heaviest use during July and August. There are 86 camp sites, each 30' x 30'. About half of these sites are filled with seasonal renters who stay the entire season. This campground is zoned Seasonal Resort Commercial (C5) in the Electoral Area 'C'/Christina Lake Zoning Bylaw No.1300, 2007. The lake is zoned Open Space 1 (OS1), which permits docks.

The parcel is in the 'Waterfront Commercial Development Permit Area' as well as the 'Environmentally Sensitive Waterfront Development Permit Area' within the Electoral Area 'C'/Christina Lake Official Community Plan Bylaw No. 1250, 2004; however this proposal does not require a development permit.

The Zoning Bylaw, which includes regulations for docks, does not allow more than three docks per parcel in the C5 Zone, and not more than one dock per 30 metres of shoreline. Since the subject parcel has approximately 83 metres of shoreline only two docks are permitted; however since the docks were established before the adoption of the Electoral Area 'C'/Christina Lake Zoning Bylaw in 2007, they may be considered legal non-conforming with respect to the maximum allowable number of docks. If the docks are replaced sometime in the future they would have to conform to the Zoning Bylaw.

There are two wooden boat docks, which are each secured with two steel pilings 0.3 metres in diameter. The north boat dock has 8 boat slips, and the south boat dock has 16 boat slips. Each slip is 7.6m long and 1.3m wide. The wooden swim dock is 7.3m x 4.9m and secured by an anchor weight (*see Subject Property Map*).

Skands Campground is accessed by public road. There is no boat launch at the campsite. Patrons using the docks launch their boats from elsewhere at the Lake.

There are two policies in the Electoral Area 'C'/Christina Lake Official Community Plan that are relevant to this application:

- The Regional District encourages the Minister responsible for the *Land Act* to only issue Licenses of Occupation for wharves and similar structures, which are constructed of environmentally sensitive materials (Policy #2.11.3.4); and
- Regulating the use of the lake's surface and Crown foreshore is ultimately a Provincial responsibility. However, the Province has a long history of consulting and cooperating with the Regional District in this regard and this practice will be encouraged to continue. In order to clearly establish the Regional District's position with respect to the use of the lake surface and Crown foreshore, it will be placed in a public open space zone in the implementing bylaws. This zone will allow water based recreational uses and moorage facilities which are accessory to a residence (provided they are within an area which is duly authorized by

license or lease). Principal residential uses, such as houseboats and floating homes will not be permitted (Policy #2.11.3.5)

and an overall goal of "protection of the lakeshore environment is balanced with residential and recreational needs".

PROPOSAL

The proposal is for a License of Occupation from the Province to legalize the existing boat docks and swim dock. The proposed area to be licensed is +/-0.024 ha. If the Crown issues tenure, the license will only be for the area immediately surrounding the docks and not the water in between. The proposed length of tenure would be ten to thirty years.

IMPLICATIONS

The Regional District encourages property owners to legalize their docks with a License of Occupation. At the same time the Regional District discourages the use of materials for docks that could have a negative impact on the environment. The existing wooden docks have been in place for several years without any known negative impacts on the aquatic environment. The applicant states that the "aquatic impacts should be minimal as the docks are floating structures and will not cause water diversion" and that "these docks should not impact water quality and would not impede navigable access" (see *Applicant's Submission*).

ADVISORY PLANNING COMMISSION COMMENTS

The Electoral Area 'C'/Christina Lake Advisory Planning Commission had no comment on this referral as it was advisory only.

BACKGROUND INFORMATION PROVIDED

Site Location Map;

Orthophoto;

Applicant's Submission

RECOMMENDATION

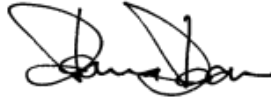
That the staff report regarding a referral from FrontCounterBC submitted by Jordan Skands, of Skands Court Ltd, applying for a License of Occupation to legalize existing commercial recreation docks, be received.

That the Regional District of Kootenay Boundary Board of Directors advise FrontCounterBC that the application submitted by Jordan Skands, of Skands Court Ltd, applying for a License of Occupation to legalize existing commercial recreation docks on Crown foreshore being part of the bed of Christina Lake, fronting that part of DL 970, is supported.

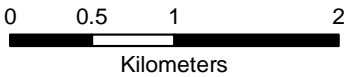
Respectfully Submitted:



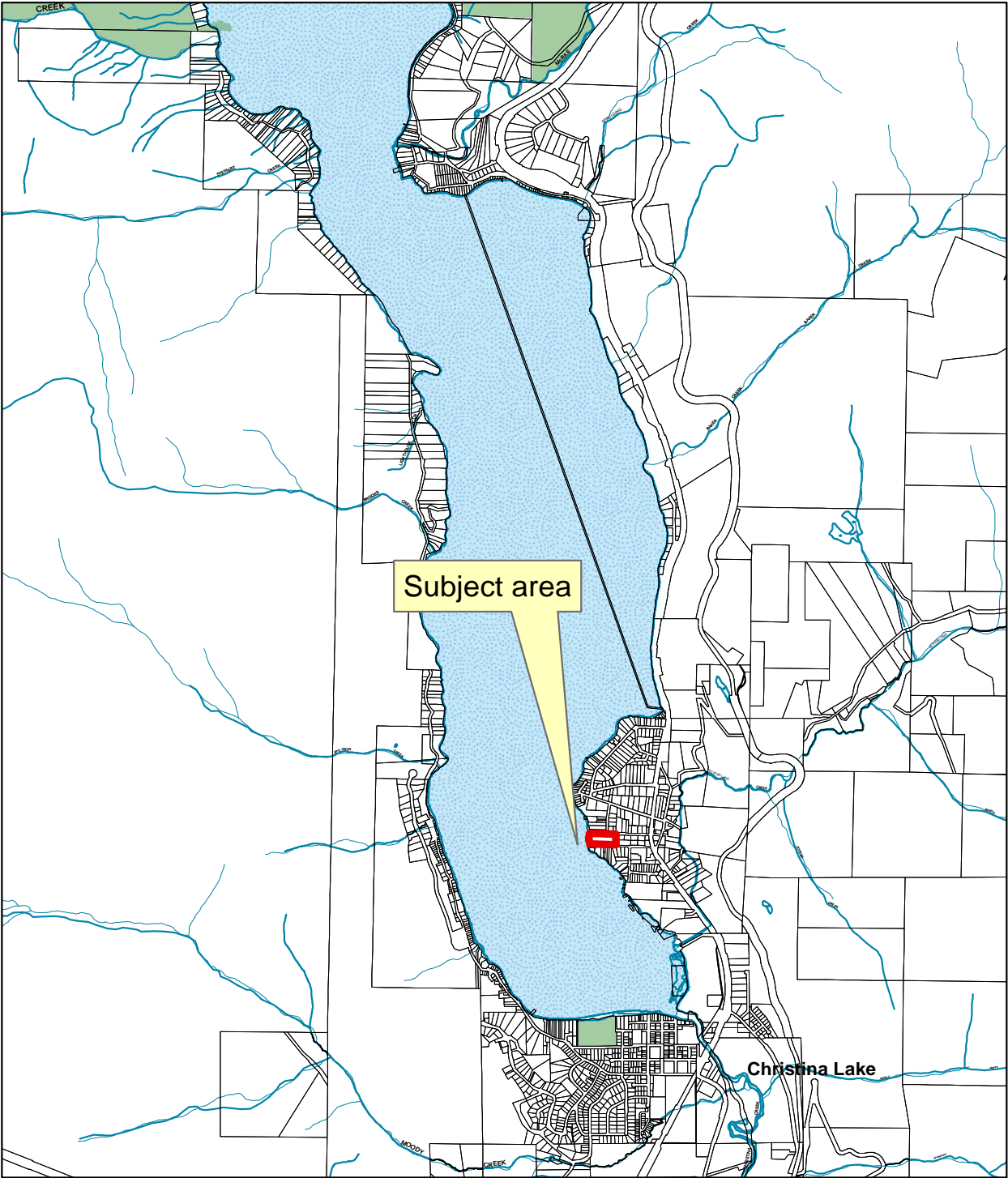
*Concurrence: (Department
Head)*



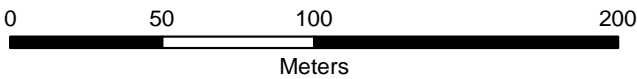
Concurrence: (CAO)



Site Location Map



Projected Coordinate System:
NAD 83 UTM Zone 11N



Orthophoto



Projected Coordinate System:
NAD 83 UTM Zone 11N

Applicant's Submission

Maria Ciardullo

From: FrontCounterBC@gov.bc.ca
Sent: January-29-15 9:32 AM
To: Donna Dean; Jeff Ginalias; Carly Rimell
Cc: Maria Ciardullo
Subject: Province of BC Referral Request on an Application to legalize existing Commercial Docks * Extension

Regional District of Kootenay Boundary - Planning & Development
 Carly Rimell, Donna Dean, Jeff Ginalias

Private Moorage
 Referral Number: 73007133 - 001
 Reference Number: 149303
 Request Sent: January 29, 2015
 Response Due: March 14, 2015

You are invited to comment on the following Crown land application. A response is optional. If no response is received by the deadline, the application and adjudication process will move forward.

Proponent: Skands Court Ltd. 203 15230 56th Avenue Surrey BC V3S 5K7 Contact: Jordon Skands Phone: 778-891-5673 Email: jskands@gmail.com
 Doing Business As: Skands Court/Skands Campground Phone: 604-575-7880 Fax: 604-575-7882
 Email: administration@skandscourt.com

Tenure Type: Licence of Occupation

Intended Land Use: Legalize existing Commerical recreation docks

BCGS Mapsheet: 082E.009

Legal Description: All that Crown foreshore being part of the bed of Christina Lake, fronting that part of District Lot 970

Proposed term of proposal: Ten to thirty years

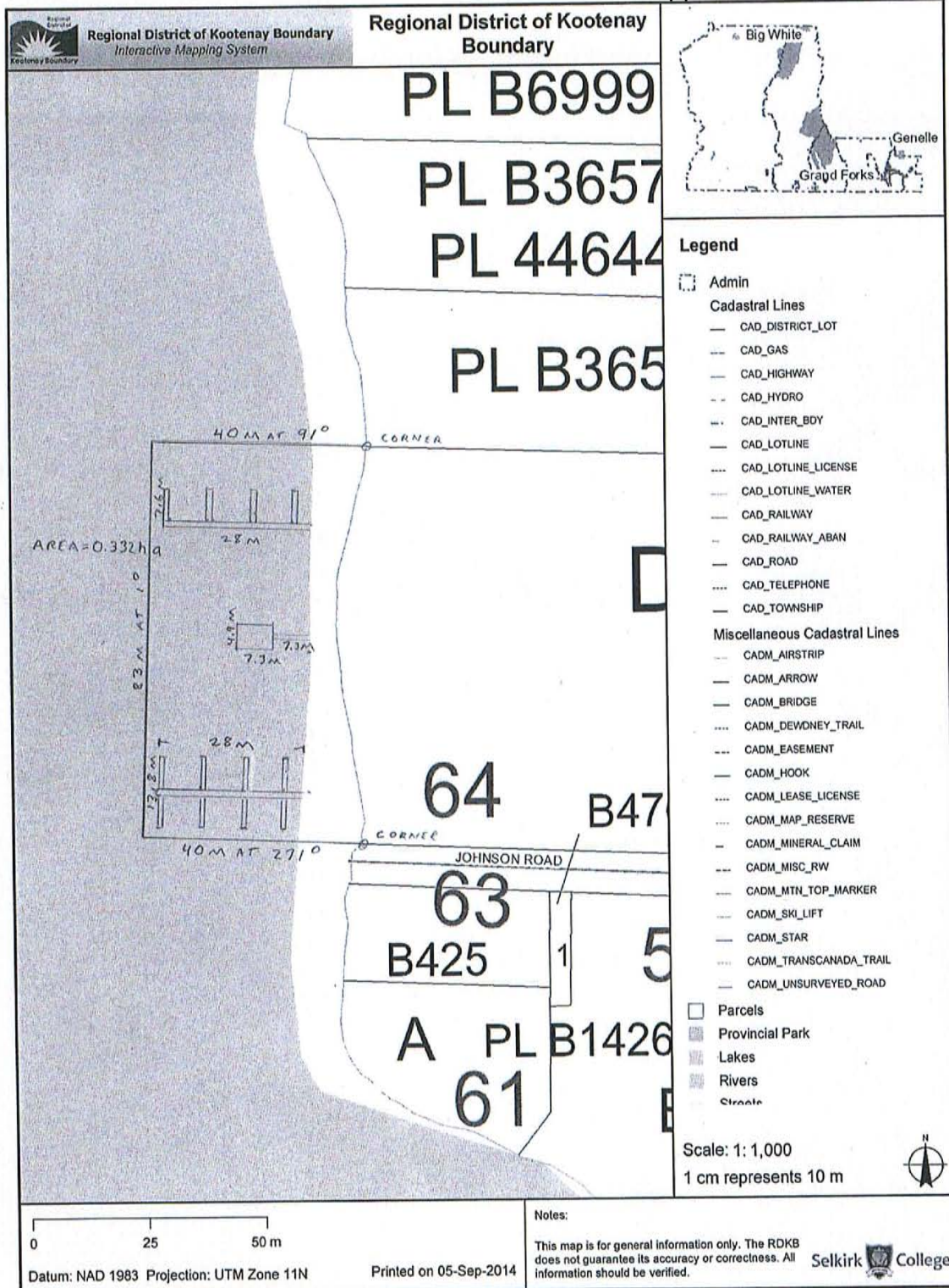
Area: 1) northern mooring dock (approx.. 28m L x 7.6m W) (0.0081 ha +/-), 2) swimming platform (approx. 4.9m x 7.3m with 7.3m long ramp) (0.004 ha +/-), 3) southern mooring dock (approx. 28m L x 13.8m W) (0.0012 ha +/-), Total tenure area: 0.024 ha +/-

Please [Click Here](#) to respond to this referral. You must be logged in using your BCeID account to view associated information. Note that forwarding or otherwise distributing this email will provide access to the associated information only if the receiver has a corresponding account.

For "how-to" instructions on how to respond to this request, please visit <http://www.frontcounterbc.gov.bc.ca/ereferrals.html> for instructional videos. To obtain a BCeID, please visit <https://www.bceid.ca/>

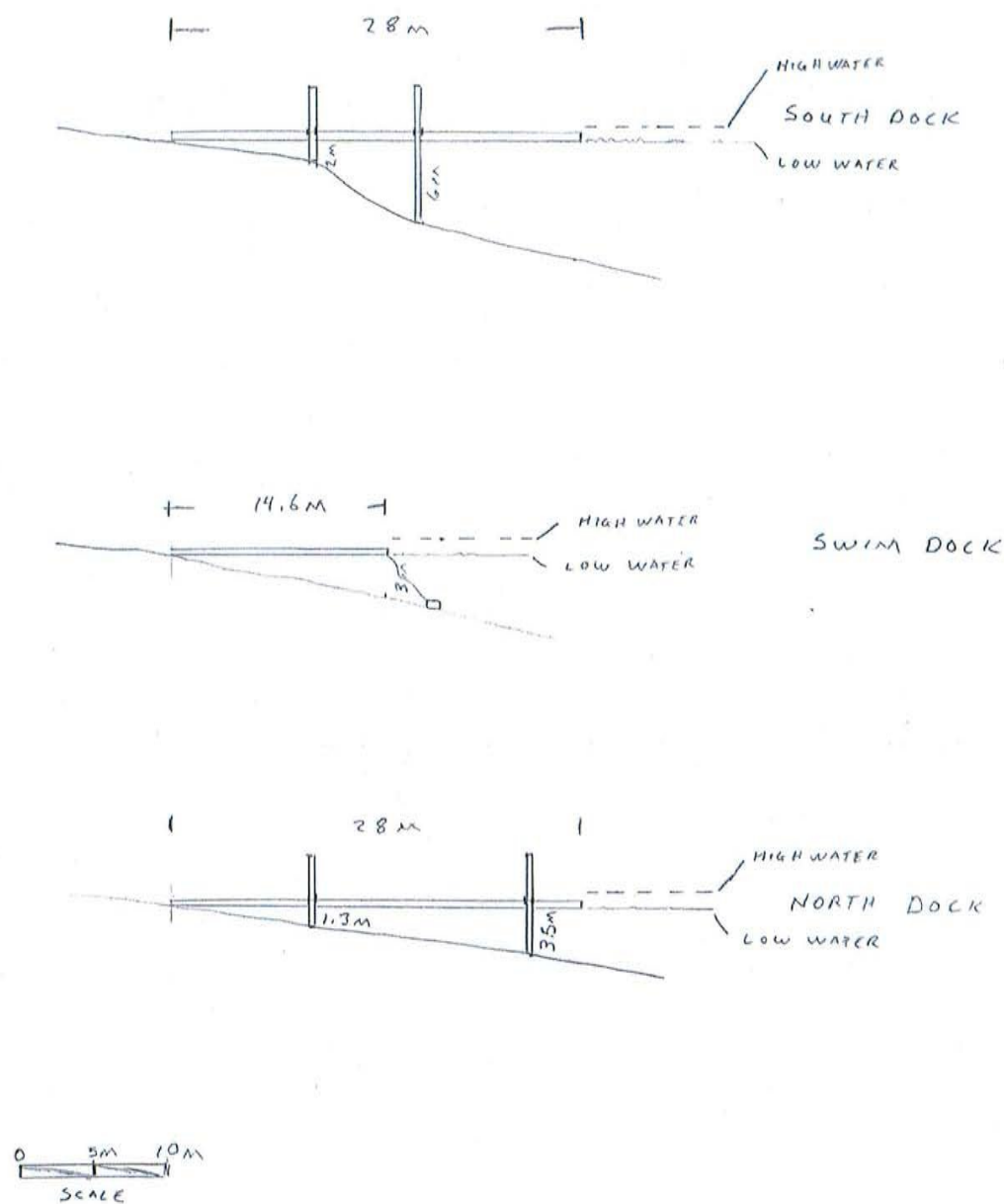
For technical assistance with e-Referrals, please contact FrontCounter BC at 1-877-855-3222.

Applicant's Submission



Applicant's Submission

DOCK PROFILES



Applicant's Submission

Management Plan**Application for two existing boat docks and a swim dock at Skands Campground****Section A – Project Overview**

To obtain a foreshore lease for the use of two boat docks and one swim dock in connection with the upland campground ("Skands Campground") that has been in existence since 1970. Both of the boat docks and the swim dock are currently in use at the campground.

The upland property is zoned Seasonal Resort Commercial – Zone 5. Skands Campground has a limited season of May 1st to Sept 30th each year and has approximately 86 sites measuring 30'x30' each. Approximately half of the sites are occupied with "Seasonal" renters, i.e. those that have a campsite for the whole May 1st to September 30th season. The other campsites are occupied by daily or weekly renters. The campground facilities are used exclusively by overnight guests.

Skands Campground is accessed by public roads. There is no boat launch at the campsite. Patrons using the docks use boat launches located elsewhere on Christina Lake. There are no fuel sales at the campground.

Section B – Project Details

The existing wood docks are shown in the photos. Each boat dock extends 40m from the western property corner posts. The north boat dock consists of 8 boat slips, and the south boat dock consists of 16 boat slips each 7.6m in length and 1.3m wide. Each boat dock is secured in place with two steel pilings 0.3m in diameter. The swim dock is 7.3mx4.9m and secured by an anchor weight.

Section C – Additional Information**1. Environmental**

- a. **Land Impacts** –The docks are floating type wood docks as described above. Two steel pilings ensure the boat docks stay in place.
- b. **Atmospheric Impacts** – there are some atmospheric impacts in association with these docks as they are used for securing motorized boats, typically under 6m in length.
- c. **Aquatic Impacts** – the dock will be a floating structure which will not cause any water diversion, nor will it impact water quality in any way. The docks will not impede navigable access.
- d. **Fish and Wildlife Habitat** – the boat docks are in high use for only two months of the year (July and August) and then have fewer than 5 boats for the remainder of the season (season is May 1st to September 30th).

Applicant's Submission

2. Socio-Community

- a. **Land Use** –The upland area is already used as a campground and the foreshore has been used in conjunction with the campground for more than 44 years. This application will allow the campground to continue to offer the boat docks and swim dock for use by its patrons.
- b. **Public Health** – There will be no affect to public health with this project.
- c. **First Nations** –There have not been any discussions as a result of this application at this time.

Applicant's Submission

Carly Rimell

From: Lohr, Christine P FLNR:EX [Christine.Lohr@gov.bc.ca]
Sent: Tuesday, February 03, 2015 1:41 PM
To: Carly Rimell
Subject: RE: RE: Referral Number: 73007133-001 Reference Number: 149303
Attachments: 4405516.pdf

Hi Carly, the size we were using is just an estimate of the size of the docks, and as we do not require a legal survey, it is just an estimate. Please use 0.024 ha +/-, and yes this would include the boat slips. Attached is a sketch with total area in the legal description, and area breakdown per dock (approximately).

Kind Regards,

Christine Lohr, R.P.F.
 Land Officer
 Kootenay Boundary Region
 Ministry of Forests, Lands and Natural Resource Operations
 845 Columbia Avenue, Castlegar, BC V1N 1H3
 Ph: (250) 365-8668 Fax: (250) 365-8568

From: Carly Rimell [mailto:crimell@rdkb.com]
Sent: Tuesday, February 3, 2015 10:37 AM
To: Lohr, Christine P FLNR:EX
Subject: RE: RE: Referral Number: 73007133-001 Reference Number: 149303

Hi Christine,

One more thing taking a closer look the area of the docks it is 0.0133 ha (Which was determined by the numbers provided 0.0081+0.0040+0.0012). Yet the total tenure area 0.024 ha +/- . Could you please clarify which number it will be? I understand the email you sent earlier this morning where you said it is just the docks which will be considered for the tenure area, and not any water surrounding it. These measurements seem contradictory to that. Will it include the boat slips? Is that what the extra area was estimated to include?

Thanks again for the clarification, I appreciate it.

Carly Rimell, Planner

Regional District of the Kootenay Boundary
 843 Rossland Ave.
 Trail, BC
 V1R 4S8
 Direct: 250.368.0252
 Cell: 250.368.7647
 Email: crimell@rdkb.com



Applicant's Submission

From: Carly Rimell
Sent: Tuesday, February 03, 2015 8:35 AM
To: 'Lohr, Christine P FLNR:EX'
Subject: RE: RE: Referral Number: 73007133-001 Reference Number: 149303

Good Morning Christine,

Thanks for the clarification. I am just trying to create a thorough report and trouble shoot any questions I could see coming up when it goes through the referral process here at the RDKB. Jordan Skands is working on getting some documents put together which show the docks were there previous to the current zoning bylaw being adopted on June 28, 2007. Due to our timelines of meetings and when we received this referral we anticipate having our complete referral process completed by the end of March. Sorry for any inconvenience this may cause.

Regards,

Carly Rimell, Planner
 Regional District of the Kootenay Boundary
 843 Rossland Ave.
 Trail, BC
 V1R 4S8
 Direct: 250.368.0252
 Cell: 250.368.7647
 Email: crimell@rdkb.com



From: Lohr, Christine P FLNR:EX [<mailto:Christine.Lohr@gov.bc.ca>]
Sent: Tuesday, February 03, 2015 8:04 AM
To: Carly Rimell
Subject: RE: RE: Referral Number: 73007133-001 Reference Number: 149303

Good morning Carly, thank you so much for responding to this referral so quickly. The smaller dimensions (according to the referral) is the actual size of the docks, and does not include the "space" (water) in between.

The applicant, however, calculated the area as a rectangle, including docks and water in his area estimate, and that is why his estimate is larger. If we consider issuing a tenure, it will only be for area of the actual docks, not the water in between.

Regards,

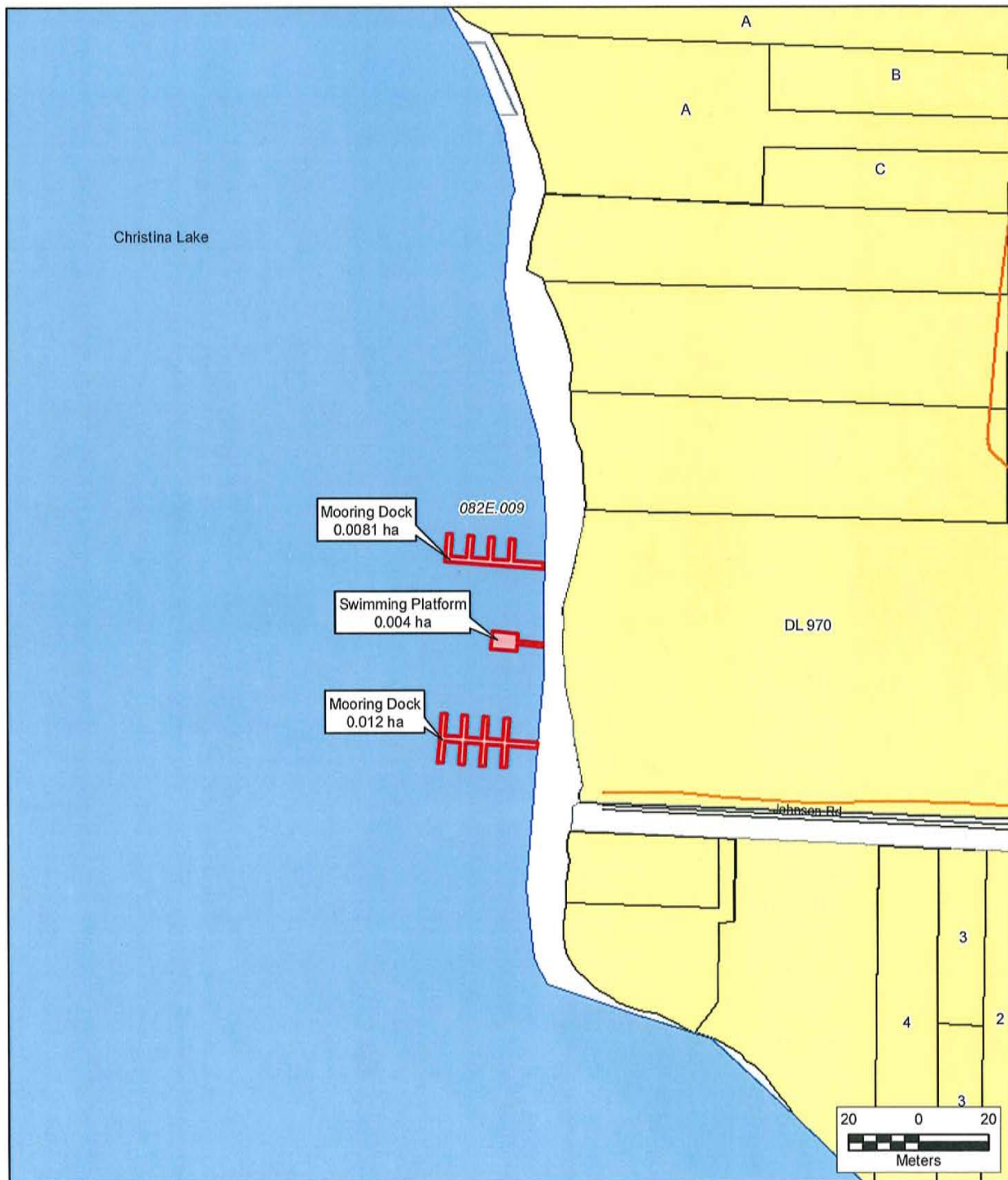
Christine Lohr, R.P.F.
 Land Officer
 Kootenay Boundary Region
 Ministry of Forests, Lands and Natural Resource Operations
 845 Columbia Avenue, Castlegar, BC V1N 1H3
 Ph: (250) 365-8668 Fax: (250) 365-8568

License of Occupation

Legal Description Schedule

Applicant's Submission
File No: 4405516
Disposition No: 917800

All that Crown foreshore being part of the bed of Christina Lake, fronting that part of District Lot 970, outlined in red on Plan DD10595, Similkameen Division of Yale District, and containing 0.024 hectares, more or less



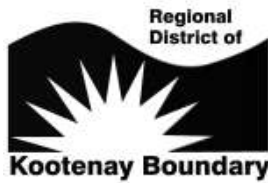
\\cranbrook\Status\mxd\4405516.mxd Oct22/14 LL

Scale 1:1,500

BCGS Mapsheet(s): 82E.009

4405516

Page ____ of ____



STAFF REPORT

Prepared for meeting of March 2015

FrontCounter BC Referral – Ministry of Energy and Mines			
Mines Act Permit Amendment			
To: Chair McGregor and Members of the RDKB Board of Directors			
Applicant: Paul Chaput		File No: E-446s-10388.005	
Location: Electoral Area 'E' West Boundary, southeast of Rock Creek			
Legal Description: Mineral Lease: 360392 Crown land, DL 446s and DL 2754S		Area: 0.82 ha	
OCP Designation: None	Zoning: None	ALR status: Out	DP Area: None
Contact Information: Lloyd Bell Ministry of Energy and Mines 2nd Floor, 42 – 8th Ave. S Cranbrook, BC V1C 2K3 250.426.1709 Lloyd.Bell@gov.bc.ca		Paul Chaput Mine Manager and Tenure Holder RR2, S-130A, C-15 Rock Creek BC V0H 1Y0 250.446.2450 mightywhite@uniserve	
Report Prepared by: Carly Rimell, Planner			

ISSUE INTRODUCTION

Paul Chaput has applied to the Province for a Mines Permit Amendment for an existing mine site southeast of Rock Creek (*see Site Location Map*). The mine has existed for decades, but has been inactive for the last several years. He wishes to restart the operations, and the Mines Branch is requiring a New Mines Plan. Accordingly they are referring the application for comments.

PROPOSAL

As noted, this is an amendment application for an existing mine (*see Ortho Photo and Applicant's submission*). There is no proposed expansion of the operation, other than the pit may go deeper and the existing road may be upgraded. The site is used for

sand and gravel and quarry operations. It would be a seasonal operation. There may be some blasting, screening and crushing on site, although some of the material may be hauled to Rock Creek (Mighty White Dolomite site) for crushing and screening (*see Applicant's Submission*). The term would be through 2030.

IMPLICATIONS

The land under application is Crown land and is not in the ALR. There are no OCP or zoning bylaws in place in this **portion of Area 'E'/West Boundary**, which if in place, could provide policy or guidance on this application. Further, mining activities are subject to Provincial oversight and regulation and cannot be restricted or regulated by OCP, zoning, or other local government policies or bylaws.

ADVISORY PLANNING COMMISSION COMMENTS

The Electoral Area 'E'/West Boundary Advisory Planning Commission had no objections to the Mines Permit Amendment application.

BACKGROUND INFORMATION PROVIDED

Site Location Map;

Ortho Photo;

Applicant's Submission

RECOMMENDATION

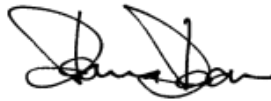
That the staff report regarding a referral from FrontCounterBC submitted by Paul Chaput, applying for a Mines Permit Amendment to restart mining operations, be received.

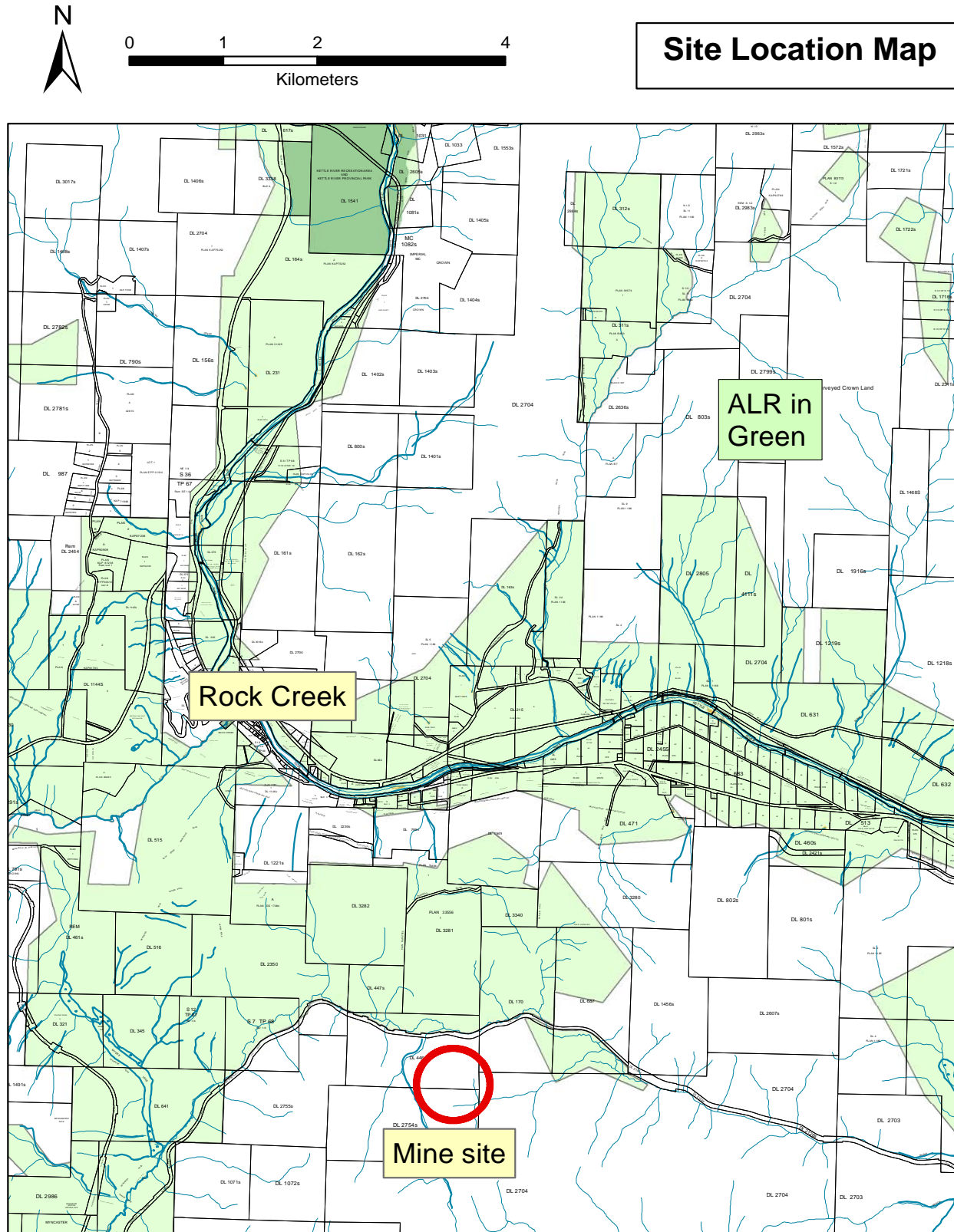
That the Regional District of Kootenay Boundary Board of Directors advise FrontCounterBC that the application submitted by Paul Chaput, applying for a Mines Permit Amendment to restart mining operations on Crown land, DL 446s and DL 2754S, is supported.

Respectfully Submitted:

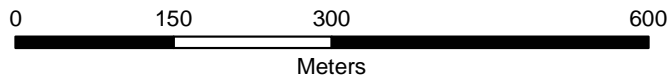
*Concurrence: (Department
Head)*

Concurrence: (CAO)



Projected Coordinate System:
NAD 83 UTM Zone 11N



Ortho Photo



Projected Coordinate System:
NAD 83 UTM Zone 11N

Applicant's Submission

From: FrontCounterBC@gov.bc.ca
To: [Donna Dean](#); [Jeff Ginalias](#); [Carly Rimell](#)
Cc: [Maria Ciardullo](#)
Subject: Province of BC Referral Request on an Aggregate/Quarry Materials application for a (insert tenure type)
Date: February-04-15 8:19:32 AM

Regional District of Kootenay Boundary - Planning & Development
 Carly Rimell, Donna Dean, Jeff Ginalias

Aggregate/Quarry Materials
 Referral Number: 73037623 - 006
 Reference Number: 155130
 Request Sent: February 4, 2015
 Response Due: March 6, 2015

You are requested to comment on the attached Notice of Work and Reclamation Program within 30 days. If no response is received within the 30-day time period, we will consider that to be a positive response.
 Unless you are informed by us to the contrary, the application will be adjudicated in a manner consistent with your response. Also, be advised that we may forward your comments directly to the applicant for action or implementation.
 Your comments may be disclosed to the public to justify decisions made.
 If you require more information, please do not hesitate to contact our office at MMD-Cranbrook@gov.bc.ca .

This is a Crown Land (enter tenure type) application for Aggregate and Quarry Materials - Limestone and Dolomite purposes.

Proponent: Paul Chaput

Tenure Type: Mineral Lease

Intended Land Use/background context: Forestry

BCGS Mapsheet: 082E006

Legal Description: Mineral Lease 360392

Size (Area) in ha. (approx.): 0.82 ha

Schedule/Term Of Proposal April 1, 2015 to December 31, 2030

Please [Click Here](#) to respond to this referral. You must be logged in using your BCeID account to view associated information. Note that forwarding or otherwise distributing this email will provide access to the associated information only if the receiver has a corresponding account.

For "how-to" instructions on how to respond to this request, please visit <http://www.frontcounterbc.gov.bc.ca/ereferrals.html> for instructional videos. To obtain a BCeID, please visit <https://www.bceid.ca/>

For technical assistance with e-Referrals, please contact FrontCounter BC at 1-877-855-3222.

Applicant's Submission



Notice of Work

0600248 - Doll # 1 and Doll # 2

Tracking Number: 100118619

APPLICANT INFORMATION

Name: Paul Chaput
Doing Business As:
Phone: 250-446-2450
Fax: 250-446-2707
Email: mightywhite@uniserve.com
BC Incorporation Number:
Extra Provincial Inc. No:
Society Number:
GST Registration Number:
Contact Name: Paul Chaput
Mailing Address: RR2, S - 130 A, C-15
 Rock Creek BC V0H 1Y0

SETUP QUESTIONS

The APPLICANT is the Individual(s) or Organization to whom the authorization will be issued, if approved. Before choosing your answer, please click on the HELP ICON (?) beside each question.

Are you an individual or an organization? Individual
Are you applying on behalf of the applicant? No

TECHNICAL INFORMATION

APPLICATION INFORMATION

Type of Notice of Work: Quarry - Industrial Mineral
Is this a New Permit or an Amendment to an existing permit for this property? Amendment

MINE INFORMATION

Do you have an existing mine number? Yes **Mine Number:** 0600248
Name of the property: Doll # 1 and Doll # 2
Tenure Numbers: 360392
Crown Grant / District Lot Numbers:
Directions to site from nearest municipality: from Rock Creek - Hwy 3 to Bridesville Rd., onto Myncaster Rd. then left onto Quarry Rd (Harper Rd)
Geographic Coordinates of Mine: **Latitude:** 49.0206110 **Longitude:** -118.9673060

INFORMATION ABOUT PROPOSED ACTIVITIES

Activities to be undertaken: Blasting
 Sand & Gravel / Quarry Operations

FIRST AID

Proposed First Aid equipment on site: # 1 First Aid kit - 20 minute ambulance response time from Midway
Level of First Aid Certificate held by attendant: Occupational First Aid Level 1

Applicant's Submission

DESCRIPTION OF WORK PROGRAM

If you prefer to upload a document, please enter "see attached document" and attach the document in the "Document Upload" step later in the application under "Other".

Sufficient details of your work program to enable a good understanding of the types and scope of the activities that will be conducted:

Excavation of open pit, drilling, blasting, crushing, mechanical screening. Material will be hauled to crush and screen at MWD at approved Crusher / Screener or alternatly will be crushed at project location. Sporadic usage normally from April to November Mine Plan will remain the same as previously submitted in 2009.

TIME OF PROPOSED ACTIVITIES

Proposed start and end date: Apr 1, 2015 to Dec 31, 2030

Please remember that you need to give 10 days notice to the Inspector of Mines of your intention to start work, and 7 days notice of your intention to stop work.

ACCESS

Access presently gated: Yes

Key provided to the Inspector: No

Be sure to provide the inspector with a key to the gate.

PRESENT STATE OF LAND

Please identify what the present state of the land is where you would like to undertake your activities. If some of the questions do not apply to you please enter n/a in the space provided.

Present condition of the land: Existing open pit mine

Type of vegetation: n/a

Physiography: Is a chimney top of a mountain approximately 1,000 - 1,020 Metres - SEE ATTACHED MAPS AND PICTURES

Current means of access: Existing service road

Old equipment: n/a

Recreational trails / use: n/a

ACCESS TO TENURE

Do you need to build a road, create stream crossings or other surface disturbance that will not be on your tenure? No

LAND OWNERSHIP

Application area in a community watershed: No

Proposed activities on private land: No

Activities in a park: No

CULTURAL HERITAGE RESOURCES

Applicant's Submission

Cultural Heritage applies to a large spectrum of heritage resources that is defined as "an object, a site or the location of a traditional societal practice that is of historical, cultural or archaeological significance to British Columbia, a community or an aboriginal people."

The Archaeology Branch of the Ministry of Forests, Land and Natural Resource Operations is responsible for the administration of the Heritage Conservation Act as it applies to archaeological sites. The Archaeology Branch has developed guidelines for companies engaged in natural resource extraction to aid in planning for and avoiding or managing impacts to protected archaeological sites.

Are you aware of any protected archaeological sites that may be affected by the proposed project? No

FIRST NATIONS ENGAGEMENT

In making decisions on authorizations, the government will be fulfilling its responsibility to consult, and where appropriate, accommodate First Nations. The government takes this responsibility seriously and encourages the applicant to engage First Nations early and often as part of any planned development.

Establishing good relations with First Nations who might be affected by a proposed development is a key part of any successful mining operation. The Ministry of Energy and Mines encourages applicants to engage and information share with First Nations that might be affected by a proposed development prior to submitting an application. The earlier in the life of a proposed activity that the avenues of communication are established the greater the likelihood that the relationships formed will be constructive and beneficial to all parties. A lack of information sharing and engagement by the applicant may result in extended timeframes for decision.

Applicants should keep a detailed record of information sharing and engagement with First Nations on their project in the event the government needs to review it. Information on First Nations information sharing and engagement should include the following: a list of First Nations contacted, whether the activity was modified based on feedback from First Nations, and whether the applicant has entered into any informal or formal agreements with First Nations in connection with the project.

The Consultative Areas Database Public Map Service is an online, interactive mapping tool that allows you to identify First Nations who have treaty rights or asserted or proven rights or title on the land base. More information can be found at <http://www.empr.gov.bc.ca/TITLES/MINERALTITLES/FIRSTNATION/Pages/CAD.aspx>.

Have you shared information and engaged with First Nations in the area of the proposed activity? No

BLASTING**MAPS**

Please mark the location(s) of the proposed magazine(s) on the map. Unless this is an area based application also mark the proposed locations of the blast site(s) on the map. The maps will be uploaded at the document upload step later in the application process.

ACTIVITIES WHERE BLASTING WILL TAKE PLACE

Please select the activities to which blasting is related: Sand & Gravel / Quarry Operations

ON SITE STORAGE OF EXPLOSIVES

Are you proposing to store explosives on site? No
Describe how you will get the explosives to the site: Fertilizer transported dry to quarry, Diesel transported separately.
 See ANFO attached

ADDITIONAL INFORMATION

Only a person with a valid certificate granted under Section 8.2.1 of the Code is permitted to conduct a blasting operation.

SAND & GRAVEL / QUARRY OPERATIONS

Applicant's Submission

MAPS

All plans and sections must indicate the scale and orientation of the drawing and must include:

1) Plan View of Proposed Development illustrating:

- Property boundaries and set back of excavation from property boundary
- Watercourses and drainage (wet, dry or intermittent) on the property and within 150 metres of its boundaries
- All previous surface workings, the final boundaries of proposed excavation, and boundaries of excavation at the end of development described in the Notice of Work
- Access roads, including development roads within the pit and access to the public roads
- All proposed and existing stockpiles (topsoil, overburden, product etc.)
- All settling ponds (for both surface run off and process water) and source of process water
- Buildings and other facilities (fuel/lubricant storage, sanitary facilities, weigh scale, etc.)
- Sediment control structures and the location of any point discharges from the property
- Fencing, berms and/or vegetative buffers.

2) Cross and longitudinal sections of Proposed Development illustrating:

- The original land surface and, if applicable, the groundwater table elevation
- Typical configuration during mining, indicating angle of slope and, where applicable, bench locations
- Proposed configuration on completion of reclamation

3) A copy of the land title/crown land tenure map must be provided.

SOIL CONSERVATION

Average depth of overburden:	0.00 m
Average depth of topsoil:	0.00 m
Measures to stabilize soil overburden stockpiles and control noxious weeds:	Spot spraying of weeds. There is one small soil stockpile

LAND USE

Is the site within the Agricultural Land Reserve?	No
Does the local government have a Soil Removal Bylaw?	No
Official Community Plan for the site:	n/a
Current land use zoning for the site:	Crown land
Proposed end land use is:	Forestry
Estimate total minable reserves over the life of the mine:	15,000,000 tonnes
Estimate annual extraction from site:	30,000 tonnes/year

Application must be made to the Environmental Assessment Office if estimated extraction for sand/gravel production is 500,000 tonnes/year or 1,000,000 tonnes over 4 years; or if estimated extraction is 250,000 tonnes/year for quarried product.

ACTIVITIES

Click on the "Add Activity" button to add one or more activities. Select your activity out of the list and enter the tonnes, the total disturbed area and the total merchantable timber volume.

Please note that you must notify the Inspector at least two weeks before if you are planning to bring a crusher on site.

Activity	Total Disturbed Area (ha)	Merchantable timber volume (m³)
Crushing	0.10	0.00
Excavation of Pit Run	0.62	0.00
Mechanical Screening	0.10	0.00
Total:	0.82	0.00

Is the work year round or only seasonal?	Seasonal
Brief description of operation, including proposed work schedule:	Drilling, intermittent blasting, crushing, screening

Applicant's Submission

8 hour days, 5 days a week - normally from April to November

RECLAMATION PROGRAM

Describe the proposed reclamation and timing for this specific activity: See attached

If backfilling of pits or pit slopes is proposed in the final configuration for reclamation, details of materials to be used and placement procedures: n/a

Estimated cost of reclamation activities described above: \$2,800.00

Will progressive reclamation be carried out? No

GROUNDWATER PROTECTION

Average depth to the high groundwater table at the proposed excavation: 300.0 m

Elevation of the groundwater table was determined from: ☐ Existing area wells
☐ Test pits
☐ Test wells drilled for this purpose
☒ Other: 30 years personal knowledge

Measures proposed to protect groundwater from potential impacts of the proposed mining activity: No fuel storage on site. No active waterways nearby. Spill kits available

IMPACT MINIMIZATION

Shortest distance between proposed excavation to nearest residence: 3,000 m

Shortest distance between proposed excavation to nearest residential water source: 3,000 m

Measures proposed to prevent inadvertent access of unauthorized persons to the mine site: Ditches, berms, woodland, gates, restricted access to roadway, signage.

Measures proposed to minimize noise impacts of the operation: n/a

Measures proposed to minimize the dust impacts of the operation: Drilling and crushing will be done wet, using water for suppression

Measures proposed to minimize visual impacts of the operation: n/a

TIMBER CUTTING

Total merchantable timber volume: 0.00 m3

No Timber You have indicated that there is no merchantable timber that will be cut. Therefore a Free Use Permit or a Licence to Cut is not required. If this is not accurate, please correct your entries.

EQUIPMENT

Click on the "Add Equipment" button to add one type of equipment at a time. All equipment must comply with the requirements of the Health, Safety and Reclamation Code.

Quantity	Type	Size / Capacity
1	Compressor	600 - 900 cfm

Applicant's Submission

1	Drill	PR 123
1	Excavator	1.5 yard
1	Other: Crusher plant	350 MT
1	Other: Screening plant	unknown
3	Truck	11 MT

SUMMARY OF RECLAMATION

Based on the information you have provided on the previous screens the Summary of Reclamation is:

Unreclaimed disturbance from previous year is approximately .48 ha for roadways and a landing.

Activity	Total Affected area (ha)	Estimated cost of reclamation (\$)
Sand & Gravel / Quarry	0.82	2,800.00
Subtotal:	0.82	2,800.00
Unreclaimed disturbance from previous year:	0.00	
Disturbance planned for reclamation this year:	0.00	
Total:	0.82	2,800.00

OTHER CONTACTS

Please enter the contacts that are applicable to your application.

Contact Info	Type of Contact
Name: Paul Chaput Phone: 250-446-2450 Daytime Phone: Fax: Email: mightywhite@uniserve.com Mailing Address: RR 2, S-130 A, C-15 Rock Creek BC V0H 1Y0	Mine manager
Name: Paul Chaput Phone: 250-446-2450 Daytime Phone: Fax: Email: Mailing Address: RR 2, S-130 A, C-15 Rock Creek BC V0H 1Y0	Tenure Holder
Name: Paul Chaput Phone: 250-446-2450 Daytime Phone: Fax: Email: Mailing Address: RR 2, S-130 A, C-15 Rock Creek BC V0H 1Y0	Site operator
Name: Paul Chaput Phone: 250-446-2450 Daytime Phone: Fax: Email: Mailing Address: RR 2, S-130 A, C-15 Rock Creek BC V0H 1Y0	Permittee

Applicant's Submission

Mailing Address: RR 2, S-130 A, C-15
Rock Creek BC V0H 1Y0

OTHER INFORMATION

Is there any other information you would like us to know? This application is being submitted on behalf of an individual,, not an organization.

LOCATION INFORMATION

All applications must include the appropriate maps and applications received without maps will be returned. All maps must be in colour, computer generated, with a scale, north arrow and a detailed legend.

For Mineral, Coal and Placer applications you must provide a minimum of 3 maps:

- A Location Map which must show the location of the property in relation to the nearest community with the access route from the community to the work site clearly marked;
- A Tenure Map which must show the boundaries of the tenure(s) and tenure numbers, at a scale of 1:20,000 or less;
- A Map of Proposed Work which must show topography, water courses, existing access, existing disturbance, contour lines, known cultural heritage resources and/or protected heritage property, at a scale of 1:10,000 or 1:5,000. For site specific applications the location of all proposed exploration activities must be shown; for area-based applications the work area must be shown as a polygon, with the location of all proposed exploration activities for year 1 shown, and shape files provided of the area.

For Sand & Gravel/Quarry applications you must provide a Plan View, Cross and Longitudinal Sections and a Land Title/Crown Land Tenure Map. Details of these requirements are listed in the Sand & Gravel/Quarry Operations Activity sheet.

☒ I have one or more files (PDF, JPG, PNG etc.) with my maps

MAP FILES

Do you have a PDF or image file of a drawn map? You can upload it here.

Description	Filename
Google earth quarry picture	Google earth quarry picture...
Local features map	360393_LocalFeaturesMap_10.pdf
Location Map	360393_LocationMap.pdf
MWD plan map	MightyWhiteMine Plan.pdf
Ortho Map	360393_OrthoMap.pdf

ATTACHED DOCUMENTS

Document Type	Description	Filename
Archaeological Chance Find Procedure	Archaeological Chance Find procedure	Archaeological Chance Find ...
Blasting Procedure	ANFO	FORM ERD-01-mixing Anfo.xml
Explosives Magazine Storage and Use Permit Application	ERAP	16-0075E - Application Form...
Explosives Magazine Storage	erap	16-0075E - Application Form...

Applicant's Submission

and Use Permit Application

Mine Emergency Response
Plan

ERP

ERP-QUARRY.docx

Mine Emergency Response
Plan

ERP backup support

Western Explosives.pdf

Other

Reclamation procedure

reclamation procedure.pdf

Tenure Authorization Letter

Lease agreement

Doll lease0001.pdf

PRIVACY DECLARATION**PRIVACY NOTE FOR THE COLLECTION, USE AND DISCLOSURE OF PERSONAL INFORMATION**

Personal information is collected by FrontCounter BC under the legal authority of section 26 (c) and 27 (1) of the Freedom of Information and Protection of Privacy Act (the Act).

The collection, use, and disclosure of personal information is subject to the provisions of the Act. The personal information collected by FrontCounter BC will be used to process your inquiry or application(s). It may also be shared when strictly necessary with partner agencies that are also subject to the provisions of the Act. The personal information supplied in the application package may be used for referrals or notifications as required. Personal information may be used by FrontCounter BC for survey purposes. For more information regarding the collection, use, and/or disclosure of your personal information by FrontCounter BC, please contact FrontCounter BC at

1-877-855-3222 or at: FrontCounter
BC Program Director FrontCounter BC,
Provincial Operation
441 Columbia Street
Kamloops, BC V2C 2T3

☒ Check here to indicate that you have read and agree to the privacy declaration stated above.

REFERRAL INFORMATION

Some applications may also be passed on to other agencies, ministries or other affected parties for referral or consultation purposes. A referral or notification is necessary when the approval of your application might affect someone else's rights or resources or those of the citizens of BC. An example of someone who could receive your application for referral purposes is a habitat officer who looks after the fish and wildlife in the area of your application. This does not apply to all applications and is done only when required.

We have prepopulated some of the fields for your convenience but you can change in the information at any time. Please note that the information might become available to the public if required.

Company / Organization: Paul Chaput
Contact Name: Paul Chaput
Contact Address: RR2, S - 130 A, C-15
Rock Creek BC V0H 1Y0
Contact Phone: 250-446-2450
Contact Email: mightywhite@uniserve.com

☒ I hereby grant permission for the public release of the information provided above. This information will be used to fulfill, if required, the referral and advertising requirements of my application.

IMPORTANT NOTICES

- Once you click 'Next' the application will be locked down and you will NOT be able to edit it any more.

DECLARATION

☒ By submitting this application form, I, declare that the information contained on this form is complete and accurate.

Applicant's Submission

OFFICE

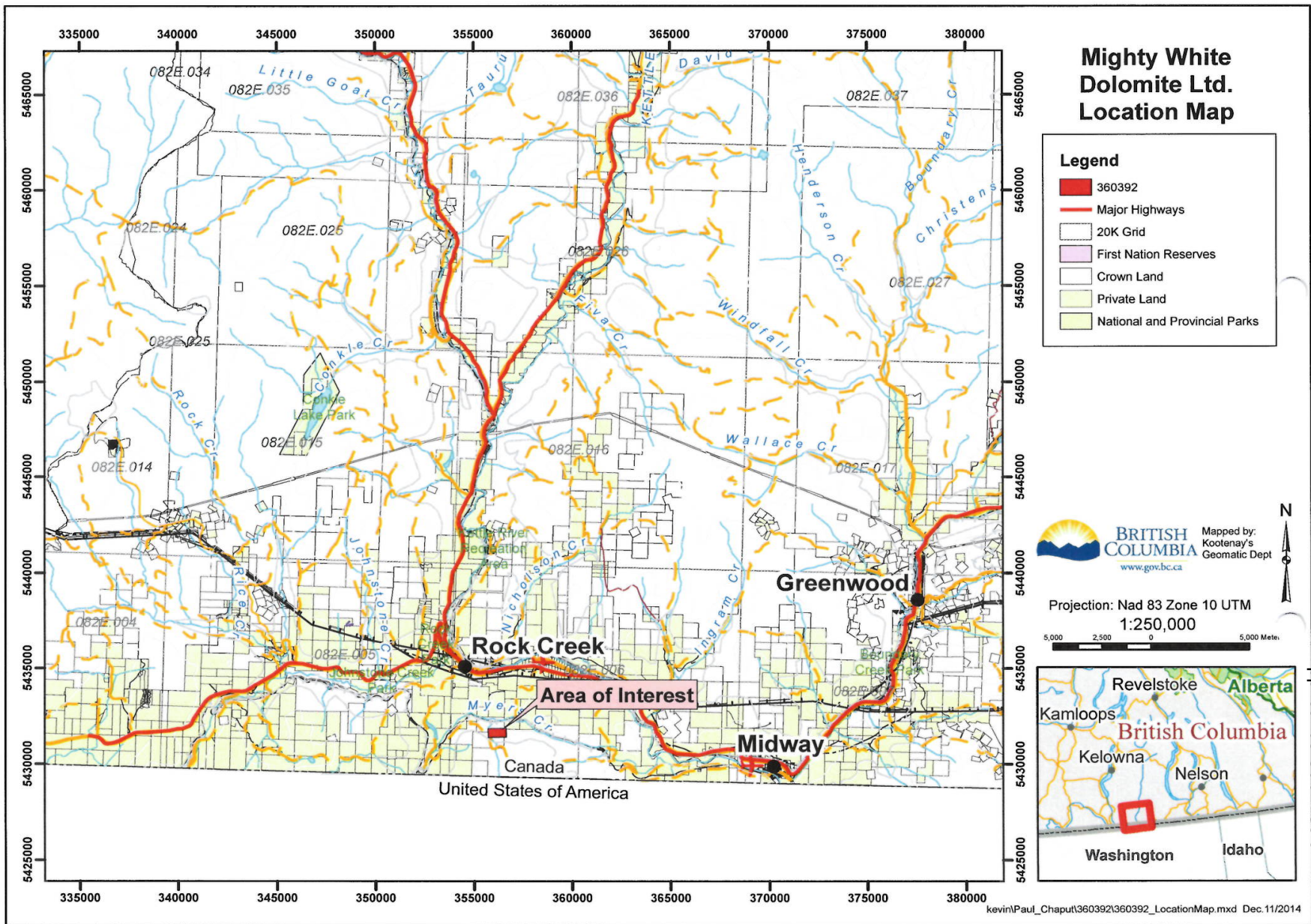
Office to submit application to: Cranbrook

PROJECT INFORMATION

Is this application related to another application(s) or authorization(s) you have previously submitted? No

OFFICE USE ONLY

Office Cranbrook	File Number	Project Number
	Disposition ID	Client Number



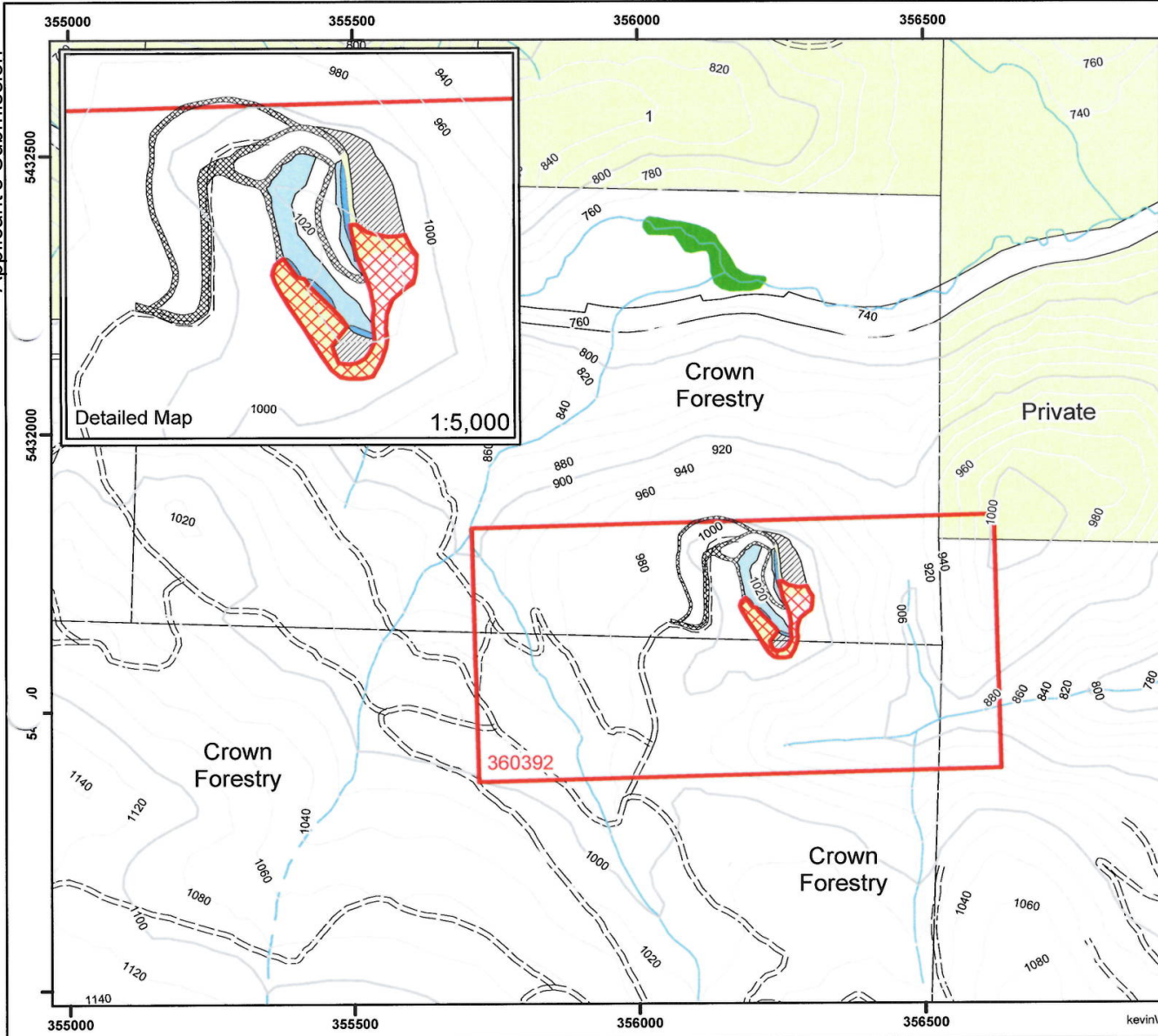
Applicant's Submission

Applicant's Submission

Notice of Work Mighty White Dolomite Ltd. Local Feature Map

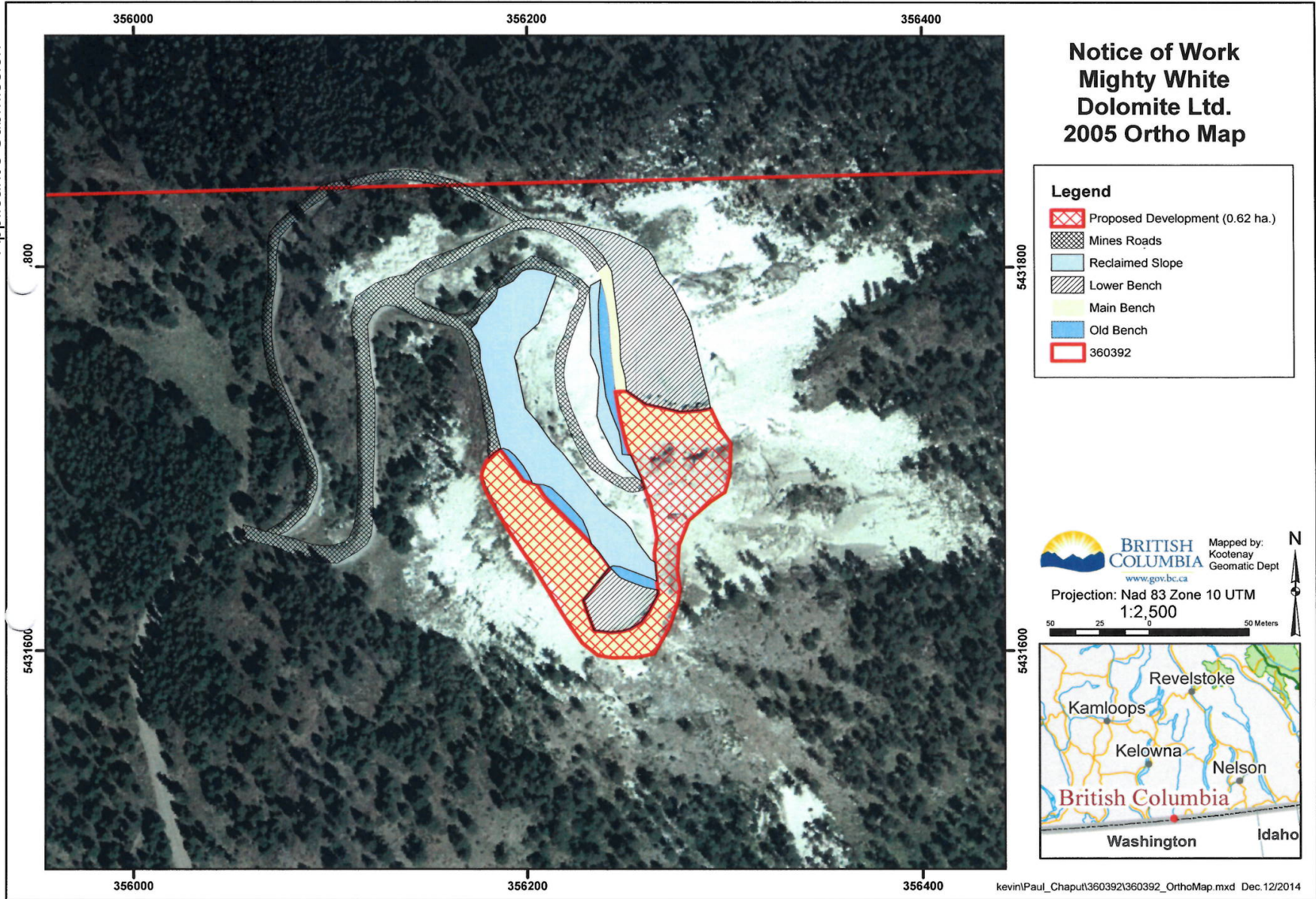
- Legend**
- Proposed Development (0.62 ha.)
 - Lower Bench
 - Main Bench
 - Mines Roads
 - Old Bench
 - Reclaimed Slope
 - 360392
 - Forest Service Roads
 - Road Permits
 - Paved Road
 - Unpaved Road
 - Trail
 - Railway
 - Mineral Claims
 - Crown Land
 - Private Land
 - First Nation Reserves

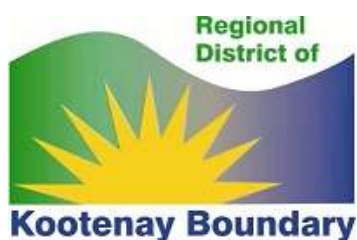
BRITISH COLUMBIA
www.gov.bc.ca
Mapped by: Kootenay Geomatic Dept
Projection: Nad 83 Zone 10 UTM
1:10,000



kevin\Paul_Chaput\360392\360392_LocalFeatureMap.mxd Dec.15/2014

Applicant's Submission



**STAFF REPORT****Date:** 18 Mar 2015**File**ES Administration -
Climate**To:** Chair McGregor and Board
Members**From:** Goran Denkovski, Manager of
Infrastructure and Sustainability**Re:** 2014 CARIP Report and Contribution
to Climate Action Reserve Fund**Issue Introduction**

A Staff Report from Goran Denkovski, Manager of Infrastructure and Sustainability, regarding the 2014 Climate Action Revenue Incentive Program (CARIP) Report and associated contribution to the Climate Action Reserve Fund.

History/Background Factors

In 2008, the Province of BC announced the Climate Action Reporting Incentive Program (CARIP) to offset the carbon tax paid by BC local governments that have committed to becoming carbon neutral within their corporate operations under the BC Climate Action Charter.

To be eligible for the CARIP conditional grant, local governments are required to sign on to the BC Climate Action Charter and report publicly on their plan and progress towards meeting their climate action goals. The RDKB completed a Corporate Greenhouse Gas Emissions Reduction Plan (2010), Corporate Greenhouse Gas Emissions Inventory (2008-2014) and relevant reporting activities as per the BC Climate Action Charter.

Additionally, in 2013, the RDKB created a Climate Action Reserve Fund for allocation towards the completion of local energy reduction projects, operational reviews and/or audits of energy intensive services, or to invest into future capital infrastructure towards regional emissions reduction projects. This approach satisfies the BC Climate Action Charter's requirements to be considered "working towards

carbon neutrality" and allows for the RDKB to receive annual CARIP revenues for future years.

RDKB Carbon Offsets Purchase for 2014

The RDKB Board of Directors adopted Bylaw #1537 - RDKB Climate Action Reserve Fund that calls for yearly funding contributions of \$25/tonne of RDKB calculated CO₂e emissions commencing in the corresponding fiscal year. In 2014, the proposed contribution to offset 2013 calculated CO₂e emissions of 1337 tonnes is \$33,425. In 2015, the proposed contribution to offset the 2014 calculated CO₂e emissions of 1462 tonnes is \$36,550.

Implications

The current 2015-2019 Budget and Five-Year Financial Plan have resources to allocate the required funds to the RDKB Climate Action Reserve Fund to offset the RDKB's 2014 measurable greenhouse gas emissions reported to the Province of BC.

Advancement of Strategic Planning Goals

The allocation of funds to the Climate Action Reserve Fund supports the Board's overall mandate for promoting environmental stewardship and proactive climate preparedness.

Background Information Provided

1. 2014 Climate Action Reporting Incentive Program Report
2. 2014 CO₂e Reported Totals

Alternatives

1. Receive the Report.
2. Receive the Report and allocate \$36,550 to the RDKB Climate Action Reserve Fund to offset the RDKB's measurable corporate greenhouse gas emissions reported to the Province of BC for the 2014 fiscal year.
3. Not to receive the Report.

Recommendation(s)

That the Staff Report from Goran Denkovski, Manager of Infrastructure and Sustainability, regarding the 2014 Climate Action Revenue Incentive Program (CARIP) Report and associated contribution to the Climate Action Reserve Fund, be received.

Climate Action Revenue Incentive Program (CARIP) Public Reporting - Climate Actions Survey 2014

BROAD PLANNING

Broad Planning refers to the high level, strategic planning that sets the stage for GHG reductions. Land use planning that focuses on Smart Growth principles (compact, complete, connected and centred) plays an especially important role in energy and GHG reduction. Plans that relate to a certain sector should be included in that sector, e.g. transportation plans in the 'Transportation' sector. In the appropriate boxes below, please record all corporate and community-wide actions taken in 2014 and proposed for 2015. Number and type of actions will vary by community. Please refer to the 'Action Examples' tab above for assistance in understanding the type of information to include in each action category. If the action was taken in partnership, please indicate with whom.

	Yes	No	Please specify or comment
Since initially establishing OCP targets, policies, and actions for the reduction of greenhouse gas (GHG) emissions, as required by the Local Government Act, has your local government updated those targets, policies and actions?	True	False	Area D/Rural Grand Forks has to be endorsed by the Board of Directors

Variable	Response
Does your local government use the Community Energy and Emissions Inventory (CEEI) to measure progress?	Yes
Has your local government established Development Permit Areas (DPAs) for climate action (i.e. energy conservation, water conservation and/or GHG emission reduction)?	No

CORPORATE - Broad Planning

	Actions taken in 2014	Actions proposed for 2015
Feasibility Studies, Research, Analysis	(No response)	(No response)
Plans, Policies,	-Continue with participation of	-Continue with participation of

Regulations	Carbon Neutral Kootenays Project, with CBT, RDCK and RDEK	Carbon Neutral Kootenays Project, with CBT, RDCK and RDEK
Policy Implementation	(No response)	(No response)
Employee Training, Awareness	(No response)	(No response)
Committees, Staffing	(No response)	(No response)
Funding	(No response)	(No response)

COMMUNITY-WIDE - Broad Planning

	Actions taken in 2014	Actions proposed for 2015
Feasibility Studies, Research, Analysis	(No response)	(No response)
Plans, Policies, Regulations	-Kettle Valley Watershed Management Plan endorsed by RDKB Board of Directors	-Complete Area D/Rural Grand Forks OCP
Policy Implementation	(No response)	Kettle Valley Watershed Management Plan Implementation
Community Education, Engagement	(No response)	(No response)
Committees, Staffing	Graham Watt Coordinator of the Kettle Valley Watershed Management Plan	Graham Watt Coordinator of the Kettle Valley Watershed Management Plan
Funding	Gas Tax	Environment Canada Trout Unlimited Gas Tax

BUILDINGS

Low-carbon buildings use the minimum amount of energy needed to provide comfort and safety for their inhabitants, and tap into renewable energy sources for heating, cooling and power. These buildings can save money, especially viewed over the long term. In the appropriate boxes below, please record all corporate and community-wide actions taken in 2014 and proposed for 2015. Number and type of actions will vary by community. Please refer to the 'Action Examples' tab above for assistance in understanding the type of information to include in each action category. If the action was taken in partnership, please indicate with whom.

Variable	Response
----------	----------

Does your local government have green building/construction policies, plans or programs?

No

CORPORATE - Buildings

	Actions taken in 2014	Actions proposed for 2015
Physical Improvements, Construction	(No response)	--Virtualizing servers will reduce power consumption by 133amp
Feasibility Studies, Research, Analysis	(No response)	(No response)
Plans, Policies, Regulations	(No response)	(No response)
Policy Implementation	(No response)	(No response)
Employee Training, Awareness	(No response)	(No response)
Committees, Staffing	(No response)	(No response)
Funding	(No response)	(No response)

COMMUNITY-WIDE - Buildings

	Actions taken in 2014	Actions proposed for 2015
Physical Improvements, Construction	-Greater Trail Community Center replacement of roof top boilers- Beaver Valley arena change lighting to LED	- Change Grand Forks aquatic center ozone system to UV, this would remove compressor and pump.- Update ventilation fans in Beaver Valley Arena-Change to LED lighting at Grand Forks Ice Arena
Feasibility Studies, Research, Analysis	(No response)	(No response)
Plans, Policies, Regulations	(No response)	(No response)
Policy Implementation	(No response)	(No response)
Community Education, Engagement	(No response)	(No response)
Committees, Staffing	(No response)	(No response)
Funding	Fortis Power Smart	Gas TaxFortis Power SmartScotia Bank

ENERGY GENERATION

A transition to renewable or low-emission energy sources for heating, cooling and power supports large, long-term GHG emissions reductions. Renewable energy including waste heat recovery (e.g. from biogas and biomass), geo-exchange, micro hydroelectric, solar thermal and solar photovoltaic, heat pumps, tidal, wave, and wind energy can be implemented at different scales, e.g. in individual homes, or integrated across neighbourhoods through district energy or co-generation systems. In the appropriate boxes below, please record all corporate and community-wide actions taken in 2014 and proposed for 2015. Number and type of actions will vary by community. Please refer to the 'Action Examples' tab above for assistance in understanding the type of information to include in each action category. If the action was taken in partnership, please indicate with whom.

Variable	Response
Has your local government undertaken district energy projects in 2014?	No
Has your local government undertaken renewable energy projects 2014?	No
Are you aware of the integrated resource recovery (IRR) guidance page on the BC Climate Action Toolkit? (http://www.toolkit.bc.ca/tool/integrated-resource-recovery-irr)	Yes

CORPORATE - Energy Generation

	Actions taken in 2014	Actions proposed for 2015
Physical Improvements, Construction	Installed solar powered water pumping station at Marsh Creek Campground	(No response)
Feasibility Studies, Research, Analysis	Completed initial assessment for capturing methane gas from Columbia Pollution Control Center to export to Fortis pipeline.	Continue methane gas capture assessment and feasibility of project.
Plans, Policies, Regulations	(No response)	(No response)
Policy Implementation	(No response)	(No response)
Employee Training, Awareness	(No response)	(No response)
Committees, Staffing	(No response)	(No response)
Funding	Fortis Power Smart	Fortis Power Smart

COMMUNITY-WIDE - Energy Generation

	Actions taken in 2014	Actions proposed for 2015
Physical Improvements, Construction	.	(No response)
Feasibility Studies, Research, Analysis	(No response)	(No response)
Plans, Policies, Regulations	(No response)	(No response)
Policy Implementation	(No response)	(No response)
Community Education, Engagement	(No response)	(No response)
Committees, Staffing	(No response)	(No response)
Funding	(No response)	(No response)

GREENSPACE

Greenspace refers to parks and greenways, boulevards, community forests, urban agriculture, riparian areas, gardens, recreation/school sites, and other green spaces, such as remediated brownfield/contaminated sites. Greenspaces support climate change mitigation (reducing emissions by absorbing and sequestering GHG) and adaptation (providing shade, cooling, deflecting strong wind, and improving air quality). In the appropriate boxes below, please record all community-wide actions taken in 2014 and proposed for 2015 (Note: the 'Greenspace' sector only has a community-wide actions section). Number and type of actions will vary by community. Please refer to the 'Action Examples' tab above for assistance in understanding the type of information to include in each action category. If the action was taken in partnership, please indicate with whom.

Variable	Response
Does your local government have urban forest policies, plans or programs?	No

COMMUNITY-WIDE - Greenspace

	Actions taken in 2014	Actions proposed for 2015
Physical Improvements, Construction	Continued support for Trails through the Kootenay Columbia Trails Society	Continued support for Trails through the Kootenay Columbia Trails Society
Feasibility Studies, Research, Analysis	(No response)	(No response)
Plans, Policies, Regulations	(No response)	(No response)

Policy Implementation	(No response)	(No response)
Community Education, Engagement	(No response)	(No response)
Committees, Staffing	(No response)	(No response)
Funding	(No response)	(No response)

SOLID WASTE

Reducing, reusing, recycling, recovering and managing the disposal of the residual solid waste minimizes environmental impacts and supports sustainable environmental management, greenhouse gas reductions, and improved air and water quality. In the appropriate boxes below, please record all corporate and community-wide actions taken in 2014 and proposed for 2015. Number and type of actions will vary by community. Please refer to the 'Action Examples' tab above for assistance in understanding the type of information to include in each action category. If the action was taken in partnership, please indicate with whom.

Variable	Response
Does your local government have construction and demolition waste reduction policies, plans or programs?	Yes
Does your local government have organics reduction/diversion policies, plans or programs?	Yes

CORPORATE - Solid Waste

	Actions taken in 2014	Actions proposed for 2015
Physical Improvements, Construction	-Changed lighting to LED at three solid waste facilities.-Reduced vehicle transportation by changing to MMBC recycling program-Increase of accepted recycling materials from transitioning to Multi Materials BC recycling program.	(No response)
Feasibility Studies, Research, Analysis	-Update Design and Closure Plan for McKevelly Creek Landfill	-Update Design and Closure Plan for Grand Forks Landfill-Update Design and Closure Plan for West Boundary Landfill

Plans, Policies, Regulations	-Development of Solid Waste Management Plan.	-Implementation of Solid Waste Management plan
Policy Implementation	(No response)	(No response)
Employee Training, Awareness	Composting Training	(No response)
Committees, Staffing	-Waste Management Coordinator-General Manager Environmental Services	-Waste Management Coordinator-General Manager Environmental Services
Funding	(No response)	(No response)

COMMUNITY-WIDE - Solid Waste

	Actions taken in 2014	Actions proposed for 2015
Physical Improvements, Construction	-Organics diversion in the City of Grand Forks.-Full rural diversion of organics in the Grand Forks area.	-Full diversion of organics in the Area 'C'/Christina Lake
Feasibility Studies, Research, Analysis	(No response)	(No response)
Plans, Policies, Regulations	(No response)	(No response)
Policy Implementation	(No response)	(No response)
Community Education, Engagement	(No response)	(No response)
Committees, Staffing	(No response)	(No response)
Funding	(No response)	(No response)

TRANSPORTATION

Transportation actions that increase transportation system efficiency, emphasize the movement of people and goods, and give priority to more efficient modes, e.g. walking, cycling, ridesharing, and public transit, can contribute to reductions in greenhouse gas emissions and more livable communities. In the appropriate boxes below, please record all corporate and community-wide actions taken in 2014 and proposed for 2015. Number and type of actions will vary by community. Please refer to the 'Action Examples' tab above for assistance in understanding the

type of information to include in each action category. If the action was taken in partnership, please indicate with whom.

Variable	Response
Does your local government have policies, plans or programs to support alternative modes and technologies of transportation (e.g. walking, cycling, transit, electric vehicles)	Yes
Does your local government have a transportation demand management (TDM) strategy? (http://www.toolkit.bc.ca/resource/transportation-demand-management-small-and-mid-sized-communities-toolkit)	No
Does your local government have policies, plans or programs to support local food production (thus reducing transportation emissions)?	No

CORPORATE - Transportation

	Actions taken in 2014	Actions proposed for 2015
Physical Improvements, Construction	Installed Satellite GPS tracking in three corporate vehicles	(No response)
Feasibility Studies, Research, Analysis	(No response)	(No response)
Plans, Policies, Regulations	(No response)	(No response)
Policy Implementation	(No response)	Increased BC Transit Bus Route Schedule from Castlegar to Trail to include Saturdays
Employee Training, Awareness	(No response)	(No response)
Committees, Staffing	East End Services Committee	East End Services Committee
Funding	(No response)	(No response)

COMMUNITY-WIDE - Transportation

	Actions taken in 2014	Actions proposed for 2015
Physical Improvements, Construction	Boat Launch upgrade in Christina Lake.	(No response)
Feasibility Studies, Research, Analysis	(No response)	Christina Lake walking bridge feasibility study.
Plans, Policies, Regulations	(No response)	(No response)

Policy Implementation	(No response)	(No response)
Community Education, Engagement	(No response)	(No response)
Committees, Staffing	(No response)	(No response)
Funding	(No response)	Gas Tax

WATER and WASTEWATER

Managing and reducing water consumption and wastewater is an important aspect of developing a sustainable built environment that supports healthy communities, protects ecological integrity, and reduces greenhouse gas emissions. In the appropriate boxes below, please record all corporate and community-wide actions taken in 2014 and proposed for 2015. Number and type of actions will vary by community. Please refer to the 'Action Examples' tab above for assistance in understanding the type of information to include in each action category. If the action was taken in partnership, please indicate with whom.

Variable	Response
Does your local government have water conservation policies, plans or programs?	No

CORPORATE - Water and Wastewater

	Actions taken in 2014	Actions proposed for 2015
Physical Improvements, Construction	-Added second barrier filtration to Rivervale water system.-Installation of flow meters to accurately measure flows from communities to allow for better planning and cost apportionment.-Replaced motor at Columbia Pollution Control Center-New flare stack panel at Columbia Pollution Control Center and reduced natural gas usage.	-Install sewer flow meter in Rivervale.-Replace inefficient pump at Columbia Pollution Control Center.-Replace Rivervale sewer wet well pumps with more efficient pumps.
Feasibility Studies, Research, Analysis	(No response)	(No response)
Plans, Policies,	Liquid Waste Management Plan Stage 1.	Liquid Waste Management

Regulations		Plan Stage 2.
Policy Implementation	(No response)	Develop Policies for sewer source protection.
Employee Training, Awareness	(No response)	(No response)
Committees, Staffing	Manager of Infrastructure and Sustainability	Manager of Infrastructure and Sustainability
Funding	Gas Tax	Gas TaxStrategic Priority Fund

COMMUNITY-WIDE - Water and Wastewater

	Actions taken in 2014	Actions proposed for 2015
Physical Improvements, Construction	(No response)	(No response)
Feasibility Studies, Research, Analysis	-Completed water services transition feasibility study for China Creek and - Anaconda Water Systems.Beaver Valley Water Service Water Smart phase 1 complete.-Review current water systems conservation measures, water restrictions and reduction initiatives.	-Complete water service transition feasibility study for Christina Lake Water District.-Complete Beaver Valley Water Service Water Source Protection.-Complete Beaver Valley Water Study.-Review current water systems conservation measures, water restrictions and reduction initiatives.
Plans, Policies, Regulations	(No response)	(No response)
Policy Implementation	(No response)	(No response)
Community Education, Engagement	(No response)	(No response)
Committees, Staffing	(No response)	(No response)
Funding	Gas TaxCBT Water Smart Program	Gas TaxCBT Water Smart Program

OTHER CLIMATE ACTIONS

This section is intended to give local governments a chance to record other climate actions that could not be captured in the above sectors, including climate change adaptation actions and air quality actions. In the appropriate boxes below, please record all corporate and community-wide actions taken in 2014 and proposed for 2015. Number and type of actions will vary by community. Please refer to the 'Action Examples' tab above for assistance in understanding the type of information to include in each action category. If the action was taken in partnership, please indicate with whom.

Variable	Response
Has your local government begun to integrate the impacts of a changing climate (adaptation) into its planning and operations?	Yes
Are you aware of the climate change adaptation guidance page on the BC Climate Action Toolkit? (http://www.toolkit.bc.ca/adaptation-challenges-and-opportunities)	Yes

CORPORATE - Other Climate Action

	Actions taken in 2014	Actions proposed for 2015
Physical Improvements, Construction	(No response)	(No response)
Feasibility Studies, Research, Analysis	Continue with evaluation of energy capture and recovery opportunities for carbon offset potential within RDKB infrastructure assets. Created Climate Action Reserve Fund to further support local and regional Carbon Reduction / Neutral plans and projects	Continue with energy capture / recovery opportunities for carbon offset potentials within RDKB infrastructure assets. Contribute to established Climate Action Reserve to fund future projects related to local and regional carbon reduction projects
Plans, Policies, Regulations	(No response)	(No response)
Policy Implementation	(No response)	(No response)
Employee Training, Awareness	(No response)	(No response)

Committees, Staffing	(No response)	(No response)
Funding	(No response)	(No response)

COMMUNITY-WIDE - Other Climate Action

	Actions taken in 2014	Actions proposed for 2015
Physical Improvements, Construction	(No response)	(No response)
Feasibility Studies, Research, Analysis	(No response)	(No response)
Plans, Policies, Regulations	(No response)	(No response)
Policy Implementation	(No response)	(No response)
Community Education, Engagement	(No response)	(No response)
Committees, Staffing	(No response)	(No response)
Funding	(No response)	(No response)

INNOVATION

This section is intended to give your local government an opportunity to describe any energy and GHG emission reduction activities that have been undertaken over the past year(s) that your local government is particularly proud of and would like to share with other local governments.

CORPORATE - Innovation

Please describe any innovative corporate actions taken in 2014 and add links to additional information where possible.

Kettle River Watershed Management Plan

The Regional District of Kootenay Boundary (RDKB) has now endorsed and released Kettle River Watershed Management Plan. The Plan is a collaborative initiative supported by a Stakeholder Advisory Group with participation from local and provincial governments and representatives from multiple sectors and organizations from across the Boundary region. Over the last three years, the RDKB and the Advisory Group have: developed a shared understanding of watershed issues; created a vision, goals and strategies to take care of the Kettle River watershed into the future; shared information widely; and learned from a broad network of interested stakeholders.
www.rdkb.com

COMMUNITY-WIDE - Innovation

Please describe any innovative community-wide actions taken in 2014 and add links to additional information where possible.

-Grand Forks/Christina Lake Solid Waste Services

The Regional District of Kootenay Boundary is expanding the successful Green Bin (Kitchen Scraps) curbside collection program to include the Christina Lake residents who presently receive curbside recycling collection.

The full collection service will start in May 2015

The RDKB's waste collection program will be the same as is currently being provided to Area 'D'/Rural Grand Forks residents. Every week, Kettle Valley Waste will collect the Green Bin plus either the Blue Bag (recycling) or Garbage on alternating weeks.

www.rdkb.com

-Grand Forks Food Scraps Recycling Program - Grand Forks Landfill Wasteshed

Following on the heels of a successful pilot project in the Valmar subdivision, the City of Grand Forks and the Regional District of Kootenay Boundary are expanding the Food Scraps Collection Program to all residents of Grand Forks.

www.rdkb.com

LOCAL GOVERNMENT INFORMATION

Variable

Response

LOCAL GOVERNMENT INFORMATION Name of Local Government	Regional District of Kootenay Boundary
LOCAL GOVERNMENT INFORMATION Name of member Regional District (RD)	Kootenay Boundary
LOCAL GOVERNMENT INFORMATION Regional Growth Strategy (RGS) in your region	No
LOCAL GOVERNMENT INFORMATION Population	10,000-49,999

Submitted by:

Variable

Response

Submitted by: Name	Goran Denkovski
Submitted by: Position	Manager of Infrastructure and Sustainability
Submitted by: Email	gdenkovski@rdkb.com
Submitted by: Telephone # (ten digit)	250-368-9148



SMARTTool Greenhouse Gas Inventory Report

Reporting Entity: Kootenay Boundary Regional District

Reporting Year: Calendar Year 2014

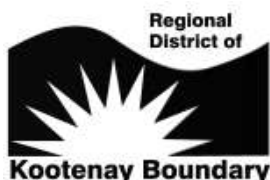
			Greenhouse Gases in Tonnes			
	Measure	Quantity	CO ₂	CH ₄	N ₂ O	tCO ₂ e ¹
Scope 1 (Direct) Emissions						
Mobile Combustion (Fleet)	Litres	168,897.42	395.12	0.03	0.06	412.37
Stationary Combustion, Reported ³	GigaJoules	16,177.83	800.23	0.02	0.01	804.99
Total Scope 1 Emissions			1,195.35	0.05	0.07	1,217.36
Scope 2 (Indirect) Emissions						
Purchased Energy, Reported ³	GigaJoules	17,296.46	11.67	0.00	0.00	11.67
Total Scope 2 Emissions			11.67	0.00	0.00	11.67
Scope 3 Emissions						
Contracted						
Mobile Combustion (Fleet)	Litres	79,455.73	196.73	0.01	0.05	212.00
Total Scope 3 Emissions			196.73	0.01	0.05	212.00
Emissions from Biomass						
Total Biomass Emissions			21.19	0.00	0.00	21.19
Total Emissions, Calendar Year 2014			1,424.94	0.06	0.12	1,462.22

1. Global Warming Potential (GWP) has been applied only to the tCO₂e values.

2. Estimated data has been calculated based on the methods described in the Methodology Document.

3. Reported data refers to consumption which has been directly billed to the organization.

This information is provided by the Government of British Columbia, and is subject to verification.



STAFF REPORT

Prepared for meeting of March 31, 2015

Application to Amend License of Occupation by Expanding the Area for Christina Lake Welcome Centre to Accommodate a Child Day Care Facility	
To: Chair McGregor and Members of the RDKB Board of Directors	
Location: License of Occupation for Christina Lake Welcome Centre, Electoral Area 'C'/Christina Lake (No. 404063)	File No: C – 498-02294.016
Legal Description: License of Occupation being that unsurveyed portion of District Lot 498, SDYD, except a 6.29 acre portion, Plans 2710, 13142, 13192, 29837, 37989, and 38106, and containing 0.91 hectare, more or less.	
Report Prepared by: Jeff Ginalias, Senior Planner	

INTRODUCTION

The Christina Lake Gateway Community Development Association and the Sunshine Valley Child Care Society have approached the Regional District seeking authority to establish a day care within the License of Occupation Area for the Christina Lake Welcome Centre.

As the Board recalls, last month they approved a resolution supporting an amendment to add "day care" to the permitted uses under the License of Occupation for the Welcome Centre. As the proposal for developing a day care is moving forward, it appears that the proposed area for a day care, on the north side of the Welcome Centre, will require that the License of Occupation be expanded another 50 meters to the north. Thus, the application to amend the existing License of Occupation requires a Board resolution supporting the request to expand the area. Extending the boundary to the North 50 meters will expand the License of Occupation area about 5300m², making the total area under the License of Occupation about 1.44 hectares. The exact area will be determined with the Province, as the amendment application proceeds and the specifics of the area necessary for child day care building are determined.

HISTORY / BACKGROUND FACTORS

In 2008, the Regional District was issued a License of Occupation from the Province (No. 404063), for a 0.91ha area, to establish the Christina Lake Welcome Centre. This License of Occupation is part of a larger area (approximately 17.1ha) for which the

Regional District holds a Community/Institutional License of Occupation (License No. 404062) for the Christina Lake Community Park.

The License of Occupation for the Welcome Centre permits the land to be used as a center for ecological interpretation, tourist information, art gallery, studio and retail sales purposes. The Board resolution in February was to add "day care" as a permitted use under the License of Occupation. At that time, it was not known that expansion of the area would be required.

The expansion area is required in order to properly locate the building within the boundaries of the License of Occupation, as well as establish a parking lot, a turn-around area, and a fenced in playground space.

If the Board supports the expansion request, and adopts a resolution of support, both resolutions will be provided to the Province as part of the License of Occupation amendment application.

IMPLICATIONS

If the Board supports the request to amend the License of Occupation to expand the area, RDKB staff can prepare and submit the amendment application form, along with a revised Management Plan, with details about the boundary expansion for the proposed child day care facility.

BACKGROUND INFORMATION PROVIDED

Site Map

RECOMMENDATION

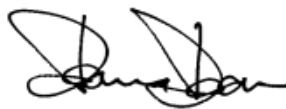
That the staff report regarding a request to amend License of Occupation No. 404063, to allow for a boundary expansion of 50 meters to the north to accommodate a child day care facility adjacent to the Christina Lake Welcome Centre, be received.

That the Regional District of Kootenay Boundary Board of Directors supports the request to amend License of Occupation No. 404063, for the property legally described as, that unsurveyed portion of District Lot 498, SDYD, except a 6.29 acre portion, Plans 2710, 13142, 13192, 29837, 37989, and 38106, and containing ± 0.91 hectare, to expand the boundary 50 meters to the north in order to accommodate a child day care facility adjacent to the Christina Lake Welcome Centre.

Respectfully Submitted:

Concurrence: (Department Head)

Concurrence: (CAO)

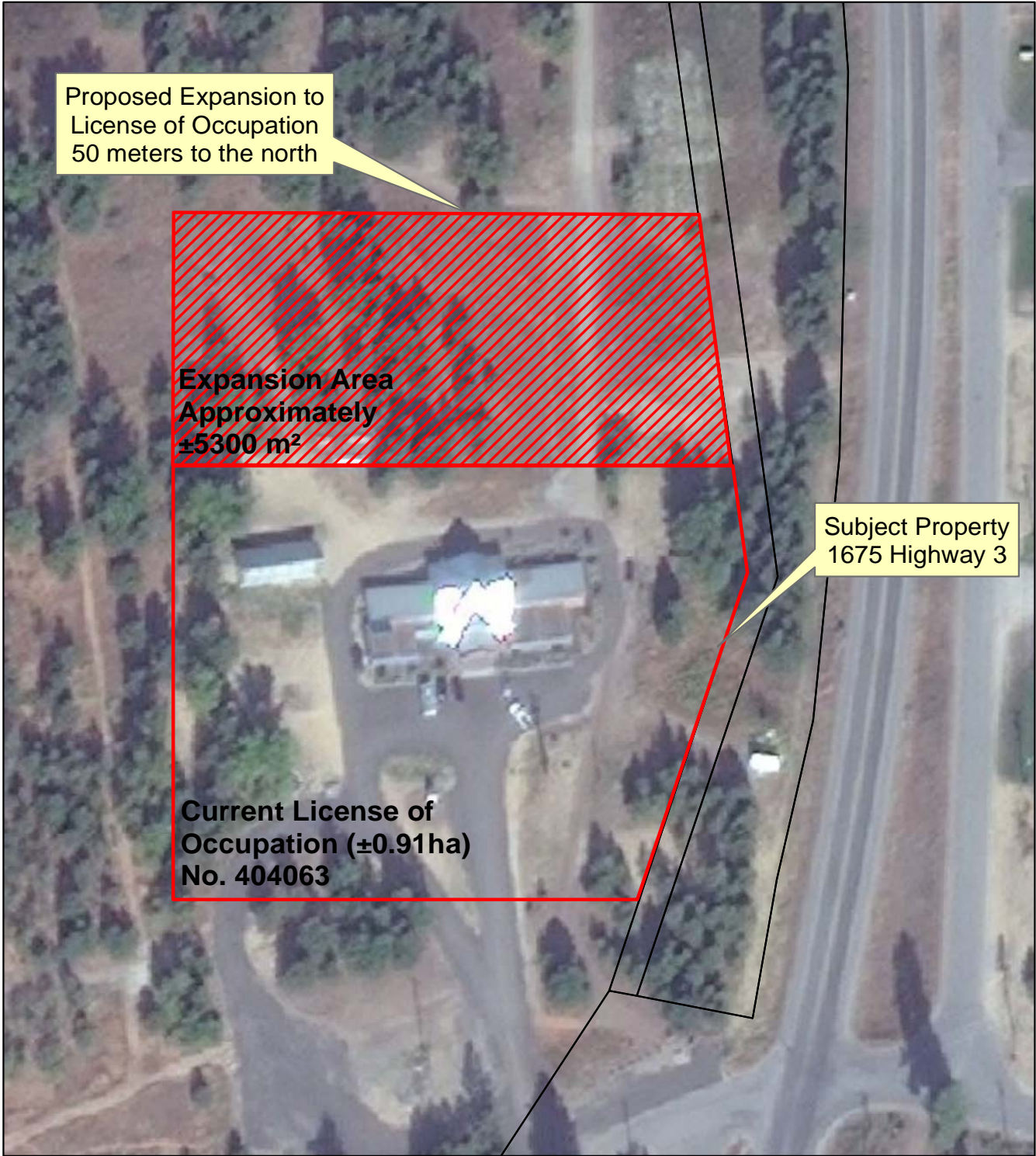
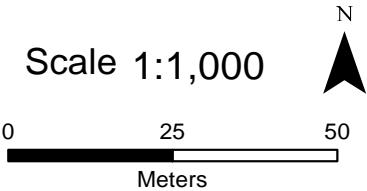





2015/03/23

Subject Property Map

Scale 1:1,000



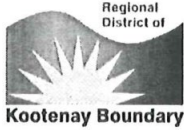
Proposed Expansion to
License of Occupation
50 meters to the north

Expansion Area
Approximately
±5300 m²

**Current License of
Occupation (±0.91ha)**
No. 404063

Subject Property
1675 Highway 3

P:\WP\DEIA 'CIC-498-02994.016 Arts&ArtisanCentre\2015-03-23 Subject Property Map



Grant-in-Aid Request

REGIONAL DISTRICT OF
KOOTENAY BOUNDARY

MAR 17 2015

Application to (please check where appropriate):

DOC #

REF TO:

<input checked="" type="checkbox"/> Electoral Area A Director Ali Grieve	<input type="checkbox"/> Electoral Area B/ Lower Columbia- Old Glory Director Linda Worley	<input type="checkbox"/> Electoral Area C/ Christina Lake Director Grace McGregor	<input type="checkbox"/> Electoral Area D/ Rural Grand Forks Director Roly Russell	<input type="checkbox"/> Electoral Area E/West Boundary Director Vicki Gee
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Applicant:	Fathers Day Charity Golf		
Address:	Box 461 Fruitvale		
Phone:	250-231-7712	Fax:	
Email:	goddo@telus.net		
Representative:	Ben Postmus		
Make cheque payable to:	Fathers Day Charity Golf		

****GIA Requests of \$5,000.00 or more may require official receipt****

What is the Grant-in-Aid for:

Supporting the 7 annual fathers day charity golf event

Amount Requested: 600.00 *Apprv by Director Grieve march 19/15*

Date: March 16/2015

Signature: *Ben Postmus*

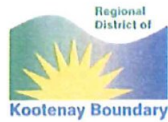
Print name: Ben Postmus

SUBMIT

Office Use Only

Grant approved by Director: *A Grieve*

Approved by Board: _____



Grant-in-Aid Request

Application to (please check where appropriate):

<input checked="" type="checkbox"/> Electoral Area A Director Ali Grieve	<input type="checkbox"/> Electoral Area B/ Lower Columbia- Old Glory Director Linda Worley	<input type="checkbox"/> Electoral Area C/ Christina Lake Director Grace McGregor	<input type="checkbox"/> Electoral Area D/ Rural Grand Forks Director Roly Russell	<input type="checkbox"/> Electoral Area E/West Boundary Director Vicki Gee
---	--	--	---	--

Applicant:	Beaver Valley Citizen of the Year Committee		
Address:	c/o Box 316 Montrose, B. C. V0G 1P0		
Phone:	250 367-9498	Fax:	
Email:	gpterness@shaw.ca		
Representative:	Grace Terness		
Make cheque payable to:	Village of Fruitvale, PO Box 370 Fruitvale, B. C. V0G 1L0		

****GIA Requests of \$5,000.00 or more may require official receipt****

What is the Grant-in-Aid for:

Beaver Valley Citizen of the Year Award & Reception to be held at the Beaver Valley Curling Rink on Friday, May 22, 2015 at 7 p.m.

Amount Requested: \$100 *Approved by Director Grieve March 16/15*

Date: March 9, 2015

Signature: *Grace Terness*

Print name: Grace Terness

SUBMIT

Office Use Only

Grant approved by Director: *A. Grieve*

Approved by Board: _____

BEAVER VALLEY CITIZEN OF THE YEAR COMMITTEE
c/o PO Box 370
FRUITVALE, B.C.
VOG 1L0

March 9, 2015

RDKB
 Area A Director Ali Grieve
 202 - 843 Rossland Avenue
 TRAIL, B. C. V1R 4S8

REGIONAL DISTRICT OF KOOTENAY BOUNDARY	
FILE #	MAR 16 2015
DOC #
REF. TO:	<i>T. L.</i>
CC:

Dear Director Grieve:

The Beaver Valley Citizen of the Year Award will be presented to a deserving citizen of the Beaver Valley during this year's May Days Festivities. The award will be presented on Friday night, May 22rd at 700 p.m. followed by a reception at the Beaver Valley Curling Rink.

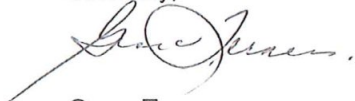
In the past you have helped co-sponsor this event. We are again requesting \$100 each from the Village of Fruitvale, Village of Montrose and Area A. as well as the Beaver Valley Lions Club. The Beaver Valley Rotary Club presents the recipient with the Paul Harris award and makes a donation on the recipients behalf.

I have attached an official Grant –in-Aid Request for funding. If you are able to help us, please send a cheque to Beaver Valley Citizen of Year c/o Village of Fruitvale, PO Box 370, Fruitvale, B. C. VOG 1L0

I have also enclosed a Nomination Form as you may be aware of someone deserving of this award. We also extend a sincere invitation to you to attend this event on behalf of Area A.

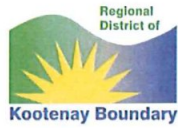
Thank you for your considerations.

Sincerely,



Grace Terness
 Beaver Valley Citizen of the Year Committee

ENC (2)



Grant-in-Aid Request

Application to (please check where appropriate):

<input checked="" type="checkbox"/> Electoral Area A Director Ali Grieve	<input type="checkbox"/> Electoral Area B/ Lower Columbia- Old Glory Director Linda Worley	<input type="checkbox"/> Electoral Area C/ Christina Lake Director Grace McGregor	<input type="checkbox"/> Electoral Area D/ Rural Grand Forks Director Roly Russell	<input type="checkbox"/> Electoral Area E/West Boundary Director Vicki Gee
---	--	--	---	--

Applicant:	Nelson & Ft. Sheppard Railway Co.		
Address:	P. O. Box 460, Fruitvale, BC V0G 1L0		
Phone:	250-367-9441	Fax:	250-367-6210
Email:	scott.weatherford@atcwoodproducts.com		
Representative:	Scott Weatherford		
Make cheque payable to:	Nelson & Ft. Sheppard Railway Co.		

****GIA Requests of \$5,000.00 or more may require official receipt****

What is the Grant-in-Aid for:

Amount Requested: \$2,000 *Approve by Director Grieve March 15/15*

Date: March 13, 2015

Signature: _____

Print name: Scott Weatherford

SUBMIT

Office Use Only

Grant approved by Director: A. Grieve

Approved by Board: _____



Ali Grieve
Electoral Area A Director
Regional District of Kootenay Boundary
202 - 843 Rossland Ave.
Trail, BC V1R 4S8

March 13, 2015

RE: Beaver Valley Community Train Rides

Dear Ali,

For many years, the Nelson & Ft. Sheppard Railway Co. has provided train rides twice a year, through the Beaver Valley, in our historic passenger coach. These rides, which coincided with the Beaver Valley May Days and the Jingle Down Main Celebrations, have been a much anticipated and much appreciated event in Fruitvale. In addition to overall sense of Community spirit & pride that these rides provide, organizations such as the Food Bank, Rotary, Girl Guides, and Scouts Canada have benefited directly from funds raised through the rides.

While the Nelson & Ft. Sheppard Railway owns and operates the railroad in the Beaver Valley, the Burlington Northern Santa Fe Railway owns the property upon which the railroad operates. In 2014, the BNSF imposed new insurance requirements in order for the Nelson & Ft. Sheppard Railway to continue to offer the passenger train rides. In short, the BNSF increased the liability insurance coverage requirement from \$2M to \$25M. Our railway has always donated the cost of the train rides to the community, however the significant cost increase associated with the new insurance premium far exceeded our resources. Unfortunately, we were forced to cancel the community train rides in 2014.

We would like to bring the train rides back to Fruitvale, beginning this May at the Beaver Valley May Days. We are inviting other companies and organizations to join us in sponsoring this event. The cost of running the train rides twice each year is approximately \$16,000. This cost is primarily comprised of the insurance premium, but also includes the funds to operate the train for 2 days of rides, as well as planned donations to community service groups who will volunteer to assist passengers during the events. The Nelson & Ft. Sheppard Railway will be donating \$2,000 for the operation of the train on the two days. Our sister company, ATCO Wood Products, will donate an additional \$2,000 towards the cost of the events. We are asking for 7 additional sponsors who can provide \$2,000 each, in support of these events. We would like your organization to consider being one of those sponsors. .

PO Box 460, Fruitvale, BC, Canada V0G 1L0
T: 250 367.9441 • F: 250 367.6210

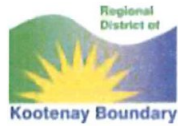
This event offers a very unique way to bring the Community in the Beaver Valley together, as well as being a central part of both the May Days and the Jingle Down Main Celebrations. We hope you will join us in bringing the train rides back to the Beaver Valley. I will contact you shortly to answer any additional questions you may have.

Thank you,

A handwritten signature in blue ink, appearing to read 'W. A.', with a long horizontal stroke extending to the right.

Scott Weatherford
Chief Executive Officer
The Nelson & Ft. Sheppard Railway Co.

PO Box 460, Fruitvale, BC, Canada V0G 1L0
T: 250 367.9441 • F: 250 367.6210



Grant-in-Aid Request

Application to (please check where appropriate):

<input checked="" type="checkbox"/> Electoral Area A Director Ali Grieve	<input type="checkbox"/> Electoral Area B Director Linda Worley	<input type="checkbox"/> Electoral Area C Director Grace McGregor	<input type="checkbox"/> Electoral Area D Director Irene Perepolkin	<input type="checkbox"/> Electoral Area E Director Bill Baird
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Applicant:	BVBS		
Address:	Box 873, Fruitvale, BC		
Phone:	250-367-2116	Fax:	
Email:	holly_gordon@telus.net		
Representative:	Holly Gordon		
Make cheque payable to:	BVBS		

What is the Grant-in-Aid for:

To help the BVBS with maintaining flower beds, weeding, & labor to keep up our beds on Main St. & the Cemetery.

Amount Requested: \$2500 *Approve by Director Grieve March 13/15*

Date: Feb. 29, 2015

Signature: _____

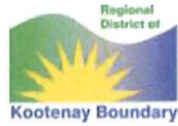
Print name: Holly Gordon

SUBMIT

Office Use Only

Grant approved by Director: A. Grieve

Approved by Board: _____



Grant-in-Aid Request

Application to (please check where appropriate):

<input checked="" type="checkbox"/> Electoral Area A Director Ali Grieve	<input type="checkbox"/> Electoral Area B Director Linda Worley	<input type="checkbox"/> Electoral Area C Director Grace McGregor	<input type="checkbox"/> Electoral Area D Director Irene Perepolkin	<input type="checkbox"/> Electoral Area E Director Bill Baird
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Applicant:	BVBS		
Address:	Box 873, Fruitvale, BC		
Phone:	250-367-2116	Fax:	
Email:	holly_gordon@telus.net		
Representative:	Holly Gordon		
Make cheque payable to:	BVBS		

What is the Grant-in-Aid for:

The BVBS is doing a special project to improve the landscaping around the Fruitvale Community Hall and along Main St. to decrease weeds and provide picture sites

Amount Requested: \$5000 *Approved by Director Grieve March 9/15*

Date: Feb. 29, 2015

Signature: _____

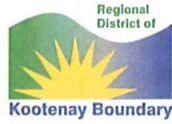
Print name: Holly Gordon

SUBMIT

Office Use Only

Grant approved by Director: A. Grieve

Approved by Board: _____



Grant-in-Aid Request

Application to (please check where appropriate):

<input checked="" type="checkbox"/>	Electoral Area A Director Ali Grieve	<input type="checkbox"/>	Electoral Area B/ Lower Columbia- Old Glory Director Linda Worley	<input type="checkbox"/>	Electoral Area C/ Christina Lake Director Grace McGregor	<input type="checkbox"/>	Electoral Area D/ Rural Grand Forks Director Roly Russell	<input type="checkbox"/>	Electoral Area E/West Boundary Director Vicki Gee
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Applicant:	Beaver Valley May Days Society		
Address:	Box 218, Fruitvale, BC V0G 1L0		
Phone:	250-367-6549	Fax:	
Email:	beavervalleydays.com		
Representative:	Juris Harlamovs, Chair		
Make cheque payable to:	Beaver Valley May Days Society		

****GIA Requests of \$5,000.00 or more may require official receipt****

What is the Grant-in-Aid for:

To provide a fun event for the residents of the Beaver Valley. In addition,
the Society provides funds to various non-profit groups in the valley.

Amount Requested: \$4,000 *Approve by Director Grieve*
\$3,000 *March 12/15*

Date: March 11, 2015

Signature: _____

Print name: Juris Harlamovs

SUBMIT

Office Use Only

Grant approved by Director: A. Grieve

Approved by Board: _____



BEAVER VALLEY MAY DAYS SOCIETY

Box 218,
Fruitvale,
British Columbia,
V0G 1L0
beavervalleymaydays.com

REGIONAL DISTRICT OF
KOOTENAY BOUNDARY

FILE #

MAR 11 2015

DOC #

REF. TO:

CC:

4th March 2015

Director Area "A"
Regional District of Kootenay Boundary
#202 - 843 Rossland Avenue
Trail, BC V1R 4S8

Dear Ali,

For many years Area "A" RDKB has financially supported Beaver Valley May Days. We very much appreciate your sponsorship. 2014 was one of the most successful May Days ever as it helped us distribute almost \$6000 to various non-profit groups in the valley. It also helped us install roll down window covers and a water fountain at the Haines Park concession. We recognized your donation by displaying signage at the park and in thank you notices following the event. We hope having your name attached to our event was beneficial for your community image.

We are sending this letter to ask if you would help again this year by meeting or exceeding last year's donation of \$4000.

May Days 2015 will take place May 22, 23 and 24.

The purpose of the May Days Society is to provide a fun event for the residents of the Beaver Valley. We operate entirely on donations and volunteer efforts. We could not succeed without the many people and groups that contribute their money, time and energy.

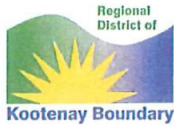
The May Days parade starts at noon in downtown Fruitvale Saturday, May 24 and RDKB Area "A" would be welcome to participate. There will also be a complimentary luncheon after the parade in the curling rink to which you are invited.

Please contact me or Madeleine at 250-367-6549 or email jurish@telus.net at your convenience to find out more information about the parade.

Yours faithfully,

Juris Harlamovs
Chair, Beaver Valley May Days Society

We are a non-profit group dedicated to providing a fun event for the residents of Beaver Valley.



Grant-in-Aid Request

Application to (please check where appropriate):

<input checked="" type="checkbox"/> Electoral Area A Director Ali Grieve	<input type="checkbox"/> Electoral Area B/ Lower Columbia- Old Glory Director Linda Worley	<input type="checkbox"/> Electoral Area C/ Christina Lake Director Grace McGregor	<input type="checkbox"/> Electoral Area D/ Rural Grand Forks Director Roly Russell	<input type="checkbox"/> Electoral Area E/West Boundary Director Vicki Gee
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Applicant:	Greater Trail Minor Hockey Association		
Address:	Box 273, Trail, BC V1R 4L5		
Phone:	250-231-8454	Fax:	
Email:	cygrmckay@telus.net		
Representative:	Rob McKay, Steve Atkinson, Donal Park		
Make cheque payable to:	Greater Trail Minor Hockey Association		

****GIA Requests of \$5,000.00 or more may require official receipt****

What is the Grant-in-Aid for:

Sponsorship of Midget Tier 2 Hockey Provincial Championships
March 15 - 18, 2015

Amount Requested: \$20,000 Apprv by Director Grieve March 9/15

Date: February 24, 2015

Signature: _____

Print name: _____

SUBMIT

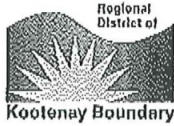
Office Use Only

Grant approved by Director: A. Grieve

Approved by Board: _____

Mar. 11. 2015 9:21AM

Village of Montrose

No. 4961 P. 1
Fax: 250-368-5790

Grant-in-Aid Request

REGIONAL DISTRICT OF
KOOTENAY BOUNDARYFILE #
MAR 11 2015

Application to (please check where appropriate):

<input checked="" type="checkbox"/> Electoral Area A Director Ali Grieve	<input type="checkbox"/> Electoral Area B/ Lower Columbia- Old Glory Director Linda Worley	<input type="checkbox"/> Electoral Area C/ Christina Lake Director Grace McGregor	<input type="checkbox"/> Electoral Area D/ Rural Grand Forks Director Roly Russell	<input type="checkbox"/> Electoral Area E/ K/West Boundary Director Vicki Gee
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DOC #

REF. TO:

CC:

Applicant:	Village of Montrose Recreation Commission		
Address:	Box 510, Montrose, BC V0G 1P0		
Phone:	250-367-7234	Fax:	250-367-7288
Email:	admin@montrose.ca		
Representative:	Mayor Joe Danchuk		
Make cheque payable to:	Village of Montrose		

****GIA Requests of \$5,000.00 or more may require official receipt****

What is the Grant-in-Aid for:

For pancake breakfast tickets for everyone that hikes the Antennae Trail
and miscellaneous expenses associated with the trail hike.Amount Requested: **\$500.00** *Approved by Director Grieve March 12/15*Date: **March 11, 2015**

Signature: _____

Print name: _____

SUBMIT

Office Use Only

Grant approved by Director: *A. Grieve*

Approved by Board: _____



Grant-in-Aid Request

Application to (please check where appropriate):

Electoral Area A Director Ali Grieve	<input checked="" type="checkbox"/> Electoral Area B Director Linda Worley	Electoral Area C Director Grace McGregor	Electoral Area D Director Irene Perepolkin	Electoral Area E Director Bill Baird
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Applicant:	JAY F.F. MYKIETYN JR		
Address:	1151 BEAR CR. ROAD TRAIL, B.C. V1R-4W2		
Phone:	(250) 368-5619	Fax:	
Email:	secretcreekate/us.net		
Representative:	JAY F.F. MYKIETYN JR.		
Make cheque payable to:	MAD TRAPPER ARCHERY SHOOT FUNDRAISER ACCOUNT.		

What is the Grant-in-Aid for:

TO RAISE FUNDS FOR CHARITIES IN THE COMMUNITY THROUGH THIS
ARCHERY EVENT. THE EVENT IS ATTENDED BY ALL ETHNIC GROUPS
INCLUDING FIRST NATIONS. THIS YR. "SPECIAL OLYMPICS" IS THE

Amount Requested: \$ 1000.00 RECIPIENT OF OUR FUNDRAISING EFFORTS.

Date: FEB 8/2015.
Signature: Jay Mykiety
Print name: JAY MYKIETYN

Office Use Only

Grant approved by Director:

Linda Worley

Approved by Board:



Grant-in-Aid Request

Application to (please check where appropriate):

Electoral Area A Director Ali Grieve	Electoral Area B/ Lower Columbia- Old Glory Director Linda Worley	<input checked="" type="checkbox"/> Electoral Area C/ Christina Lake Director Grace McGregor	Electoral Area D/ Rural Grand Forks Director Roly Russell	Electoral Area E/West Boundary Director Vicki Gee
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Applicant:	Christina Lake Stewardship Society		
Address:	PO Box 373, 1675 Hwy #3, Christina Lake, BC V0H 1E0		
Phone:	250-447-2504	Fax:	250-447-2509
Email:	clss@shaw.ca		
Representative:	Brenda LaCroix		
Make cheque payable to:	Christina Lake Stewardship Society		

****GIA Requests of \$5,000.00 or more may require official receipt****

What is the Grant-in-Aid for:

Christina Lake Watershed Management Plan Annual Review
December 2nd (Wednesday), 2015

Amount Requested: \$2,500.00 *Apprv by Director McGregor March 5/15*

Date: March 4th, 2015

Signature: Brenda Lee LaCroix

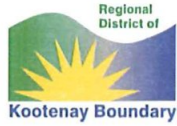
Print name: Brenda LaCroix

SUBMIT

Office Use Only

Grant approved by Director: G. McGregor

Approved by Board: _____



Grant-in-Aid Request

Application to (please check where appropriate):

<input type="checkbox"/> Electoral Area A Director Ali Grieve	<input type="checkbox"/> Electoral Area B/ Lower Columbia- Old Glory Director Linda Worley	<input checked="" type="checkbox"/> Electoral Area C/ Christina Lake Director Grace McGregor	<input type="checkbox"/> Electoral Area D/ Rural Grand Forks Director Roly Russell	<input type="checkbox"/> Electoral Area E/West Boundary Director Vicki Gee
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Applicant:	C L Stewardship		
Address:	CL		
Phone:		Fax:	
Email:			
Representative:	Brenda LaCroux		
Make cheque payable to:	C L Stewardship		

****GIA Requests of \$5,000.00 or more may require official receipt****

What is the Grant-in-Aid for:

Prize Dranks for
Lake Clean Up Day

Amount Requested: 2000.00

Date: MAR 19 2015

Signature: [Signature]

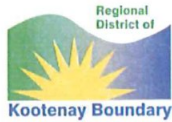
Print name: _____

SUBMIT

Office Use Only

Grant approved by Director: [Signature]

Approved by Board: _____



Grant-in-Aid Request

Application to (please check where appropriate):

<input type="checkbox"/>	Electoral Area A Director Ali Grieve	<input type="checkbox"/>	Electoral Area B/ Lower Columbia- Old Glory Director Linda Worley	<input checked="" type="checkbox"/>	Electoral Area C/ Christina Lake Director Grace McGregor	<input type="checkbox"/>	Electoral Area D/ Rural Grand Forks Director Roly Russell	<input type="checkbox"/>	Electoral Area E/West Boundary Director Vicki Gee
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Applicant:	Grand Forks Fire/Rescue		
Address:	7214 - 2nd Street, P.O. Box 2026 Grand Forks, B.C. V0H 1H0		
Phone:	250-442-3612	Fax:	250-442-3643
Email:	dheriot@grandforks.ca		
Representative:	Dale Heriot		
Make cheque payable to:	Grand Forks Volunteer Firefighters Association		

****GIA Requests of \$5,000.00 or more may require official receipt****

What is the Grant-in-Aid for:

Grand Forks Fire Department is hosting the FireBells & Fanfare antique fire apparatus parade and show & shine on the August 14 -16 weekend. The event in 2010 was a huge success with 44 pieces of apparatus in the parade and on display.

Amount Requested: \$1500.00 *Apprv. by Director McGregor March 3/15*

Date: March 3, 2015

Signature: Dale Heriot
Digitally signed by Dale Heriot
 DN: cn=Dale Heriot, o=Grand Forks Fire/Rescue,
 ou, email=dheriot@grandforks.ca, c=CA
 Date: 2015.03.03 15:01:27 -0800

Print name: Dale Heriot

SUBMIT

Office Use Only

Grant approved by Director: G. McGregor

Approved by Board: _____



Grant-in-Aid Request

Application to (please check where appropriate):

Electoral Area A Director Ali Grieve	Electoral Area B/ Lower Columbia- Old Glory Director Linda Worley	Electoral Area C/ Christina Lake Director Grace McGregor	Electoral Area D/ Rural Grand Forks Director Roly Russell	<input checked="" type="checkbox"/> Electoral Area E/West Boundary Director Vicki Gee
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Applicant:	City of Greenwood		
Address:	Box 129 Greenwood, BC V0H 1J0		
Phone:	250-445-6644	Fax:	250-445-6441
Email:	greenwoodcity@shaw.ca		
Representative:	Robin Dalziel, CAO		
Make cheque payable to:	City of Greenwood		

****GIA Requests of \$5,000.00 or more may require official receipt****

What is the Grant-in-Aid for:

Greenwood Municipal Pool. To assist with lifeguard payroll expenses.
--

Amount Requested: \$4,500

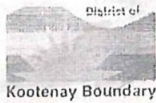
Date: Feb 23, 2015

Signature: [Signature]

Print name: Robin Dalziel



Office Use Only
Grant approved by Director: <u>[Signature]</u>
Approved by Board: _____



Grant-in-Aid Request

Application to (please check where appropriate):

Electoral Area A Director Ali Grieve	Electoral Area B/ Lower Columbia- Old Glory Director Linda Worley	Electoral Area C/ Christina Lake Director Grace McGregor	Electoral Area D/ Rural Grand Forks Director Roly Russell	<input checked="" type="checkbox"/> Electoral Area E/West Boundary Director Vicki Gee
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Applicant:	West Boundary Road Rescue		
Address:	Box 160 Midway BC		
Phone:	250 499 2222	Fax:	250 499 2258
Email:	midwaybc@shaw.ca		
Representative:	Larry Bowen		
Make cheque payable to:	Village of Midway		

****GIA Requests of \$5,000.00 or more may require official receipt****

What is the Grant-in-Aid for:

2 - portable radio's and batteries

Amount Requested: ~~\$2,500~~ **\$2,349.09**

Date: Feb 23, 2015

Signature: [Signature]

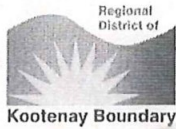
Print name: Larry Bowen

SUBMIT

Office Use Only

Grant approved by Director: [Signature]

Approved by Board: _____



Grant-in-Aid Request

Application to (please check where appropriate):

<input type="checkbox"/> Electoral Area A Director Ali Grieve	<input type="checkbox"/> Electoral Area B/ Lower Columbia- Old Glory Director Linda Worley	<input type="checkbox"/> Electoral Area C/ Christina Lake Director Grace McGregor	<input type="checkbox"/> Electoral Area D/ Rural Grand Forks Director Roly Russell	<input checked="" type="checkbox"/> Electoral Area E/West Boundary Director Vicki Gee
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Applicant:	West Kootenay Regional Science Fair		
Address:	c/o Trafalgar Middle School 1201 Josephine Street, Nelson B.C. V2L 1X8		
Phone:		Fax:	
Email:			
Representative:	Ann McDonnell		
Make cheque payable to:	West Kootenay Regional Science Fair		

****GIA Requests of \$5,000.00 or more may require official receipt****

What is the Grant-in-Aid for:

To support science fair for Kindergarten to grade 12 students.

Amount Requested: \$100.00

Date: February 13, 2015

Signature: as per letter of Feb 13 '15

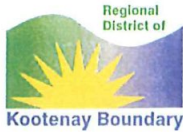
Print name: _____

SUBMIT

Office Use Only

Grant approved by Director: *V. Gee*

Approved by Board: _____



Grant-in-Aid Request

Application to (please check where appropriate):

<input type="checkbox"/>	Electoral Area A Director Ali Grieve	<input type="checkbox"/>	Electoral Area B/ Lower Columbia- Old Glory Director Linda Worley	<input type="checkbox"/>	Electoral Area C/ Christina Lake Director Grace McGregor	<input type="checkbox"/>	Electoral Area D/ Rural Grand Forks Director Roly Russell	<input checked="" type="checkbox"/>	Electoral Area E/West Boundary Director Vicki Gee
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Applicant:	Boundary Youth Soccer Association		
Address:	Box 121, Grand Forks, BC V0H 1H0		
Phone:	250-447-6426	Fax:	
Email:	penny.indymakes4@gmail.com		
Representative:	Penny McKenny, Corporate Liaison Officer		
Make cheque payable to:	Boundary Youth Soccer Association		

****GIA Requests of \$5,000.00 or more may require official receipt****

What is the Grant-in-Aid for:

Gold Level Sponsorship of Boundary Youth Soccer Association for costs including equipment, tournaments, certification of coaches.

Amount Requested: \$500.00 *Approve by Director Gee march 13/15*

Date: February 10, 2015

Signature: _____

Print name: Penny McKenny

SUBMIT

Office Use Only

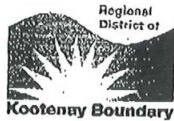
Grant approved by Director: *V. Gee*

Approved by Board: _____

FROM : LGRAY ACCREDITATION SERVICES

PHONE NO. : 604 826 0333

MAR. 23 2015 02:45PM P1



Grant-in-Aid Request

Application to (please check where appropriate):

<input checked="" type="checkbox"/> Electoral Area A Director Ali Grieve	<input type="checkbox"/> Electoral Area B/ Lower Columbia- Old Glory Director Linda Worley	<input type="checkbox"/> Electoral Area C/ Christina Lake Director Grace McGregor	<input type="checkbox"/> Electoral Area D/ Rural Grand Forks Director Roly Russell	<input type="checkbox"/> Electoral Area E/West Boundary Director Vicki Gee
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Applicant:	Champion Internet Society		
Address:	134 Beaverville Rd. Ross Spur, B.C.		
Phone:	250-367-0117	Fax:	250-367-0117
Email:	ivgray@xplornet.ca		
Representative:	Harry Gray		
Make cheque payable to:	Champion Internet Society		

****GIA Requests of \$5,000.00 or more may require official receipt****

What is the Grant-in-Aid for:

Registration fees for establishing the Society. Credit Union fees.
Sundry office supplies. Postage.

Amount Requested: 250.00

Date: March 23, 2015

Signature: [Signature]

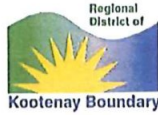
Print name: Harry Gray

SUBMIT

Office Use Only

Grant approved by Director: _____

Approved by Board: _____



Grant-in-Aid Request

Application to (please check where appropriate):

<input checked="" type="checkbox"/> Electoral Area A Director Ali Grieve	<input type="checkbox"/> Electoral Area B/ Lower Columbia- Old Glory Director Linda Worley	<input type="checkbox"/> Electoral Area C/ Christina Lake Director Grace McGregor	<input type="checkbox"/> Electoral Area D/ Rural Grand Forks Director Roly Russell	<input type="checkbox"/> Electoral Area E/West Boundary Director Vicki Gee
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Applicant:	The Village of Fruitvale		
Address:	Box 370 Fruitvale B.C. V0G 1L0		
Phone:	250 367 7551	Fax:	250 367 9267
Email:	projects@villagefruitvale.bc.ca		
Representative:	Melissa Zahn		
Make cheque payable to:	The Village of Fruitvale		

****GIA Requests of \$5,000.00 or more may require official receipt****

What is the Grant-in-Aid for:

Sponsorship of Jingle Down Main in Fruitvale on December 5th, 2015

Amount Requested: \$1,000.00 *Approved by Director Grieve March 26/15*

Date: March 25th 2015
 Signature: Melissa Zahn
 Print name: Melissa Zahn

SUBMIT

Office Use Only

Grant approved by Director: A. Grieve

Approved by Board: _____



Grant-in-Aid Request

Application to (please check where appropriate):

<input checked="" type="checkbox"/> Electoral Area A Director Ali Grieve	<input type="checkbox"/> Electoral Area B/ Lower Columbia- Old Glory Director Linda Worley	<input type="checkbox"/> Electoral Area C/ Christina Lake Director Grace McGregor	<input type="checkbox"/> Electoral Area D/ Rural Grand Forks Director Roly Russell	<input type="checkbox"/> Electoral Area E/West Boundary Director Vicki Gee
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Applicant:	The Village of Fruitvale		
Address:	Box 370 Fruitvale B.C. V0A 1E0		
Phone:	250 367 7551	Fax:	250 367 9267
Email:	projects@village.fruitvale.bc.ca		
Representative:	Melissa Zahn		
Make cheque payable to:	The Village of Fruitvale		

****GIA Requests of \$5,000.00 or more may require official receipt****

What is the Grant-in-Aid for:

Sponsorship of the Remembrance Day Luncheon at the Fruitvale Community Hall on November 11th, 2015
--

Amount Requested: \$500.00 *Approved by Director Grieve March 26/15*

Date: March 25th, 2015
Signature: *Melissa Zahn*
Print name: Melissa Zahn

SUBMIT

Office Use Only

Grant approved by Director: *A. Grieve*

Approved by Board: _____



FROM : LGRAY ACCREDITATION SERVICES

PHONE NO. : 604 826 0333

MAR. 23 2015 02:45PM P1



Grant-in-Aid Request

Application to (please check where appropriate):

<input checked="" type="checkbox"/> Electoral Area A Director Ali Grieve	<input type="checkbox"/> Electoral Area B/ Lower Columbia- Old Glory Director Linda Worley	<input type="checkbox"/> Electoral Area C/ Christina Lake Director Grace McGregor	<input type="checkbox"/> Electoral Area D/ Rural Grand Forks Director Roly Russell	<input type="checkbox"/> Electoral Area E/West Boundary Director Vicki Gee
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Applicant:	Champion Internet Society		
Address:	134 Beaverville Rd. Ross Spur, B.C.		
Phone:	250-367-0117	Fax:	250-367-0117
Email:	ivgray@xplornet.ca		
Representative:	Harry Gray		
Make cheque payable to:	Champion Internet Society		

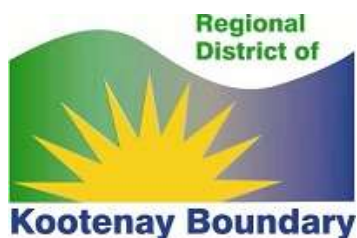
GIA Requests of \$5,000.00 or more may require official receipt

What is the Grant-in-Aid for:

Registration fees for establishing the Society. Credit Union fees. Sundry office supplies. Postage.

Amount Requested: 250.00 *Approved by Director Grieve
March 23/15*Date: March 23, 2015Signature: *Harry Gray*Print name: Harry Gray
SUBMIT

Office Use Only:
Grant approved by Director: <u><i>A. Grieve</i></u>
Approved by Board: _____



STAFF REPORT

Date: 06 Mar 2015

File

ES Administration -
Solid Waste
Management
Facilities Bylaw

To: Chair Russell and Members,
Environmental Services
Committee

From: Alan Stanley, General Manager of
Environmental Services

Re: Solid Waste Management Facilities
Bylaw Amendment

Issue Introduction

A Staff Report from Alan Stanley, General Manager of Environmental Services regarding amending the RDKB Solid Waste Facilities Management Bylaw.

History/Background Factors

The RDKB operates Solid Waste Management Facilities (Facilities) across the district. The Facilities provide garbage disposal and/or recycling services to every resident of the RDKB.

The Facilities bylaws is a comprehensive documents that governs all Facilities activities across the RDKB including setting of tipping fees.

Tipping fees are critical to the operation of the RDKB sold waste service. The 2005 RDKB Solid Waste Management Plan (SWMP) contains measures to divert waste and recognizes that waste diversion reduces revenues. The SWMP contains measures to retain revenues required to operate the system even though the amount of waste landfilled will reduce.

Pursuant to the SWMP ongoing RDKB Board strategic policy is to fund the majority of solid waste management services through user fees. At the same time, the Board has implemented aggressive waste reduction and diversion policies and as a result, user fee revenue has declined for the past four years.

2010 - \$1,848,171
 2011 - \$1,754,39
 2012 - \$2,168,617 - \$10 per tonne tipping fee increase in May 2012
 2013 - \$2,108,219
 2014 - \$1,939,057

As noted, this situation was anticipated in the 2005 SWMP that indicated the the general tipping fee should be \$105 per tonne by 2011 and \$125 per tonne by 2015. Staff are recommending a \$15 per tonne increase to \$110 per tonne, a 16% increase. This increase to take effect May 1, 2015 should result in \$2,141,000 in user fees in 2015.

As diversion programs, particularly organics diversion are rolled out across the RDKB future tipping fee increases will be required to maintain adequate revenues.

The recommended amendments to the Facilities Bylaw include a number of housekeeping items, reflecting changes to the system that have occurred since the last bylaw amendment in 2012.

Implications

As per the SWMP and supporting data, the main implication of the bylaw amendment will be a short term maintenance of revenue followed by more aggressive waste diversion programs which will cause revenue to fall off, necessitating future tipping fee increases. With the large number of recycling and diversion options available, all RDKB solid waste customers including municipal partners have the ability to minimize or reduce the impact of fee increases.

Advancement of Strategic Planning Goals

Regional Solid Waste Management is a core service of the RDKB. The Facilities bylaw amendment strengthens environmentally sound methods to advance the Boards strategic objectives of improved environmental stewardship, region-wide organics diversion, focusing on core services and delivering services in the most cost-efficient means.

Background Information Provided

Proposed Solid Waste Management Facilities Bylaw - Marked up copy showing changes

Proposed Solid Waste Management Facilities Bylaw 1573

Alternatives

1. Receive the Staff Report

2. That the Environmental Services Committee approve Bylaw 1573 and recommend that the RDKB Board of Directors give proposed Bylaw 1573 first, second and third readings and adoption at the March 31st Board of Directors meeting.
3. That the Environmental Services Committee not approve Bylaw 1573 and direct Staff to revise the Regional Solid Waste Management 2015-2019 Budget and Five-Year Financial Plan.

Recommendation(s)

That the Environmental Services Committee receive the Staff Report from Alan Stanley, General Manager of Environmental Services regarding amending the RDKB Solid Waste Facilities Management Bylaw.

That the Environmental Services Committee approve Bylaw 1573 and recommend that the RDKB Board of Directors give proposed Bylaw 1573 first, second and third readings and adoption at the March 31st Board of Directors meeting.

REGIONAL DISTRICT OF KOOTENAY BOUNDARY

BYLAW NO. ~~1573~~

A Bylaw to regulate and set fees for the use of Solid Waste Management Facilities in the Regional District of Kootenay Boundary.

WHEREAS a service has been established by the "Regional District of Kootenay Boundary Waste Management Local Service Area Establishment Bylaw No. 1090, 1999";

AND WHEREAS it is deemed desirable to establish and impose charges for the use of refuse disposal sites operated by the Regional District of Kootenay Boundary and to regulate by bylaw the use of the various waste management facilities operated by the Regional District of Kootenay Boundary in keeping with the direction provided by the Regional Solid Waste Management Plan, and to provide for the enforcement of this bylaw;

AND WHEREAS the Solid Waste Management Plan of the Regional District of Kootenay Boundary, approved by the Minister of Environment, in 2006, sets policies and programs for the management of solid waste in the Regional District;

NOW THEREFORE the Regional District of Kootenay Boundary in open meeting assembled, enacts as follows:

1. APPLICATION

- 1.1 This Bylaw shall apply to all Solid Waste Management Facilities operated by the Regional District of Kootenay Boundary.

2. DEFINITIONS AND SCHEDULES

- 2.1 In this Bylaw, unless the context otherwise requires:

"Agricultural Waste" means materials originating on a farm including but not limited to dead animals, slaughter waste, waste from crops, spoiled crops, manure and large quantities of film plastics used in agricultural operations.

"Active Face" means that area of the disposal facility where active landfilling of solid waste takes place.

"Antifreeze" means a liquid, such as ethylene glycol or alcohol that may be mixed with water and has been used as a radiator fluid, but does not contain lubricating oil or petroleum products that falls under the Recycling Regulation (B.C. Reg. 112/2010) and all amending regulations under the *Environmental Management Act*. Effective July 1, 2011, the antifreeze product category consists of automotive antifreeze and includes empty containers for this antifreeze.

"Asbestos - Friable" means any material containing asbestos that when dry, can be easily crumbled or pulverized to powder by hand due to its nature is very difficult to

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handle, and therefore requires pre-approval by the Manager and may be subject to special handling fees as specified in Schedule "A". If a friable asbestos-containing material is damaged or disturbed, it presents an inhalation risk because asbestos fibres are more easily released into the air. Examples of friable asbestos include: acoustic ceilings and tiles, types of plasters, wallboard, joint compound and thermal insulation for water heaters and pipes. Content greater than 1% either at the time of manufacture, or as determined using a method specified in Section 40(1) of the provincial *Hazardous Waste Regulation* (B.C. Reg. 63/2009) and all amending regulations.

"Asbestos - Non-friable" means a non-friable asbestos product in which the asbestos fibres are bound or locked into the product matrix, so that the fibres are not readily released. Such a product would present a risk for fibre release only when it is subject to significant abrasion through activities such as sanding or cutting with electric power tools. Examples of non-friable asbestos products include vinyl asbestos floor tiles, acoustic ceiling tiles, and asbestos cement products.

"Ash & Soot" means the carbonaceous residue created by the thorough combustion of organic matter.

"Asphalt" means a petroleum by-product, mixed with gravel, crushed rock etc., used for paving roadways, driveways, parking areas etc.

"Auto Hulk" means a car, pickup truck or passenger van that is no longer used for transportation purposes and/or is not registered.

"Bag" means a container holding a volume up to 17 imperial gallon (77 litre) equivalents no larger than 26" x 36" (60 x 90 centimetres).

"Beverage Containers" means a product that falls under the 'Beverage Container' product category in the Recycling Regulation (B.C. Reg. 112/2010) of the *Environmental Management Act* and all amending regulations.

"Bin Area" means that area of the Solid Waste Management Facility that has been designated to receive Municipal Solid Waste or Recyclable Materials brought to the Solid Waste Management Facility in Small loads.

"Biomedical Waste" is defined in the Guidelines for the Management of Biomedical Wastes in Canada (Canadian Council of Ministers of the Environment, February 1992).

"Biosolids" means stabilized, dewatered, municipal sewage treatment plant sludge designated for disposal at a landfill.

"Bulky Waste" means Municipal Solid Waste that, due to its nature is very difficult to handle, and therefore requires pre-approval by the Manager and may be subject to special handling fees as specified in Schedule "A" hereto. Bulky Waste means items with a volume greater than 2m³ (71 ft.³) including but not limited to recreational vehicles, pre-fabricated homes, trailers, watercraft, Preserved Wood (greater than 1.25m (4 ft.) in length and 6" in diameter) and other articles that the Manager determines require special handling and Disposal technique.

"Bulk Load" means a load that exceeds 500 kg. (1102 lb.) net weight at scaled sites or 5m³ (177 ft.³) at volume based sites.

"Cell Phone" means a portable telephone that uses wireless cellular technology to send and receive phone signals, and further includes Cell Phone handsets, batteries and chargers.

"CFC Appliances" means refrigeration or heating appliances designed to operate with a coolant or refrigerant containing Chlorofluorocarbon (CFC).

"Class 1 Facility" means a staffed RDKB Solid Waste Management Facility so designated in Schedule "D" hereto.

"Class 2 Facility" means a staffed RDKB Solid Waste Management Facility so designated in Schedule "D" hereto.

"Class 3 Facility" means an unstaffed RDKB Solid Waste Management Facility so designated in Schedule "D" hereto.

"Clean Soil" means soil, sediment or fill material which does not contain the substances in quantities or concentrations greater than those specified in Schedule 7, Column IV of the Contaminated Sites Regulation of the Environmental Management Act and all subsequent amendments and additions.

"Clean Wood Waste" means clean, organic wood material including but not necessarily limited to kiln dried dimensional lumber such as wood pallets, demolition wood waste and Composite Wood Waste, which:

- (a) is free of Preserved Wood, rocks, metals (other than nails and screws), wire, fiberglass, Asphalt roofing material, and other non-wood materials; and
- (b) if it is more than 61 cm (2') in width or diameter at any point, is no more than 2.4 m (8') in length.

"Commercial Solid Waste" means any municipal solid waste produced by or originating from a trade or business premise. It includes municipal solid waste produced by, or originating from, institutional or governmental offices, as well as municipal solid waste produced by institutional administrative offices.

"Composite Wood Waste" means wood that has been manufactured into dimensional lumber using glue and/or adhesives, such as particleboard, oriented strand board, medium-density fiberboard (MDF), plywood etc.

"Concrete" means a hardened mixture of cement with sand, gravel and or rebar. Rebar projecting from cement cannot exceed 1 ft. in length.

"Condemned Foods" means any food or other edible matter that does not contain Free Liquids that have been deemed to be unfit for human consumption pursuant to the *Food Safety Act* and all amending regulations.

"Construction, Demolition and Renovation Waste" means mixed Municipal Solid Waste material resulting from the construction, demolition, renovation and repair of structures, roads, sidewalks and utilities. Waste may include, but is not limited to,

Recyclable Materials, asphalt, bricks, Concrete (with rebar projecting greater than 1 ft. in length) and other masonry materials, roofing materials, soil, rock, wood, wood products, wall coverings, plaster, gypsum board or wallboard, plumbing fixtures, electrical fixtures, electrical wiring, electrical components containing no hazardous materials and insulation that does not contain asbestos.

"Contaminated Sites Regulation" means the Contaminated Sites Regulation, (B.C. Reg. 112/2010) enacted under the *Environmental Management Act* and all amending regulations.

"Contamination" or "Contaminated" means, the presence of another material in Source Separated Waste, which includes, but is not limited to: the commingling of different Recyclable Materials; the commingling of different Controlled Waste; or the commingling of Municipal Solid Waste and/or Recyclable Materials and/or Controlled Waste and/or Prohibited Waste. Mixed Waste loads containing greater than 10% Recyclable Materials will be deemed to be contaminated and subject to additional user fees.

"Contaminated Soil" means soil or sediment or fill material containing substances in quantities or concentrations greater than those specified in Schedule 7, Column II of the *Contaminated Sites Regulation* (B.C. Reg. 112/2010) and all amending regulations, but which is not a hazardous waste under the Hazardous Waste Regulation. Pre-approval by the Manager is required and special handling fees may apply as specified in Schedule "A" hereto.

"Controlled Waste" means Source Separated Waste that is approved by the Manager for Disposal at a Solid Waste Management Facility but which, because of its inherent nature and quantity, may require special handling and storage techniques to avoid creating health hazards, nuisances or environmental pollution, as specified in Schedule "B" hereto. Special handling fees may apply as specified in Schedule "A" hereto.

"Controlled Waste Area" means an area of the Solid Waste Management Facility designated by the Manager for the disposal of Controlled Waste.

"Covered Area" means an area inside a Solid Waste Management Facility structure built and maintained by the RDKB.

"Covered/Secured Municipal Solid Waste" means a load of Municipal Solid Waste secured and covered on the vehicle by a tarpaulin or other overlays used to confine the load to the vehicle so that waste cannot blow off or fall off while in transit.

"Curbside Collection Area" means the residences designated by the Manager as those which will receive collection service as determined by the Manager in accordance with the Solid Waste Management Plan.

"Dead Animals and Parts" means any deceased pets, wildlife remains or offal thereof, including: bones, feathers, skin, blood and hair but are not a Specified Risk Material.

"Disposal" means the placement of Municipal Solid Waste into the landfill.

"Dusty Material" means material that can become airborne when being deposited or managed at the Solid Waste Management Facility and subsequently pose a health risk or impair visibility. Examples include but are not limited to sawdust, foundry dust and Ash & Soot.

"Electronic Waste" means a product that falls under the 'Electronics and Electrical' products category in the Recycling Regulation (B.C. Reg. 112/2010) and all amending regulations under the *Environmental Management Act*.

"Environmental Management Act" means the *Environmental Management Act* (B.C. 2003 c53) and all subsequent and future amendments and all amending regulations.

"Facility" means a facility designated by the RDKB as a collection, processing or disposal site for Solid Waste.

"Facility Attendant" means any RDKB employee at a Solid Waste Management Facility.

"Facility Class" means the Solid Waste Management Facility Class designation specified in Schedule "D" hereto.

"Fluorescent Tubes and Bulbs" means straight fluorescent lamps (various lengths); u-tubes and compact fluorescents; and mercury, high-pressure and sodium vapour lamps that fall under the 'Electronics and Electrical' products category in the Recycling Regulation (B.C. Reg. 112/2010) of the *Environmental Management Act* and all amending regulations.

"Food Processing Waste" means food residues produced during agricultural, commercial and institutional operations. Waste must be double bagged and cannot contain Dead Animals and Parts. Quantities in excess of 2m³ (71 ft³) are subject to specifications as outlined in Schedule "B" hereto. Special handling fees may apply as specified in Schedule "A" hereto.

"Free Liquid" means any portion of material that passes through and drops from a paint filter using the USEPA Method 9095A Paint Filter Liquids Test (within a 5 minute test period).

"Fuel Tank" means flammable liquid storage tanks and combustible liquid storage tanks that are drained and free of liquids. Shall not exceed 1000 litres (264 gallons) in capacity and must be either cut in half or have a whole cut in the tank that will allow the Facility Attendant to inspect the interior of the tank.

"Gas Cylinders" means a refillable or non-refillable metal container rated at a capacity of less than 46 kg. (101 lb.) which is used to contain compressed gases.

"Gasoline" means that which falls under the 'Gasoline' product category in the Recycling Regulation (B.C. Reg. 112/2010) of the *Environmental Management Act* and all amending regulations.

"Glass Containers" means all clear and coloured Glass Containers used to hold consumer products, but does NOT include: window glass, laminated glass, safety or

tempered glass, mirrored glass, automotive glass, fiberglass, plexiglass, light bulbs, fluorescent tubes, kitchenware, ceramics, or containers that have contained Hazardous Waste.

"Hazardous or Reactive Chemicals" means gaseous, liquid or Municipal Solid Waste that:

- a) is explosive, oxidizing or so unstable that it readily undergoes a violent change in the presence of air or water;
- b) generates toxic gases, vapours or fumes by itself or when mixed with water; or
- c) is polymerized in whole or in part by chemical action and causes damage by generating heat or increasing in volume.

"Hazardous Waste" means gaseous, liquid or Municipal Solid Waste that, because of its inherent nature and quantity, may require special handling and storage techniques to avoid creating health hazards, nuisances or environmental pollution. Hazardous Waste includes, but is not limited to: toxins, poisons, corrosives, irritants, strong sensitizers, flammables, Ignitables, infectious wastes, condemned foods, etc.

"Hazardous Waste Regulation" means the Hazardous Waste Regulation (B.C. Reg. 63/2009) under the *Environmental Management Act* and all amending regulations.

"Ignitable" means having the properties of:

- a) flammable gas;
- b) flammable liquid; or
- c) flammable solids, substances liable to spontaneous combustion or substances that on contact with water emit flammable gases.

"Industrial Waste" means any waste originating from an industrial operation including, but not limited to: forestry, pulp and paper, mining, or fisheries.

"Infested Vegetation" means trees, shrubs, herbaceous plants or associated fruit that show the presence of Plant Disease, noxious insects, pathogens or related pests that have caused or are likely to cause significant damage to the trees, shrubs, herbaceous plants or associated fruit.

"Inspector" means any member of the Royal Canadian Mounted Police, City Police, Province of British Columbia Conservation office, the Regional District's Bylaw Enforcement Officer or his or her designate appointed from time to time by the Manager to administer and enforce this Bylaw.

"Labour" means all work carried out by RDKB employees in the operation of a Product Stewardship Depot and includes but is not limited to operational and safety training, customer service, information dissemination, loading and unloading Product Stewardship Materials and equipment, sorting materials, cleaning, sweeping, snow and ice removal, salting walkways and completion of reports and manifests.

"Land Clearing Waste" means wood, branches and stumps generated from land clearing activity.

"Landfill" means a location for final Disposal of Municipal Solid Waste on land regulated by the Ministry of Environment. Municipal Solid Waste is spread and compacted; cover soil or alternate is applied daily so that effects on the environment (including public health and safety) are minimized.

"Lead-acid Batteries" means a product that falls under the 'Lead-acid Battery' product category in the Recycling Regulation (B.C. Reg. 112/2010) of the *Environmental Management Act* and all amending regulations. Effective July 1, 2011, the Lead-Acid battery category consists of Lead-Acid batteries weighing more than 2 kg. (4.4 lb.), and includes, without limitation, Lead-Acid batteries for automobiles, motorcycles, recreation vehicles, marine vehicles and locomotives.

"Load" means Municipal Solid Waste which arrives at the refuse disposal facility in a vehicle.

"Manager" means the Director of Environmental Services of the Regional District or his or her designate.

"Marketable Waste" means Recyclable Materials that can be managed through locally available recycling programs and for which a commercial market exists.

"Metal Containers" means any food or beverage container made of aluminum or tin-plated steel.

"Mixed Load" means a load combining two or more of the following wastes; Municipal Solid Waste, recyclable waste, yard & garden waste, or wood waste but does not include controlled waste or prohibited waste.

"Mixed Waste" means refuse generated by residential, commercial and institutional sources suitable for Disposal at a Solid Waste Management Facility but does NOT include Prohibited Waste.

"Mixed Waste Paper" includes but is not limited to: newspaper and inserts; office paper, including white and coloured ledger paper, computer paper, photocopy paper, writing pads, paperback books, hardcover books (cover removed), business forms, phone message notes, file folders, reports, envelopes, non-thermal fax paper, no carbon required (NCR) paper, calculator tape, 'post-it' type notes, business cards, and paper index cards; boxboard, including paper egg cartons, laundry and cereal boxes; junk mail; gift wrapping paper; packing paper; magazines; catalogues; calendars; directories; postcards; and shredded paper. Mixed Waste Paper does NOT include waxed paper fibre products; carbon paper; materials that are impregnated with blood, grease, oil, chemicals, or food residue; materials that have polyethylene, polystyrene, foil or other non-paper liners or attachments; and materials that are contaminated with a material that will render the Mixed Waste Paper non-marketable.

"Municipal Solid Waste" is material defined by the *Environmental Management Act* as:

- (a) Refuse that originates from residential, commercial, institutional, demolition, land clearing or construction sources, or
- (b) Refuse specified by a director to be included in a waste management plan.

“Noxious Weeds” means all weeds designated within the Provincial and Regional Noxious Weed lists of the Weed Control Regulation (B.C. Reg. 66/1985) and all amending regulations, and weeds that are classified by the Boundary Weed Management and Central Kootenay Invasive Plant Committees as priority species within the boundaries of the Regional District including, but not limited to: Annual Sowthistle (*Sonchus oleraceus*), Baby’s Breath (*Gypsophila paniculata*), Black Knapweed (*Centaurea nigra*), Black Locust (*Robinia pseudoacacia*), Blueweed (*Echium vulgare*), Bohemian Knotweed (*Fallopia x bohemica*), Bristly locust (*Robinia hispida*), Brown Knapweed (*Centaurea jacea*), Bull Thistle (*Cirsium vulgare*), Bur Chervil (*Anthriscus caucalis*), Burdock (*Arctium minus*), Canada Thistle (*Cirsium arvense*), Common Bugloss (*Anchusa officinalis*), Common Reed (*Phragmites australis* subspecies *australis*), Common Tansy (*Tanacetum vulgare*), Common Toadflax (*Linaria vulgaris*), Crupina (*Crupina vulgaris*), Dalmatian Toadflax (*Linaria dalmatica*), Diffuse Knapweed (*Centaurea diffusa*), Dodder (*Cuscuta* spp.), Downy Brome (*Bromus tectorum*), Eurasian Water-Milfoil (*Myriophyllum spicatum*), Field Scabious (*Knautia arvensis*), Flowering Rush (*Butomus umbellatus*), Fuller’s Teasel (*Dipsacus fullonum*), Garlic Mustard (*Alliaria petiolata*), Giant Hogweed (*Heracleum mantegazzianum*), Giant Knotweed (*Fallopia sachalinensis*), Giant Mannagrass/Reed Sweetgrass (*Glyceria maxima*), Gorse (*Ulex europaeus*), Hairy Cat’s Ear (*Hypochaeris radica*), Himalayan Blackberry (*Rubus discolor*), Himalayan Knotweed (*Polygonum polystachyum*), Hoary Alyssum (*Berteroa incana*), Hoary Cress (*Cardaria draba*), Hound’s-tongue (*Cynoglossum officinale*), Japanese Knotweed (*Fallopia japonica*), Jointed Goatgrass (*Aegilops cylindrical*), Leafy Spurge (*Euphorbia esula*), Marsh Thistle (*Cirsium palustre*), Meadow Knapweed (*Centaurea pratensis*), Milk Thistle (*Silybum marianum*), Mouse-ear Hawkweed (*Hieracium pilosella*), Nodding Thistle (*Carduus nutans*), North Africa Grass (*Ventenata dubia*), Orange Hawkweed (*Hieracium aurantiacum*), Oxeye daisy (*Leucanthemum vulgare*), Perennial Pepperweed (*Lepidium latifolium*), Perennial Sowthistle (*Sonchus arvensis*), Plumeless Thistle (*Carduus acanthoides*), Policeman’s Helmet/Himalayan Balsam (*Impatiens glandulifera*), Purple Loosestrife (*Lythrum salicaria*), Purple Nutsedge (*Cyperus rotundus*), Queen Anne’s Lace (*Daucus carota*), Rush Skeltonweed (*Chondrilla juncea*), Russian Olive (*Elaeagnus angustifolia*), Russian Knapweed (*Acroptilon repens*), Salt Cedar (*Tamarix aphilla*), Scentless Chamomile (*Matricaria maritima*), Scotch Broom (*Cytisus scoparius*), Scotch Thistle (*Onopordum acanthium*), Siberian Elm (*Ulmus pumila*), Spotted Knapweed (*Centaurea biebersteinii*), St. John’s Wort (*Hypericum perforatum*), Sulphur Cinquefoil (*Potentilla recta*), Tansy Ragwort (*Senecio jacobaea*), Velvetleaf (*Abutilon theophrasti*), Wild Oats (*Avena fatua*), Wormwood (*Artemisia absinthium*), Yellow Bedstraw (*Galium verum*), Yellow Flag Iris (*Iris pseudocorus*), Yellow Hawkweed (*Hieracium* spp.), Yellow Nutsedge (*Cyperus esculentus*), Yellow Starthistle (*Centaurea solstitialis*), and Yellow Toadflax (*Linaria vulgaris*).

“Offense” means a contravention of this bylaw by a Person who does an act that this Bylaw forbids, or omits to do an act that this Bylaw requires to be done.

“Old Corrugated Cardboard (OCC)” means containers or materials used in containers consisting of three or more layers of kraft paper material and having smooth exterior liners and a corrugated or rippled core, but excluding containers which are impregnated with blood, grease, oil chemicals, food residue, wax; or have polyethylene, polystyrene, foil or other non-paper liners; or are contaminated with a material which will render the corrugated cardboard non-marketable.

"Organic Waste" means any plant and/or animal matter, originating in commercial or residential sources which can be processed by composting to produce a useable soil amendment product.

"Out-of-area Municipal Solid Waste" means Loads, or a portion thereof, of Municipal Solid Waste that originates from outside the boundaries of the Regional District.

"Ozone Depleting Substance" means a substance defined as such in the Ozone Depleting Substances and other Halocarbons Regulation, (B.C. Reg. 387/99) under the *Environmental Management Act* and all amending regulations.

"Person" means an individual, a body corporate, a firm partnership, association or any other legal entity or an employee or agent thereof.

"Paint Products" means a product that falls under the 'Paint' product category of the Recycling Regulation (B.C. Reg. 112/2010) of the *Environmental Management Act* and all amending regulations.

"Pesticide Products" means that which falls under the 'Pesticides' product category of the Recycling Regulation (B.C. Reg. 112/2010) of the *Environmental Management Act* and all amending regulations.

"Petroleum By-Products" means used lubricating oil that is contaminated with any other products, and any fluid or liquid or sludge containing fuel or petroleum-based products.

"Pharmaceutical Products" means that which falls under the 'Pharmaceuticals' product category in the Recycling Regulation (B.C. Reg. 112/2010) of the *Environmental Management Act* and all amending regulations.

"Plant Disease" means a condition that exists in a plant or seed as the result of the action of virus, fungus, bacterium, or any other similar or allied organism and that injures or may injure the plant or any part thereof, and that may be spread to another plant or plants with economic, ornamental or aesthetic value, including, but not limited to Apple Scab (*Venturia inaequalis*), Anthracnose or Perennial Canker (*Cryptosporiopsis curvispora*; *C. perennans*), Bacterial Canker (*Pseudomonas syringae* pv. *syringae*; *P. syringae* pv. *morsprunorum*), Blister spot (*Pseudomonas syringae* pv. *papulans*), Brown Rot (*Monilinia fructicola*), Coryneum Blight (*Wilsonomyces carpophilus*), Crown Gall, Root Gall and Hairy Root (*Agrobacterium tumefaciens*), Crown Rot (*Phytophthora cactorum*), Cytospora Canker (*Leucostoma cincta*), European Canker (*Nectria galligena*), Fire Blight (*Erwinia amylovora*), Little Cherry Virus, Powdery Mildew (*Podosphaera leucotricha*; *P. clandestina*; *Sphaerotheca pannosa*), Peach Leaf Curl (*Taphrina deformans*), and Verticillium Wilt (*Verticillium dahliae*).

"Plastic Containers" means clean mixed plastics marked with a Society of Plastic Industries (SPI) code #1 - #7 accepted at Regional District Recycling Depots. Plastic Container acceptance varies by Sub-region as described in Schedule "C" hereto. This includes but is not limited to toiletry and cleaning containers, margarine and yogurt containers, food and drink containers, and plastic milk jugs. Plastic Containers do NOT include Styrofoam, polystyrene items, or items that have contained Hazardous Waste.

"Preserved Wood" means wood waste previously treated with creosote or other chemical preservatives such as chromated copper arsenate (CCA), aromatic hydrocarbons (PAHs), and ammonium copper arsenate (ACA) to prevent rotting. This waste material is considered Controlled Waste.

"Product Stewardship Agency" means any individual, business, association, society or any combination thereof designated in a Stewardship Plan to manage any materials that fall under a product category of the Recycling Regulation (B.C. Reg. 112/2010) and all amending regulations of the *Environmental Management Act*.

"Product Stewardship Depot" means an area designated to receive materials that fall under a product category of the Recycling Regulation (B.C. Reg. 112/2010) and all amending regulations of the *Environmental Management Act*.

"Product Stewardship Materials" means materials that fall under a product category of the Recycling Regulation (B.C. Reg. 112/2010) and all amending regulations of the *Environmental Management Act*.

"Product Stewardship Plan" means a plan approved by the Minister of the Environment to manage materials that fall under a product category of the Recycling Regulation (B.C. Reg. 112/2010) and all amending regulations of the *Environmental Management Act*.

"Prohibited Waste" means gaseous, liquid or Municipal Solid Waste not accepted for Disposal at Solid Waste Management Facilities as specified in Schedule "F" hereto.

"Radioactive Material" means waste containing a prescribed substance as defined in the *Atomic Energy Control Act (Canada)* and all amending regulations in sufficient quantity or concentration to require a license for possession or use under that Act and regulations made under that Act.

"Rechargeable Batteries" means Nickel Cadmium (NiCd), Lithium Ion (Li-Ion), Nickel Metal Hydride (Ni-MH), or Small-Sealed Lead (Pb) batteries weighing no more than 5 kilograms (11 pounds) each.

"Recyclable Materials" means Marketable Wastes and Source Separated Wastes, substances or objects listed in Schedule "C" hereto.

"Recycling" means the practice of sorting, collecting and processing Marketable Waste for the purpose of creating new products and reducing the amount of Municipal Solid Waste being disposed of in Landfills.

"Recycling Area" means that area of the Solid Waste Management Facility that has been designated to receive Recyclable Materials.

"Recycling Depots" means any land or buildings leased owned and/or operated by the RDKB for receiving those materials listed in Part "C" of Schedule "C".

"Recycling Regulation" means the Recycling Waste Regulation (B.C. Reg. 112/2010) and all amending regulations of the *Environmental Management Act*.

"Regional Board" means the Board of the Regional District of Kootenay Boundary.

"Regional District (RDKB)" means the Regional District of Kootenay Boundary as described under the *Local Government Act* and all amending regulations.

"Reusable Products" means any household item that is in usable working condition. Reusable Products does not include Bulky Items or Product Stewardship Materials. All items are accepted or refused at the discretion of the Facility Attendant.

"Reuse Buildings/Depots" means any land or buildings leased, owned and/or operated by the Regional District for receiving Reusable Products.

"Rubble" means gravel, brick, Concrete, Asphalt, and rock or a mixture thereof.

"Scrap Metal" means recyclable ferrous and non-ferrous metallic materials, including, but not limited to: sheet metal, siding, roofing, rebar, flashings, pipes, window frames, doors, furnaces, duct work, wire, cable (cut into 1.25m (4 ft.) lengths or on a spool), bathtubs, fuel tanks, fencing, bicycle frames, automotive body parts, machinery, garbage cans, metal furniture, tire rims, appliances and fixtures. Does not include CFC Appliances unless properly certified as having refrigerants professionally removed.

"Service Personnel" means any person employed by or having a contract with the RDKB for performing work at a Solid Waste Management Facility.

"Site Operator" means that person employed by or having a contract with the Regional District for caretaker or attendant duties at a Solid Waste Management Facility and includes an agent of the Site Operator authorized personnel pursuant to the said caretaker's contract.

"Site Regulations" means regulations as described in Schedule "E" hereto, which must be adhered to by any person using a Solid Waste Management Facility.

"Sludge" means semi-solid material for Disposal in a landfill that contains no Free Liquids.

"Small Load" means Municipal Solid Waste to be disposed of at Solid Waste Management Facility not exceeding 500 kg. (1102 lb.) net weight at scaled sites or 5m³ (177 ft.³) at volume based sites per open day per credit account holder, or per vehicle (if vehicle is not registered to a an RDKB credit account). Loads in excess of these quantities is considered a Bulk Load.

"Soil" means soil or sediment material containing substances in quantities or concentrations less than those specified in Schedule 7, Column II of the Contaminated Sites Regulation (B.C. Reg. 112/2010) of the *Environmental Management Act* and all amending regulations.

"Solid Waste Management Facility" means a facility leased, owned and/or operated by the Regional District for which an 'Operational Certificate' or 'Permit' has been issued by the Ministry of Environment of the Province of British Columbia or a Transfer Station or Recycling Depot leased, owned and/or operated by the Regional District of Kootenay

Boundary used for receiving Municipal Solid Waste or Recyclable Material described in Schedule "C" hereto.

"Solid Waste Management Plan" means the plan prepared for the management of Municipal Solid Waste within the Regional District pursuant to the *Environmental Management Act* and approved by the Minister of the Environment.

"Solvents and Flammable Liquids" means that which falls under the 'Solvents and Flammable Liquids' product category of the Recycling Regulation (B.C. Reg. 112/2010) and all amending regulations of the *Environmental Management Act*.

"Source-Separated Organic Waste" means all manner of pre-sorted organic material originating in businesses and residences. This does not include Pet Waste, Wood Waste, Construction & Demolition material or Yard & Garden Waste.

"Source-Separated Waste" means pre-sorted waste including, but not limited to: Controlled Waste, Yard and Garden Waste, Recyclable Material, Scrap Metal or Wood Waste which is separated into clearly distinguishable accumulations of different types of materials, substances, or objects belonging in the particular class of waste being disposed of.

"Specified Risk Material (SRM)" means Special Waste Material as defined by the Canadian Food Inspection Agency (CFIA). Specified Risk Material are tissues that, in BSE-infected cattle, have been shown to contain the infective agent and transmit the disease. The following tissues are defined in Canadian regulation as SRM: skull, brain, trigeminal ganglia (nerves attached to the brain), eyes, tonsils, spinal cord, and dorsal root ganglia (nerves attached to the spinal cord) of cattle aged 30 months or older, and the distal ileum (part of the small intestine) of cattle of all ages.

"Tight-head Barrels" means any metal container with a non-removable top but does NOT include barrels that have contained Hazardous Waste.

"Tire Products" means a product that falls under the 'Tire' product category of the Recycling Regulation (B.C. Reg. 112/2010) and all amending regulations of the *Environmental Management Act*.

"Transfer Station" means a Solid Waste Management Facility under the control of the Regional District for collecting Municipal Solid Waste in preparation for transportation to a Regional District Landfill.

"Treasurer" means the Director of Finance of the Regional District, or his or her designate.

"Tree Stumps" means that part of a plant, tree, or shrub that remains attached to the roots after the trunk is cut and may include non-organic materials such as rocks, sand and soil.

"Uncovered Area" means an area of bare land at a Solid Waste Management Facility that is improved by the Product Stewardship Agency for the purposes of operating a Product Stewardship Depot where improvements could include but not be limited to covered structures, paving or lighting.

"Undesignated Area" means any area in a Solid Waste Management Facility other than the area a Person is directed by the Facility Attendant, Site Operator or Service Personnel or any on-site signage directs a Person to deposit a Load.

"Unsecured Loads" means a load of Municipal Solid Waste which is not secured and covered on a vehicle so that there is nothing to prevent it from blowing or falling off while in transit, except for those items, permitted onto the Solid Waste Management Facility without covers, as outlined in Schedule "E" hereto.

"Used Oil" means that which falls under the 'Lubricating Oil' product category as defined in the Recycling Regulation (B.C. Reg. 112/2010) of the *Environmental Management Act* and all amending regulations.

"Used Oil Containers" means any plastic container, as defined under 'Empty Oil Containers' under the Recycling Regulation (B.C. Reg. 112/2010) and all amending regulations of the *Environmental Management Act*, with a capacity of less than 30 litres (8 gallons) that was manufactured to hold lubricating oil.

"Used Oil Filters" means that which falls under the 'Oil Filters' product category of the Recycling Regulation (B.C. Reg. 112/2010) and all amending regulations of the *Environmental Management Act*.

"USEPA Method 9095A Paint Filter Liquids Test" means the method designed by the Environmental Protection Agency (EPA) to determine the presence of Free Liquids in a representative sample of waste. A representative sample of waste is placed in a paint filter (Mesh number: 60+/- 5th). If any portion of the material passes through and drops from the filter (within a 5 minute test period) the material is deemed to contain free liquids.

"Vehicle" means a Vehicle as defined by the provincial *Motor Vehicle Act* and all amending regulations.

"Visitor" means a person who arrives at the Solid Waste Management Facility for purposes other than to Dispose of Municipal Solid Waste.

"Waste Sharps" means needles, syringes, blades or other materials capable of causing punctures or cuts, originating from residential, agricultural, institutional or commercial generators.

"Wood Waste" means clean, organic material including, but not necessarily limited to:

- Kiln dried dimensional lumber such as wood pallets, and demolition wood waste;
- Composite Wood Waste

Material must be free of Preserved Wood, rocks, metals (other than nails and screws), wire, fiberglass, asphalt roofing material, and other non-wood materials. Material that is chipped may qualify for a discount as per Schedule "A" hereto.

"Yard and Garden Waste" means biodegradable, organic materials, substances or objects including, but not limited to: grass, lawn and hedge clippings, flowers, weeds,

leaves, vegetable material, shrubs, and shrub and tree branches less than 1 centimetre (0.4") in diameter, but does NOT include:

- Tree Stumps; Noxious Weeds;
- Plants or growing media that may have been identified by the Canadian Food Inspection Agency from time to time as infectious or potentially infectious and of which notice has been sent to the Regional District or publicized by the Canadian Food Inspection Agency; or
- Plant and tree material in municipal street sweepings;
- Rocks, sand and Soil;
- Bulk Loads of fruit or vegetable material.

2.2 The following schedules are hereby made and declared to be integral parts of this Bylaw:

Schedule "A"	User Fee Schedule
Schedule "B"	Controlled Waste
Schedule "C"	Recyclable Materials
Schedule "D"	Solid Waste Management Facilities Class
Schedule "E"	Site Regulations
Schedule "F"	Prohibited Waste
Schedule "G"	Product Stewardship Depot Hosting Conditions and Fees
Schedule "H"	Additional Surcharges and Conditions of Payment
Schedule "I"	Municipal Ticket Information Violations

3. CONDITIONS OF USE

The Regional District hereby authorizes the Facility Attendant, Site Operator or Service Personnel to enforce such rules governing the use of a Solid Waste Management Facility operated by the Site Operator and/or provide directions to users of the Solid Waste Management Facility which are consistent with this Bylaw and which are necessary or convenient for the efficient and lawful operation of the Solid Waste Management Facility.

- 3.1 Every person Disposing of Municipal Solid Waste at a Solid Waste Management Facility shall comply with and abide by all rules and directions of the Facility Attendant, Site Operator or Service Personnel, whether such rules or directions are in the form of signs or verbal instructions.
- 3.2 No person shall dispose of a waste at Solid Waste Management Facility in any location other than in location directed by the Facility Attendant, Site Operator or Service Personnel.
- 3.3 No person shall deposit refuse at a refuse disposal facility, nor enter any refuse disposal facility at any time other than the designated hours of operation, except by prior arrangement with the Manager or his or her designate.
- 3.4 Persons entering a Solid Waste Management Facility do so at their own risk. The Regional District accepts no responsibility (liability) for damage and/or injury to persons, property or vehicle.
- 3.5 Anyone who contravenes these regulations and/or fails to comply with the directions of the Facility Attendant, Site Operator or Service Personnel or with posted notices and

signs on a Solid Waste Management Facility may be prohibited entry onto a Solid Waste Management Facility.

- 3.6 The Regional District hereby establishes and imposes the fees set out in Schedule "A" hereto and every person Disposing of Municipal Solid Waste at a Solid Waste Management Facility shall pay to the Regional District the applicable fees.
- 3.7 Any person who fails to pay fees imposed by this Bylaw may be prohibited entry onto a Solid Waste Management Facility and any accounts remaining unpaid on the 31st of December shall be sent to collections.
- 3.8 No person shall deposit Municipal Solid Waste at a Solid Waste Management Facility except in accordance with this Bylaw and the Site Regulations outlined in Schedule "E" hereto.

4. OFFENCES AND PENALTIES

- 4.1 No Person shall do any act or suffer or permit any act or thing to be done in contravention of this Bylaw.
- 4.2 Any Person who violates any of the provisions of this Bylaw will be guilty, upon summary conviction, of an offence under this Bylaw; and may be prohibited by the Manager from depositing Municipal Solid Waste at a Solid Waste Management Facility.
- 4.3 The penalties imposed under Schedule "A" shall be in addition to and not in substitution for any other penalty or remedy imposed by this Bylaw or any other statute, law or regulation.
- 4.4 A separate offence shall be deemed to be committed upon each day during and in which the contravention occurs or continues.
- 4.5 Every Person who contravenes any of the Site Regulations contained within this Bylaw shall be responsible for all costs associated with remediation of the Solid Waste Management Facility.
- 4.6 Any Person who contravenes this Bylaw and Site Regulations by doing any act which the Bylaw and Site Regulations forbid, or omits to do any act which this Bylaw and Site Regulations requires to be done, may be required, at the discretion of the Manager:

a) to pay double the applicable user fee for

- Unsecured Loads;
- Loads considered to be Contaminated, with the applicable user fee being determined as for the Municipal Solid Waste material included in the Load either with the highest charge as set out in Schedule "A", attached hereto, to pay for clean-up costs to remove and properly dispose of the Contamination identified in rejected Loads, or for clean-up costs to manage Loads of Municipal Solid Waste improperly disposed of at the Solid Waste Management Facility. Such costs would be in addition to those fees identified in Schedule "A" hereto;

- b) to pay 5 times the applicable user fee for Loads containing Recyclable Material.
- c) to pay for any damages or injury to Person or to property incurred by the Regional District as a result of a contravention of this Bylaw. Such costs would be in addition to those user fees identified in Schedule "A" hereto;
- d) to be prohibited from depositing Municipal Solid Waste at the Solid Waste Management Facility; and
- e) to be prohibited from entering or re-entering the Solid Waste Management Facility.

5. INSPECTIONS

An Inspector, Facility Attendant, Site Operator, Service Personnel or other Employee of the Regional District may inspect any or all loads entering or exiting the Solid Waste Management Facility for the purpose of determining compliance with this Bylaw.

6. SEVERABILITY

If any section, subsection or clause of this Bylaw is declared or held to be invalid by a Court of competent jurisdiction, then that invalid portion shall be severed and the remainder of this Bylaw shall be deemed to have been adopted without the invalid and severed section, subsection or clause.

7. PENALTIES

- 7.1 Any person who violates any provision of this Bylaw will be deemed to have committed an Offense and shall be liable upon summary conviction to the following penalties:
 - a) a minimum fine of \$50.00;
 - b) a maximum fine of \$10,000.00; and
 - c) a fine as dictated in Schedule 'I'
- 7.2 In the case of a continuing Offense, for each day that the Offense continues, either or both of:
 - a) a minimum fine under paragraph 9.1(a);
 - b) a maximum fine under paragraph 9.2(b).
- 7.3 In a prosecution of an Offense against a Regional District Bylaw, the justice or court may impose all or part of the penalties applicable in relation to the Offense, together with the costs of prosecution.
- 7.4 Nothing in this Bylaw shall limit the Regional District from pursuing any other remedy that would otherwise be available to the Regional District at law.
- 7.5 Penalties are subject to the conditions of the Regional District Municipal Ticketing Information Bylaw No.1151, 2001, as amended from time to time by the Regional District.

8. VIOLATION

8.1 Any Person who:

- a) causes or permits any act to be done in contravention or violation of any of the provisions of this Bylaw; or
- b) neglects or omits to do anything required under this Bylaw; or
- c) carries out, causes, or permits to be carried out any use, or construction in a manner prohibited by or contrary to any of the provisions of this Bylaw; or
- d) fails to comply with an order, direction or notice given under this Bylaw;

will be guilty, upon summary conviction, of an Offence under this Bylaw.

9. MUNICIPAL TICKET INFORMATION

9.1 A notice or form commonly called Municipal Ticket Information (MTI) having printed wording approved by the Manager, may be issued by an Inspector or a Bylaw Enforcement Officer to any Person alleged to have breached any provision of this Bylaw, and the said notice shall require payment to the Regional District in the amount specified in this Bylaw.

- a) an MTI shall be deemed to be sufficiently served if served personally on the Person named in the MTI;
- b) in lieu of prosecution, the Person named in the MTI may elect to voluntarily pay the specified penalty set out therein by making payment to the Regional District in the amount of the specified penalty;
- c) if the payment specified in the MTI is not paid in accordance with the terms of the ticket and in the time required by the ticket, the Regional District may commence prosecution against the Person named in the MTI for the alleged contravention of this Bylaw;
- d) except as otherwise provided in this Bylaw, a person who is guilty of an Offence under this Bylaw for which a penalty is not otherwise provided, is liable to a fine of not less than \$100.00 and not more than \$10,000.00.

10. REPEAL

The Waste Management Facilities Regulatory Bylaw No. ~~1504~~, ~~2012~~, and all amendments thereto, is hereby repealed.

11. EFFECTIVE DATE

This Bylaw comes into effect on May 1, ~~2015~~.

12. TITLE

This Bylaw may be cited as the "Regional District of Kootenay Boundary Solid Waste Management Facilities Regulatory Bylaw No. ~~1573~~, 2012".

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READ A FIRST TIME this 31st day of, March, 2015.

READ A SECOND TIME this 31st day of, March, 2015.

READ A THIRD TIME this 31st day of, March, 2015.

I, Theresa Lenardon, Manager of Corporate Administration, do hereby certify the foregoing to be a true and correct copy of Bylaw No. 1573, cited as "Regional District of Kootenay Boundary Solid Waste Management Facilities Regulatory Bylaw No. 1573, 2015" as read a third time by the Regional District of Kootenay Boundary Board of Directors this 31st day of, March, 2015.

Manager of Corporate Administration

RECONSIDERED AND FINALLY ADOPTED this 31st day of, March, 2015.

Chair

Manager of Corporate Administration

I, Theresa Lenardon, Director of Corporate Administration of the Regional District of Kootenay Boundary, do hereby certify that the foregoing this to be a true and correct copy of Bylaw No. 1573, cited as "Regional District of Kootenay Boundary Solid Waste Management Facilities Regulatory Bylaw No. 1573, 2015" as reconsidered and finally adopted this 31st day of, March, 2015.

Manager of Corporate Administration

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SCHEDULE "A" TO BYLAW NO. 1573**WEIGHT BASED USER FEE SCHEDULE**

The following charges shall apply for the use of a Controlled Refuse Disposal Site where scales are operational.

Municipal Solid Waste (Commercial & Domestic) excluding Controlled Waste

Mixed Waste over 101 kg.	\$110.00 per tonne
Mixed Waste under 101 kg.	Minimum charge \$10.00
Mixed Waste per Bag (3 bag limit)	\$4.00 per bag
Source Separated Organic Waste	\$40.00 per tonne
¹ Construction/Demolition/Land Clearing Waste	\$175.00 per tonne
¹ Tar & Gravel Roofing, Asphalt Shingles	\$60.00 per tonne
¹ Clean Soil	\$20.00 per tonne

Controlled Waste

¹ Asbestos - Friable	\$175.00 per tonne
¹ Asbestos - Non-friable	\$110.00 per tonne
¹ Food Processing Waste	\$150.00 per tonne
^{1,2,3} Contaminated Soil (Metals)	\$10.00 per tonne
^{1,2,3} Contaminated Soil (Hydrocarbons)	\$7.50 per tonne
Gas Cylinders (15 pounds and over)	\$2.00 per cylinder
Gas Cylinders (under 15 pounds)	No Charge
¹ Sludge (Minimum \$12.00)	\$12.00 per tonne
¹ Dead Animals and Parts (Minimum \$20.00)	\$175.00 per tonne
Noxious Weeds	No Charge
Infested Vegetation	No Charge

Recyclable Material

Yard & Garden Waste	\$5.00 per load
Clean Wood Waste	\$50.00 per tonne
^{1,3} Appliances requiring Ozone Depleting Substance removal	\$20.00 per unit
^{1,3} Auto Hulk	\$15.00 per tonne
Scrap Metal (including appliances)	\$15.00 per tonne
¹ Rubble	\$50.00 per tonne

Charges Applicable to all Categories

Loads of Mixed or Controlled Waste containing Recyclable Materials	Five Times Charge
Uncovered or Unsecured Loads	Double Charge

¹ Only accepted at Class 1 Facilities

² Only accepted under contaminated soil management contract provisions

³ Not accepted at McKelvey Creek Landfill

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SCHEDULE "A" TO BYLAW NO. 1573**VOLUME BASED USER FEE SCHEDULE**

The following charges shall apply for the use of a Controlled Refuse Disposal Site where scales are not operational.

Municipal Solid Waste (Commercial & Domestic) excluding Controlled Waste

Mixed Waste Per Bag (3 bag limit)	\$4.00 per bag
Mixed Waste More than 3 bags (minimum charge \$10.00)	\$17.50 per m ³
Source Separated Organic Waste	\$8.00 per m ³
¹ Tar & Gravel Roofing, <u>Asphalt Shingles</u>	\$12.00 per m ³
¹ Construction/Demolition Waste/Land Clearing	\$45.00 per m ³
Mattresses & Box Springs	\$5.00 each
¹ Clean Soil	\$13.00 per m ³

Controlled Waste

¹ Asbestos - Friable	\$45.00 per m ³
¹ Asbestos - Non-Friable	\$20.00 per m ³
¹ Food Processing Waste	\$50.00 per m ³
^{1,2,3} Contaminated Soil (Metals)	\$10.00 per tonne
^{1,2,3} Contaminated Soil (Hydrocarbons)	\$7.50 per tonne
Gas Cylinders (20 pounds and over)	\$2.00 per cylinder
Gas Cylinders (under 20 pounds)	No Charge
¹ Sludge	\$0.012 per litre (\$0.054 per gal.) Minimum \$12.00
¹ Dead Animals and Parts (Minimum \$20.00)	\$30.00 per m ³
Noxious Weeds	No Charge
Infested Vegetation	No Charge

Recyclable Material

Yard & Garden Waste	\$5.00 per load
Clean Wood Waste	\$10.00 per m ³
^{1,3} Appliances requiring Ozone Depleting Substance removal	\$20.00 per unit
^{1,3} Auto Hulks	\$50.00 per unit
Scrap Metal (including appliances)	\$5.00 per m ³
¹ Rubble	\$75.00 per m ³

Charges Applicable to all Categories

Loads of Mixed or Controlled Waste containing Recyclable Materials	Five Times Charge
Uncovered or Unsecured Loads	Double Charge

¹ Only accepted at Class 1 Facilities

² Only accepted under contaminated soil management contract provisions

³ Not accepted at McKelvey Creek Landfill

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SCHEDULE "B" TO BYLAW NO. 1573

CONTROLLED WASTE

Material Type	Specifications/Restrictions	Accepted for Disposal at:
Animal feces	(1)	Class 1 and 2 Facilities
Asbestos- Friable	(1)(2)(3)(4)	Class 1 Facilities
Asbestos- Non friable	(3)	Class 1 and 2 Facilities
Ash & Soot	(1)	Class 1 Facilities
Biosolids	(3)	Class 1 Facilities
Bulk Load	(8)	Class 1 Facilities
Bulky Waste	(3)(4)(6)	Class 1 Facilities

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Concrete	N/A	Class 1 Facilities
Condemned Foods	(1)	Class 1 Facilities
Contaminated Soil	(2) (3) (5) (9)	Class 1 Facilities
Preserved Wood	(3)	Class 1 and 2 Facilities
Dead Animals and Parts	(3)(4)	Class 1 Facilities
Dusty Material	(1)	Class 1 Facilities
Food Processing Waste	(3)	Class 1 Facilities
Fuel Tanks	(3) (7)	Class 1 and 2 Facilities
Gas Cylinders	(3) (7)	Class 1 and 2 Facilities
Infested Vegetation	(1)	Class 1 and 2 Facilities
Noxious Weeds	(1)	Class 1 and 2 Facilities
Rubble	N/A	Class 1 Facilities
Sludge	(4)	Class 1 Facilities
Soil (Commercial & Residential) Load size >1m ³	(3)(5)	Class 1 Facilities
Tree Stumps	N/A	Class 1 and 2 Facilities

Specifications & Restrictions

- 1) Material must be contained in a double bag system.
- 2) Material must be manifested or documented as required by the Regional District and by the British Columbia Ministry of Environment.
- 3) Forty-eight (48) hours advance notice must be given to the Regional District prior to disposal.
The Manager may at his/her discretion permit the Disposal of Controlled Waste without forty-eight (48) hours notice.
- 4) Materials must be disposed of a minimum of 2 hours before delivery to the designated Solid Waste Management Facility.
- 5) Material must meet criteria and follow protocol in RDKB Policy Manual.
- 6) Special handling fees may apply.
- 7) Must be cut open so that the Facility Attendant, Site Operator or Service Personnel can inspect for liquids.
- 8) May be accepted at Transfer Stations at discretion of the Manager with advance notice.
- 9) Only accepted at Class 1 Facilities under contaminated soil management contract provisions.

SCHEDULE "C" TO BYLAW NO. 1573**RECYCLABLE MATERIALS**

a) Recyclable Materials accepted at RDKB Solid Waste Management Facilities

Landfills and Transfer Stations (Class 1 and 2 Facilities) Only:

1. Scrap Metal
2. Wood Waste
3. Yard and Garden Waste
4. Gas Cylinders
5. Rubble

b) Product Stewardship Materials

These materials may be accepted at select facilities where a partnership with Product Stewardship Program exists.

1. Gasoline
2. Lead-Acid Batteries
3. Paint Products
4. Pesticide Products
5. Solvents and Flammable Liquids

c) Recycling Depots, Recycling Area and Curbside Recycling Programs (Class 3 Facilities):

1. Corrugated Cardboard
2. Glass Containers
3. Metal Containers
4. Mixed Waste Paper
5. Newspaper
6. Plastic Containers

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SCHEDULE "D" TO BYLAW NO. 1573

SOLID WASTE MANAGEMENT FACILITIES CLASS

Class 1	(3 facilities)	Address/Location
McKelvey Creek	<u>Municipal Solid Waste Landfill and Recycling Depot</u>	1900 Highway 3B - Trail
Grand Forks	<u>Municipal Solid Waste Landfill and Recycling Depot</u>	8798 Granby Rd. - Grand Forks
West Boundary	<u>Municipal Solid Waste Landfill and Recycling Depot</u>	2050 Motherlode Road - Greenwood
Class 2	(3 facilities)	
Christina Lake	<u>Municipal Solid Waste Transfer Station and Recycling Depot</u>	834 Cascade Dump Rd.
Rock Creek	<u>Municipal Solid Waste Transfer Station and Recycling Depot</u>	1610 Rock Creek Dump Rd.
Beaverdell	<u>Municipal Solid Waste Transfer Station</u>	5300 Highway #33 (Beaverdell Dump Rd.)
Class 3	(18 facilities)	
Grand Forks Recycling Depot		Behind Grand Forks Firehall
Greenwood Recycling Depot		148 S. Government
Midway Recycling Depot		7 th and Cleghorn
Sidley Mountain Municipal Solid Waste Transfer Station		
Mt. Baldy Municipal Solid Waste Transfer Station and Recycling Depot		Mt. Baldy Rd.
		11 th
Christian Valley Municipal Solid Waste Transfer Station		
Beaverdell Recycling Depot		5896 Highway 33
Idabel Lake Municipal Solid Waste Transfer Station and Recycling Depot		300 Idabel Lake Dr.
Big White Municipal Solid Waste Transfer Station and Recycling Depot		4500 Horsefly Rd. Big White

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Deleted: Christian Valley garbage bin
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SCHEDULE "E" TO BYLAW NO. 1573**SITE REGULATIONS**

PURPOSE: To ensure a safe and orderly environment for the staff and public at Solid Waste Management Facilities.

POLICY: These Site Regulations shall be observed by all persons while at a Solid Waste Management Facility.

PROCEDURES:**1. VEHICLES**

1.1 The Facility Attendant, Site Operator or Service Personnel may prevent a vehicle from entering a Solid Waste Management Facility or require a vehicle to leave a Solid Waste Management Facility if:

- (a) The vehicle's Load exceeds the permitted weight limits set out in the regulations passed pursuant to the *Motor Vehicle Act*, or the *Commercial Transport Act*; or
- (b) The vehicle exceeds the speed limits posted at a Solid Waste Management Facility; or
- (c) The load is poorly secured as to be dangerous or to create litter.

2. LOADS

2.1 Loads Uncovered or Unsecured shall be subject to a fee in accordance with Schedule "A" hereto. A cover shall be defined as a tarpaulin or other overlay that is used to

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confine the load to the vehicle. The following loads of Municipal Solid Waste do not require covers and are only accepted at Regional District Class 1 Facilities:

- (a) Rubble - within the confines of a truck box (tailgates closed).
- (b) Bulky Waste -strapped on flat beds or within the confines of a truck box.
- 2.2 Loads of Yard and Garden Waste shall not include plastic bags, plastic containers or wire or metal fasteners.
- 2.3 The Facility Attendant, Site Operator or Service Personnel shall be authorized to inspect all loads entering the Solid Waste Management Facility. Any person depositing waste material may be required to remove the load cover upon request for inspection.
- 2.4 All loads of Municipal Solid Waste entering a Solid Waste Management Facility will be assessed the highest applicable fee. Loads may be sorted on site and re-weighed (where a scale exists) in order to reduce the fees where applicable.
- 2.5 Any Person entering a Municipal Solid Waste Solid Waste Management Facility with a load not meeting the requirements in Sections 2.1 and/or 2.2 shall pay double (2 times) the disposal fee required by Schedule "A" hereto and/or be subject to a fine associated with a ticketable offence (Section 11).

3. SOLID WASTE MANAGEMENT FACILITIES

- 3.1 The days and hours of operation of Solid Waste Management Facilities are to be established by Board resolution and may be amended by Board resolution when deemed necessary.
- 3.2 No Person while driving a vehicle at a Solid Waste Management Facility shall drive their vehicle on any part of the Municipal Solid Waste Solid Waste Management Facility other than on roads and areas designated by the Facility Attendant, Site Operator or Service Personnel.
- 3.2 No Person delivering Municipal Solid Waste or Recyclable Materials to a Solid Waste Management Facility shall Dispose of the Municipal Solid Waste or Recyclable Material except in such a place and in such a manner as directed by Facility Attendant, Site Operator or Service Personnel.
- 3.3 All Municipal Solid Waste Disposed of at a Solid Waste Management Facility shall become the property of the Regional District.
- 3.4 No Person shall remove or scavenge disposed of Municipal Solid Waste from a Solid Waste Management Facility except with prior written approval of the Manager.

4. SAFETY

- 4.1 Any Person entering a Solid Waste Management Facility does so at their own risk. The Regional District accepts no responsibility for damage or injury to property or Person.
- 4.2 Visitors are not permitted to smoke at Solid Waste Management Facilities.

4.3 Upon entering a Solid Waste Management Facility all Persons must check in with the Facility Attendant, Site Operator or Service Personnel.

4.4 Any Person delivering Municipal Solid Waste to a Solid Waste Management Facility shall discharge the waste in a manner that conforms to Worker's Compensation Board regulations.

5. GENERAL

5.1 These regulations are subject to change from time to time by the Regional District.

5.2 Any Person who contravenes these regulations fails to obey orders or directions given by the Regional District or contracted staff or fails to comply with the posted notices and signs at the Solid Waste Management Facility may be prohibited re-entry to the Solid Waste Management Facility.

5.3 No Person shall deposit Prohibited Waste at the Solid Waste Management Facility.

5.4 Controlled Waste may only be disposed of at a Solid Waste Management Facility in accordance with Schedule "B".

5.5 No person shall deposit Municipal Solid Waste at a Solid Waste Management Facility that does not originate from within the Regional District unless under contract with the Regional District.

5.6 No Person shall dispose of Municipal Solid Waste at a Solid Waste Management Facility nor enter any Solid Waste Management Facility at any time other than the designated hours of operation, except by approval of the Manager.

5.7 Recyclable Materials brought to a Solid Waste Management Facility in Small Loads will be accepted at no charge, unless:

- (a) Such materials are specified in Schedule "A" of this Bylaw, in which case those charges will apply, or
- (b) The Recyclable materials are listed as Prohibited Waste in Schedule "F" of this Bylaw.

5.8 No Person other than the Facility Attendant, Site Operator or Service Personnel or its Representative shall start any fires at any Solid Waste Management Facility.

5.9 No Person other than the Facility Attendant, Site Operator or Service Personnel or its Representative shall remove or alter any sign placed or erected at any Solid Waste Management Facility.

5.10 No Person other than the Facility Attendant, Site Operator or Service Personnel or its Representative shall discharge any firearm at any Solid Waste Management Facility.

5.11 Children under 13 and pets are not permitted at Solid Waste Management Facilities except when they are inside a vehicle. Children are permitted in Reuse Buildings/Recycling Depots under the supervision of an adult.

- 5.12 No loitering is allowed at Solid Waste Management Facilities or at Reuse Building/Recycling Depots. Vehicles must proceed directly to the Bin Area and then leave the Solid Waste Management Facility as soon as possible after unloading at the Bin Area.

SCHEDULE "F" TO BYLAW NO. 1573**PROHIBITED WASTE**

The following items are not accepted for Disposal at RDKB facilities:

- 1) Agricultural Waste
- 2) Antifreeze
- 3) Auto Hulks
- 4) Beverage containers
- 5) Biomedical Waste
- 6) CFC/HFC Appliances
- 7) Contaminated Soil *
- 8) Electronic Waste (E-Waste)
- 9) Fluorescent Tubes and Bulbs
- 10) Free Liquid
- 11) Gas Cylinders
- 12) Gasoline
- 13) Hazardous or Reactive Chemicals
- 14) Hazardous Waste
- 15) Ignitable Materials
- 16) Industrial Waste
- 17) Lead-acid Batteries
- 18) Metal
- 19) Loads containing materials that are smoldering or on fire
- 20) Out-of-Area Municipal Solid Waste
- 21) Paint Products
- 22) Pesticide Products
- 23) Petroleum By-products
- 24) Pharmaceutical Products
- 25) Product Stewardship Materials
- 26) Radioactive Waste
- 27) Rechargeable Batteries
- 28) Recyclable Materials
- 29) Sludge containing Free Liquids
- 30) Solvents and Flammable Liquids
- 31) Specified Risk Material
- 32) Tight-head barrels
- 33) Tires
- 34) Used Oil
- 35) Used Oil Containers
- 36) Used Oil Filters
- 37) Waste Sharps
- 38) Such other materials as are designated by the Manager from time to time to be inappropriate for Disposal at the Solid Waste Management Facility for environmental reasons or reasons related to the safe or efficient operation of the Solid Waste Management Facility.

* Except under RDKB Board approved under contaminated soil management contract provisions.

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SCHEDULE "G" TO BYLAW NO. 1573**PRODUCT STEWARDSHIP DEPOT HOSTING CONDITIONS AND FEES**

The Regional District of Kootenay Boundary shall comply with *Local Government Act* and ensure that local government facilities are not used to subsidize private business. A Product Stewardship Agency may apply to the Manager for approval to locate a Product Stewardship Depot at an RDKB Solid Waste Management Facility subject to the fees, terms and conditions contained herein. The RDKB at its sole discretion reserves the right to deny an application from a Product Stewardship Agency to host a Stewardship Depot for any reason.

1. CONDITIONS OF USE

- 1.1 There must be no direct or indirect costs to the RDKB resulting from hosting a Product stewardship Depot.
- 1.2 An application to host a Product Stewardship Depot must contain full details on space, infrastructure, equipment and labour requirements.
- 1.3 An application to host a Product Stewardship Depot must contain details on full indemnification to the RDKB for any liabilities that may arise through the operation of a Product Stewardship Depot.
- 1.4 An application to host a Product Stewardship Depot must contain details on insurance that the Product Stewardship Agency deems adequate for any liabilities that may arise through the operation of a Product Stewardship Depot.
- 1.5 Upon approval to site a Product Stewardship Depot at an RDKB Solid Waste Management Facility, a Product Stewardship Agency through the provision of appropriate insurance must fully indemnify and save harmless the RDKB from any liabilities That may arise through the operation of a Product Stewardship Depot.
- 1.6 The area required to host the Product Stewardship Depot will be determined by the Manager based on the application submitted by the Product Stewardship Agency.
- 1.7 All site preparation, infrastructure upgrades, buildings or structures, operational equipment, safety equipment, paving, utilities and any other changes to the RDKB Solid Waste Management Facility required to operate and maintain a Product Stewardship Depot shall be completed by, and at the sole cost to the Product Stewardship Agency.
- 1.8 All transportation, handling and tipping, receiving, processing or penalty fees for Product Stewardship Materials collected at a Product Stewardship Depot will be borne solely by the Product Stewardship Agency.
- 1.9 If the actual area required to host the Product Stewardship Depot exceeds the area indicated in the application the fees will be adjusted at the sole discretion of the Manager based on actual area used.

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- 1.10 The area required to host the Product Stewardship Depot will include all areas that are used solely in the operation of the Product Stewardship Depot and include but are not limited to walkways, parking areas and loading/unloading areas.
- 1.11 Covered Areas are only available to host a Product Stewardship Depot if the RDKB has sufficient surplus Covered Area available and the RDKB will not construct additional Covered Area for the purpose of hosting a Product Stewardship Depot.
- 1.11 In the instance where a Product Stewardship Depot requires covered and uncovered areas, both covered area and uncovered area fees will be levied.
- 1.12 The RDKB in its sole discretion will determine the minimum value of insurance required to be provided by a Product Stewardship Agency to protect the RDKB against any liabilities that may arise through the operation of a Product Stewardship Depot in each instance.
- 1.13 Fees and charges contained herein must be paid within thirty (30) days of the first day of each month for the preceding month's rent, labour and any other costs related to the operation of a Product Stewardship Depot.
- 1.14 The RDKB Board in its sole discretion may change any or all fees contained herein and may cancel any agreement to host a Product Stewardship Depot.

2. FEES AND CHARGES

2.1 Monthly Rental:

The following monthly rental rates shall apply to Product Stewardship Agencies for siting Product Stewardship Depots at RDKB Facilities and are based on the area required to operate the Product Stewardship Depot.

Class 1 Facility:

Uncovered Area up to 200m ²	\$500 per month
Covered Area up to 200 m ²	\$2000 per month
Uncovered Area greater than 200m ² but less than 300m ²	\$1000 per month
Covered Area greater than 200m ² but less than 300m ²	\$4000 per month
Area greater than 300m ²	per the determination of the RDKB

Class 2 Facility:

Uncovered Area up to 200m ²	\$200 per month
Covered Area up to 200m ²	\$800 per month
Uncovered Area greater than 200m ² but less than 300m ²	\$500 per month
Covered Area greater than 200m ² but less than 300m ²	\$1500 per month
Area greater than 300m ²	per the determination of the RDKB

Class 3 Facility:

No Product Stewardship Depots will be sited at Class 3 Facilities

2.2 Additional Cost Charges

Labour	\$30 per hour
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SCHEDULE "H" TO BYLAW NO. 1573**ADDITIONAL SURCHARGES AND CONDITIONS OF PAYMENT****1. SURCHARGES**

- 1.1 A surcharge of \$50 must be paid to the Regional District if a person disposes solid waste in an undesignated area.
- 1.2 A surcharge of \$25 must be paid to the Regional District for a cheque returned for non-sufficient funds.
- 1.3 A surcharge of \$25 must be paid to the Regional District if a person fails to weigh out of a scaled facility and the Regional District must subsequently obtain vehicle tare weight and ownership information for subsequent billing. The registered tare weight of the vehicle will be subtracted from the scaled gross weight and the designated tipping fee will be allocated to the difference and will be invoiced to the registered vehicle owner in addition to the \$25 surcharge.
- 1.4 A surcharge of \$25 must be paid to the Regional District if a person fails to pay the required tipping fee in full and the Regional District must subsequently bill the person for the outstanding tipping fee or balance of the tipping fee.

2. GENERAL

- 2.1 Where a dollar amount per tonne is indicated, it is to be interpreted as allowing a proportionate charge for a portion of a tonne in 10 kg. increments.
- 2.1 In the event that the weigh scales provided at a refuse disposal facility are not operational, volume pricing will apply.
- 2.3 The RDKB shall make policy which sets out terms and conditions of payment for fees, charges and penalties described in this Bylaw.
- 2.4 The RDKB may refuse to grant credit to a firm or individual based on an assessment by the Manager and/or the Treasurer.
- 2.5 The RDKB may immediately and indefinitely suspend user privilege to any firm or individual because of non-payment.
- 2.6 Accounts which are deemed to be in arrears by the Director of Finance may be subject to interest charges as defined by RDKB policy.
- 2.7 All Persons will be presented with a receipt for cash, credit and account transactions.

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SCHEDULE "I" TO BYLAW NO. 1573**MUNICIPAL TICKET INFORMATION VIOLATIONS****1. Depositing Materials in Undesignated Areas**

- 1.1 Any Person who deposits Recyclable Materials indicated as permitted at a Class 3 Facility as per Schedule "C" anywhere other than within the bins provided including on the ground or walkways is guilty of Depositing Materials in Undesignated Areas and is subject to the following fines:

First Offence	\$50.00
Second Offence	\$100.00
Third and subsequent offences	\$200.00

- 1.2 Any Person who deposits any materials at a Solid Waste Management Facility other than as directed by the Facility Attendant, Site Operator or Service Personnel or any on-site signage directs including areas on the perimeter of the Solid Waste Facility a is guilty of Depositing Materials in Undesignated Areas and is subject to the following fines:

First Offence	\$50.00
Second Offence	\$100.00
Third and subsequent offences	\$200.00

2. Illegal Dumping

- 2.1 Any Person who deposits any materials in the recycling bins, on the ground or on the walkways at a Class 3 Facility other than those Recyclable Materials indicated as permitted at a Class 3 Facility as per Schedule "C" contained hereto is Guilty of Illegal Dumping and is subject to the following fines:

First Offence	\$100.00
Second Offence	\$200.00
Third and subsequent offences	\$500.00

- 2.2 Any Person who deposits Prohibited Waste at a Solid Waste Management Facility is guilty of Illegal Dumping and subject to the following fines:

First Offence	\$100.00
Second Offence	\$200.00
Third and subsequent offences	\$500.00

- 2.3 Any Person who deposits Controlled Waste at a Solid Waste Management Facility except as permitted in Schedule "B" contained hereto is guilty of Illegal Dumping and subject to the following fines:

First Offence	\$100.00
Second Offence	\$200.00
Third and subsequent offences	\$500.00

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3. Unauthorized Removal of Materials

- 3.1 Any Person who removes any materials from a Solid Waste Management Facility without the express written approval of the Manager is guilty of Unauthorized Removal of Materials and is subject to the following fines:

First Offence	\$100.00
Second Offence	\$200.00
Third and subsequent offences	\$500.00

4. Vandalism and Trespassing

- 4.1 Any Person who willfully damages RDKB property at Solid Waste Management Facility including but not limited to damage to gates and fencing and lighting fires is guilty of Vandalism and is subject to the following fines:

First Offence	\$500.00
Second Offence	\$1000.00
Third and subsequent offences	\$2000.00

- 4.2 Any Person who enters a Solid Waste Management Facility at any time other than the hours that the Solid Waste Management Facility is open to the public as dictated by RDKB policy, signage at the Solid Waste Management Facility or verbal instructions given by the Facility Attendant, Site Operator or Service Personnel is guilty of Trespass and is subject to the following fines:

First Offence	\$500.00
Second Offence	\$1000.00
Third and subsequent offences	\$2000.00

REGIONAL DISTRICT OF KOOTENAY BOUNDARY

BYLAW NO. 1573

A Bylaw to regulate and set fees for the use of Solid Waste Management Facilities in the Regional District of Kootenay Boundary.

WHEREAS a service has been established by the "Regional District of Kootenay Boundary Waste Management Local Service Area Establishment Bylaw No. 1090, 1999";

AND WHEREAS it is deemed desirable to establish and impose charges for the use of refuse disposal sites operated by the Regional District of Kootenay Boundary and to regulate by bylaw the use of the various waste management facilities operated by the Regional District of Kootenay Boundary in keeping with the direction provided by the Regional Solid Waste Management Plan, and to provide for the enforcement of this bylaw;

AND WHEREAS the Solid Waste Management Plan of the Regional District of Kootenay Boundary, approved by the Minister of Environment, in 2006, sets policies and programs for the management of solid waste in the Regional District;

NOW THEREFORE the Regional District of Kootenay Boundary in open meeting assembled, enacts as follows:

1. APPLICATION

- 1.1 This Bylaw shall apply to all Solid Waste Management Facilities operated by the Regional District of Kootenay Boundary.

2. DEFINITIONS AND SCHEDULES

- 2.1 In this Bylaw, unless the context otherwise requires:

"Agricultural Waste" means materials originating on a farm including but not limited to dead animals, slaughter waste, waste from crops, spoiled crops, manure and large quantities of film plastics used in agricultural operations.

"Active Face" means that area of the disposal facility where active landfilling of solid waste takes place.

"Antifreeze" means a liquid, such as ethylene glycol or alcohol that may be mixed with water and has been used as a radiator fluid, but does not contain lubricating oil or petroleum products that falls under the Recycling Regulation (B.C. Reg. 112/2010) and all amending regulations under the *Environmental Management Act*. Effective July 1, 2011, the antifreeze product category consists of automotive antifreeze and includes empty containers for this antifreeze.

"Asbestos - Friable" means any material containing asbestos that when dry, can be easily crumbled or pulverized to powder by hand due to its nature is very difficult to

handle, and therefore requires pre-approval by the Manager and may be subject to special handling fees as specified in Schedule "A". If a friable asbestos-containing material is damaged or disturbed, it presents an inhalation risk because asbestos fibres are more easily released into the air. Examples of friable asbestos include: acoustic ceilings and tiles, types of plasters, wallboard, joint compound and thermal insulation for water heaters and pipes. Content greater than 1% either at the time of manufacture, or as determined using a method specified in Section 40(1) of the provincial *Hazardous Waste Regulation* (B.C. Reg. 63/2009) and all amending regulations.

"Asbestos - Non-friable" means a non-friable asbestos product in which the asbestos fibres are bound or locked into the product matrix, so that the fibres are not readily released. Such a product would present a risk for fibre release only when it is subject to significant abrasion through activities such as sanding or cutting with electric power tools. Examples of non-friable asbestos products include vinyl asbestos floor tiles, acoustic ceiling tiles, and asbestos cement products.

"Ash & Soot" means the carbonaceous residue created by the thorough combustion of organic matter.

"Asphalt" means a petroleum by-product, mixed with gravel, crushed rock etc., used for paving roadways, driveways, parking areas etc.

"Auto Hulk" means a car, pickup truck or passenger van that is no longer used for transportation purposes and/or is not registered.

"Bag" means a container holding a volume up to 17 imperial gallon (77 litre) equivalents no larger than 26" x 36" (60 x 90 centimetres).

"Beverage Containers" means a product that falls under the 'Beverage Container' product category in the Recycling Regulation (B.C. Reg. 112/2010) of the *Environmental Management Act* and all amending regulations.

"Bin Area" means that area of the Solid Waste Management Facility that has been designated to receive Municipal Solid Waste or Recyclable Materials brought to the Solid Waste Management Facility in Small loads.

"Biomedical Waste" is defined in the Guidelines for the Management of Biomedical Wastes in Canada (Canadian Council of Ministers of the Environment, February 1992).

"Biosolids" means stabilized, dewatered, municipal sewage treatment plant sludge designated for disposal at a landfill.

"Bulky Waste" means Municipal Solid Waste that, due to its nature is very difficult to handle, and therefore requires pre-approval by the Manager and may be subject to special handling fees as specified in Schedule "A" hereto. Bulky Waste means items with a volume greater than 2m³ (71 ft.³) including but not limited to recreational vehicles, pre-fabricated homes, trailers, watercraft, Preserved Wood (greater than 1.25m (4 ft.) in length and 6" in diameter) and other articles that the Manager determines require special handling and Disposal technique.

"Bulk Load" means a load that exceeds 500 kg. (1102 lb.) net weight at scaled sites or 5m³ (177 ft.³) at volume based sites.

"Cell Phone" means a portable telephone that uses wireless cellular technology to send and receive phone signals, and further includes Cell Phone handsets, batteries and chargers.

"CFC Appliances" means refrigeration or heating appliances designed to operate with a coolant or refrigerant containing Chlorofluorocarbon (CFC).

"Class 1 Facility" means a staffed RDKB Solid Waste Management Facility so designated in Schedule "D" hereto.

"Class 2 Facility" means a staffed RDKB Solid Waste Management Facility so designated in Schedule "D" hereto.

"Class 3 Facility" means an unstaffed RDKB Solid Waste Management Facility so designated in Schedule "D" hereto.

"Clean Soil" means soil, sediment or fill material which does not contain the substances in quantities or concentrations greater than those specified in Schedule 7, Column IV of the Contaminated Sites Regulation of the Environmental Management Act and all subsequent amendments and additions.

"Clean Wood Waste" means clean, organic wood material including but not necessarily limited to kiln dried dimensional lumber such as wood pallets, demolition wood waste and Composite Wood Waste, which:

- (a) is free of Preserved Wood, rocks, metals (other than nails and screws), wire, fiberglass, Asphalt roofing material, and other non-wood materials; and
- (b) if it is more than 61 cm (2') in width or diameter at any point, is no more than 2.4 m (8') in length.

"Commercial Solid Waste" means any municipal solid waste produced by or originating from a trade or business premise. It includes municipal solid waste produced by, or originating from, institutional or governmental offices, as well as municipal solid waste produced by institutional administrative offices.

"Composite Wood Waste" means wood that has been manufactured into dimensional lumber using glue and/or adhesives, such as particleboard, oriented strand board, medium-density fiberboard (MDF), plywood etc.

"Concrete" means a hardened mixture of cement with sand, gravel and or rebar. Rebar projecting from cement cannot exceed 1 ft. in length.

"Condemned Foods" means any food or other edible matter that does not contain Free Liquids that have been deemed to be unfit for human consumption pursuant to the *Food Safety Act* and all amending regulations.

"Construction, Demolition and Renovation Waste" means mixed Municipal Solid Waste material resulting from the construction, demolition, renovation and repair of structures, roads, sidewalks and utilities. Waste may include, but is not limited to,

Recyclable Materials, asphalt, bricks, Concrete (with rebar projecting greater than 1 ft. in length) and other masonry materials, roofing materials, soil, rock, wood, wood products, wall coverings, plaster, gypsum board or wallboard, plumbing fixtures, electrical fixtures, electrical wiring, electrical components containing no hazardous materials and insulation that does not contain asbestos.

"Contaminated Sites Regulation" means the Contaminated Sites Regulation, (B.C. Reg. 112/2010) enacted under the *Environmental Management Act* and all amending regulations.

"Contamination" or "Contaminated" means, the presence of another material in Source Separated Waste, which includes, but is not limited to: the commingling of different Recyclable Materials; the commingling of different Controlled Waste; or the commingling of Municipal Solid Waste and/or Recyclable Materials and/or Controlled Waste and/or Prohibited Waste. Mixed Waste loads containing greater than 10% Recyclable Materials will be deemed to be contaminated and subject to additional user fees.

"Contaminated Soil" means soil or sediment or fill material containing substances in quantities or concentrations greater than those specified in Schedule 7, Column II of the *Contaminated Sites Regulation* (B.C. Reg. 112/2010) and all amending regulations, but which is not a hazardous waste under the Hazardous Waste Regulation. Pre-approval by the Manager is required and special handling fees may apply as specified in Schedule "A" hereto.

"Controlled Waste" means Source Separated Waste that is approved by the Manager for Disposal at a Solid Waste Management Facility but which, because of its inherent nature and quantity, may require special handling and storage techniques to avoid creating health hazards, nuisances or environmental pollution, as specified in Schedule "B" hereto. Special handling fees may apply as specified in Schedule "A" hereto.

"Controlled Waste Area" means an area of the Solid Waste Management Facility designated by the Manager for the disposal of Controlled Waste.

"Covered Area" means an area inside a Solid Waste Management Facility structure built and maintained by the RDKB.

"Covered/Secured Municipal Solid Waste" means a load of Municipal Solid Waste secured and covered on the vehicle by a tarpaulin or other overlays used to confine the load to the vehicle so that waste cannot blow off or fall off while in transit.

"Curbside Collection Area" means the residences designated by the Manager as those which will receive collection service as determined by the Manager in accordance with the Solid Waste Management Plan.

"Dead Animals and Parts" means any deceased pets, wildlife remains or offal thereof, including: bones, feathers, skin, blood and hair but are not a Specified Risk Material.

"Disposal" means the placement of Municipal Solid Waste into the landfill.

"Dusty Material" means material that can become airborne when being deposited or managed at the Solid Waste Management Facility and subsequently pose a health risk or impair visibility. Examples include but are not limited to sawdust, foundry dust and Ash & Soot.

"Electronic Waste" means a product that falls under the 'Electronics and Electrical' products category in the Recycling Regulation (B.C. Reg. 112/2010) and all amending regulations under the *Environmental Management Act*.

"Environmental Management Act" means the *Environmental Management Act* (B.C. 2003 c53) and all subsequent and future amendments and all amending regulations.

"Facility" means a facility designated by the RDKB as a collection, processing or disposal site for Solid Waste.

"Facility Attendant" means any RDKB employee at a Solid Waste Management Facility.

"Facility Class" means the Solid Waste Management Facility Class designation specified in Schedule "D" hereto.

"Fluorescent Tubes and Bulbs" means straight fluorescent lamps (various lengths); u-tubes and compact fluorescents; and mercury, high-pressure and sodium vapour lamps that fall under the 'Electronics and Electrical' products category in the Recycling Regulation (B.C. Reg. 112/2010) of the *Environmental Management Act* and all amending regulations.

"Food Processing Waste" means food residues produced during agricultural, commercial and institutional operations. Waste must be double bagged and cannot contain Dead Animals and Parts. Quantities in excess of 2m³ (71 ft³) are subject to specifications as outlined in Schedule "B" hereto. Special handling fees may apply as specified in Schedule "A" hereto.

"Free Liquid" means any portion of material that passes through and drops from a paint filter using the USEPA Method 9095A Paint Filter Liquids Test (within a 5 minute test period).

"Fuel Tank" means flammable liquid storage tanks and combustible liquid storage tanks that are drained and free of liquids. Shall not exceed 1000 litres (264 gallons) in capacity and must be either cut in half or have a whole cut in the tank that will allow the Facility Attendant to inspect the interior of the tank.

"Gas Cylinders" means a refillable or non-refillable metal container rated at a capacity of less than 46 kg. (101 lb.) which is used to contain compressed gases.

"Gasoline" means that which falls under the 'Gasoline' product category in the Recycling Regulation (B.C. Reg. 112/2010) of the *Environmental Management Act* and all amending regulations.

"Glass Containers" means all clear and coloured Glass Containers used to hold consumer products, but does NOT include: window glass, laminated glass, safety or

tempered glass, mirrored glass, automotive glass, fiberglass, plexiglass, light bulbs, fluorescent tubes, kitchenware, ceramics, or containers that have contained Hazardous Waste.

"Hazardous or Reactive Chemicals" means gaseous, liquid or Municipal Solid Waste that:

- a) is explosive, oxidizing or so unstable that it readily undergoes a violent change in the presence of air or water;
- b) generates toxic gases, vapours or fumes by itself or when mixed with water; or
- c) is polymerized in whole or in part by chemical action and causes damage by generating heat or increasing in volume.

"Hazardous Waste" means gaseous, liquid or Municipal Solid Waste that, because of its inherent nature and quantity, may require special handling and storage techniques to avoid creating health hazards, nuisances or environmental pollution. Hazardous Waste includes, but is not limited to: toxins, poisons, corrosives, irritants, strong sensitizers, flammables, Ignitables, infectious wastes, condemned foods, etc.

"Hazardous Waste Regulation" means the Hazardous Waste Regulation (B.C. Reg. 63/2009) under the *Environmental Management Act* and all amending regulations.

"Ignitable" means having the properties of:

- a) flammable gas;
- b) flammable liquid; or
- c) flammable solids, substances liable to spontaneous combustion or substances that on contact with water emit flammable gases.

"Industrial Waste" means any waste originating from an industrial operation including, but not limited to: forestry, pulp and paper, mining, or fisheries.

"Infested Vegetation" means trees, shrubs, herbaceous plants or associated fruit that show the presence of Plant Disease, noxious insects, pathogens or related pests that have caused or are likely to cause significant damage to the trees, shrubs, herbaceous plants or associated fruit.

"Inspector" means any member of the Royal Canadian Mounted Police, City Police, Province of British Columbia Conservation office, the Regional District's Bylaw Enforcement Officer or his or her designate appointed from time to time by the Manager to administer and enforce this Bylaw.

"Labour" means all work carried out by RDKB employees in the operation of a Product Stewardship Depot and includes but is not limited to operational and safety training, customer service, information dissemination, loading and unloading Product Stewardship Materials and equipment, sorting materials, cleaning, sweeping, snow and ice removal, salting walkways and completion of reports and manifests.

"Land Clearing Waste" means wood, branches and stumps generated from land clearing activity.

"Landfill" means a location for final Disposal of Municipal Solid Waste on land regulated by the Ministry of Environment. Municipal Solid Waste is spread and compacted; cover soil or alternate is applied daily so that effects on the environment (including public health and safety) are minimized.

"Lead-acid Batteries" means a product that falls under the 'Lead-acid Battery' product category in the Recycling Regulation (B.C. Reg. 112/2010) of the *Environmental Management Act* and all amending regulations. Effective July 1, 2011, the Lead-Acid battery category consists of Lead-Acid batteries weighing more than 2 kg. (4.4 lb.), and includes, without limitation, Lead-Acid batteries for automobiles, motorcycles, recreation vehicles, marine vehicles and locomotives.

"Load" means Municipal Solid Waste which arrives at the refuse disposal facility in a vehicle.

"Manager" means the Director of Environmental Services of the Regional District or his or her designate.

"Marketable Waste" means Recyclable Materials that can be managed through locally available recycling programs and for which a commercial market exists.

"Metal Containers" means any food or beverage container made of aluminum or tin-plated steel.

"Mixed Load" means a load combining two or more of the following wastes; Municipal Solid Waste, recyclable waste, yard & garden waste, or wood waste but does not include controlled waste or prohibited waste.

"Mixed Waste" means refuse generated by residential, commercial and institutional sources suitable for Disposal at a Solid Waste Management Facility but does NOT include Prohibited Waste.

"Mixed Waste Paper" includes but is not limited to: newspaper and inserts; office paper, including white and coloured ledger paper, computer paper, photocopy paper, writing pads, paperback books, hardcover books (cover removed), business forms, phone message notes, file folders, reports, envelopes, non-thermal fax paper, no carbon required (NCR) paper, calculator tape, 'post-it' type notes, business cards, and paper index cards; boxboard, including paper egg cartons, laundry and cereal boxes; junk mail; gift wrapping paper; packing paper; magazines; catalogues; calendars; directories; postcards; and shredded paper. Mixed Waste Paper does NOT include waxed paper fibre products; carbon paper; materials that are impregnated with blood, grease, oil, chemicals, or food residue; materials that have polyethylene, polystyrene, foil or other non-paper liners or attachments; and materials that are contaminated with a material that will render the Mixed Waste Paper non-marketable.

"Municipal Solid Waste" is material defined by the *Environmental Management Act* as:

- (a) Refuse that originates from residential, commercial, institutional, demolition, land clearing or construction sources, or
- (b) Refuse specified by a director to be included in a waste management plan.

“Noxious Weeds” means all weeds designated within the Provincial and Regional Noxious Weed lists of the Weed Control Regulation (B.C. Reg. 66/1985) and all amending regulations, and weeds that are classified by the Boundary Weed Management and Central Kootenay Invasive Plant Committees as priority species within the boundaries of the Regional District including, but not limited to: Annual Sowthistle (*Sonchus oleraceus*), Baby’s Breath (*Gypsophila paniculata*), Black Knapweed (*Centaurea nigra*), Black Locust (*Robinia pseudoacacia*), Blueweed (*Echium vulgare*), Bohemian Knotweed (*Fallopia x bohemica*), Bristly locust (*Robinia hispida*), Brown Knapweed (*Centaurea jacea*), Bull Thistle (*Cirsium vulgare*), Bur Chervil (*Anthriscus caucalis*), Burdock (*Arctium minus*), Canada Thistle (*Cirsium arvense*), Common Bugloss (*Anchusa officinalis*), Common Reed (*Phragmites australis* subspecies *australis*), Common Tansy (*Tanacetum vulgare*), Common Toadflax (*Linaria vulgaris*), Crupina (*Crupina vulgaris*), Dalmatian Toadflax (*Linaria dalmatica*), Diffuse Knapweed (*Centaurea diffusa*), Dodder (*Cuscuta* spp.), Downy Brome (*Bromus tectorum*), Eurasian Water-Milfoil (*Myriophyllum spicatum*), Field Scabious (*Knautia arvensis*), Flowering Rush (*Butomus umbellatus*), Fuller’s Teasel (*Dipsacus fullonum*), Garlic Mustard (*Alliaria petiolata*), Giant Hogweed (*Heracleum mantegazzianum*), Giant Knotweed (*Fallopia sachalinensis*), Giant Mannagrass/Reed Sweetgrass (*Glyceria maxima*), Gorse (*Ulex europaeus*), Hairy Cat’s Ear (*Hypochaeris radica*), Himalayan Blackberry (*Rubus discolor*), Himalayan Knotweed (*Polygonum polystachyum*), Hoary Alyssum (*Berteroa incana*), Hoary Cress (*Cardaria draba*), Hound’s-tongue (*Cynoglossum officinale*), Japanese Knotweed (*Fallopia japonica*), Jointed Goatgrass (*Aegilops cylindrical*), Leafy Spurge (*Euphorbia esula*), Marsh Thistle (*Cirsium palustre*), Meadow Knapweed (*Centaurea pratensis*), Milk Thistle (*Silybum marianum*), Mouse-ear Hawkweed (*Hieracium pilosella*), Nodding Thistle (*Carduus nutans*), North Africa Grass (*Ventenata dubia*), Orange Hawkweed (*Hieracium aurantiacum*), Oxeye daisy (*Leucanthemum vulgare*), Perennial Pepperweed (*Lepidium latifolium*), Perennial Sowthistle (*Sonchus arvensis*), Plumeless Thistle (*Carduus acanthoides*), Policeman’s Helmet/Himalayan Balsam (*Impatiens glandulifera*), Purple Loosestrife (*Lythrum salicaria*), Purple Nutsedge (*Cyperus rotundus*), Queen Anne’s Lace (*Daucus carota*), Rush Skeltonweed (*Chondrilla juncea*), Russian Olive (*Elaeagnus angustifolia*), Russian Knapweed (*Acroptilon repens*), Salt Cedar (*Tamarix aphilla*), Scentless Chamomile (*Matricaria maritima*), Scotch Broom (*Cytisus scoparius*), Scotch Thistle (*Onopordum acanthium*), Siberian Elm (*Ulmus pumila*), Spotted Knapweed (*Centaurea biebersteinii*), St. John’s Wort (*Hypericum perforatum*), Sulphur Cinquefoil (*Potentilla recta*), Tansy Ragwort (*Senecio jacobaea*), Velvetleaf (*Abutilon theophrasti*), Wild Oats (*Avena fatua*), Wormwood (*Artemisia absinthium*), Yellow Bedstraw (*Galium verum*), Yellow Flag Iris (*Iris pseudocorus*), Yellow Hawkweed (*Hieracium* spp.), Yellow Nutsedge (*Cyperus esculentus*), Yellow Starthistle (*Centaurea solstitialis*), and Yellow Toadflax (*Linaria vulgaris*).

“Offense” means a contravention of this bylaw by a Person who does an act that this Bylaw forbids, or omits to do an act that this Bylaw requires to be done.

“Old Corrugated Cardboard (OCC)” means containers or materials used in containers consisting of three or more layers of kraft paper material and having smooth exterior liners and a corrugated or rippled core, but excluding containers which are impregnated with blood, grease, oil chemicals, food residue, wax; or have polyethylene, polystyrene, foil or other non-paper liners; or are contaminated with a material which will render the corrugated cardboard non-marketable.

"Organic Waste" means any plant and/or animal matter, originating in commercial or residential sources which can be processed by composting to produce a useable soil amendment product.

"Out-of-area Municipal Solid Waste" means Loads, or a portion thereof, of Municipal Solid Waste that originates from outside the boundaries of the Regional District.

"Ozone Depleting Substance" means a substance defined as such in the Ozone Depleting Substances and other Halocarbons Regulation, (B.C. Reg. 387/99) under the *Environmental Management Act* and all amending regulations.

"Person" means an individual, a body corporate, a firm partnership, association or any other legal entity or an employee or agent thereof.

"Paint Products" means a product that falls under the 'Paint' product category of the Recycling Regulation (B.C. Reg. 112/2010) of the *Environmental Management Act* and all amending regulations.

"Pesticide Products" means that which falls under the 'Pesticides' product category of the Recycling Regulation (B.C. Reg. 112/2010) of the *Environmental Management Act* and all amending regulations.

"Petroleum By-Products" means used lubricating oil that is contaminated with any other products, and any fluid or liquid or sludge containing fuel or petroleum-based products.

"Pharmaceutical Products" means that which falls under the 'Pharmaceuticals' product category in the Recycling Regulation (B.C. Reg. 112/2010) of the *Environmental Management Act* and all amending regulations.

"Plant Disease" means a condition that exists in a plant or seed as the result of the action of virus, fungus, bacterium, or any other similar or allied organism and that injures or may injure the plant or any part thereof, and that may be spread to another plant or plants with economic, ornamental or aesthetic value, including, but not limited to Apple Scab (*Venturia inaequalis*), Anthracnose or Perennial Canker (*Cryptosporiopsis curvispora*; *C. perennans*), Bacterial Canker (*Pseudomonas syringae* pv. *syringae*; *P. syringae* pv. *morsprunorum*), Blister spot (*Pseudomonas syringae* pv. *paulans*), Brown Rot (*Monilinia fructicola*), Coryneum Blight (*Wilsonomyces carpophilus*), Crown Gall, Root Gall and Hairy Root (*Agrobacterium tumefaciens*), Crown Rot (*Phytophthora cactorum*), Cytospora Canker (*Leucostoma cincta*), European Canker (*Nectria galligena*), Fire Blight (*Erwinia amylovora*), Little Cherry Virus, Powdery Mildew (*Podosphaera leucotricha*; *P. clandestina*; *Sphaerotheca pannosa*), Peach Leaf Curl (*Taphrina deformans*), and Verticillium Wilt (*Verticillium dahliae*).

"Plastic Containers" means clean mixed plastics marked with a Society of Plastic Industries (SPI) code #1 - #7 accepted at Regional District Recycling Depots. Plastic Container acceptance varies by Sub-region as described in Schedule "C" hereto. This includes but is not limited to toiletry and cleaning containers, margarine and yogurt containers, food and drink containers, and plastic milk jugs. Plastic Containers do NOT include Styrofoam, polystyrene items, or items that have contained Hazardous Waste.

"Preserved Wood" means wood waste previously treated with creosote or other chemical preservatives such as chromated copper arsenate (CCA), aromatic hydrocarbons (PAHs), and ammonium copper arsenate (ACA) to prevent rotting. This waste material is considered Controlled Waste.

"Product Stewardship Agency" means any individual, business, association, society or any combination thereof designated in a Stewardship Plan to manage any materials that fall under a product category of the Recycling Regulation (B.C. Reg. 112/2010) and all amending regulations of the *Environmental Management Act*.

"Product Stewardship Depot" means an area designated to receive materials that fall under a product category of the Recycling Regulation (B.C. Reg. 112/2010) and all amending regulations of the *Environmental Management Act*.

"Product Stewardship Materials" means materials that fall under a product category of the Recycling Regulation (B.C. Reg. 112/2010) and all amending regulations of the *Environmental Management Act*.

"Product Stewardship Plan" means a plan approved by the Minister of the Environment to manage materials that fall under a product category of the Recycling Regulation (B.C. Reg. 112/2010) and all amending regulations of the *Environmental Management Act*.

"Prohibited Waste" means gaseous, liquid or Municipal Solid Waste not accepted for Disposal at Solid Waste Management Facilities as specified in Schedule "F" hereto.

"Radioactive Material" means waste containing a prescribed substance as defined in the *Atomic Energy Control Act (Canada)* and all amending regulations in sufficient quantity or concentration to require a license for possession or use under that Act and regulations made under that Act.

"Rechargeable Batteries" means Nickel Cadmium (NiCd), Lithium Ion (Li-Ion), Nickel Metal Hydride (Ni-MH), or Small-Sealed Lead (Pb) batteries weighing no more than 5 kilograms (11 pounds) each.

"Recyclable Materials" means Marketable Wastes and Source Separated Wastes, substances or objects listed in Schedule "C" hereto.

"Recycling" means the practice of sorting, collecting and processing Marketable Waste for the purpose of creating new products and reducing the amount of Municipal Solid Waste being disposed of in Landfills.

"Recycling Area" means that area of the Solid Waste Management Facility that has been designated to receive Recyclable Materials.

"Recycling Depots" means any land or buildings leased owned and/or operated by the RDKB for receiving those materials listed in Part "C" of Schedule "C".

"Recycling Regulation" means the Recycling Waste Regulation (B.C. Reg. 112/2010) and all amending regulations of the *Environmental Management Act*.

"Regional Board" means the Board of the Regional District of Kootenay Boundary.

"Regional District (RDKB)" means the Regional District of Kootenay Boundary as described under the *Local Government Act* and all amending regulations.

"Reusable Products" means any household item that is in usable working condition. Reusable Products does not include Bulky Items or Product Stewardship Materials. All items are accepted or refused at the discretion of the Facility Attendant.

"Reuse Buildings/Depots" means any land or buildings leased, owned and/or operated by the Regional District for receiving Reusable Products.

"Rubble" means gravel, brick, Concrete, Asphalt, and rock or a mixture thereof.

"Scrap Metal" means recyclable ferrous and non-ferrous metallic materials, including, but not limited to: sheet metal, siding, roofing, rebar, flashings, pipes, window frames, doors, furnaces, duct work, wire, cable (cut into 1.25m (4 ft.) lengths or on a spool), bathtubs, fuel tanks, fencing, bicycle frames, automotive body parts, machinery, garbage cans, metal furniture, tire rims, appliances and fixtures. Does not include CFC Appliances unless properly certified as having refrigerants professionally removed.

"Service Personnel" means any person employed by or having a contract with the RDKB for performing work at a Solid Waste Management Facility.

"Site Operator" means that person employed by or having a contract with the Regional District for caretaker or attendant duties at a Solid Waste Management Facility and includes an agent of the Site Operator authorized personnel pursuant to the said caretaker's contract.

"Site Regulations" means regulations as described in Schedule "E" hereto, which must be adhered to by any person using a Solid Waste Management Facility.

"Sludge" means semi-solid material for Disposal in a landfill that contains no Free Liquids.

"Small Load" means Municipal Solid Waste to be disposed of at Solid Waste Management Facility not exceeding 500 kg. (1102 lb.) net weight at scaled sites or 5m³ (177 ft.³) at volume based sites per open day per credit account holder, or per vehicle (if vehicle is not registered to a an RDKB credit account). Loads in excess of these quantities is considered a Bulk Load.

"Soil" means soil or sediment material containing substances in quantities or concentrations less than those specified in Schedule 7, Column II of the Contaminated Sites Regulation (B.C. Reg. 112/2010) of the *Environmental Management Act* and all amending regulations.

"Solid Waste Management Facility" means a facility leased, owned and/or operated by the Regional District for which an 'Operational Certificate' or 'Permit' has been issued by the Ministry of Environment of the Province of British Columbia or a Transfer Station or Recycling Depot leased, owned and/or operated by the Regional District of Kootenay

Boundary used for receiving Municipal Solid Waste or Recyclable Material described in Schedule "C" hereto.

"Solid Waste Management Plan" means the plan prepared for the management of Municipal Solid Waste within the Regional District pursuant to the *Environmental Management Act* and approved by the Minister of the Environment.

"Solvents and Flammable Liquids" means that which falls under the 'Solvents and Flammable Liquids' product category of the Recycling Regulation (B.C. Reg. 112/2010) and all amending regulations of the *Environmental Management Act*.

"Source-Separated Organic Waste" means all manner of pre-sorted organic material originating in businesses and residences. This does not include Pet Waste, Wood Waste, Construction & Demolition material or Yard & Garden Waste.

"Source-Separated Waste" means pre-sorted waste including, but not limited to: Controlled Waste, Yard and Garden Waste, Recyclable Material, Scrap Metal or Wood Waste which is separated into clearly distinguishable accumulations of different types of materials, substances, or objects belonging in the particular class of waste being disposed of.

"Specified Risk Material (SRM)" means Special Waste Material as defined by the Canadian Food Inspection Agency (CFIA). Specified Risk Material are tissues that, in BSE-infected cattle, have been shown to contain the infective agent and transmit the disease. The following tissues are defined in Canadian regulation as SRM: skull, brain, trigeminal ganglia (nerves attached to the brain), eyes, tonsils, spinal cord, and dorsal root ganglia (nerves attached to the spinal cord) of cattle aged 30 months or older, and the distal ileum (part of the small intestine) of cattle of all ages.

"Tight-head Barrels" means any metal container with a non-removable top but does NOT include barrels that have contained Hazardous Waste.

"Tire Products" means a product that falls under the 'Tire' product category of the Recycling Regulation (B.C. Reg. 112/2010) and all amending regulations of the *Environmental Management Act*.

"Transfer Station" means a Solid Waste Management Facility under the control of the Regional District for collecting Municipal Solid Waste in preparation for transportation to a Regional District Landfill.

"Treasurer" means the Director of Finance of the Regional District, or his or her designate.

"Tree Stumps" means that part of a plant, tree, or shrub that remains attached to the roots after the trunk is cut and may include non-organic materials such as rocks, sand and soil.

"Uncovered Area" means an area of bare land at a Solid Waste Management Facility that is improved by the Product Stewardship Agency for the purposes of operating a Product Stewardship Depot where improvements could include but not be limited to covered structures, paving or lighting.

"Undesignated Area" means any area in a Solid Waste Management Facility other than the area a Person is directed by the Facility Attendant, Site Operator or Service Personnel or any on-site signage directs a Person to deposit a Load.

"Unsecured Loads" means a load of Municipal Solid Waste which is not secured and covered on a vehicle so that there is nothing to prevent it from blowing or falling off while in transit, except for those items, permitted onto the Solid Waste Management Facility without covers, as outlined in Schedule "E" hereto.

"Used Oil" means that which falls under the 'Lubricating Oil' product category as defined in the Recycling Regulation (B.C. Reg. 112/2010) of the *Environmental Management Act* and all amending regulations.

"Used Oil Containers" means any plastic container, as defined under 'Empty Oil Containers' under the Recycling Regulation (B.C. Reg. 112/2010) and all amending regulations of the *Environmental Management Act*, with a capacity of less than 30 litres (8 gallons) that was manufactured to hold lubricating oil.

"Used Oil Filters" means that which falls under the 'Oil Filters' product category of the Recycling Regulation (B.C. Reg. 112/2010) and all amending regulations of the *Environmental Management Act*.

"USEPA Method 9095A Paint Filter Liquids Test" means the method designed by the Environmental Protection Agency (EPA) to determine the presence of Free Liquids in a representative sample of waste. A representative sample of waste is placed in a paint filter (Mesh number: 60+/- 5th). If any portion of the material passes through and drops from the filter (within a 5 minute test period) the material is deemed to contain free liquids.

"Vehicle" means a Vehicle as defined by the provincial *Motor Vehicle Act* and all amending regulations.

"Visitor" means a person who arrives at the Solid Waste Management Facility for purposes other than to Dispose of Municipal Solid Waste.

"Waste Sharps" means needles, syringes, blades or other materials capable of causing punctures or cuts, originating from residential, agricultural, institutional or commercial generators.

"Wood Waste" means clean, organic material including, but not necessarily limited to:

- Kiln dried dimensional lumber such as wood pallets, and demolition wood waste;
- Composite Wood Waste

Material must be free of Preserved Wood, rocks, metals (other than nails and screws), wire, fiberglass, asphalt roofing material, and other non-wood materials. Material that is chipped may qualify for a discount as per Schedule "A" hereto.

"Yard and Garden Waste" means biodegradable, organic materials, substances or objects including, but not limited to: grass, lawn and hedge clippings, flowers, weeds,

leaves, vegetable material, shrubs, and shrub and tree branches less than 1 centimetre (0.4") in diameter, but does NOT include:

- Tree Stumps; Noxious Weeds;
- Plants or growing media that may have been identified by the Canadian Food Inspection Agency from time to time as infectious or potentially infectious and of which notice has been sent to the Regional District or publicized by the Canadian Food Inspection Agency; or
- Plant and tree material in municipal street sweepings;
- Rocks, sand and Soil;
- Bulk Loads of fruit or vegetable material.

- 2.2 The following schedules are hereby made and declared to be integral parts of this Bylaw:

Schedule "A"	User Fee Schedule
Schedule "B"	Controlled Waste
Schedule "C"	Recyclable Materials
Schedule "D"	Solid Waste Management Facilities Class
Schedule "E"	Site Regulations
Schedule "F"	Prohibited Waste
Schedule "G"	Product Stewardship Depot Hosting Conditions and Fees
Schedule "H"	Additional Surcharges and Conditions of Payment
Schedule "I"	Municipal Ticket Information Violations

3. CONDITIONS OF USE

The Regional District hereby authorizes the Facility Attendant, Site Operator or Service Personnel to enforce such rules governing the use of a Solid Waste Management Facility operated by the Site Operator and/or provide directions to users of the Solid Waste Management Facility which are consistent with this Bylaw and which are necessary or convenient for the efficient and lawful operation of the Solid Waste Management Facility.

- 3.1 Every person Disposing of Municipal Solid Waste at a Solid Waste Management Facility shall comply with and abide by all rules and directions of the Facility Attendant, Site Operator or Service Personnel, whether such rules or directions are in the form of signs or verbal instructions.
- 3.2 No person shall dispose of a waste at Solid Waste Management Facility in any location other than in location directed by the Facility Attendant, Site Operator or Service Personnel.
- 3.3 No person shall deposit refuse at a refuse disposal facility, nor enter any refuse disposal facility at any time other than the designated hours of operation, except by prior arrangement with the Manager or his or her designate.
- 3.4 Persons entering a Solid Waste Management Facility do so at their own risk. The Regional District accepts no responsibility (liability) for damage and/or injury to persons, property or vehicle.
- 3.5 Anyone who contravenes these regulations and/or fails to comply with the directions of the Facility Attendant, Site Operator or Service Personnel or with posted notices and

signs on a Solid Waste Management Facility may be prohibited entry onto a Solid Waste Management Facility.

- 3.6 The Regional District hereby establishes and imposes the fees set out in Schedule "A" hereto and every person Disposing of Municipal Solid Waste at a Solid Waste Management Facility shall pay to the Regional District the applicable fees.
- 3.7 Any person who fails to pay fees imposed by this Bylaw may be prohibited entry onto a Solid Waste Management Facility and any accounts remaining unpaid on the 31st of December shall be sent to collections.
- 3.8 No person shall deposit Municipal Solid Waste at a Solid Waste Management Facility except in accordance with this Bylaw and the Site Regulations outlined in Schedule "E" hereto.

4. OFFENCES AND PENALTIES

- 4.1 No Person shall do any act or suffer or permit any act or thing to be done in contravention of this Bylaw.
- 4.2 Any Person who violates any of the provisions of this Bylaw will be guilty, upon summary conviction, of an offence under this Bylaw; and may be prohibited by the Manager from depositing Municipal Solid Waste at a Solid Waste Management Facility.
- 4.3 The penalties imposed under Schedule "A" shall be in addition to and not in substitution for any other penalty or remedy imposed by this Bylaw or any other statute, law or regulation.
- 4.4 A separate offence shall be deemed to be committed upon each day during and in which the contravention occurs or continues.
- 4.5 Every Person who contravenes any of the Site Regulations contained within this Bylaw shall be responsible for all costs associated with remediation of the Solid Waste Management Facility.
- 4.6 Any Person who contravenes this Bylaw and Site Regulations by doing any act which the Bylaw and Site Regulations forbid, or omits to do any act which this Bylaw and Site Regulations requires to be done, may be required, at the discretion of the Manager:

a) to pay double the applicable user fee for

- Unsecured Loads;
- Loads considered to be Contaminated, with the applicable user fee being determined as for the Municipal Solid Waste material included in the Load either with the highest charge as set out in Schedule "A", attached hereto, to pay for clean-up costs to remove and properly dispose of the Contamination identified in rejected Loads, or for clean-up costs to manage Loads of Municipal Solid Waste improperly disposed of at the Solid Waste Management Facility. Such costs would be in addition to those fees identified in Schedule "A" hereto;

- b) to pay 5 times the applicable user fee for Loads containing Recyclable Material.
- c) to pay for any damages or injury to Person or to property incurred by the Regional District as a result of a contravention of this Bylaw. Such costs would be in addition to those user fees identified in Schedule "A" hereto;
- d) to be prohibited from depositing Municipal Solid Waste at the Solid Waste Management Facility; and
- e) to be prohibited from entering or re-entering the Solid Waste Management Facility.

5. INSPECTIONS

An Inspector, Facility Attendant, Site Operator, Service Personnel or other Employee of the Regional District may inspect any or all loads entering or exiting the Solid Waste Management Facility for the purpose of determining compliance with this Bylaw.

6. SEVERABILITY

If any section, subsection or clause of this Bylaw is declared or held to be invalid by a Court of competent jurisdiction, then that invalid portion shall be severed and the remainder of this Bylaw shall be deemed to have been adopted without the invalid and severed section, subsection or clause.

7. PENALTIES

- 7.1 Any person who violates any provision of this Bylaw will be deemed to have committed an Offense and shall be liable upon summary conviction to the following penalties:
 - a) a minimum fine of \$50.00;
 - b) a maximum fine of \$10,000.00; and
 - c) a fine as dictated in Schedule 'I'
- 7.2 In the case of a continuing Offense, for each day that the Offense continues, either or both of:
 - a) a minimum fine under paragraph 9.1(a);
 - b) a maximum fine under paragraph 9.2(b).
- 7.3 In a prosecution of an Offense against a Regional District Bylaw, the justice or court may impose all or part of the penalties applicable in relation to the Offense, together with the costs of prosecution.
- 7.4 Nothing in this Bylaw shall limit the Regional District from pursuing any other remedy that would otherwise be available to the Regional District at law.
- 7.5 Penalties are subject to the conditions of the Regional District Municipal Ticketing Information Bylaw No.1151, 2001, as amended from time to time by the Regional District.

8. VIOLATION**8.1 Any Person who:**

- a) causes or permits any act to be done in contravention or violation of any of the provisions of this Bylaw; or
- b) neglects or omits to do anything required under this Bylaw; or
- c) carries out, causes, or permits to be carried out any use, or construction in a manner prohibited by or contrary to any of the provisions of this Bylaw; or
- d) fails to comply with an order, direction or notice given under this Bylaw;

will be guilty, upon summary conviction, of an Offence under this Bylaw.

9. MUNICIPAL TICKET INFORMATION

9.1 A notice or form commonly called Municipal Ticket Information (MTI) having printed wording approved by the Manager, may be issued by an Inspector or a Bylaw Enforcement Officer to any Person alleged to have breached any provision of this Bylaw, and the said notice shall require payment to the Regional District in the amount specified in this Bylaw.

- a) an MTI shall be deemed to be sufficiently served if served personally on the Person named in the MTI;
- b) in lieu of prosecution, the Person named in the MTI may elect to voluntarily pay the specified penalty set out therein by making payment to the Regional District in the amount of the specified penalty;
- c) if the payment specified in the MTI is not paid in accordance with the terms of the ticket and in the time required by the ticket, the Regional District may commence prosecution against the Person named in the MTI for the alleged contravention of this Bylaw;
- d) except as otherwise provided in this Bylaw, a person who is guilty of an Offence under this Bylaw for which a penalty is not otherwise provided, is liable to a fine of not less than \$100.00 and not more than \$10,000.00.

10. REPEAL

The Waste Management Facilities Regulatory Bylaw No. 1504, 2012, and all amendments thereto, is hereby repealed.

11. EFFECTIVE DATE

This Bylaw comes into effect on May 1, 2015.

12. TITLE

This Bylaw may be cited as the “**Regional District of Kootenay Boundary Solid Waste Management Facilities Regulatory Bylaw No. 1573, 2015**”.

READ A FIRST TIME this 31st day of, March, 2015.

READ A SECOND TIME this 31st day of, March, 2015.

READ A THIRD TIME this 31st day of, March, 2015.

I, Theresa Lenardon, Manager of Corporate Administration, do hereby certify the foregoing to be a true and correct copy of Bylaw No. 1573, cited as "Regional District of Kootenay Boundary Solid Waste Management Facilities Regulatory Bylaw No. 1573, 2015" as read a third time by the Regional District of Kootenay Boundary Board of Directors this 31st day of, March, 2015.

Manager of Corporate Administration

RECONSIDERED AND FINALLY ADOPTED this 31st day of, March, 2015.

ChairManager of Corporate Administration

I, Theresa Lenardon, Director of Corporate Administration of the Regional District of Kootenay Boundary, do hereby certify that the foregoing this to be a true and correct copy of Bylaw No. 1573, cited as " Regional District of Kootenay Boundary Solid Waste Management Facilities Regulatory Bylaw No. 1573, 2015" as reconsidered and finally adopted this 31st day of, March, 2015.

Manager of Corporate Administration

SCHEDULE "A" TO BYLAW NO. 1573**WEIGHT BASED USER FEE SCHEDULE**

The following charges shall apply for the use of a Controlled Refuse Disposal Site where scales are operational.

Municipal Solid Waste (Commercial & Domestic) excluding Controlled Waste

Mixed Waste over 101 kg.	\$110.00 per tonne
Mixed Waste under 101 kg.	Minimum charge \$10.00
Mixed Waste per Bag (3 bag limit)	\$4.00 per bag
Source Separated Organic Waste	\$40.00 per tonne
¹ Construction/Demolition/Land Clearing Waste	\$175.00 per tonne
¹ Tar & Gravel Roofing, Asphalt Shingles	\$60.00 per tonne
¹ Clean Soil	\$20.00 per tonne

Controlled Waste

¹ Asbestos - Friable	\$175.00 per tonne
¹ Asbestos - Non-friable	\$110.00 per tonne
¹ Food Processing Waste	\$150.00 per tonne
^{1,2,3} Contaminated Soil (Metals)	\$10.00 per tonne
^{1,2,3} Contaminated Soil (Hydrocarbons)	\$7.50 per tonne
Gas Cylinders (15 pounds and over)	\$2.00 per cylinder
Gas Cylinders (under 15 pounds)	No Charge
¹ Sludge (Minimum \$12.00)	\$12.00 per tonne
¹ Dead Animals and Parts (Minimum \$20.00)	\$175.00 per tonne
Noxious Weeds	No Charge
Infested Vegetation	No Charge

Recyclable Material

Yard & Garden Waste	\$5.00 per load
Clean Wood Waste	\$50.00 per tonne
^{1,3} Appliances requiring Ozone Depleting Substance removal	\$20.00 per unit
^{1,3} Auto Hulk	\$15.00 per tonne
Scrap Metal (including appliances)	\$15.00 per tonne
¹ Rubble	\$50.00 per tonne

Charges Applicable to all Categories

Loads of Mixed or Controlled Waste containing Recyclable Materials	Five Times Charge
Uncovered or Unsecured Loads	Double Charge

¹ Only accepted at Class 1 Facilities

² Only accepted under contaminated soil management contract provisions

³ Not accepted at McKelvey Creek Landfill

SCHEDULE "A" TO BYLAW NO. 1573**VOLUME BASED USER FEE SCHEDULE**

The following charges shall apply for the use of a Controlled Refuse Disposal Site where scales are not operational.

Municipal Solid Waste (Commercial & Domestic) excluding Controlled Waste

Mixed Waste Per Bag (3 bag limit)	\$4.00 per bag
Mixed Waste More than 3 bags (minimum charge \$10.00)	\$17.50 per m ³
Source Separated Organic Waste	\$8.00 per m ³
¹ Tar & Gravel Roofing, Asphalt Shingles	\$12.00 per m ³
¹ Construction/Demolition Waste/Land Clearing	\$45.00 per m ³
Mattresses & Box Springs	\$5.00 each
¹ Clean Soil	\$13.00 per m ³

Controlled Waste

¹ Asbestos - Friable	\$45.00 per m ³
¹ Asbestos - Non-Friable	\$20.00 per m ³
¹ Food Processing Waste	\$50.00 per m ³
^{1,2,3} Contaminated Soil (Metals)	\$10.00 per tonne
^{1,2,3} Contaminated Soil (Hydrocarbons)	\$7.50 per tonne
Gas Cylinders (20 pounds and over)	\$2.00 per cylinder
Gas Cylinders (under 20 pounds)	No Charge
¹ Sludge	\$0.012 per litre (\$0.054 per gal.) Minimum \$12.00
¹ Dead Animals and Parts (Minimum \$20.00)	\$30.00 per m ³
Noxious Weeds	No Charge
Infested Vegetation	No Charge

Recyclable Material

Yard & Garden Waste	\$5.00 per load
Clean Wood Waste	\$10.00 per m ³
^{1,3} Appliances requiring Ozone Depleting Substance removal	\$20.00 per unit
^{1,3} Auto Hulks	\$50.00 per unit
Scrap Metal (including appliances)	\$5.00 per m ³
¹ Rubble	\$75.00 per m ³

Charges Applicable to all Categories

Loads of Mixed or Controlled Waste containing Recyclable Materials	Five Times Charge
Uncovered or Unsecured Loads	Double Charge

¹ Only accepted at Class 1 Facilities

² Only accepted under contaminated soil management contract provisions

³ Not accepted at McKelvey Creek Landfill

SCHEDULE "B" TO BYLAW NO. 1573**CONTROLLED WASTE**

Material Type	Specifications/Restrictions	Accepted for Disposal at:
Animal feces	(1)	Class 1 and 2 Facilities
Asbestos- Friable	(1)(2)(3)(4)	Class 1 Facilities
Asbestos- Non friable	(3)	Class 1 and 2 Facilities
Ash & Soot	(1)	Class 1 Facilities
Biosolids	(3)	Class 1 Facilities
Bulk Load	(8)	Class 1 Facilities
Bulky Waste	(3)(4)(6)	Class 1 Facilities
Concrete	N/A	Class 1 Facilities
Condemned Foods	(1)	Class 1 Facilities
Contaminated Soil	(2) (3) (5) (9)	Class 1 Facilities
Preserved Wood	(3)	Class 1 and 2 Facilities
Dead Animals and Parts	(3)(4)	Class 1 Facilities
Dusty Material	(1)	Class 1 Facilities
Food Processing Waste	(3)	Class 1 Facilities
Fuel Tanks	(3) (7)	Class 1 and 2 Facilities
Gas Cylinders	(3) (7)	Class 1 and 2 Facilities
Infested Vegetation	(1)	Class 1 and 2 Facilities
Noxious Weeds	(1)	Class 1 and 2 Facilities
Rubble	N/A	Class 1 Facilities
Sludge	(4)	Class 1 Facilities
Soil (Commercial & Residential) Load size >1m ³	(3)(5)	Class 1 Facilities
Tree Stumps	N/A	Class 1 and 2 Facilities

Specifications & Restrictions

- 1) Material must be contained in a double bag system.
- 2) Material must be manifested or documented as required by the Regional District and by the British Columbia Ministry of Environment.
- 3) Forty-eight (48) hours advance notice must be given to the Regional District prior to disposal.
The Manager may at his/her discretion permit the Disposal of Controlled Waste without forty-eight (48) hours notice.
- 4) Materials must be disposed of a minimum of 2 hours before delivery to the designated Solid Waste Management Facility.
- 5) Material must meet criteria and follow protocol in RDKB Policy Manual.
- 6) Special handling fees may apply.

- 7) Must be cut open so that the Facility Attendant, Site Operator or Service Personnel can inspect for liquids.
- 8) May be accepted at Transfer Stations at discretion of the Manager with advance notice.
- 9) Only accepted at Class 1 Facilities under contaminated soil management contract provisions.

SCHEDULE "C" TO BYLAW NO. 1573**RECYCLABLE MATERIALS**

- a) Recyclable Materials accepted at RDKB Solid Waste Management Facilities

Landfills and Transfer Stations (Class 1 and 2 Facilities) Only:

1. Scrap Metal
2. Wood Waste
3. Yard and Garden Waste
4. Gas Cylinders
5. Rubble

- b) Product Stewardship Materials

These materials may be accepted at select facilities where a partnership with Product Stewardship Program exists.

1. Gasoline
2. Lead-Acid Batteries
3. Paint Products
4. Pesticide Products
5. Solvents and Flammable Liquids

- c) Recycling Depots, Recycling Area and Curbside Recycling Programs (Class 3 Facilities):

1. Corrugated Cardboard
2. Glass Containers
3. Metal Containers
4. Mixed Waste Paper
5. Newspaper
6. Plastic Containers

SCHEDULE “D” TO BYLAW NO. 1573**SOLID WASTE MANAGEMENT FACILITIES CLASS**

Class 1 (3 facilities)	Address/Location
McKelvey Creek Municipal Solid Waste Landfill and Recycling Depot	1900 Highway 3B - Trail
Grand Forks Municipal Solid Waste Landfill and Recycling Depot	8798 Granby Rd. – Grand Forks
West Boundary Municipal Solid Waste Landfill and Recycling Depot	2050 Motherlode Road - Greenwood
Class 2 (3 facilities)	
Christina Lake Municipal Solid Waste Transfer Station and Recycling Depot	834 Cascade Dump Rd.
Rock Creek Municipal Solid Waste Transfer Station and Recycling Depot	1610 Rock Creek Dump Rd.
Beaverdell Municipal Solid Waste Transfer Station	5300 Highway #33 (Beaverdell Dump Rd.)
Class 3 (9 facilities)	
Grand Forks Recycling Depot	Behind Grand Forks Firehall
Greenwood Recycling Depot	148 S. Government
Midway Recycling Depot	7 th and Cleghorn
Sidley Mountain Municipal Solid Waste Transfer Station	6429 Sidley Mountain Road
Mt. Baldy Municipal Solid Waste Transfer Station and Recycling Depot	Mt. Baldy Rd.
Christian Valley Municipal Solid Waste Transfer Station	7949 Christian Valley Road
Beaverdell Recycling Depot	5896 Highway 33
Idabel Lake Municipal Solid Waste Transfer Station and Recycling Depot	300 Idabel Lake Dr.
Big White Municipal Solid Waste Transfer Station and Recycling Depot	4500 Horsefly Rd. Big White

SCHEDULE "E" TO BYLAW NO. 1573**SITE REGULATIONS**

PURPOSE: To ensure a safe and orderly environment for the staff and public at Solid Waste Management Facilities.

POLICY: These Site Regulations shall be observed by all persons while at a Solid Waste Management Facility.

PROCEDURES:**1. VEHICLES**

1.1 The Facility Attendant, Site Operator or Service Personnel may prevent a vehicle from entering a Solid Waste Management Facility or require a vehicle to leave a Solid Waste Management Facility if:

- (a) The vehicle's Load exceeds the permitted weight limits set out in the regulations passed pursuant to the *Motor Vehicle Act*, or the *Commercial Transport Act*; or
- (b) The vehicle exceeds the speed limits posted at a Solid Waste Management Facility; or
- (c) The load is poorly secured as to be dangerous or to create litter.

2. LOADS

2.1 Loads Uncovered or Unsecured shall be subject to a fee in accordance with Schedule "A" hereto. A cover shall be defined as a tarpaulin or other overlay that is used to confine the load to the vehicle. The following loads of Municipal Solid Waste do not require covers and are only accepted at Regional District Class 1 Facilities:

- (a) Rubble - within the confines of a truck box (tailgates closed).
- (b) Bulky Waste -strapped on flat beds or within the confines of a truck box.

2.2 Loads of Yard and Garden Waste shall not include plastic bags, plastic containers or wire or metal fasteners.

2.3 The Facility Attendant, Site Operator or Service Personnel shall be authorized to inspect all loads entering the Solid Waste Management Facility. Any person depositing waste material may be required to remove the load cover upon request for inspection.

2.4 All loads of Municipal Solid Waste entering a Solid Waste Management Facility will be assessed the highest applicable fee. Loads may be sorted on site and re-weighed (where a scale exists) in order to reduce the fees where applicable.

2.5 Any Person entering a Municipal Solid Waste Solid Waste Management Facility with a load not meeting the requirements in Sections 2.1 and/or 2.2 shall pay double (2 times)

the disposal fee required by Schedule "A" hereto and/or be subject to a fine associated with a ticketable offence (Section 11).

3. SOLID WASTE MANAGEMENT FACILITIES

- 3.1 The days and hours of operation of Solid Waste Management Facilities are to be established by Board resolution and may be amended by Board resolution when deemed necessary.
- 3.2 No Person while driving a vehicle at a Solid Waste Management Facility shall drive their vehicle on any part of the Municipal Solid Waste Solid Waste Management Facility other than on roads and areas designated by the Facility Attendant, Site Operator or Service Personnel.
- 3.2 No Person delivering Municipal Solid Waste or Recyclable Materials to a Solid Waste Management Facility shall Dispose of the Municipal Solid Waste or Recyclable Material except in such a place and in such a manner as directed by Facility Attendant, Site Operator or Service Personnel.
- 3.3 All Municipal Solid Waste Disposed of at a Solid Waste Management Facility shall become the property of the Regional District.
- 3.4 No Person shall remove or scavenge disposed of Municipal Solid Waste from a Solid Waste Management Facility except with prior written approval of the Manager.

4. SAFETY

- 4.1 Any Person entering a Solid Waste Management Facility does so at their own risk. The Regional District accepts no responsibility for damage or injury to property or Person.
- 4.2 Visitors are not permitted to smoke at Solid Waste Management Facilities.
- 4.3 Upon entering a Solid Waste Management Facility all Persons must check in with the Facility Attendant, Site Operator or Service Personnel.
- 4.4 Any Person delivering Municipal Solid Waste to a Solid Waste Management Facility shall discharge the waste in a manner that conforms to Worker's Compensation Board regulations.

5. GENERAL

- 5.1 These regulations are subject to change from time to time by the Regional District.
- 5.2 Any Person who contravenes these regulations fails to obey orders or directions given by the Regional District or contracted staff or fails to comply with the posted notices and signs at the Solid Waste Management Facility may be prohibited re-entry to the Solid Waste Management Facility.
- 5.3 No Person shall deposit Prohibited Waste at the Solid Waste Management Facility.

- 5.4 Controlled Waste may only be disposed of at a Solid Waste Management Facility in accordance with Schedule "B".
- 5.5 No person shall deposit Municipal Solid Waste at a Solid Waste Management Facility that does not originate from within the Regional District unless under contract with the Regional District.
- 5.6 No Person shall dispose of Municipal Solid Waste at a Solid Waste Management Facility nor enter any Solid Waste Management Facility at any time other than the designated hours of operation, except by approval of the Manager.
- 5.7 Recyclable Materials brought to a Solid Waste Management Facility in Small Loads will be accepted at no charge, unless:
 - (a) Such materials are specified in Schedule "A" of this Bylaw, in which case those charges will apply, or
 - (b) The Recyclable materials are listed as Prohibited Waste in Schedule "F" of this Bylaw.
- 5.8 No Person other than the Facility Attendant, Site Operator or Service Personnel or its Representative shall start any fires at any Solid Waste Management Facility.
- 5.9 No Person other than the Facility Attendant, Site Operator or Service Personnel or its Representative shall remove or alter any sign placed or erected at any Solid Waste Management Facility.
- 5.10 No Person other than the Facility Attendant, Site Operator or Service Personnel or its Representative shall discharge any firearm at any Solid Waste Management Facility.
- 5.11 Children under 13 and pets are not permitted at Solid Waste Management Facilities except when they are inside a vehicle. Children are permitted in Reuse Buildings/Recycling Depots under the supervision of an adult.
- 5.12 No loitering is allowed at Solid Waste Management Facilities or at Reuse Building/Recycling Depots. Vehicles must proceed directly to the Bin Area and then leave the Solid Waste Management Facility as soon as possible after unloading at the Bin Area.

SCHEDULE "F" TO BYLAW NO. 1573**PROHIBITED WASTE**

The following items are not accepted for Disposal at RDKB facilities:

- 1) Agricultural Waste
- 2) Antifreeze
- 3) Auto Hulks
- 4) Beverage containers
- 5) Biomedical Waste
- 6) CFC/HFC Appliances
- 7) Contaminated Soil *
- 8) Electronic Waste (E-Waste)
- 9) Fluorescent Tubes and Bulbs
- 10) Free Liquid
- 11) Gas Cylinders
- 12) Gasoline
- 13) Hazardous or Reactive Chemicals
- 14) Hazardous Waste
- 15) Ignitable Materials
- 16) Industrial Waste
- 17) Lead-acid Batteries
- 18) Metal
- 19) Loads containing materials that are smoldering or on fire
- 20) Out-of-Area Municipal Solid Waste
- 21) Paint Products
- 22) Pesticide Products
- 23) Petroleum By-products
- 24) Pharmaceutical Products
- 25) Product Stewardship Materials
- 26) Radioactive Waste
- 27) Rechargeable Batteries
- 28) Recyclable Materials
- 29) Sludge containing Free Liquids
- 30) Solvents and Flammable Liquids
- 31) Specified Risk Material
- 32) Tight-head barrels
- 33) Tires
- 34) Used Oil
- 35) Used Oil Containers
- 36) Used Oil Filters
- 37) Waste Sharps
- 38) Such other materials as are designated by the Manager from time to time to be inappropriate for Disposal at the Solid Waste Management Facility for environmental reasons or reasons related to the safe or efficient operation of the Solid Waste Management Facility.

* Except under RDKB Board approved under contaminated soil management contract provisions.

SCHEDULE "G" TO BYLAW NO. 1573

PRODUCT STEWARDSHIP DEPOT HOSTING CONDITIONS AND FEES

The Regional District of Kootenay Boundary shall comply with *Local Government Act* and ensure that local government facilities are not used to subsidize private business. A Product Stewardship Agency may apply to the Manager for approval to locate a Product Stewardship Depot at an RDKB Solid Waste Management Facility subject to the fees, terms and conditions contained herein. The RDKB at its sole discretion reserves the right to deny an application from a Product Stewardship Agency to host a Stewardship Depot for any reason.

1. CONDITIONS OF USE

- 1.1 There must be no direct or indirect costs to the RDKB resulting from hosting a Product stewardship Depot.
- 1.2 An application to host a Product Stewardship Depot must contain full details on space, infrastructure, equipment and labour requirements.
- 1.3 An application to host a Product Stewardship Depot must contain details on full indemnification to the RDKB for any liabilities that may arise through the operation of a Product Stewardship Depot.
- 1.4 An application to host a Product Stewardship Depot must contain details on insurance that the Product Stewardship Agency deems adequate for any liabilities that may arise through the operation of a Product Stewardship Depot.
- 1.5 Upon approval to site a Product Stewardship Depot at an RDKB Solid Waste Management Facility, a Product Stewardship Agency through the provision of appropriate insurance must fully indemnify and save harmless the RDKB from any liabilities That may arise through the operation of a Product Stewardship Depot.
- 1.6 The area required to host the Product Stewardship Depot will be determined by the Manager based on the application submitted by the Product Stewardship Agency.
- 1.7 All site preparation, infrastructure upgrades, buildings or structures, operational equipment, safety equipment, paving, utilities and any other changes to the RDKB Solid Waste Management Facility required to operate and maintain a Product Stewardship Depot shall be completed by, and at the sole cost to the Product Stewardship Agency.
- 1.8 All transportation, handling and tipping, receiving, processing or penalty fees for Product Stewardship Materials collected at a Product Stewardship Depot will be borne solely by the Product Stewardship Agency.
- 1.9 If the actual area required to host the Product Stewardship Depot exceeds the area indicated in the application the fees will be adjusted at the sole discretion of the Manager based on actual area used.

- 1.10 The area required to host the Product Stewardship Depot will include all areas that are used solely in the operation of the Product Stewardship Depot and include but are not limited to walkways, parking areas and loading/unloading areas.
- 1.11 Covered Areas are only available to host a Product Stewardship Depot if the RDKB has sufficient surplus Covered Area available and the RDKB will not construct additional Covered Area for the purpose of hosting a Product Stewardship Depot.
- 1.11 In the instance where a Product Stewardship Depot requires covered and uncovered areas, both covered area and uncovered area fees will be levied.
- 1.12 The RDKB in its sole discretion will determine the minimum value of insurance required to be provided by a Product Stewardship Agency to protect the RDKB against any liabilities that may arise through the operation of a Product Stewardship Depot in each instance.
- 1.13 Fees and charges contained herein must be paid within thirty (30) days of the first day of each month for the preceding month's rent, labour and any other costs related to the operation of a Product Stewardship Depot.
- 1.14 The RDKB Board in its sole discretion may change any or all fees contained herein and may cancel any agreement to host a Product Stewardship Depot.

2. FEES AND CHARGES

2.1 Monthly Rental:

The following monthly rental rates shall apply to Product Stewardship Agencies for siting Product Stewardship Depots at RDKB Facilities and are based on the area required to operate the Product Stewardship Depot.

Class 1 Facility:

Uncovered Area up to 200m ²	\$500 per month
Covered Area up to 200 m ²	\$2000 per month
Uncovered Area greater than 200m ² but less than 300m ²	\$1000 per month
Covered Area greater than 200m ² but less than 300m ²	\$4000 per month
Area greater than 300m ²	per the determination of the RDKB

Class 2 Facility:

Uncovered Area up to 200m ²	\$200 per month
Covered Area up to 200m ²	\$800 per month
Uncovered Area greater than 200m ² but less than 300m ²	\$500 per month
Covered Area greater than 200m ² but less than 300m ²	\$1500 per month
Area greater than 300m ²	per the determination of the RDKB

Class 3 Facility:

No Product Stewardship Depots will be sited at Class 3 Facilities

2.2 Additional Cost Charges

Labour	\$30 per hour
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SCHEDULE "H" TO BYLAW NO. 1573

ADDITIONAL SURCHARGES AND CONDITIONS OF PAYMENT

1. SURCHARGES

- 1.1 A surcharge of \$50 must be paid to the Regional District if a person disposes solid waste in an undesignated area.
- 1.2 A surcharge of \$25 must be paid to the Regional District for a cheque returned for non-sufficient funds.
- 1.3 A surcharge of \$25 must be paid to the Regional District if a person fails to weigh out of a scaled facility and the Regional District must subsequently obtain vehicle tare weight and ownership information for subsequent billing. The registered tare weight of the vehicle will be subtracted from the scaled gross weight and the designated tipping fee will be allocated to the difference and will be invoiced to the registered vehicle owner in addition to the \$25 surcharge.
- 1.4 A surcharge of \$25 must be paid to the Regional District if a person fails to pay the required tipping fee in full and the Regional District must subsequently bill the person for the outstanding tipping fee or balance of the tipping fee.

2. GENERAL

- 2.1 Where a dollar amount per tonne is indicated, it is to be interpreted as allowing a proportionate charge for a portion of a tonne in 10 kg. increments.
- 2.1 In the event that the weigh scales provided at a refuse disposal facility are not operational, volume pricing will apply.
- 2.3 The RDKB shall make policy which sets out terms and conditions of payment for fees, charges and penalties described in this Bylaw.
- 2.4 The RDKB may refuse to grant credit to a firm or individual based on an assessment by the Manger and/or the Treasurer.
- 2.5 The RDKB may immediately and indefinitely suspend user privilege to any firm or individual because of non-payment.
- 2.6 Accounts which are deemed to be in arrears by the Director of Finance may be subject to interest charges as defined by RDKB policy.
- 2.7 All Persons will be presented with a receipt for cash, credit and account transactions.

SCHEDULE "I" TO BYLAW NO. 1573**MUNICIPAL TICKET INFORMATION VIOLATIONS****1. Depositing Materials in Undesignated Areas**

- 1.1 Any Person who deposits Recyclable Materials indicated as permitted at a Class 3 Facility as per Schedule "C" anywhere other than within the bins provided including on the ground or walkways is guilty of Depositing Materials in Undesignated Areas and is subject to the following fines:

First Offence	\$50.00
Second Offence	\$100.00
Third and subsequent offences	\$200.00

- 1.2 Any Person who deposits any materials at a Solid Waste Management Facility other than as directed by the Facility Attendant, Site Operator or Service Personnel or any on-site signage directs including areas on the perimeter of the Solid Waste Facility a is guilty of Depositing Materials in Undesignated Areas and is subject to the following fines:

First Offence	\$50.00
Second Offence	\$100.00
Third and subsequent offences	\$200.00

2. Illegal Dumping

- 2.1 Any Person who deposits any materials in the recycling bins, on the ground or on the walkways at a Class 3 Facility other than those Recyclable Materials indicated as permitted at a Class 3 Facility as per Schedule "C" contained hereto is Guilty of Illegal Dumping and is subject to the following fines:

First Offence	\$100.00
Second Offence	\$200.00
Third and subsequent offences	\$500.00

- 2.2 Any Person who deposits Prohibited Waste at a Solid Waste Management Facility is guilty of Illegal Dumping and subject to the following fines:

First Offence	\$100.00
Second Offence	\$200.00
Third and subsequent offences	\$500.00

- 2.3 Any Person who deposits Controlled Waste at a Solid Waste Management Facility except as permitted in Schedule "B" contained hereto is guilty of Illegal Dumping and subject to the following fines:

First Offence	\$100.00
Second Offence	\$200.00
Third and subsequent offences	\$500.00

3. Unauthorized Removal of Materials

- 3.1 Any Person who removes any materials from a Solid Waste Management Facility without the express written approval of the Manager is guilty of Unauthorized Removal of Materials and is subject to the following fines:

First Offence	\$100.00
Second Offence	\$200.00
Third and subsequent offences	\$500.00

4. Vandalism and Trespassing

- 4.1 Any Person who willfully damages RDKB property at Solid Waste Management Facility including but not limited to damage to gates and fencing and lighting fires is guilty of Vandalism and is subject to the following fines:

First Offence	\$500.00
Second Offence	\$1000.00
Third and subsequent offences	\$2000.00

- 4.2 Any Person who enters a Solid Waste Management Facility at any time other than the hours that the Solid Waste Management Facility is open to the public as dictated by RDKB policy, signage at the Solid Waste Management Facility or verbal instructions given by the Facility Attendant, Site Operator or Service Personnel is guilty of Trespass and is subject to the following fines:

First Offence	\$500.00
Second Offence	\$1000.00
Third and subsequent offences	\$2000.00

REGIONAL DISTRICT OF KOOTENAY BOUNDARY

BYLAW NO. 1573

A Bylaw to regulate and set fees for the use of Solid Waste Management Facilities in the Regional District of Kootenay Boundary.

WHEREAS a service has been established by the “Regional District of Kootenay Boundary Waste Management Local Service Area Establishment Bylaw No. 1090, 1999”;

AND WHEREAS it is deemed desirable to establish and impose charges for the use of refuse disposal sites operated by the Regional District of Kootenay Boundary and to regulate by bylaw the use of the various waste management facilities operated by the Regional District of Kootenay Boundary in keeping with the direction provided by the Regional Solid Waste Management Plan, and to provide for the enforcement of this bylaw;

AND WHEREAS the Solid Waste Management Plan of the Regional District of Kootenay Boundary, approved by the Minister of Environment, in 2006, sets policies and programs for the management of solid waste in the Regional District;

NOW THEREFORE the Regional District of Kootenay Boundary in open meeting assembled, enacts as follows:

1. APPLICATION

- 1.1 This Bylaw shall apply to all Solid Waste Management Facilities operated by the Regional District of Kootenay Boundary.

2. DEFINITIONS AND SCHEDULES

- 2.1 In this Bylaw, unless the context otherwise requires:

“Agricultural Waste” means materials originating on a farm including but not limited to dead animals, slaughter waste, waste from crops, spoiled crops, manure and large quantities of film plastics used in agricultural operations.

“Active Face” means that area of the disposal facility where active landfilling of solid waste takes place.

“Antifreeze” means a liquid, such as ethylene glycol or alcohol that may be mixed with water and has been used as a radiator fluid, but does not contain lubricating oil or petroleum products that falls under the Recycling Regulation (B.C. Reg. 112/2010) and all amending regulations under the *Environmental Management Act*. Effective July 1, 2011, the antifreeze product category consists of automotive antifreeze and includes empty containers for this antifreeze.

“Asbestos - Friable” means any material containing asbestos that when dry, can be easily crumbled or pulverized to powder by hand due to its nature is very difficult to

handle, and therefore requires pre-approval by the Manager and may be subject to special handling fees as specified in Schedule "A". If a friable asbestos-containing material is damaged or disturbed, it presents an inhalation risk because asbestos fibres are more easily released into the air. Examples of friable asbestos include: acoustic ceilings and tiles, types of plasters, wallboard, joint compound and thermal insulation for water heaters and pipes. Content greater than 1% either at the time of manufacture, or as determined using a method specified in Section 40(1) of the provincial *Hazardous Waste Regulation* (B.C. Reg. 63/2009) and all amending regulations.

"Asbestos - Non-friable" means a non-friable asbestos product in which the asbestos fibres are bound or locked into the product matrix, so that the fibres are not readily released. Such a product would present a risk for fibre release only when it is subject to significant abrasion through activities such as sanding or cutting with electric power tools. Examples of non-friable asbestos products include vinyl asbestos floor tiles, acoustic ceiling tiles, and asbestos cement products.

"Ash & Soot" means the carbonaceous residue created by the thorough combustion of organic matter.

"Asphalt" means a petroleum by-product, mixed with gravel, crushed rock etc., used for paving roadways, driveways, parking areas etc.

"Auto Hulk" means a car, pickup truck or passenger van that is no longer used for transportation purposes and/or is not registered.

"Bag" means a container holding a volume up to 17 imperial gallon (77 litre) equivalents no larger than 26" x 36" (60 x 90 centimetres).

"Beverage Containers" means a product that falls under the 'Beverage Container' product category in the Recycling Regulation (B.C. Reg. 112/2010) of the *Environmental Management Act* and all amending regulations.

"Bin Area" means that area of the Solid Waste Management Facility that has been designated to receive Municipal Solid Waste or Recyclable Materials brought to the Solid Waste Management Facility in Small loads.

"Biomedical Waste" is defined in the Guidelines for the Management of Biomedical Wastes in Canada (Canadian Council of Ministers of the Environment, February 1992).

"Biosolids" means stabilized, dewatered, municipal sewage treatment plant sludge designated for disposal at a landfill.

"Bulky Waste" means Municipal Solid Waste that, due to its nature is very difficult to handle, and therefore requires pre-approval by the Manager and may be subject to special handling fees as specified in Schedule "A" hereto. Bulky Waste means items with a volume greater than 2m³ (71 ft.³) including but not limited to recreational vehicles, pre-fabricated homes, trailers, watercraft, Preserved Wood (greater than 1.25m (4 ft.) in length and 6" in diameter) and other articles that the Manager determines require special handling and Disposal technique.

"Bulk Load" means a load that exceeds 500 kg. (1102 lb.) net weight at scaled sites or 5m³ (177 ft.³) at volume based sites.

"Cell Phone" means a portable telephone that uses wireless cellular technology to send and receive phone signals, and further includes Cell Phone handsets, batteries and chargers.

"CFC Appliances" means refrigeration or heating appliances designed to operate with a coolant or refrigerant containing Chlorofluorocarbon (CFC).

"Class 1 Facility" means a staffed RDKB Solid Waste Management Facility so designated in Schedule "D" hereto.

"Class 2 Facility" means a staffed RDKB Solid Waste Management Facility so designated in Schedule "D" hereto.

"Class 3 Facility" means an unstaffed RDKB Solid Waste Management Facility so designated in Schedule "D" hereto.

"Clean Soil" means soil, sediment or fill material which does not contain the substances in quantities or concentrations greater than those specified in Schedule 7, Column IV of the Contaminated Sites Regulation of the Environmental Management Act and all subsequent amendments and additions.

"Clean Wood Waste" means clean, organic wood material including but not necessarily limited to kiln dried dimensional lumber such as wood pallets, demolition wood waste and Composite Wood Waste, which:

- (a) is free of Preserved Wood, rocks, metals (other than nails and screws), wire, fiberglass, Asphalt roofing material, and other non-wood materials; and
- (b) if it is more than 61 cm (2') in width or diameter at any point, is no more than 2.4 m (8') in length.

"Commercial Solid Waste" means any municipal solid waste produced by or originating from a trade or business premise. It includes municipal solid waste produced by, or originating from, institutional or governmental offices, as well as municipal solid waste produced by institutional administrative offices.

"Composite Wood Waste" means wood that has been manufactured into dimensional lumber using glue and/or adhesives, such as particleboard, oriented strand board, medium-density fiberboard (MDF), plywood etc.

"Concrete" means a hardened mixture of cement with sand, gravel and or rebar. Rebar projecting from cement cannot exceed 1 ft. in length.

"Condemned Foods" means any food or other edible matter that does not contain Free Liquids that have been deemed to be unfit for human consumption pursuant to the *Food Safety Act* and all amending regulations.

"Construction, Demolition and Renovation Waste" means mixed Municipal Solid Waste material resulting from the construction, demolition, renovation and repair of structures, roads, sidewalks and utilities. Waste may include, but is not limited to,

Recyclable Materials, asphalt, bricks, Concrete (with rebar projecting greater than 1 ft. in length) and other masonry materials, roofing materials, soil, rock, wood, wood products, wall coverings, plaster, gypsum board or wallboard, plumbing fixtures, electrical fixtures, electrical wiring, electrical components containing no hazardous materials and insulation that does not contain asbestos.

“Contaminated Sites Regulation” means the Contaminated Sites Regulation, (B.C. Reg. 112/2010) enacted under the *Environmental Management Act* and all amending regulations.

“Contamination” or “Contaminated” means, the presence of another material in Source Separated Waste, which includes, but is not limited to: the commingling of different Recyclable Materials; the commingling of different Controlled Waste; or the commingling of Municipal Solid Waste and/or Recyclable Materials and/or Controlled Waste and/or Prohibited Waste. Mixed Waste loads containing greater than 10% Recyclable Materials will be deemed to be contaminated and subject to additional user fees.

“Contaminated Soil” means soil or sediment or fill material containing substances in quantities or concentrations greater than those specified in Schedule 7, Column II of the *Contaminated Sites Regulation* (B.C. Reg. 112/2010) and all amending regulations, but which is not a hazardous waste under the Hazardous Waste Regulation. Pre-approval by the Manager is required and special handling fees may apply as specified in Schedule “A” hereto.

“Controlled Waste” means Source Separated Waste that is approved by the Manager for Disposal at a Solid Waste Management Facility but which, because of its inherent nature and quantity, may require special handling and storage techniques to avoid creating health hazards, nuisances or environmental pollution, as specified in Schedule “B” hereto. Special handling fees may apply as specified in Schedule “A” hereto.

“Controlled Waste Area” means an area of the Solid Waste Management Facility designated by the Manager for the disposal of Controlled Waste.

“Covered Area” means an area inside a Solid Waste Management Facility structure built and maintained by the RDKB.

“Covered/Secured Municipal Solid Waste” means a load of Municipal Solid Waste secured and covered on the vehicle by a tarpaulin or other overlays used to confine the load to the vehicle so that waste cannot blow off or fall off while in transit.

“Curbside Collection Area” means the residences designated by the Manager as those which will receive collection service as determined by the Manager in accordance with the Solid Waste Management Plan.

“Dead Animals and Parts” means any deceased pets, wildlife remains or offal thereof, including: bones, feathers, skin, blood and hair but are not a Specified Risk Material.

“Disposal” means the placement of Municipal Solid Waste into the landfill.

"Dusty Material" means material that can become airborne when being deposited or managed at the Solid Waste Management Facility and subsequently pose a health risk or impair visibility. Examples include but are not limited to sawdust, foundry dust and Ash & Soot.

"Electronic Waste" means a product that falls under the 'Electronics and Electrical' products category in the Recycling Regulation (B.C. Reg. 112/2010) and all amending regulations under the *Environmental Management Act*.

"Environmental Management Act" means the *Environmental Management Act* (B.C. 2003 c53) and all subsequent and future amendments and all amending regulations.

"Facility" means a facility designated by the RDKB as a collection, processing or disposal site for Solid Waste.

"Facility Attendant" means any RDKB employee at a Solid Waste Management Facility.

"Facility Class" means the Solid Waste Management Facility Class designation specified in Schedule "D" hereto.

"Fluorescent Tubes and Bulbs" means straight fluorescent lamps (various lengths); u-tubes and compact fluorescents; and mercury, high-pressure and sodium vapour lamps that fall under the 'Electronics and Electrical' products category in the Recycling Regulation (B.C. Reg. 112/2010) of the *Environmental Management Act* and all amending regulations.

"Food Processing Waste" means food residues produced during agricultural, commercial and institutional operations. Waste must be double bagged and cannot contain Dead Animals and Parts. Quantities in excess of 2m³ (71 ft³) are subject to specifications as outlined in Schedule "B" hereto. Special handling fees may apply as specified in Schedule "A" hereto.

"Free Liquid" means any portion of material that passes through and drops from a paint filter using the USEPA Method 9095A Paint Filter Liquids Test (within a 5 minute test period).

"Fuel Tank" means flammable liquid storage tanks and combustible liquid storage tanks that are drained and free of liquids. Shall not exceed 1000 litres (264 gallons) in capacity and must be either cut in half or have a whole cut in the tank that will allow the Facility Attendant to inspect the interior of the tank.

"Gas Cylinders" means a refillable or non-refillable metal container rated at a capacity of less than 46 kg. (101 lb.) which is used to contain compressed gases.

"Gasoline" means that which falls under the 'Gasoline' product category in the Recycling Regulation (B.C. Reg. 112/2010) of the *Environmental Management Act* and all amending regulations.

"Glass Containers" means all clear and coloured Glass Containers used to hold consumer products, but does NOT include: window glass, laminated glass, safety or

tempered glass, mirrored glass, automotive glass, fiberglass, plexiglass, light bulbs, fluorescent tubes, kitchenware, ceramics, or containers that have contained Hazardous Waste.

"Hazardous or Reactive Chemicals" means gaseous, liquid or Municipal Solid Waste that:

- a) is explosive, oxidizing or so unstable that it readily undergoes a violent change in the presence of air or water;
- b) generates toxic gases, vapours or fumes by itself or when mixed with water; or
- c) is polymerized in whole or in part by chemical action and causes damage by generating heat or increasing in volume.

"Hazardous Waste" means gaseous, liquid or Municipal Solid Waste that, because of its inherent nature and quantity, may require special handling and storage techniques to avoid creating health hazards, nuisances or environmental pollution. Hazardous Waste includes, but is not limited to: toxins, poisons, corrosives, irritants, strong sensitizers, flammables, Ignitables, infectious wastes, condemned foods, etc.

"Hazardous Waste Regulation" means the Hazardous Waste Regulation (B.C Reg. 63/2009) under the *Environmental Management Act* and all amending regulations.

"Ignitable" means having the properties of:

- a) flammable gas;
- b) flammable liquid; or
- c) flammable solids, substances liable to spontaneous combustion or substances that on contact with water emit flammable gases.

"Industrial Waste" means any waste originating from an industrial operation including, but not limited to: forestry, pulp and paper, mining, or fisheries.

"Infested Vegetation" means trees, shrubs, herbaceous plants or associated fruit that show the presence of Plant Disease, noxious insects, pathogens or related pests that have caused or are likely to cause significant damage to the trees, shrubs, herbaceous plants or associated fruit.

"Inspector" means any member of the Royal Canadian Mounted Police, City Police, Province of British Columbia Conservation office, the Regional District's Bylaw Enforcement Officer or his or her designate appointed from time to time by the Manager to administer and enforce this Bylaw.

"Labour" means all work carried out by RDKB employees in the operation of a Product Stewardship Depot and includes but is not limited to operational and safety training, customer service, information dissemination, loading and unloading Product Stewardship Materials and equipment, sorting materials, cleaning, sweeping, snow and ice removal, salting walkways and completion of reports and manifests.

"Land Clearing Waste" means wood, branches and stumps generated from land clearing activity.

"Landfill" means a location for final Disposal of Municipal Solid Waste on land regulated by the Ministry of Environment. Municipal Solid Waste is spread and compacted; cover soil or alternate is applied daily so that effects on the environment (including public health and safety) are minimized.

"Lead-acid Batteries" means a product that falls under the 'Lead-acid Battery' product category in the Recycling Regulation (B.C. Reg. 112/2010) of the *Environmental Management Act* and all amending regulations. Effective July 1, 2011, the Lead-Acid battery category consists of Lead-Acid batteries weighing more than 2 kg. (4.4 lb.), and includes, without limitation, Lead-Acid batteries for automobiles, motorcycles, recreation vehicles, marine vehicles and locomotives.

"Load" means Municipal Solid Waste which arrives at the refuse disposal facility in a vehicle.

"Manager" means the Director of Environmental Services of the Regional District or his or her designate.

"Marketable Waste" means Recyclable Materials that can be managed through locally available recycling programs and for which a commercial market exists.

"Metal Containers" means any food or beverage container made of aluminum or tin-plated steel.

"Mixed Load" means a load combining two or more of the following wastes; Municipal Solid Waste, recyclable waste, yard & garden waste, or wood waste but does not include controlled waste or prohibited waste.

"Mixed Waste" means refuse generated by residential, commercial and institutional sources suitable for Disposal at a Solid Waste Management Facility but does NOT include Prohibited Waste.

"Mixed Waste Paper" includes but is not limited to: newspaper and inserts; office paper, including white and coloured ledger paper, computer paper, photocopy paper, writing pads, paperback books, hardcover books (cover removed), business forms, phone message notes, file folders, reports, envelopes, non-thermal fax paper, no carbon required (NCR) paper, calculator tape, 'post-it' type notes, business cards, and paper index cards; boxboard, including paper egg cartons, laundry and cereal boxes; junk mail; gift wrapping paper; packing paper; magazines; catalogues; calendars; directories; postcards; and shredded paper. Mixed Waste Paper does NOT include waxed paper fibre products; carbon paper; materials that are impregnated with blood, grease, oil, chemicals, or food residue; materials that have polyethylene, polystyrene, foil or other non-paper liners or attachments; and materials that are contaminated with a material that will render the Mixed Waste Paper non-marketable.

"Municipal Solid Waste" is material defined by the *Environmental Management Act* as:

- (a) Refuse that originates from residential, commercial, institutional, demolition, land clearing or construction sources, or
- (b) Refuse specified by a director to be included in a waste management plan.

“Noxious Weeds” means all weeds designated within the Provincial and Regional Noxious Weed lists of the Weed Control Regulation (B.C. Reg. 66/1985) and all amending regulations, and weeds that are classified by the Boundary Weed Management and Central Kootenay Invasive Plant Committees as priority species within the boundaries of the Regional District including, but not limited to: Annual Sowthistle (*Sonchus oleraceus*), Baby’s Breath (*Gypsophila paniculata*), Black Knapweed (*Centaurea nigra*), Black Locust (*Robinia pseudoacacia*), Blueweed (*Echium vulgare*), Bohemian Knotweed (*Fallopia x bohemica*), Bristly locust (*Robinia hispida*), Brown Knapweed (*Centaurea jacea*), Bull Thistle (*Cirsium vulgare*), Bur Chervil (*Anthriscus caucalis*), Burdock (*Arctium minus*), Canada Thistle (*Cirsium arvense*), Common Bugloss (*Anchusa officinalis*), Common Reed (*Phragmites australis* subspecies *australis*), Common Tansy (*Tanacetum vulgare*), Common Toadflax (*Linaria vulgaris*), Crupina (*Crupina vulgaris*), Dalmatian Toadflax (*Linaria dalmatica*), Diffuse Knapweed (*Centaurea diffusa*), Dodder (*Cuscuta* spp.), Downy Brome (*Bromus tectorum*), Eurasian Water-Milfoil (*Myriophyllum spicatum*), Field Scabious (*Knautia arvensis*), Flowering Rush (*Butomus umbellatus*), Fuller’s Teasel (*Dipsacus fullonum*), Garlic Mustard (*Alliaria petiolata*), Giant Hogweed (*Heracleum mantegazzianum*), Giant Knotweed (*Fallopia sachalinensis*), Giant Mannagrass/Reed Sweetgrass (*Glyceria maxima*), Gorse (*Ulex europaeus*), Hairy Cat’s Ear (*Hypochaeris radica*), Himalayan Blackberry (*Rubus discolor*), Himalayan Knotweed (*Polygonum polystachyum*), Hoary Alyssum (*Berteroa incana*), Hoary Cress (*Cardaria draba*), Hound’s-tongue (*Cynoglossum officinale*), Japanese Knotweed (*Fallopia japonica*), Jointed Goatgrass (*Aegilops cylindrical*), Leafy Spurge (*Euphorbia esula*), Marsh Thistle (*Cirsium palustre*), Meadow Knapweed (*Centaurea pratensis*), Milk Thistle (*Silybum marianum*), Mouse-ear Hawkweed (*Hieracium pilosella*), Nodding Thistle (*Carduus nutans*), North Africa Grass (*Ventenata dubia*), Orange Hawkweed (*Hieracium aurantiacum*), Oxeye daisy (*Leucanthemum vulgare*), Perennial Pepperweed (*Lepidium latifolium*), Perennial Sowthistle (*Sonchus arvensis*), Plumeless Thistle (*Carduus acanthoides*), Policeman’s Helmet/Himalayan Balsam (*Impatiens glandulifera*), Purple Loosestrife (*Lythrum salicaria*), Purple Nutsedge (*Cyperus rotundus*), Queen Anne’s Lace (*Daucus carota*), Rush Skeltonweed (*Chondrilla juncea*), Russian Olive (*Elaeagnus angustifolia*), Russian Knapweed (*Acroptilon repens*), Salt Cedar (*Tamarix aphilla*), Scentless Chamomile (*Matricaria maritima*), Scotch Broom (*Cytisus scoparius*), Scotch Thistle (*Onopordum acanthium*), Siberian Elm (*Ulmus pumila*), Spotted Knapweed (*Centaurea biebersteinii*), St. John’s Wort (*Hypericum perforatum*), Sulphur Cinquefoil (*Potentilla recta*), Tansy Ragwort (*Senecio jacobaea*), Velvetleaf (*Abutilon theophrasti*), Wild Oats (*Avena fatua*), Wormwood (*Artemisia absinthium*), Yellow Bedstraw (*Galium verum*), Yellow Flag Iris (*Iris pseudocorus*), Yellow Hawkweed (*Hieracium* spp.), Yellow Nutsedge (*Cyperus esculentus*), Yellow Starthistle (*Centaurea solstitialis*), and Yellow Toadflax (*Linaria vulgaris*).

“Offense” means a contravention of this bylaw by a Person who does an act that this Bylaw forbids, or omits to do an act that this Bylaw requires to be done.

“Old Corrugated Cardboard (OCC)” means containers or materials used in containers consisting of three or more layers of kraft paper material and having smooth exterior liners and a corrugated or rippled core, but excluding containers which are impregnated with blood, grease, oil chemicals, food residue, wax; or have polyethylene, polystyrene, foil or other non-paper liners; or are contaminated with a material which will render the corrugated cardboard non-marketable.

"Organic Waste" means any plant and/or animal matter, originating in commercial or residential sources which can be processed by composting to produce a useable soil amendment product.

"Out-of-area Municipal Solid Waste" means Loads, or a portion thereof, of Municipal Solid Waste that originates from outside the boundaries of the Regional District.

"Ozone Depleting Substance" means a substance defined as such in the Ozone Depleting Substances and other Halocarbons Regulation, (B.C. Reg. 387/99) under the *Environmental Management Act* and all amending regulations.

"Person" means an individual, a body corporate, a firm partnership, association or any other legal entity or an employee or agent thereof.

"Paint Products" means a product that falls under the 'Paint' product category of the Recycling Regulation (B.C. Reg. 112/2010) of the *Environmental Management Act* and all amending regulations.

"Pesticide Products" means that which falls under the 'Pesticides' product category of the Recycling Regulation (B.C. Reg. 112/2010) of the *Environmental Management Act* and all amending regulations.

"Petroleum By-Products" means used lubricating oil that is contaminated with any other products, and any fluid or liquid or sludge containing fuel or petroleum-based products.

"Pharmaceutical Products" means that which falls under the 'Pharmaceuticals' product category in the Recycling Regulation (B.C. Reg. 112/2010) of the *Environmental Management Act* and all amending regulations.

"Plant Disease" means a condition that exists in a plant or seed as the result of the action of virus, fungus, bacterium, or any other similar or allied organism and that injures or may injure the plant or any part thereof, and that may be spread to another plant or plants with economic, ornamental or aesthetic value, including, but not limited to Apple Scab (*Venturia inaequalis*), Anthracnose or Perennial Canker (*Cryptosporiopsis curvispora*; *C. perennans*), Bacterial Canker (*Pseudomonas syringae* pv. *syringae*; *P. syringae* pv. *morsprunorum*), Blister spot (*Pseudomonas syringae* pv. *papulans*), Brown Rot (*Monilinia fructicola*), Coryneum Blight (*Wilsonomyces carpophilus*), Crown Gall, Root Gall and Hairy Root (*Agrobacterium tumefaciens*), Crown Rot (*Phytophthora cactorum*), Cytospora Canker (*Leucostoma cincta*), European Canker (*Nectria galligena*), Fire Blight (*Erwinia amylovora*), Little Cherry Virus, Powdery Mildew (*Podosphaera leucotricha*; *P. clandestina*; *Sphaerotheca pannosa*), Peach Leaf Curl (*Taphrina deformans*), and Verticillium Wilt (*Verticillium dahliae*).

"Plastic Containers" means clean mixed plastics marked with a Society of Plastic Industries (SPI) code #1 - #7 accepted at Regional District Recycling Depots. Plastic Container acceptance varies by Sub-region as described in Schedule "C" hereto. This includes but is not limited to toiletry and cleaning containers, margarine and yogurt containers, food and drink containers, and plastic milk jugs. Plastic Containers do NOT include Styrofoam, polystyrene items, or items that have contained Hazardous Waste.

“Preserved Wood” means wood waste previously treated with creosote or other chemical preservatives such as chromated copper arsenate (CCA), aromatic hydrocarbons (PAHs), and ammonium copper arsenate (ACA) to prevent rotting. This waste material is considered Controlled Waste.

“Product Stewardship Agency” means any individual, business, association, society or any combination thereof designated in a Stewardship Plan to manage any materials that fall under a product category of the Recycling Regulation (B.C. Reg. 112/2010) and all amending regulations of the *Environmental Management Act*.

“Product Stewardship Depot” means an area designated to receive materials that fall under a product category of the Recycling Regulation (B.C. Reg. 112/2010) and all amending regulations of the *Environmental Management Act*.

“Product Stewardship Materials” means materials that fall under a product category of the Recycling Regulation (B.C. Reg. 112/2010) and all amending regulations of the *Environmental Management Act*.

“Product Stewardship Plan” means a plan approved by the Minister of the Environment to manage materials that fall under a product category of the Recycling Regulation (B.C. Reg. 112/2010) and all amending regulations of the *Environmental Management Act*.

“Prohibited Waste” means gaseous, liquid or Municipal Solid Waste not accepted for Disposal at Solid Waste Management Facilities as specified in Schedule “F” hereto.

“Radioactive Material” means waste containing a prescribed substance as defined in the *Atomic Energy Control Act (Canada)* and all amending regulations in sufficient quantity or concentration to require a license for possession or use under that Act and regulations made under that Act.

“Rechargeable Batteries” means Nickel Cadmium (NiCd), Lithium Ion (Li-Ion), Nickel Metal Hydride (Ni-MH), or Small-Sealed Lead (Pb) batteries weighing no more than 5 kilograms (11 pounds) each.

“Recyclable Materials” means Marketable Wastes and Source Separated Wastes, substances or objects listed in Schedule “C” hereto.

“Recycling” means the practice of sorting, collecting and processing Marketable Waste for the purpose of creating new products and reducing the amount of Municipal Solid Waste being disposed of in Landfills.

“Recycling Area” means that area of the Solid Waste Management Facility that has been designated to receive Recyclable Materials.

“Recycling Depots” means any land or buildings leased owned and/or operated by the RDKB for receiving those materials listed in Part “C” of Schedule “C”.

“Recycling Regulation” means the Recycling Waste Regulation (B.C. Reg. 112/2010) and all amending regulations of the *Environmental Management Act*.

"Regional Board" means the Board of the Regional District of Kootenay Boundary.

"Regional District (RDKB)" means the Regional District of Kootenay Boundary as described under the *Local Government Act* and all amending regulations.

"Reusable Products" means any household item that is in usable working condition. Reusable Products does not include Bulky Items or Product Stewardship Materials. All items are accepted or refused at the discretion of the Facility Attendant.

"Reuse Buildings/Depots" means any land or buildings leased, owned and/or operated by the Regional District for receiving Reusable Products.

"Rubble" means gravel, brick, Concrete, Asphalt, and rock or a mixture thereof.

"Scrap Metal" means recyclable ferrous and non-ferrous metallic materials, including, but not limited to: sheet metal, siding, roofing, rebar, flashings, pipes, window frames, doors, furnaces, duct work, wire, cable (cut into 1.25m (4 ft.) lengths or on a spool), bathtubs, fuel tanks, fencing, bicycle frames, automotive body parts, machinery, garbage cans, metal furniture, tire rims, appliances and fixtures. Does not include CFC Appliances unless properly certified as having refrigerants professionally removed.

"Service Personnel" means any person employed by or having a contract with the RDKB for performing work at a Solid Waste Management Facility.

"Site Operator" means that person employed by or having a contract with the Regional District for caretaker or attendant duties at a Solid Waste Management Facility and includes an agent of the Site Operator authorized personnel pursuant to the said caretaker's contract.

"Site Regulations" means regulations as described in Schedule "E" hereto, which must be adhered to by any person using a Solid Waste Management Facility.

"Sludge" means semi-solid material for Disposal in a landfill that contains no Free Liquids.

"Small Load" means Municipal Solid Waste to be disposed of at Solid Waste Management Facility not exceeding 500 kg. (1102 lb.) net weight at scaled sites or 5m³ (177 ft.³) at volume based sites per open day per credit account holder, or per vehicle (if vehicle is not registered to a an RDKB credit account). Loads in excess of these quantities is considered a Bulk Load.

"Soil" means soil or sediment material containing substances in quantities or concentrations less than those specified in Schedule 7, Column II of the Contaminated Sites Regulation (B.C. Reg. 112/2010) of the *Environmental Management Act* and all amending regulations.

"Solid Waste Management Facility" means a facility leased, owned and/or operated by the Regional District for which an 'Operational Certificate' or 'Permit' has been issued by the Ministry of Environment of the Province of British Columbia or a Transfer Station or Recycling Depot leased, owned and/or operated by the Regional District of Kootenay

Boundary used for receiving Municipal Solid Waste or Recyclable Material described in Schedule "C" hereto.

"Solid Waste Management Plan" means the plan prepared for the management of Municipal Solid Waste within the Regional District pursuant to the *Environmental Management Act* and approved by the Minister of the Environment.

"Solvents and Flammable Liquids" means that which falls under the 'Solvents and Flammable Liquids' product category of the Recycling Regulation (B.C. Reg. 112/2010) and all amending regulations of the *Environmental Management Act*.

"Source-Separated Organic Waste" means all manner of pre-sorted organic material originating in businesses and residences. This does not include Pet Waste, Wood Waste, Construction & Demolition material or Yard & Garden Waste.

"Source-Separated Waste" means pre-sorted waste including, but not limited to: Controlled Waste, Yard and Garden Waste, Recyclable Material, Scrap Metal or Wood Waste which is separated into clearly distinguishable accumulations of different types of materials, substances, or objects belonging in the particular class of waste being disposed of.

"Specified Risk Material (SRM)" means Special Waste Material as defined by the Canadian Food Inspection Agency (CFIA). Specified Risk Material are tissues that, in BSE-infected cattle, have been shown to contain the infective agent and transmit the disease. The following tissues are defined in Canadian regulation as SRM: skull, brain, trigeminal ganglia (nerves attached to the brain), eyes, tonsils, spinal cord, and dorsal root ganglia (nerves attached to the spinal cord) of cattle aged 30 months or older, and the distal ileum (part of the small intestine) of cattle of all ages.

"Tight-head Barrels" means any metal container with a non-removable top but does NOT include barrels that have contained Hazardous Waste.

"Tire Products" means a product that falls under the 'Tire' product category of the Recycling Regulation (B.C. Reg. 112/2010) and all amending regulations of the *Environmental Management Act*.

"Transfer Station" means a Solid Waste Management Facility under the control of the Regional District for collecting Municipal Solid Waste in preparation for transportation to a Regional District Landfill.

"Treasurer" means the Director of Finance of the Regional District, or his or her designate.

"Tree Stumps" means that part of a plant, tree, or shrub that remains attached to the roots after the trunk is cut and may include non-organic materials such as rocks, sand and soil.

"Uncovered Area" means an area of bare land at a Solid Waste Management Facility that is improved by the Product Stewardship Agency for the purposes of operating a Product Stewardship Depot where improvements could include but not be limited to covered structures, paving or lighting.

"Undesignated Area" means any area in a Solid Waste Management Facility other than the area a Person is directed by the Facility Attendant, Site Operator or Service Personnel or any on-site signage directs a Person to deposit a Load.

"Unsecured Loads" means a load of Municipal Solid Waste which is not secured and covered on a vehicle so that there is nothing to prevent it from blowing or falling off while in transit, except for those items, permitted onto the Solid Waste Management Facility without covers, as outlined in Schedule "E" hereto.

"Used Oil" means that which falls under the 'Lubricating Oil' product category as defined in the Recycling Regulation (B.C. Reg. 112/2010) of the *Environmental Management Act* and all amending regulations.

"Used Oil Containers" means any plastic container, as defined under 'Empty Oil Containers' under the Recycling Regulation (B.C. Reg. 112/2010) and all amending regulations of the *Environmental Management Act*, with a capacity of less than 30 litres (8 gallons) that was manufactured to hold lubricating oil.

"Used Oil Filters" means that which falls under the 'Oil Filters' product category of the Recycling Regulation (B.C. Reg. 112/2010) and all amending regulations of the *Environmental Management Act*.

"USEPA Method 9095A Paint Filter Liquids Test" means the method designed by the Environmental Protection Agency (EPA) to determine the presence of Free Liquids in a representative sample of waste. A representative sample of waste is placed in a paint filter (Mesh number: 60+/- 5%). If any portion of the material passes through and drops from the filter (within a 5 minute test period) the material is deemed to contain free liquids.

"Vehicle" means a Vehicle as defined by the provincial *Motor Vehicle Act* and all amending regulations.

"Visitor" means a person who arrives at the Solid Waste Management Facility for purposes other than to Dispose of Municipal Solid Waste.

"Waste Sharps" means needles, syringes, blades or other materials capable of causing punctures or cuts, originating from residential, agricultural, institutional or commercial generators.

"Wood Waste" means clean, organic material including, but not necessarily limited to:

- Kiln dried dimensional lumber such as wood pallets, and demolition wood waste;
- Composite Wood Waste

Material must be free of Preserved Wood, rocks, metals (other than nails and screws), wire, fiberglass, asphalt roofing material, and other non-wood materials. Material that is chipped may qualify for a discount as per Schedule "A" hereto.

"Yard and Garden Waste" means biodegradable, organic materials, substances or objects including, but not limited to: grass, lawn and hedge clippings, flowers, weeds,

leaves, vegetable material, shrubs, and shrub and tree branches less than 1 centimetre (0.4") in diameter, but does NOT include:

- Tree Stumps; Noxious Weeds;
- Plants or growing media that may have been identified by the Canadian Food Inspection Agency from time to time as infectious or potentially infectious and of which notice has been sent to the Regional District or publicized by the Canadian Food Inspection Agency; or
- Plant and tree material in municipal street sweepings;
- Rocks, sand and Soil;
- Bulk Loads of fruit or vegetable material.

2.2 The following schedules are hereby made and declared to be integral parts of this Bylaw:

Schedule "A"	User Fee Schedule
Schedule "B"	Controlled Waste
Schedule "C"	Recyclable Materials
Schedule "D"	Solid Waste Management Facilities Class
Schedule "E"	Site Regulations
Schedule "F"	Prohibited Waste
Schedule "G"	Product Stewardship Depot Hosting Conditions and Fees
Schedule "H"	Additional Surcharges and Conditions of Payment
Schedule "I"	Municipal Ticket Information Violations

3. CONDITIONS OF USE

The Regional District hereby authorizes the Facility Attendant, Site Operator or Service Personnel to enforce such rules governing the use of a Solid Waste Management Facility operated by the Site Operator and/or provide directions to users of the Solid Waste Management Facility which are consistent with this Bylaw and which are necessary or convenient for the efficient and lawful operation of the Solid Waste Management Facility.

- 3.1 Every person Disposing of Municipal Solid Waste at a Solid Waste Management Facility shall comply with and abide by all rules and directions of the Facility Attendant, Site Operator or Service Personnel, whether such rules or directions are in the form of signs or verbal instructions.
- 3.2 No person shall dispose of a waste at Solid Waste Management Facility in any location other than in location directed by the Facility Attendant, Site Operator or Service Personnel.
- 3.3 No person shall deposit refuse at a refuse disposal facility, nor enter any refuse disposal facility at any time other than the designated hours of operation, except by prior arrangement with the Manager or his or her designate.
- 3.4 Persons entering a Solid Waste Management Facility do so at their own risk. The Regional District accepts no responsibility (liability) for damage and/or injury to persons, property or vehicle.
- 3.5 Anyone who contravenes these regulations and/or fails to comply with the directions of the Facility Attendant, Site Operator or Service Personnel or with posted notices and

signs on a Solid Waste Management Facility may be prohibited entry onto a Solid Waste Management Facility.

- 3.6 The Regional District hereby establishes and imposes the fees set out in Schedule "A" hereto and every person Disposing of Municipal Solid Waste at a Solid Waste Management Facility shall pay to the Regional District the applicable fees.
- 3.7 Any person who fails to pay fees imposed by this Bylaw may be prohibited entry onto a Solid Waste Management Facility and any accounts remaining unpaid on the 31st of December shall be sent to collections.
- 3.8 No person shall deposit Municipal Solid Waste at a Solid Waste Management Facility except in accordance with this Bylaw and the Site Regulations outlined in Schedule "E" hereto.

4. OFFENCES AND PENALTIES

- 4.1 No Person shall do any act or suffer or permit any act or thing to be done in contravention of this Bylaw.
- 4.2 Any Person who violates any of the provisions of this Bylaw will be guilty, upon summary conviction, of an offence under this Bylaw; and may be prohibited by the Manager from depositing Municipal Solid Waste at a Solid Waste Management Facility.
- 4.3 The penalties imposed under Schedule "A" shall be in addition to and not in substitution for any other penalty or remedy imposed by this Bylaw or any other statute, law or regulation.
- 4.4 A separate offence shall be deemed to be committed upon each day during and in which the contravention occurs or continues.
- 4.5 Every Person who contravenes any of the Site Regulations contained within this Bylaw shall be responsible for all costs associated with remediation of the Solid Waste Management Facility.
- 4.6 Any Person who contravenes this Bylaw and Site Regulations by doing any act which the Bylaw and Site Regulations forbid, or omits to do any act which this Bylaw and Site Regulations requires to be done, may be required, at the discretion of the Manager:

a) to pay double the applicable user fee for

- Unsecured Loads;
- Loads considered to be Contaminated, with the applicable user fee being determined as for the Municipal Solid Waste material included in the Load either with the highest charge as set out in Schedule "A", attached hereto, to pay for clean-up costs to remove and properly dispose of the Contamination identified in rejected Loads, or for clean-up costs to manage Loads of Municipal Solid Waste improperly disposed of at the Solid Waste Management Facility. Such costs would be in addition to those fees identified in Schedule "A" hereto;

- b) to pay 5 times the applicable user fee for Loads containing Recyclable Material.
- c) to pay for any damages or injury to Person or to property incurred by the Regional District as a result of a contravention of this Bylaw. Such costs would be in addition to those user fees identified in Schedule "A" hereto;
- d) to be prohibited from depositing Municipal Solid Waste at the Solid Waste Management Facility; and
- e) to be prohibited from entering or re-entering the Solid Waste Management Facility.

5. INSPECTIONS

An Inspector, Facility Attendant, Site Operator, Service Personnel or other Employee of the Regional District may inspect any or all loads entering or exiting the Solid Waste Management Facility for the purpose of determining compliance with this Bylaw.

6. SEVERABILITY

If any section, subsection or clause of this Bylaw is declared or held to be invalid by a Court of competent jurisdiction, then that invalid portion shall be severed and the remainder of this Bylaw shall be deemed to have been adopted without the invalid and severed section, subsection or clause.

7. PENALTIES

- 7.1 Any person who violates any provision of this Bylaw will be deemed to have committed an Offence and shall be liable upon summary conviction to the following penalties:
 - a) a minimum fine of \$50.00;
 - b) a maximum fine of \$10,000.00; and
 - c) a fine as dictated in Schedule 'I'
- 7.2 In the case of a continuing Offense, for each day that the Offense continues, either or both of:
 - a) a minimum fine under paragraph 9.1(a);
 - b) a maximum fine under paragraph 9.2(b).
- 7.3 In a prosecution of an Offense against a Regional District Bylaw, the justice or court may impose all or part of the penalties applicable in relation to the Offense, together with the costs of prosecution.
- 7.4 Nothing in this Bylaw shall limit the Regional District from pursuing any other remedy that would otherwise be available to the Regional District at law.
- 7.5 Penalties are subject to the conditions of the Regional District Municipal Ticketing Information Bylaw No.1151, 2001, as amended from time to time by the Regional District.

8. VIOLATION**8.1 Any Person who:**

- a) causes or permits any act to be done in contravention or violation of any of the provisions of this Bylaw; or
- b) neglects or omits to do anything required under this Bylaw; or
- c) carries out, causes, or permits to be carried out any use, or construction in a manner prohibited by or contrary to any of the provisions of this Bylaw; or
- d) fails to comply with an order, direction or notice given under this Bylaw;

will be guilty, upon summary conviction, of an Offence under this Bylaw.

9. MUNICIPAL TICKET INFORMATION

9.1 A notice or form commonly called Municipal Ticket Information (MTI) having printed wording approved by the Manager, may be issued by an Inspector or a Bylaw Enforcement Officer to any Person alleged to have breached any provision of this Bylaw, and the said notice shall require payment to the Regional District in the amount specified in this Bylaw.

- a) an MTI shall be deemed to be sufficiently served if served personally on the Person named in the MTI;
- b) in lieu of prosecution, the Person named in the MTI may elect to voluntarily pay the specified penalty set out therein by making payment to the Regional District in the amount of the specified penalty;
- c) if the payment specified in the MTI is not paid in accordance with the terms of the ticket and in the time required by the ticket, the Regional District may commence prosecution against the Person named in the MTI for the alleged contravention of this Bylaw;
- d) except as otherwise provided in this Bylaw, a person who is guilty of an Offence under this Bylaw for which a penalty is not otherwise provided, is liable to a fine of not less than \$100.00 and not more than \$10,000.00.

10. REPEAL

The Waste Management Facilities Regulatory Bylaw No. 1504, 2012, and all amendments thereto, is hereby repealed.

11. EFFECTIVE DATE

This Bylaw comes into effect on May 1, 2015.

12. TITLE

This Bylaw may be cited as the “**Regional District of Kootenay Boundary Solid Waste Management Facilities Regulatory Bylaw No. 1573, 2015**”.

READ A FIRST TIME this 31st day of, March, 2015.

READ A SECOND TIME this 31st day of, March ,2015.

READ A THIRD TIME this 31st day of, March ,2015.

I, Theresa Lenardon, Manager of Corporate Administration, do hereby certify the foregoing to be a true and correct copy of Bylaw No. 1573, cited as "Regional District of Kootenay Boundary Solid Waste Management Facilities Regulatory Bylaw No. 1573, 2015" as read a third time by the Regional District of Kootenay Boundary Board of Directors this 31st day of, March , 2015.

Manager of Corporate Administration

RECONSIDERED AND FINALLY ADOPTED this 31st day of, March , 2015.

ChairManager of Corporate Administration

I, Theresa Lenardon, Director of Corporate Administration of the Regional District of Kootenay Boundary, do hereby certify that the foregoing this to be a true and correct copy of Bylaw No. 1573, cited as " Regional District of Kootenay Boundary Solid Waste Management Facilities Regulatory Bylaw No. 1573, 2015" as reconsidered and finally adopted this 31st day of, March , 2015.

Manager of Corporate Administration

SCHEDULE "A" TO BYLAW NO. 1573**WEIGHT BASED USER FEE SCHEDULE**

The following charges shall apply for the use of a Controlled Refuse Disposal Site where scales are operational.

Municipal Solid Waste (Commercial & Domestic) excluding Controlled Waste

Mixed Waste over 101 kg.	\$110.00 per tonne
Mixed Waste under 101 kg.	Minimum charge \$10.00
Mixed Waste per Bag (3 bag limit)	\$4.00 per bag
Source Separated Organic Waste	\$40.00 per tonne
¹ Construction/Demolition/Land Clearing Waste	\$175.00 per tonne
¹ Tar & Gravel Roofing, Asphalt Shingles	\$60.00 per tonne
¹ Clean Soil	\$20.00 per tonne

Controlled Waste

¹ Asbestos - Friable	\$175.00 per tonne
¹ Asbestos - Non-friable	\$110.00 per tonne
¹ Food Processing Waste	\$150.00 per tonne
^{1,2,3} Contaminated Soil (Metals)	\$10.00 per tonne
^{1,2,3} Contaminated Soil (Hydrocarbons)	\$7.50 per tonne
Gas Cylinders (15 pounds and over)	\$2.00 per cylinder
Gas Cylinders (under 15 pounds)	No Charge
¹ Sludge (Minimum \$12.00)	\$12.00 per tonne
¹ Dead Animals and Parts (Minimum \$20.00)	\$175.00 per tonne
Noxious Weeds	No Charge
Infested Vegetation	No Charge

Recyclable Material

Yard & Garden Waste	\$5.00 per load
Clean Wood Waste	\$50.00 per tonne
^{1,3} Appliances requiring Ozone Depleting Substance removal	\$20.00 per unit
^{1,3} Auto Hulk	\$15.00 per tonne
Scrap Metal (including appliances)	\$15.00 per tonne
¹ Rubble	\$50.00 per tonne

Charges Applicable to all Categories

Loads of Mixed or Controlled Waste containing Recyclable Materials	Five Times Charge
Uncovered or Unsecured Loads	Double Charge

¹ Only accepted at Class 1 Facilities

² Only accepted under contaminated soil management contract provisions

³ Not accepted at McKelvey Creek Landfill

SCHEDULE "A" TO BYLAW NO. 1573**VOLUME BASED USER FEE SCHEDULE**

The following charges shall apply for the use of a Controlled Refuse Disposal Site where scales are not operational.

Municipal Solid Waste (Commercial & Domestic) excluding Controlled Waste

Mixed Waste Per Bag (3 bag limit)	\$4.00 per bag
Mixed Waste More than 3 bags (minimum charge \$10.00)	\$17.50 per m ³
Source Separated Organic Waste	\$8.00 per m ³
¹ Tar & Gravel Roofing, Asphalt Shingles	\$12.00 per m ³
¹ Construction/Demolition Waste/Land Clearing	\$45.00 per m ³
Mattresses & Box Springs	\$5.00 each
¹ Clean Soil	\$13.00 per m ³

Controlled Waste

¹ Asbestos - Friable	\$45.00 per m ³
¹ Asbestos - Non-Friable	\$20.00 per m ³
¹ Food Processing Waste	\$50.00 per m ³
^{1,2,3} Contaminated Soil (Metals)	\$10.00 per tonne
^{1,2,3} Contaminated Soil (Hydrocarbons)	\$7.50 per tonne
Gas Cylinders (20 pounds and over)	\$2.00 per cylinder
Gas Cylinders (under 20 pounds)	No Charge
¹ Sludge	\$0.012 per litre (\$0.054 per gal.) Minimum \$12.00
¹ Dead Animals and Parts (Minimum \$20.00)	\$30.00 per m ³
Noxious Weeds	No Charge
Infested Vegetation	No Charge

Recyclable Material

Yard & Garden Waste	\$5.00 per load
Clean Wood Waste	\$10.00 per m ³
^{1,3} Appliances requiring Ozone Depleting Substance removal	\$20.00 per unit
^{1,3} Auto Hulks	\$50.00 per unit
Scrap Metal (including appliances)	\$5.00 per m ³
¹ Rubble	\$75.00 per m ³

Charges Applicable to all Categories

Loads of Mixed or Controlled Waste containing Recyclable Materials	Five Times Charge
Uncovered or Unsecured Loads	Double Charge

¹ Only accepted at Class 1 Facilities

² Only accepted under contaminated soil management contract provisions

³ Not accepted at McKelvey Creek Landfill

SCHEDULE "B" TO BYLAW NO. 1573**CONTROLLED WASTE**

Material Type	Specifications/Restrictions	Accepted for Disposal at:
Animal feces	(1)	Class 1 and 2 Facilities
Asbestos- Friable	(1)(2)(3)(4)	Class 1 Facilities
Asbestos- Non friable	(3)	Class 1 and 2 Facilities
Ash & Soot	(1)	Class 1 Facilities
Biosolids	(3)	Class 1 Facilities
Bulk Load	(8)	Class 1 Facilities
Bulky Waste	(3)(4)(6)	Class 1 Facilities
Concrete	N/A	Class 1 Facilities
Condemned Foods	(1)	Class 1 Facilities
Contaminated Soil	(2) (3) (5) (9)	Class 1 Facilities
Preserved Wood	(3)	Class 1 and 2 Facilities
Dead Animals and Parts	(3)(4)	Class 1 Facilities
Dusty Material	(1)	Class 1 Facilities
Food Processing Waste	(3)	Class 1 Facilities
Fuel Tanks	(3) (7)	Class 1 and 2 Facilities
Gas Cylinders	(3) (7)	Class 1 and 2 Facilities
Infested Vegetation	(1)	Class 1 and 2 Facilities
Noxious Weeds	(1)	Class 1 and 2 Facilities
Rubble	N/A	Class 1 Facilities
Sludge	(4)	Class 1 Facilities
Soil (Commercial & Residential) Load size >1m ³	(3)(5)	Class 1 Facilities
Tree Stumps	N/A	Class 1 and 2 Facilities

Specifications & Restrictions

- 1) Material must be contained in a double bag system.
- 2) Material must be manifested or documented as required by the Regional District and by the British Columbia Ministry of Environment.
- 3) Forty-eight (48) hours advance notice must be given to the Regional District prior to disposal.
The Manager may at his/her discretion permit the Disposal of Controlled Waste without forty-eight (48) hours notice.
- 4) Materials must be disposed of a minimum of 2 hours before delivery to the designated Solid Waste Management Facility.
- 5) Material must meet criteria and follow protocol in RDKB Policy Manual.
- 6) Special handling fees may apply.

- 7) Must be cut open so that the Facility Attendant, Site Operator or Service Personnel can inspect for liquids.
- 8) May be accepted at Transfer Stations at discretion of the Manager with advance notice.
- 9) Only accepted at Class 1 Facilities under contaminated soil management contract provisions.

SCHEDULE "C" TO BYLAW NO. 1573**RECYCLABLE MATERIALS**

- a) Recyclable Materials accepted at RDKB Solid Waste Management Facilities

Landfills and Transfer Stations (Class 1 and 2 Facilities) Only:

1. Scrap Metal
2. Wood Waste
3. Yard and Garden Waste
4. Gas Cylinders
5. Rubble

- b) Product Stewardship Materials

These materials may be accepted at select facilities where a partnership with Product Stewardship Program exists.

1. Gasoline
2. Lead-Acid Batteries
3. Paint Products
4. Pesticide Products
5. Solvents and Flammable Liquids

- c) Recycling Depots, Recycling Area and Curbside Recycling Programs (Class 3 Facilities):

1. Corrugated Cardboard
2. Glass Containers
3. Metal Containers
4. Mixed Waste Paper
5. Newspaper
6. Plastic Containers

SCHEDULE "D" TO BYLAW NO. 1573**SOLID WASTE MANAGEMENT FACILITIES CLASS**

Class 1 (3 facilities)	Address/Location
McKelvey Creek Municipal Solid Waste Landfill and Recycling Depot	1900 Highway 3B - Trail
Grand Forks Municipal Solid Waste Landfill and Recycling Depot	8798 Granby Rd. – Grand Forks
West Boundary Municipal Solid Waste Landfill and Recycling Depot	2050 Motherlode Road - Greenwood
Class 2 (3 facilities)	
Christina Lake Municipal Solid Waste Transfer Station and Recycling Depot	834 Cascade Dump Rd.
Rock Creek Municipal Solid Waste Transfer Station and Recycling Depot	1610 Rock Creek Dump Rd.
Beaverdell Municipal Solid Waste Transfer Station	5300 Highway #33 (Beaverdell Dump Rd.)
Class 3 (9 facilities)	
Grand Forks Recycling Depot	Behind Grand Forks Firehall
Greenwood Recycling Depot	148 S. Government
Midway Recycling Depot	7 th and Cleghorn
Sidley Mountain Municipal Solid Waste Transfer Station	6429 Sidley Mountain Road
Mt. Baldy Municipal Solid Waste Transfer Station and Recycling Depot	Mt. Baldy Rd.
Christian Valley Municipal Solid Waste Transfer Station	7949 Christian Valley Road
Beaverdell Recycling Depot	5896 Highway 33
Idabel Lake Municipal Solid Waste Transfer Station and Recycling Depot	300 Idabel Lake Dr.
Big White Municipal Solid Waste Transfer Station and Recycling Depot	4500 Horsefly Rd. Big White

SCHEDULE "E" TO BYLAW NO. 1573**SITE REGULATIONS**

PURPOSE: To ensure a safe and orderly environment for the staff and public at Solid Waste Management Facilities.

POLICY: These Site Regulations shall be observed by all persons while at a Solid Waste Management Facility.

PROCEDURES:**1. VEHICLES**

1.1 The Facility Attendant, Site Operator or Service Personnel may prevent a vehicle from entering a Solid Waste Management Facility or require a vehicle to leave a Solid Waste Management Facility if:

- (a) The vehicle's Load exceeds the permitted weight limits set out in the regulations passed pursuant to the *Motor Vehicle Act*, or the *Commercial Transport Act*; or
- (b) The vehicle exceeds the speed limits posted at a Solid Waste Management Facility; or
- (c) The load is poorly secured as to be dangerous or to create litter.

2. LOADS

2.1 Loads Uncovered or Unsecured shall be subject to a fee in accordance with Schedule "A" hereto. A cover shall be defined as a tarpaulin or other overlay that is used to confine the load to the vehicle. The following loads of Municipal Solid Waste do not require covers and are only accepted at Regional District Class 1 Facilities:

- (a) Rubble - within the confines of a truck box (tailgates closed).
- (b) Bulky Waste -strapped on flat beds or within the confines of a truck box.

2.2 Loads of Yard and Garden Waste shall not include plastic bags, plastic containers or wire or metal fasteners.

2.3 The Facility Attendant, Site Operator or Service Personnel shall be authorized to inspect all loads entering the Solid Waste Management Facility. Any person depositing waste material may be required to remove the load cover upon request for inspection.

2.4 All loads of Municipal Solid Waste entering a Solid Waste Management Facility will be assessed the highest applicable fee. Loads may be sorted on site and re-weighed (where a scale exists) in order to reduce the fees where applicable.

2.5 Any Person entering a Municipal Solid Waste Solid Waste Management Facility with a load not meeting the requirements in Sections 2.1 and/or 2.2 shall pay double (2 times)

the disposal fee required by Schedule "A" hereto and/or be subject to a fine associated with a ticketable offence (Section 11).

3. SOLID WASTE MANAGEMENT FACILITIES

- 3.1 The days and hours of operation of Solid Waste Management Facilities are to be established by Board resolution and may be amended by Board resolution when deemed necessary.
- 3.2 No Person while driving a vehicle at a Solid Waste Management Facility shall drive their vehicle on any part of the Municipal Solid Waste Solid Waste Management Facility other than on roads and areas designated by the Facility Attendant, Site Operator or Service Personnel.
- 3.2 No Person delivering Municipal Solid Waste or Recyclable Materials to a Solid Waste Management Facility shall Dispose of the Municipal Solid Waste or Recyclable Material except in such a place and in such a manner as directed by Facility Attendant, Site Operator or Service Personnel.
- 3.3 All Municipal Solid Waste Disposed of at a Solid Waste Management Facility shall become the property of the Regional District.
- 3.4 No Person shall remove or scavenge disposed of Municipal Solid Waste from a Solid Waste Management Facility except with prior written approval of the Manager.

4. SAFETY

- 4.1 Any Person entering a Solid Waste Management Facility does so at their own risk. The Regional District accepts no responsibility for damage or injury to property or Person.
- 4.2 Visitors are not permitted to smoke at Solid Waste Management Facilities.
- 4.3 Upon entering a Solid Waste Management Facility all Persons must check in with the Facility Attendant, Site Operator or Service Personnel.
- 4.4 Any Person delivering Municipal Solid Waste to a Solid Waste Management Facility shall discharge the waste in a manner that conforms to Worker's Compensation Board regulations.

5. GENERAL

- 5.1 These regulations are subject to change from time to time by the Regional District.
- 5.2 Any Person who contravenes these regulations fails to obey orders or directions given by the Regional District or contracted staff or fails to comply with the posted notices and signs at the Solid Waste Management Facility may be prohibited re-entry to the Solid Waste Management Facility.
- 5.3 No Person shall deposit Prohibited Waste at the Solid Waste Management Facility.

- 5.4 Controlled Waste may only be disposed of at a Solid Waste Management Facility in accordance with Schedule "B".
- 5.5 No person shall deposit Municipal Solid Waste at a Solid Waste Management Facility that does not originate from within the Regional District unless under contract with the Regional District.
- 5.6 No Person shall dispose of Municipal Solid Waste at a Solid Waste Management Facility nor enter any Solid Waste Management Facility at any time other than the designated hours of operation, except by approval of the Manager.
- 5.7 Recyclable Materials brought to a Solid Waste Management Facility in Small Loads will be accepted at no charge, unless:
 - (a) Such materials are specified in Schedule "A" of this Bylaw, in which case those charges will apply, or
 - (b) The Recyclable materials are listed as Prohibited Waste in Schedule "F" of this Bylaw.
- 5.8 No Person other than the Facility Attendant, Site Operator or Service Personnel or its Representative shall start any fires at any Solid Waste Management Facility.
- 5.9 No Person other than the Facility Attendant, Site Operator or Service Personnel or its Representative shall remove or alter any sign placed or erected at any Solid Waste Management Facility.
- 5.10 No Person other than the Facility Attendant, Site Operator or Service Personnel or its Representative shall discharge any firearm at any Solid Waste Management Facility.
- 5.11 Children under 13 and pets are not permitted at Solid Waste Management Facilities except when they are inside a vehicle. Children are permitted in Reuse Buildings/Recycling Depots under the supervision of an adult.
- 5.12 No loitering is allowed at Solid Waste Management Facilities or at Reuse Building/Recycling Depots. Vehicles must proceed directly to the Bin Area and then leave the Solid Waste Management Facility as soon as possible after unloading at the Bin Area.

SCHEDULE "F" TO BYLAW NO. 1573**PROHIBITED WASTE**

The following items are not accepted for Disposal at RDKB facilities:

- 1) Agricultural Waste
- 2) Antifreeze
- 3) Auto Hulks
- 4) Beverage containers
- 5) Biomedical Waste
- 6) CFC/HFC Appliances
- 7) Contaminated Soil *
- 8) Electronic Waste (E-Waste)
- 9) Fluorescent Tubes and Bulbs
- 10) Free Liquid
- 11) Gas Cylinders
- 12) Gasoline
- 13) Hazardous or Reactive Chemicals
- 14) Hazardous Waste
- 15) Ignitable Materials
- 16) Industrial Waste
- 17) Lead-acid Batteries
- 18) Metal
- 19) Loads containing materials that are smoldering or on fire
- 20) Out-of-Area Municipal Solid Waste
- 21) Paint Products
- 22) Pesticide Products
- 23) Petroleum By-products
- 24) Pharmaceutical Products
- 25) Product Stewardship Materials
- 26) Radioactive Waste
- 27) Rechargeable Batteries
- 28) Recyclable Materials
- 29) Sludge containing Free Liquids
- 30) Solvents and Flammable Liquids
- 31) Specified Risk Material
- 32) Tight-head barrels
- 33) Tires
- 34) Used Oil
- 35) Used Oil Containers
- 36) Used Oil Filters
- 37) Waste Sharps
- 38) Such other materials as are designated by the Manager from time to time to be inappropriate for Disposal at the Solid Waste Management Facility for environmental reasons or reasons related to the safe or efficient operation of the Solid Waste Management Facility.

* Except under RDKB Board approved under contaminated soil management contract provisions.

SCHEDULE “G” TO BYLAW NO. 1573

PRODUCT STEWARDSHIP DEPOT HOSTING CONDITIONS AND FEES

The Regional District of Kootenay Boundary shall comply with *Local Government Act* and ensure that local government facilities are not used to subsidize private business. A Product Stewardship Agency may apply to the Manager for approval to locate a Product Stewardship Depot at an RDKB Solid Waste Management Facility subject to the fees, terms and conditions contained herein. The RDKB at its sole discretion reserves the right to deny an application from a Product Stewardship Agency to host a Stewardship Depot for any reason.

1. CONDITIONS OF USE

- 1.1 There must be no direct or indirect costs to the RDKB resulting from hosting a Product stewardship Depot.
- 1.2 An application to host a Product Stewardship Depot must contain full details on space, infrastructure, equipment and labour requirements.
- 1.3 An application to host a Product Stewardship Depot must contain details on full indemnification to the RDKB for any liabilities that may arise through the operation of a Product Stewardship Depot.
- 1.4 An application to host a Product Stewardship Depot must contain details on insurance that the Product Stewardship Agency deems adequate for any liabilities that may arise through the operation of a Product Stewardship Depot.
- 1.5 Upon approval to site a Product Stewardship Depot at an RDKB Solid Waste Management Facility, a Product Stewardship Agency through the provision of appropriate insurance must fully indemnify and save harmless the RDKB from any liabilities That may arise through the operation of a Product Stewardship Depot.
- 1.6 The area required to host the Product Stewardship Depot will be determined by the Manager based on the application submitted by the Product Stewardship Agency.
- 1.7 All site preparation, infrastructure upgrades, buildings or structures, operational equipment, safety equipment, paving, utilities and any other changes to the RDKB Solid Waste Management Facility required to operate and maintain a Product Stewardship Depot shall be completed by, and at the sole cost to the Product Stewardship Agency.
- 1.8 All transportation, handling and tipping, receiving, processing or penalty fees for Product Stewardship Materials collected at a Product Stewardship Depot will be borne solely by the Product Stewardship Agency.
- 1.9 If the actual area required to host the Product Stewardship Depot exceeds the area indicated in the application the fees will be adjusted at the sole discretion of the Manager based on actual area used.

- 1.10 The area required to host the Product Stewardship Depot will include all areas that are used solely in the operation of the Product Stewardship Depot and include but are not limited to walkways, parking areas and loading/unloading areas.
- 1.11 Covered Areas are only available to host a Product Stewardship Depot if the RDKB has sufficient surplus Covered Area available and the RDKB will not construct additional Covered Area for the purpose of hosting a Product Stewardship Depot.
- 1.11 In the instance where a Product Stewardship Depot requires covered and uncovered areas, both covered area and uncovered area fees will be levied.
- 1.12 The RDKB in its sole discretion will determine the minimum value of insurance required to be provided by a Product Stewardship Agency to protect the RDKB against any liabilities that may arise through the operation of a Product Stewardship Depot in each instance.
- 1.13 Fees and charges contained herein must be paid within thirty (30) days of the first day of each month for the preceding month's rent, labour and any other costs related to the operation of a Product Stewardship Depot.
- 1.14 The RDKB Board in its sole discretion may change any or all fees contained herein and may cancel any agreement to host a Product Stewardship Depot.

2. FEES AND CHARGES

2.1 Monthly Rental:

The following monthly rental rates shall apply to Product Stewardship Agencies for siting Product Stewardship Depots at RDKB Facilities and are based on the area required to operate the Product Stewardship Depot.

Class 1 Facility:

Uncovered Area up to 200m ²	\$500 per month
Covered Area up to 200 m ²	\$2000 per month

Uncovered Area greater than 200m ² but less than 300m ²	\$1000 per month
Covered Area greater than 200m ² but less than 300m ²	\$4000 per month

Area greater than 300m² per the determination of the RDKB

Class 2 Facility:

Uncovered Area up to 200m ²	\$200 per month
Covered Area up to 200m ²	\$800 per month

Uncovered Area greater than 200m ² but less than 300m ²	\$500 per month
Covered Area greater than 200m ² but less than 300m ²	\$1500 per month

Area greater than 300m² per the determination of the RDKB

Class 3 Facility:

No Product Stewardship Depots will be sited at Class 3 Facilities

2.2 Additional Cost Charges

Labour	\$30 per hour
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SCHEDULE "H" TO BYLAW NO. 1573

ADDITIONAL SURCHARGES AND CONDITIONS OF PAYMENT

1. SURCHARGES

- 1.1 A surcharge of \$50 must be paid to the Regional District if a person disposes solid waste in an undesignated area.
- 1.2 A surcharge of \$25 must be paid to the Regional District for a cheque returned for non-sufficient funds.
- 1.3 A surcharge of \$25 must to be paid to the Regional District if a person fails to weigh out of a scaled facility and the Regional District must subsequently obtain vehicle tare weight and ownership information for subsequent billing. The registered tare weight of the vehicle will be subtracted from the scaled gross weight and the designated tipping fee will be allocated to the difference and will be invoiced to the registered vehicle owner in addition to the \$25 surcharge.
- 1.4 A surcharge of \$25 must be paid to the Regional District if a person fails to pay the required tipping fee in full and the Regional District must subsequently bill the person for the outstanding tipping fee or balance of the tipping fee.

2. GENERAL

- 2.1 Where a dollar amount per tonne is indicated, it is to be interpreted as allowing a proportionate charge for a portion of a tonne in 10 kg. increments.
- 2.1 In the event that the weigh scales provided at a refuse disposal facility are not operational, volume pricing will apply.
- 2.3 The RDKB shall make policy which sets out terms and conditions of payment for fees, charges and penalties described in this Bylaw.
- 2.4 The RDKB may refuse to grant credit to a firm or individual based on an assessment by the Manger and/or the Treasurer.
- 2.5 The RDKB may immediately and indefinitely suspend user privilege to any firm or individual because of non-payment.
- 2.6 Accounts which are deemed to be in arrears by the Director of Finance may be subject to interest charges as defined by RDKB policy.
- 2.7 All Persons will be presented with a receipt for cash, credit and account transactions.

SCHEDULE "I" TO BYLAW NO. 1573**MUNICIPAL TICKET INFORMATION VIOLATIONS****1. Depositing Materials in Undesignated Areas**

- 1.1 Any Person who deposits Recyclable Materials indicated as permitted at a Class 3 Facility as per Schedule "C" anywhere other than within the bins provided including on the ground or walkways is guilty of Depositing Materials in Undesignated Areas and is subject to the following fines:

First Offence	\$50.00
Second Offence	\$100.00
Third and subsequent offences	\$200.00

- 1.2 Any Person who deposits any materials at a Solid Waste Management Facility other than as directed by the Facility Attendant, Site Operator or Service Personnel or any on-site signage directs including areas on the perimeter of the Solid Waste Facility is guilty of Depositing Materials in Undesignated Areas and is subject to the following fines:

First Offence	\$50.00
Second Offence	\$100.00
Third and subsequent offences	\$200.00

2. Illegal Dumping

- 2.1 Any Person who deposits any materials in the recycling bins, on the ground or on the walkways at a Class 3 Facility other than those Recyclable Materials indicated as permitted at a Class 3 Facility as per Schedule "C" contained hereto is Guilty of Illegal Dumping and is subject to the following fines:

First Offence	\$100.00
Second Offence	\$200.00
Third and subsequent offences	\$500.00

- 2.2 Any Person who deposits Prohibited Waste at a Solid Waste Management Facility is guilty of Illegal Dumping and subject to the following fines:

First Offence	\$100.00
Second Offence	\$200.00
Third and subsequent offences	\$500.00

- 2.3 Any Person who deposits Controlled Waste at a Solid Waste Management Facility except as permitted in Schedule "B" contained hereto is guilty of Illegal Dumping and subject to the following fines:

First Offence	\$100.00
Second Offence	\$200.00
Third and subsequent offences	\$500.00

3. Unauthorized Removal of Materials

- 3.1 Any Person who removes any materials from a Solid Waste Management Facility without the express written approval of the Manager is guilty of Unauthorized Removal of Materials and is subject to the following fines:

First Offence	\$100.00
Second Offence	\$200.00
Third and subsequent offences	\$500.00

4. Vandalism and Trespassing

- 4.1 Any Person who willfully damages RDKB property at Solid Waste Management Facility including but not limited to damage to gates and fencing and lighting fires is guilty of Vandalism and is subject to the following fines:

First Offence	\$500.00
Second Offence	\$1000.00
Third and subsequent offences	\$2000.00

- 4.2 Any Person who enters a Solid Waste Management Facility at any time other than the hours that the Solid Waste Management Facility is open to the public as dictated by RDKB policy, signage at the Solid Waste Management Facility or verbal instructions given by the Facility Attendant, Site Operator or Service Personnel is guilty of Trespass and is subject to the following fines:

First Offence	\$500.00
Second Offence	\$1000.00
Third and subsequent offences	\$2000.00



Electoral Area Services Committee

Prepared for meeting of March 2015

Revised Electoral Area 'B'/Lower Columbia – Old Glory Zoning Bylaw No. 1540 and OCP Amendment Bylaw No. 1553	B50
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Report Prepared by: Donna Dean, Manager of Planning and Development

ISSUE INTRODUCTION

Since the new Electoral Area „B“/Lower Columbia-Old Glory OCP was adopted in 2013, the Steering Committee has had several meetings regarding the revision of the Zoning Bylaw. At their March 2, 2015 meeting the Steering Committee made a recommendation to forward the draft revised Zoning Bylaw (No. 1540), in conjunction with an Official Community Plan amendment bylaw (No. 1553), to the Electoral Area Services Committee for consideration.

HISTORY / BACKGROUND FACTORS

The current Zoning Bylaw for Electoral Area „B“/Lower Columbia-Old Glory (Bylaw No. 1175) was adopted in 2002 and was due for a revision to align it with the new Official Community Plan. The Steering Committee worked for several months providing input to the revised bylaw and a public open house was held in the spring of 2014. The revised zoning bylaw and OCP amendment bylaw was subsequently referred to a total of 25 agencies including Provincial agencies, First Nations, water service providers, and adjacent local governments. A legal review of the draft bylaw was also conducted.

A total of 8 responses to the referral were received; 3 of which suggested changes to the draft revised bylaw (see *attached Summary of Referral Responses and Suggested Changes to the Draft Revised Zoning Bylaw*). Changes were suggested by the Ministry of Environment, the Ministry of Agriculture and the City of Rossland. The suggested changes are described below:

Ministry of Environment Comments

As part of the Zoning Bylaw review the Steering Committee gave staff direction to reverse a change in minimum parcel size requirements for the Paterson area south of the City of Rossland. The OCP requires a 25 hectare minimum parcel size for new parcels, which was an increase from 10 hectares in the previous OCP. The Steering Committee thought it was unnecessarily restrictive since only one or two parcels had the potential to be subdivided and the adjacent Agricultural Resource designation has a minimum requirement of 10 hectares.

The Ministry of Environment was concerned that a smaller minimum would reduce protection of rural values because of the smaller allowable parcel size. A follow up conversation with Lisa Tedesco, Habitat Biologist, with the Ministry of Environment clarified the context of the change and she does not have a concern with the proposed change.

Ministry of Agriculture Comments

The Ministry of Agriculture suggest three changes, which are described below with Planning and Development Department staff comments:

#	Change Suggested	Staff Comment
1	Adding a statement referring to other legislation (i.e. <i>Agricultural Land Commission Act</i>) may affect development.	An extensive list is included in the OCP and staff does not feel it is necessary to repeat that list in the Zoning Bylaw.
2	Increase maximum allowable parcel coverage for farm use to less than 35% for buildings and structures for farm use, or less than 75% for greenhouses.	The change has been made to the draft bylaw.
3	Ensure that „intensive agriculture“s is permitted on all land in the ALR.	The AGR1 and AGR2 Zones both include „intensive agriculture“ as a permitted use, however the AGR3 Zone, which applies to the Birchbank golf course does not. Staff does not believe that it is necessary to include „intensive agriculture“ there since use as a golf course is well established and intensive agricultural would not be compatible with the golf course.

City of Rossland Comments

The suggested changes from the City of Rossland are related to the Findlay Creek Ranch property in Southbelt. The development of two parcels south of Rossland was initially proposed in 2007 prior to the economic downturn and the development never proceeded. The owner submitted a subdivision application to the Ministry of Transportation and Infrastructure (MOTI), however the subdivision was never completed.

The response from the City of Rossland (the City) suggests that the Comprehensive Development 1 Zone be removed from the bylaw since “it promotes sprawling development and will impact infrastructure within the City with no offsetting revenue base for the City”. The letter suggests that if the Zone is included, that a number of requirements be imposed on the developer, most of which would be administered by the MOTI and the City through the MOTI’s referral and approval process. The City has provided those comments to MOTI in the past and would again if a subdivision is pursued in the future.

A suggestion regarding the connectivity of the trails system is included in the OCP and would also be commented on in the subdivision referral process as part of the park land dedication. The City and the RDKB have a common interest in trail connectivity in the community and the OCP includes policies regarding trails in for conservation subdivisions. Since the changes proposed above would be addressed through the subdivision approval process, staff does not suggest any changes be made to the draft bylaw.

Legal Review

A number of changes were also made as a result of the legal review of the bylaw. The changes were based on recent case law, organization of the bylaw, definitions, and consistent use of terms. Those changes were discussed with the Steering Committee and have been incorporated into the bylaw.

IMPLICATIONS

The revised Zoning Bylaw will align it with the revised Official Community Plan that was adopted in January 2013. If supported by the Electoral Area Services Committee and Board of Directors, a public hearing in conjunction with an Open House will be held sometime in April.

RECOMMENDATION

That the staff report regarding Revised Electoral Area „B“/Lower Columbia – Old Glory Zoning Bylaw (No. 1540) and OCP Amendment Bylaw (No. 1553), be received.

That the Revised Electoral Area „B“/Lower Columbia – Old Glory Zoning Bylaw (No. 1540) and OCP Amendment Bylaw (No. 1553), be presented to the Regional District of Kootenay Boundary Board of Directors for consideration, with a recommendation of support; and that staff set up a public hearing.

ATTACHMENTS

Summary of Referral Responses

Suggested Changes to the Draft Revised Zoning Bylaw

Revised Electoral Area 'B'/Lower Columbia-Old Glory Zoning Bylaw No. 1540

OCP Amendment Bylaw No. 1553

Bylaw Numbers 1540 and 1553 – Summary of Referral Responses

Referral Sent: April 7, 2014

Response Requested by: May 16, 2014

Agency	Response Received	Changes Suggested	Acted on
Provincial:			
Interior Health, Kiro Wellness Centre (Trail)	Yes	No	NA
Min. of Transportation and Infrastructure (Grand Forks)	Yes	No	NA
Ministry of Environment (Nelson)	Yes	Yes	?
Ministry of Forests, Lands & Natural Resources Operations (Castlegar)	No	NA	NA
Ministry of Forests, Lands & Natural Resources Operations (Cranbrook)	No	NA	NA
Ministry of Agriculture (Victoria via Cranbrook)	Yes	Yes	?
Ministry of Community, Sport and Cultural Development (Victoria)	No	NA	NA
Agricultural Land Commission	No	NA	NA
Ministry of Energy and Mines	No	NA	NA
First Nations:			
Ktunaxa Nation Council	No	NA	NA
Okanagan Nation Alliance	No	NA	NA
Osoyoos Band	No	NA	NA
Lower Similkameen Band	No	NA	NA
Penticton Band	No	NA	NA
Adjacent Local Governments:			
RDCK	Yes	No	NA
Village of Warfield	No	NA	NA
City of Rossland	Yes	Yes	?
City of Trail	No	NA	NA
Improvement Districts:			
Casino Waterworks District	No	NA	NA
Genelle Improvement District	Yes	No	NA
Oasis Waterworks District	No	NA	NA
Other:			
School District No. 20	Yes	No	NA
Teck Metals Ltd.	No	NA	NA
RDKB Environmental Services Department	No	NA	NA
RDKB Building Department	No	NA	NA

P:\PD\General Files\B-50_Review of Zoning Bylaw No. 1175\Committee\Reports\2015-02-02 Draft #9\Referral Agency Comments - Summary.docx

Donna Dean

From: ENV Nelson Referrals ENV:EX [ENVNelsonReferrals@gov.bc.ca]
Sent: April-25-14 9:27 AM
To: Donna Dean
Subject: Comments for Referral: Revised Area B Zoning Bylaw & OCP Amendment
Attachments: Referral Form Bylaws 1540&1553.pdf; Bylaw 1540 Text.pdf; Bylaw 1540 Map.pdf; Bylaw 1553.pdf

Hi Donna,
 Here are the comments for this referral:

Ministry of Forests, Lands and Natural Resource Operations (Lisa Tedesco, Habitat Biologist)

The proposed changes to the Area 'B' Official Community Plan (OCP) present a moderate risk to fish and wildlife habitat values because of their long-term development implications. The proposed changes do not follow provincial recommendations for community planning best practices.

The change of language indicated for #19.9.2 reduces clarity with regards to where increased development should be targeted. Replacing a quantifiable measure (within 2 km) with a term that could be open for wide interpretation (in close proximity) could weaken the government's ability to control development in the future.

The change of some plan areas from Rural Resource 2 to Rural Resource 1 further reduces protection of rural values because of the smaller allowable lot size. Smaller lot sizes increase fragmentation on the landscape which impacts fish and wildlife habitat values. It also leads to increased population density. This ties into the removal of the measurable target for where to focus settlement.

The provinces guidelines for urban and rural development – Develop With Care – recommends the following when undertaking community planning:

- The best way to protect wildlife habitat in rural areas is to encourage new developments to locate in already-developed urban areas. Densification of existing urban areas is cost effective (because local governments do not have to provide infrastructure out to new subdivisions), and is more environment-friendly because it minimizes the loss of ecosystems and habitats in rural areas by reducing the amount of 'new' land that is required for development.
- Rural sprawl' is the growth of low density developments, including resort sites, into the suburbs and rural areas surrounding towns and cities. This sprawling growth impacts wildlife habitat through land clearing, building, road development, and increased human activity. This type of development will become increasingly expensive for homeowners as the price of gasoline rises, and for local governments as they pay for infrastructure maintenance and replacement.

Additional best practice guidance can be found in Develop With Care at
<http://www.env.gov.bc.ca/wld/documents/bmp/devwithcare2012/index.html>

Ministry of Environment (Brad McCandlish, Senior Environmental Protection Officer)

This application does not impact our agency's legislated responsibilities.

From: Donna Dean [mailto:ddean@rdkb.com]
Sent: Monday, April 7, 2014 3:20 PM
To: Donna Dean
Cc: Maria Ciardullo
Subject: Revised Area B Zoning Bylaw & OCP Amendment

Referral Agency Contact,

Donna Dean

From: Sawyer, Bronwyn AGRI:EX [Bronwyn.Sawyer@gov.bc.ca]
Sent: May-30-14 9:38 AM
To: Donna Dean
Cc: Smith, Darrell R AGRI:EX; van Dalfsen, Bert AGRI:EX
Subject: Response Summary - Bylaw Nos. 1540 and 1553
Attachments: Bylaw 1540 and 1553_AGRI response.pdf

Good morning Donna,

Thank you for allowing the Ministry of Agriculture the opportunity to comment and thank you for giving us a little extra time to respond. Please see that attached response summary sheet for Bylaw Nos. 1540 and 1553.

Best regards,
Bronwyn

Bronwyn Sawyer

Land Use Planner


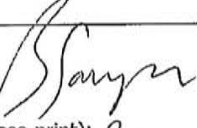
Strengthening Farming Program

BC Ministry of Agriculture

808 Douglas Street, Victoria BC

Ph: (250) 356-0488 | **M:** PO Box 9120, Stn Prov Gov, Victoria BC V8W 9B4

E: Bronwyn.Sawyer@gov.bc.ca

	<p align="center">RESPONSE SUMMARY</p> <p align="center">BYLAW REFERRAL</p> <p align="center">REGIONAL DISTRICT OF KOOTENAY BOUNDARY</p> <p align="center">ELECTORAL AREA 'B'</p> <p align="center">DRAFT REVISED ZONING BYLAW #1540</p> <p align="center">DRAFT OCP AMENDMENT BYLAW #1553</p>	
<p>REFERRAL DATE: April 7, 2014</p> <p>RESPONSE REQUESTED BY: May 16, 2014</p>	<p>RESPOND TO: Donna Dean, Planner 843 Rossland Avenue Trail, B.C. V1R 4S8 Toll Free (BC) 1-800-355-7352 Tel (250) 368-9148 Fax (250) 368-3990 ddean@rdkb.com</p>	
<p><input type="checkbox"/> Approval recommended for reasons outlined below</p> <p><input checked="" type="checkbox"/> Approval recommended subject to conditions outlined below</p>		<p><input type="checkbox"/> Interests unaffected</p> <p><input type="checkbox"/> Approval not recommended due to reasons outlined below</p>
<p>Thank you for providing the Ministry of Agriculture the opportunity to comment on the proposed bylaw. It is hoped that the below comments will be of assistance to the Regional District of Kootenay Boundary.</p> <p><i>Bylaw 1540</i></p> <p><i>Part Two:</i> May consider adding a statement referring to other legislation that may affect development (i.e. Agricultural Land Commission Act).</p> <p><i>Part Four:</i></p> <p>409 - According to the Guide for Bylaw Development in Farming Areas, bylaws should not restrict the area of a lot which may be covered by building and structures for farm use to an area less than 35% or less than 75% for greenhouses.</p> <p>412 (and other zones) - If this zone is affected by the Agricultural Land Reserve, agricultural and intensive agricultural uses should be identified as permitted uses.</p> <p><i>Bylaw 1553</i></p> <p>No comment.</p>		
<p>Signed By: </p> <p>Name (please print): Bronwyn Sawyer</p> <p>Date: May 27, 2014</p>		<p>Title: Land Use Planner</p> <p>Agency: Ministry of Agriculture</p>

Donna Dean

From: Stacey Lightbourne [staceylightbourne@rossland.ca]
Sent: May-13-14 10:41 AM
To: Donna Dean
Cc: Maria Ciardullo
Subject: RE: Revised Area B Zoning Bylaw & OCP Amendment
Attachments: RDKB Zoning Referral Letter_sentMay13.pdf

Hi Donna,

Attached is the City's response to the bylaw referral.

Thanks Stacey



Stacey Lightbourne, MCIP, RPP Planner/GIS Technician

www.rossland.ca

250 362 2329
 1899 Columbia Avenue, PO Box 1179
 Rossland, BC V0G 1Y0, Canada

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From: Donna Dean [<mailto:ddean@rdkb.com>]
Sent: Monday, April 07, 2014 3:20 PM
To: Donna Dean
Cc: Maria Ciardullo
Subject: Revised Area B Zoning Bylaw & OCP Amendment

Referral Agency Contact,

You are receiving this email because you are on the Planning Department's contact list for bylaw referrals for the Electoral Area B of the Regional District of Kootenay Boundary. Please let me or Maria Ciardullo (copied) know if you should no longer be on the list or if the referral should be going to someone else in your organization.

Please review the attached

- Bylaw Referral Form
- Bylaw 1540 Text (revised RDKB Electoral Area B Zoning Bylaw Text)
- Bylaw 1540 Map (revised RDKB Electoral Area B Zoning Bylaw Map)
- Bylaw 1553 (Area B OCP amendment)

With regard to your agency's interests.

Please let me know if you have any questions.

Best Regards, Donna



May 13, 2014

File: 3360.20/2014

Regional District of Kootenay Boundary
202-843 Rossland Ave
Trail, BC
V1R 4S8
Attention: Donna Dean, Planner

RE: RDKB BYLAW REFERRAL – BYLAWS #1540 AND #1553

Rossland City Council have reviewed the above noted referral for the revision of the Area 'B' Zoning Bylaw and an OCP amendment bylaw. At it's meeting on May 12, 2014, Rossland City Council resolved the following:

THAT Council recommend to RDKB approval of the bylaw with the exception of Comprehensive Development Zone 1 - Findlay Creek Ranch for the following reasons:

- (a) It promotes sprawling development.*
- (b) It will impact Rossland infrastructure with no offsetting revenue base for the City of Rossland.*

AND THAT if Comprehensive Development Zone 1 is included in the new zoning bylaw, development is subject to the following conditions:

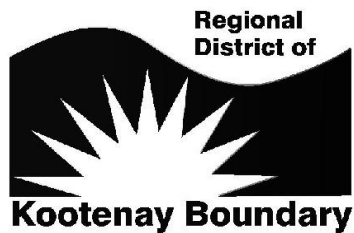
- (a) The developer must conduct a Traffic Impact Assessment and document the on and off site traffic impacts, along with appropriate mitigation measures (if required), to accompany the subdivision application; and document the analysis in a report that meets the requirements of the Ministry of Transportation and the City of Rossland.*
- (b) The developer is to provide for a Spokane Street 'Major Road' rebuild that upgrades Spokane Street to an improved standard which meets the requirements of the City of Rossland Subdivision and Servicing Bylaw, to the parcel line of Parcel 11, Plan X62, Township 9A, Kootenay Land District, Except Plan REF PL 81324I.*
- (c) The strata development must fund annual costs related to road maintenance to the southerly City limits along Spokane Street which meets the requirements of the City of Rossland.*
- (d) That trails in the area are enhanced and connected to the existing trails within the City of Rossland Trail network.*

Should you require further information regarding the above, please don't hesitate to contact me.

Yours truly,

A handwritten signature in black ink, appearing to read "Stacey Lightbourne".

Stacey Lightbourne
Planning Assistant



Electoral Area 'B' /
Lower Columbia - Old Glory
Zoning Bylaw No. 1540

Regional District of Kootenay Boundary
202-843 Rossland Avenue
Trail, BC V1R 4S8
Telephone: 250.368.9148
Toll Free in BC: 800.355.7352
Fax: 250.368.3990

Adopted by
The Regional District of Kootenay Boundary Board of Directors
(date)

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Electoral Area 'B'/Lower Columbia-Old Glory Zoning Bylaw No. 1540

The Regional District of Kootenay Boundary Board of Directors in open meeting assembled enacts as follows:

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Map 1. Electoral Area 'B'/Lower Columbia-Old Glory Zoning Map

Map 2. Comprehensive Development 1 (CD1) Zone Map

Part 1: Interpretation

101. Title

This Bylaw may be cited as “Regional District of Kootenay Boundary Electoral Area ‘B’/Lower Columbia-Old Glory Zoning Bylaw No. 1540, 2014”.

102. Application

This Bylaw applies to all lands, including the surface of water and all uses, **buildings** and **structures** located within Electoral Area ‘B’/Lower Columbia-Old Glory, whose boundaries are described in the letters patent of the Regional District of Kootenay Boundary.

103. Definitions

In this Bylaw, all words and phrases have their normal or common meaning with the exception of those that have been changed, modified or expanded by the definitions below. Note that terms for which a definition has been provided are in **bold italic** text throughout the Bylaw, as a convenience only.

ACCESSORY means customarily incidental, clearly subordinate and secondary;

AGRICULTURAL PRODUCTION OF A CONTROLLED SUBSTANCE means agricultural production of a product that falls under the federal government’s Marihuana for Medical Purposes Regulation;

AGRICULTURE means “farm use” as defined in the *Agricultural Land Commission Act* and BC Regulation 171/2002, but excludes **intensive agriculture** and **agricultural production of a controlled substance**;

AUTOMOBILE SALVAGE YARD means a land use where wrecked, decommissioned or **derelict vehicles** and vehicle parts are stored, or kept, their usable parts sold for use in operating vehicles, while the unusable metal parts, known as scrap metal parts, are sold to metal recyclers; may also be referred to as a wrecking yard, scrap yard or a junk yard.

AVERAGE GRADE means the finished level of ground averaged at the perimeter of the exterior foundation of a **building** or **structure**, as determined by the Building and Plumbing Official;

BED AND BREAKFAST means an **accessory** use of a private **single family dwelling** occupied by an individual or **family** to provide, for compensation, accommodation and morning meals for the travelling public;

BOARDER OR LODGER means a person who for compensation occupies a sleeping room, in a **dwelling unit** occupied by an individual or **family** to which he/she may or may not be closely related by blood or marriage;

BUILDING means a **structure** wholly or partly enclosed by a roof or roofs supported by air, walls, or columns and used for the shelter or accommodation of persons, animals, chattels or things; excluding: tents, trailers, campers and recreational vehicles;

BUILDING AND CONTRACTING SUPPLY ESTABLISHMENT means the use of land, **buildings** or structures in which building, construction or home improvement materials are stored and offered for wholesale or retail sale;

BULK FUEL means bulk gasoline, fuel oil, heating oil, petroleum, propane, kerosene, coal, coke, fuel wood, natural gas, bio-fuels or similar fuels;

BULK FUEL DEPOT means the use of a **parcel** for the wholesaling of **bulk fuel**, not including **service stations**;

CAMPGROUND means a **parcel(s)** where sites are provided for **temporary accommodation** in tents, trailers, campers or recreational vehicles; and may include as secondary uses recreational and amusement facilities, a convenience store, an eating establishment, common sanitary facilities and related **buildings** and **structures**;

COMMUNITY WATER SYSTEM means a water supply system within the meaning of the *Drinking Water Protection Act* that is owned, operated and maintained by local government, Improvement District, Irrigation District, utility or an incorporated entity, where the owner is responsible to manage and monitor to current best water management practices and has the ability to set rates, invoice or has taxation ability to collect fees or revenue to ensure the viability of the water supply system to provide potable water;

COMMUNITY SEWER SYSTEM means a system of sewerage collection, treatment and disposal which is owned, operated and maintained by the Regional District of Kootenay Boundary.

CONCEALED means located within the footprint of a **building**, underground or enclosed by either a **solid fence, landscape screen**, a minimum of 1.5 metres in height;

DERELICT VEHICLE means any vehicle which has not been licensed for a period of one (1) year and which is not **concealed**, excluding farm equipment and vehicles;

DISTRIBUTION FACILITY means a warehouse or **storage** facility, including both indoor and outdoor **storage**, where the emphasis is on processing and moving goods;

DWELLING UNIT means one or more rooms used for the residential accommodation of one **family** and contains sleeping, cooking and sanitary facilities;

DWELLING, SINGLE FAMILY means any detached **building** consisting of one **dwelling unit**;

DWELLING WIDTH means the average width of a **building** containing a **dwelling unit**, not including vestibules, garages, decks or other additions that may be added to the **dwelling unit**;

EXTERIOR SIDE PARCEL LINE means the **parcel** line(s) not being the **front parcel line** or **rear parcel line** and common to the **parcel** and a **highway**;

FAMILY means two or more persons related by blood, marriage, adoption or foster parenthood, or five or fewer unrelated persons;

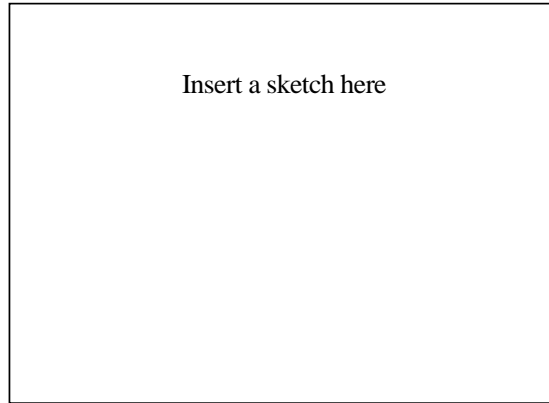
FOREST MANAGEMENT ACTIVITY means a use as defined in Schedule A of the Private Managed Forest Land Regulation (BC Regulation 371/2004);

FREIGHT TERMINAL means a station or depot to load or unload freight, and includes reload facilities;

FRONT PARCEL LINE means the **parcel** line(s) common to the **parcel** and a fronting **highway**, or where there is more than one fronting **highway**, the **parcel** line common to the **parcel** and the fronting **highway** towards which the majority of the **buildings** on adjacent **parcels** are faced;

GROSS FLOOR AREA means the sum of the areas of each storey in each **building** on a **parcel** measured between the exterior walls of such **buildings** where that storey is used as a principal permitted use;

HEIGHT (of a **building**) means the vertical distance measured from the **average grade** at the perimeter of the **building** or **structure** to the highest point thereof;



HIGHWAY means a street, road, lane, bridge, viaduct and any other way open to the use of the public, but does not include a private right of way on private property;

HOME-BASED BUSINESS means an occupation carried on for gain by the residents of the **parcel**, where the occupation is an extension of a trade, profession, service, hobby, or similar undertaking which is **accessory** to the use of the **parcel** for residential purposes;

HOTEL OR MOTEL means a **building** or group of **buildings** wherein accommodation is temporarily provided to travelers and may provide:

- a) an office with a public register;
- b) an attendant on duty at all times;
- c) a public dining room or restaurant;
- d) for the consumption of alcoholic beverages on the premises; and
- e) individual cooking facilities;

INSTITUTIONAL USE means a use that includes, but is not limited to, providing for: day care centres, customs houses, art galleries, churches, schools, museums, community halls, libraries, fire halls and similar uses;

INTENSIVE AGRICULTURE means feedlots, fur farms, poultry farms, pig farms and mushroom farms;

INTERIOR SIDE PARCEL LINE means the **parcel** line(s), not being the **front parcel line** or **rear parcel line**, common to another **parcel**;

KENNEL means any **building**, **structure**, compound or **parcel** upon which three or more dogs or cats, which are six months or more in age, are commercially trained, cared for, bred or boarded;

LANDSCAPE SCREEN means a continuous evergreen hedge or other compact plant material at least 1 metre in height when planted, when such hedge, fence or wall is broken only for access driveways and walkways;

LIGHT MANUFACTURING means processing, fabricating, assembly, or disassembly of items that takes place entirely within an enclosed **building**, and includes, but not limited to, manufacturing of: apparel, home accessories, clothing accessories, jewellery, instruments, computers, and electronic devices; food processing including only pre-dressed and government inspected meats and eviscerated poultry and excluding fish processing; and excluding forging, casting, punch presses or drop forges;

MANUFACTURED HOME means a transportable, factory-built **single family dwelling** unit that is:

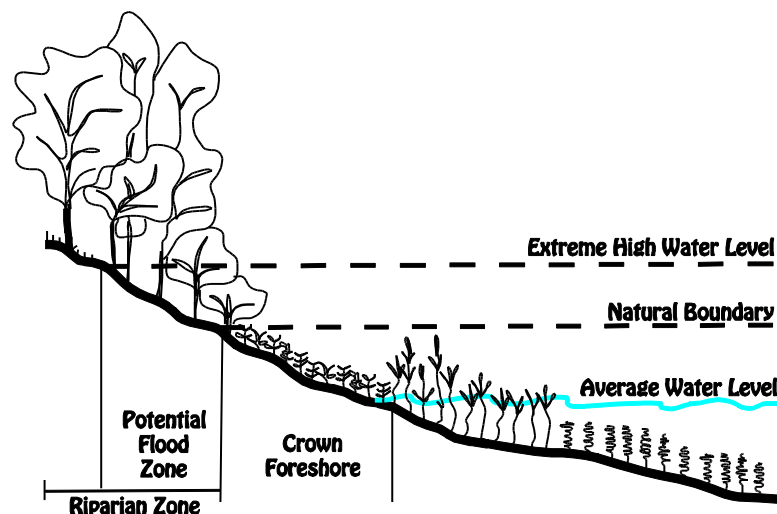
- (a) designed to provide year-round living accommodation for one family; and
- (b) able to be connected to utility services; and
- (c) in conformity with the CSA Z240 or CSA A277 certified standard; and
- (d) is a minimum of 50 m² in **gross floor area**.

MANUFACTURED HOME PARK means a **parcel** on which are located three or more **manufactured homes**;

MANUFACTURED HOME, SINGLE WIDE means any **manufactured home** that has a width greater than 2.4 metres and less than 5.5 metres when it is placed on the property, before any vestibules, garages, decks or other additions are added to the **manufactured home**;

MANUFACTURING means assembling, treatment, compounding, processing, fabrication, packaging, bottling and **storage** of previously prepared or unprepared materials; and includes **light manufacturing** and log home manufacturing;

NATURAL BOUNDARY means the visible high water mark of any lake, river, stream, or other body of water where the presence and action of the water are so common and usual and so long continued in all ordinary years as to mark upon the soil of the bed of the lake, river, stream, or other body of water a character distinct from that of the banks thereof, in respect to vegetation, as well as in respect to the nature of the soil itself, and also includes the best estimate of the edge of dormant or old side channels and marsh areas;



OFFICE means the occupancy or use of a **building** for the purpose of carrying out business or professional activities;

OPEN FENCE means an upright structure typically made of wood, metal, concrete, stone, or vegetation which encloses or marks a boundary, which is not more than 30% opaque;

PARCEL means any lot, block or other area in which land is held as separate and distinct or into which it is subdivided, but does not include a **highway**;

PARCEL COVERAGE means the horizontal area within the vertical projection of the outermost walls of the **buildings** on the **parcel**, expressed as a percentage of the **parcel** area;

PASSENGER TERMINAL means a station or depot to load or unload passengers, where accessory uses may include ticket offices, luggage checking facilities, food services, and similar uses;

PASSIVE RECREATION means non-motorized recreation not requiring facilities and may include but not be limited to wildlife observation, picnicking, walking, biking and canoeing;

PERSONAL SERVICE ESTABLISHMENT means a premises which caters to personal needs including, but not limited to, tailors, hairstylists, shoe repair, photographers, barbershops and beauty salons;

PRINCIPAL BUILDING means the main **building** on a **parcel** which may contain a **dwelling unit(s)** and where at least 75% of the floor area is used for the principal permitted use;

REAR PARCEL LINE means the **parcel** line opposite to and most distant from the **front parcel line**, or where the rear portion of the **parcel** is bounded by intersecting **interior side parcel lines**, is deemed to be the point of such intersection;

RECYCLING DEPOT means a land use where recyclable materials are deposited either in comingled containers or bins or placed in separate containers or bins depending on the type of material. While bundling of the material may be done to prepare for transport, no processing of the materials is carried out.

RECYCLING FACILITY means the use of land for processing recyclable materials by physical means such as dismantling and separating, shredding, bundling and packaging to prepare them for transport.

RESOURCE USE means a use of land providing for the conservation, and management of natural resources; extraction of primary forest materials; extraction and grading of mineral resources; and **agriculture** and grazing;

SCREENING means the act of **concealing** or obstructing from view through the use of **vegetative screens** or **solid fences**; or placement within a **building**;

SECONDARY SUITE means an additional **dwelling unit** located upon a **parcel** as a **secondary use** of land that is contained either within a **single family dwelling** or an **accessory building** thereto;

SERVICE STATION means a use providing for the sale of vehicle fuel and may include as a minor vehicle repairs and service, but does not include major auto-body repairs;

SIGN means a name, identification, description, device, display or illustration which is affixed to or represented directly or indirectly upon a **building, structure** or **parcel** and which directs viewers' attention to an object, product, place activity, person, institution, business or organization;

SKI LODGE means one or more non-residential **buildings** containing facilities for the use and enjoyment of skiers, and which may include food services, first aid facilities, storage lockers, and related equipment rental, sales and service, and similar uses;

SLEEPING UNIT means one or more rooms used for the lodging of an individual or **family** when such a unit contains no cooking facilities;

SOLID FENCE means an upright structure typically made of wood, metal, concrete or stone, which encloses or marks a boundary, and is 70% or more opaque;

STORAGE means the action of storing or laying up a thing or things in reserve, where reserve means that there are no immediate plans to move it to another location;

STORAGE SHED means a detached non-residential **building** which is **accessory** to a permitted use located on the same **parcel** not in excess of 10 m² in **gross floor area** and not in excess of 3m in **height**;

STRUCTURE means any construction fixed to, supported by, or sunk into land or water;

TEMPORARY ACCOMMODATION means occupancy of a **building** or **structure**, tent, trailer, camper or recreational vehicle for a period not exceeding a period of 60 days per calendar year;

TRADESPERSON means a person who is skilled in and follows a trade or skilled handicraft; an artisan; a craftsman; and may include carpenters, electricians, bricklayers, mechanics, painters, printers, glaziers, plumbers, wall coverers, floor installers, convention and trade show decorators, sign and display workers, drywall finishers and other similar professions;

VETERINARY CLINIC means the use of a **building** designed for the care and treatment of animals under the supervision of a Doctor of Veterinary Medicine;

WATERCOURSE means any natural or man-made depression with well-defined banks and a bed zero point six (0.6) metre or more below the surrounding land serving to give direction to a current of water at least six (6) months of the year or having a drainage area of two (2) square kilometres or more up stream of the point of consideration.

104. Interpretation

The Regional District of Kootenay Boundary is comprised of multiple Electoral Areas, and the Board of Directors have adopted several zoning bylaws, each at different times and of varying detail. This Electoral Area 'B'/Lower Columbia–Old Glory Zoning Bylaw, as all Regional District of Kootenay Boundary zoning bylaws, is intended to be interpreted in its entirety, but solely within its provisions and not in reference to the zoning bylaws of other Electoral Areas.

Part 2: Administration

201. Enforcement

1. The Manager of Planning and Development; Senior Planner; Planner; and Building and Plumbing Official or other such person that may be appointed by the **Board of Directors** may enforce this Bylaw.
2. Persons appointed under subsection (1) above are authorized to enter on or into property pursuant to Section 16 of the *Community Charter* and Section 314.1 of the *Local Government Act*.

202. Prohibition

1. Land must not be used contrary to the provisions of this Bylaw.
2. **Buildings** or **structures** must not be used, constructed, reconstructed, altered, moved, placed or extended contrary to the provisions of this Bylaw.
3. No subdivision may be approved, in particular to create parcels less than the minimum permissible parcel area and other regulations, as identified in this Bylaw.
4. Every use of land, building and structure permitted in each zone must conform to all the regulations of the applicable zone and all other regulations of this Bylaw.
5. No land, building or structure may be used or occupied, or left with no use, except in conformity with this Bylaw.

203. Violation

A person is deemed to have committed an offence who:

- a) Violates any of the provisions of this Bylaw;
- b) Causes or permits, any act or thing to be done in contravention or violation of any of the provisions of this Bylaw;
- c) Neglects or omits to do anything required under this Bylaw;
- d) Carries out, causes or permits to be carried out any use, construction or subdivision in a manner prohibited by or contrary to any of the provisions of this Bylaw;
- e) Fails to comply with an order, direction or notice given under this Bylaw; or
- f) Prevents, obstructs or attempts to prevent or obstruct the authorized entry on property of a person authorized to enforce this Bylaw under Section 201.

204. Penalty

Any person who violates any of the provisions of this Bylaw is, upon summary conviction, liable to the maximum fine provided in the *Offence Act*, plus the cost of prosecution for each offence.

205. Severability

If any portion of this Bylaw is for any reason held to be invalid by the decision of any court of competent jurisdiction, that portion is severed and the remaining portions of this Bylaw continue with full force and effect.

206. Effective Date

This Bylaw is effective upon adoption.

Part 3: General Regulations

301. Application

This Part is applicable to the entire zoned area.

302. Permitted and Prohibited Uses

1. No land, building or structure may be used for a use that is not specifically listed under the heading "Permitted Principal Uses" or "Permitted Secondary Uses" in the Zone that the land, building or structure is located, and no building or structure may be placed, constructed, sunk into, erected, moved, sited, altered or enlarged for any use other than a specifically permitted use in that Zone. Furthermore,
 - a) A use listed under "Permitted Secondary Uses" is only permitted if a use under "Permitted Principal Uses" is lawfully established and ongoing.
 - b) A use is only permitted if lawfully established and ongoing in accordance with:
 - (i) The applicable regulations and conditions of use as identified in each Zone; and
 - (ii) Such further general regulations applicable to the use, as identified throughout this Bylaw.
 - c) A use not specifically permitted in a Zone is prohibited from that Zone.
 - d) A use not specifically permitted in this Bylaw is prohibited from the Electoral Area.
 - e) Except where specifically permitted within a zone established by this Bylaw, no *parcel* may be used for the *storage* of *derelict vehicles(s)*.
 - f) Residential occupancy for a period exceeding 60 days per calendar year of *accessory buildings*, tents, recreational vehicles, and similar shelters is prohibited except where:
 - (i) The residential occupancy of an *accessory building* conforms with the *secondary suite* provisions of this Bylaw;
 - (ii) *Campgrounds* are listed as a permitted use;
 - (iii) The occupancy has been approved under Section 302.2(h) of this Bylaw.
2. Except as otherwise stated in this Bylaw, the following uses are permitted in all zones:
 - a) *Highways*;
 - b) *Landscape screens* and *fences*;
 - c) Parks, playgrounds, cemeteries, and similar active or *passive recreation* areas including *buildings* and *structures*;
 - d) Churches; libraries, museums, community halls, fire halls, police and ambulance stations, schools and similar uses;
 - e) Utility uses and *structures* and *buildings* associated therewith, excluding *offices*, maintenance garages and *storage* areas;
 - f) Railroad tracks;
 - g) Storage *buildings*, including garages, may be located on a *parcel* that does not have a principal use or *principal building* provided they are only to be used for the non-commercial/industrial *storage* of goods or vehicles belonging to the owner. Such *buildings* are be subject to the regulations for *accessory buildings* in the zone within which they are located and must not exceed 60 m² in floor area;
 - h) Residential occupancy (maximum of two years) in a *manufactured home* or recreational vehicle for the property owner while a *dwelling unit* is under construction,

provided the owner signs a notarised statement of intent to cease occupying and remove the **manufactured home** within 30 days after the **dwelling unit** has been completed;

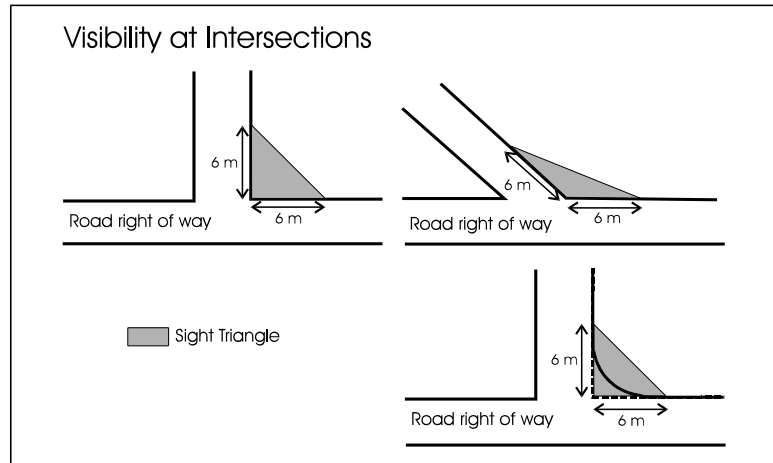
- i) Temporary **buildings**, structures and storage of materials required for an approved construction project on the same **parcel** provided such temporary **buildings**, structures and storage are removed within 30 days of completion of the approved construction;
- j) Site preparation to accommodate or enhance a permitted use;
- k) A facility for composting of organic waste operated by or with the consent of the Regional District of Kootenay Boundary pursuant to an approved Solid Waste Management Plan;
- l) A **recycling depot** pursuant to an approved Stewardship Plan under the *Environmental Management Act* and associated Recycling Regulation.

303. Siting Requirements and Exceptions

Where a Zone includes a regulation entitled "Setbacks", or where this Bylaw otherwise makes reference to a minimum setback, no building or structure may be placed, constructed, sunk into, erected, moved, sited, altered or enlarged nearer to the parcel line or the point of reference than the distance so specified, and for certainty:

1. Setbacks may vary according to any combination of use, building, structure or location within a Zone or adjacent Zone, or by parcel dimensions, or to a specific highway, natural boundary or other point of reference, and the provisions of this Bylaw must be interpreted accordingly;
2. Any portion of a building or structure located below finished grade is subject to all setbacks for the Zone in which the building or structure is located or that are otherwise applicable;
3. The minimum setback distance for pit privies is 30m from the **natural boundary** of any **watercourse**.
4. Selected structures are excluded from the setback requirements of this Bylaw; however a separate approval from the Ministry of Transportation and Infrastructure may be required where the setback is adjacent to a **highway**. The exceptions are regulated as follows:
 - a) Unenclosed steps, eaves, sunlight control projections, canopies, chimneys, bay windows, balconies, porches and other similar projections may project:
 - i) 2 metres within a required **front parcel line**, **rear parcel line**, or **exterior side parcel line** setback; and
 - ii) 0.7 metres within a required **interior side parcel line** setback.
 - b) An underground **structure** may be sited on any portion of a **parcel** provided that the top surface of such **structure** at no point extends more than 0.5 metres above the average finished ground elevation within the relevant setback area of the zone in which it is located.
 - c) Free standing lighting poles, warning devices, antennas, masts, utility poles, wires, flag poles, **signs** and **sign structures**, except as otherwise limited in this or other bylaws may be sited on any portion of a **parcel** at the sole responsibility of the owner or utility company.
5. No person being the owner, occupier or lessee of any **parcel** located at the intersection of any two **highways**, may, without the consent of the Ministry of Transportation and Infrastructure or his designate, place or permit to be placed or grow any tree, shrub, plant, fence or other structure with a horizontal dimension exceeding 0.6m within the sight triangle an elevation

such that an eye 0.9m above the surface elevation of one **highway** cannot see an object 0.9m above the surface elevation of the other **highway**.



304. Height and Width

1. Where a Zone includes a regulation entitled "Height", or where this Bylaw otherwise makes reference to a maximum **height**, no building or structure may be placed, constructed, sunk into, erected, moved, sited, altered or enlarged in a manner that exceeds the **height** specified for the Zone in which the **building** or **structure** is located. For certainty, maximum **height** in a Zone may vary according to the use of the **building** or **structure**.
2. The following exceptions to the **height** regulations apply:
 - a) **Height** restrictions do not apply to the following, except in accordance with subsection (b): industrial cranes; silos; windmills; solar panels; towers; tanks; radio and television antennas; church spires, belfries and domes; monuments; chimney and smoke stacks; flag poles; lighting poles; and elevator shafts.
 - b) Where such **structures** are located on top of a **building** they must not occupy more than 10% of the horizontal plane of the roof area.
3. Where a Zone includes a regulation entitled "**Dwelling Width**", or where this Bylaw otherwise makes reference to **dwelling width**, no dwelling may be placed, constructed, sunk into, erected, moved, sited, or altered that does not meet the minimum width requirement for the Zone in which the dwelling is located.

305. Density

1. Where a Zone includes a regulation entitled "Parcel Coverage", or where this Bylaw otherwise makes reference to "maximum parcel coverage", the parcel coverage of all **buildings** and **structures** on the parcel must not exceed the percentage specified for the Zone in which the parcel is located, or to the percentage that is otherwise specified.
2. Where a Zone includes a density regulation expressed as an absolute number of units figure, no parcel may be subdivided and no parcel may be developed with more than the number of parcels or units identified for the Zone in which the parcel is located.
3. For certainty, where more than one of the above density regulations apply to any particular parcel, the most restrictive governs but all remain applicable.
4. The maximum permitted **dwelling unit** density for **parcels** upon which there are more than one lawfully established and legally constructed **dwelling unit** in existence at the time of adoption of this Zoning Bylaw, is the **dwelling unit** density permitted at the time of legal establishment and construction.

306. Subdivision Regulations

1. Where a Zone includes a regulation entitled "Parcel Area", or this Bylaw otherwise refers to a minimum parcel area, then no parcel may be created by subdivision that has an area less than the figure specified for the Zone in which the parcel is located.
2. Where a Zone includes a regulation entitled "Frontage", or this Bylaw otherwise refers to a minimum parcel frontage, then no parcel may be created by subdivision that has a frontage less than the figure so specified.
Furthermore, where a Zone includes a minimum parcel area or minimum frontage, then a parcel that does not satisfy all minimum requirements for the regulated use(s) may not be used for that use, unless the parcel was created prior to the adoption of this Bylaw and no other permitted use is available for the parcel.
3. A **parcel** which is reduced in size by the dedication of land to a public body in order to accommodate a necessary public service, utility, facility or **highway**, subsequent to the approval date of this Bylaw is deemed to be in conformity with the minimum **parcel** area requirements of this Bylaw.
4. Where as a result of land acquisition for a public use after this Bylaw comes into force by:
 - a) The Regional District;
 - b) A municipality;
 - c) The Provincial Government;
 - d) The Federal Government;
 - e) An Improvement District;
 - f) The Board of School Trustees;
 - g) A Public Utility
 - i) The **parcel** of land that could have been subdivided into two or more **parcels** under this Bylaw when the land was acquired, and
 - ii) The **parcel**, as a result of the acquisition, can no longer be subdivided into the same number of **parcels**,
 the **parcel** is deemed to conform to this Bylaw for the purposes of subdivision as though the land acquisition had not occurred, but only to the extent that none of the **parcels** that would

- be created by the subdivision would be less than 90% of the area that would otherwise be permitted by this Bylaw.
5. The minimum **parcel** area requirements of this Bylaw do not apply to the consolidation of existing **parcels** or the addition of closed **highways** to an existing **parcel**.
 6. The alteration of one or more **interior parcel lines** between two or more **parcels** is permitted provided that:
 - a) no additional **parcels** are created upon completion of the alteration;
 - b) the alteration does not infringe within the required setbacks for an existing **building** or **structure** located on the **parcel**;
 - c) the alteration does not reduce the site area required for a sewage disposal system on any **parcel** being altered;
 - d) if the alteration applies to land within the 'Rail/Trail Corridor 1 (RTC1) Zone', a corridor must be maintained within that zone that is a minimum of 30 metres wide and is suitable for the possible reestablishment of a railway.
 7. **Parcels** upon which there are located two or more lawfully-established and legally-constructed **buildings** containing a **dwelling unit** or units in existence as of the date of adoption of this Zoning Bylaw may be subdivided such that the above-mentioned **buildings** are located on separate **parcels**, with the minimum **parcel** area not less than:
 - a) 2000 m² where connected to a **community water system**, or
 - b) 1 hectare not connected to a **community water system**.
 8. **Parcels** that are physically separated by an existing improved **highway** or railway right-of-way may be subdivided, regardless of the minimum **parcel** size of the zones in which such **parcels** are located. However, such subdivisions are permitted only where the physical separation of the **parcel** would be resolved, using the right-of-way as the subdivision boundary. Further, no **parcel** created pursuant to this Section may be less than 1 hectare in area where there is no **community water system** connection and 2000 m² in area where **community water system** connections are made to each **parcel**.
 9. The minimum size for a parcel of land that may be subdivided pursuant to Section 946 of the *Local Government Act* is 20 hectares. This regulation does not apply within the Agricultural Land Reserve.
 10. Individual **parcels** created by way of subdivision or boundary adjustment after the effective date of this bylaw may not be separated by an existing road or railway right of way on a deposited Plan of Subdivision unless:
 - a) All separated portions of the new **parcels** are equal to or greater than the minimum **parcel** size requirement of the zone in which they are located; or
 - b) The **parcel(s)** being subdivided already are separated by a **highway** or railway right of way and the proposed subdivision would not create any additional **parcels** which are non-contiguous.
 11. The minimum parcel size at subdivision in any zone established under this bylaw does not apply:
 - a) where the parcel being created is to be used solely for the unattended equipment necessary for operation of
 - i) public utility uses with no exterior storage of any kind;

- ii) radio or television broadcasting antennae, or other similar communications infrastructure;
 - iii) air or marine navigation aids; and
- b) where no sewage is generated, and
- c) where the owner agrees in writing to registering a condition or covenant pursuant to section 219 of the *Land Title Act* in favour of the Regional District of Kootenay Boundary at the time the subdivision is registered, and such condition or covenant shall be satisfactory to the approving officer and shall restrict the use of any parcel.

Part 4: Supplemental Regulations for Certain Uses and Circumstances

401. Home-Based Businesses

1. Where a **home-based business** use is expressly permitted, the following regulations apply:
 - a) The **home-based business**, including associated **storage** areas, must be carried out solely within a **single family dwelling** or wholly enclosed **accessory building**;
 - b) The **home-based business** must not give any indication that the **building** or **parcel** is being used for any purpose other than that of a **dwelling unit** or accessory use;
 - c) The **home-based business** must not produce any odorous, toxic or noxious matter, noise, vibration, smoke, heat, dust, litter, glare or radiation other than that normally associated with a **dwelling unit** nor will it create or cause any fire hazard, electrical interference or traffic congestion on the **highway**;
 - d) Notwithstanding Section 316 , a maximum of one **sign** is permitted per **parcel**, which identifies the **home-based business**. The maximum visible surface area is 1m² and the **sign** must not be illuminated;
2. The **home-based business**, including associated storage areas, must not occupy more than 100m² of **gross floor area** per **parcel** in total, which applies to the entire **parcel** regardless of the number of **home-based businesses**;
3. All **storage** of materials, equipment, containers or finished products must be **concealed**.
4. The operator(s) of the **home-based business** must be permanent resident(s) of the subject **parcel**.

402. Secondary Suites

Where a **secondary suite** is expressly permitted as a secondary use within a zone, the following regulations apply:

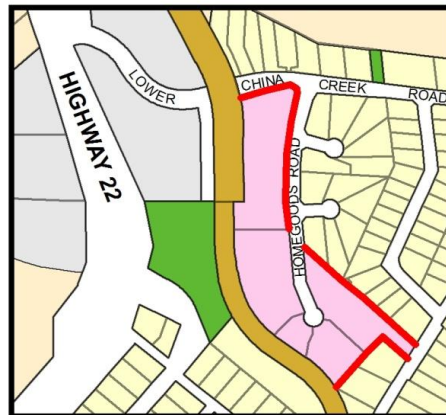
- a) The floor area of the **secondary suite** must not exceed 90m² or 40% of the floor area of the **single family dwelling building**, whichever is less;
- b) Prior approval of the authority responsible for liquid waste disposal, pursuant to the relevant Provincial legislation, must be obtained before issuance of building permit;
- c) For **parcels** located within an area served by a **community water system**, prior approval of the water purveyor must be obtained before issuance of a building permit;
- d) Not more than one **secondary suite** may be located on a **parcel**;
- e) No **secondary suite** may be stratified, subdivided, or otherwise legally separated from the principal **single family dwelling** use to which it is considered a secondary use, except where the subdivision is in conformity with the minimum **parcel** area requirements of this bylaw; and
- f) A **secondary suite** must not be connected to a **community water system** which is subject to a Drinking Water Notification pursuant to the *Drinking Water Protection Act* under an order of the Drinking Water Protection Officer.

403. Bed and Breakfasts

For Zones in which **bed and breakfasts** are a permitted use, not more than three (3) bedrooms or **sleeping units** located inside a **dwelling unit** on a single **parcel** of land may be used, at the same time, for the accommodation of paying guests.

404. Screening and Fencing

1. Except where provided otherwise in this Bylaw:
 - a) **Open fences** may be sited on any portion of a **parcel**;
 - b) **Solid fences** and **landscape screens** 1.3 metres or less in height may be sited on any portion of a **parcel**;
 - c) **Solid fences** and **landscape screens** greater than 1.3 metres and less than 2 metres in height may not be placed in the **front parcel** and **exterior side parcel** setbacks;
 - d) **Solid fences** and **landscape screens** 2 metres or greater in height must be sited in accordance with the required setbacks for a **principal building**;
 - e) The use of barbed wire fences within or abutting the Residential 1, Residential 2, Manufactured Home Park, Comprehensive Development, Rural Resource 1, Rural Resource 2, Rural Resource 3, Commercial, Institutional and Community Facilities, and Parks and Recreation Zones is prohibited.
1. Outdoor storage areas in the Light Industrial 1, Light Industrial 2, Industrial 3 and Commercial Zones must be enclosed by either a **solid fence**, or a **landscape screen**, a minimum of 1.8 metres in height.
2. Where the Light Industrial 1 Zone is adjacent to a **parcel** or **parcels** in the Residential 2 Zone, the following **screening** must be placed on the **parcel** in the Light Industrial 1 Zone along the **parcel** boundary as shown in red on the map below: a double row of mixed evergreen and deciduous trees, hedges or shrubbery;



405. Sign Regulations

1. With the exception of regulations to the contrary within any particular zone or in the **home-based business** regulations under this Bylaw, no **parcel** may be used for the display of any exterior **signs** on a permanent basis other than:
 - a) Those advertising a permitted use on a **parcel** of land;
 - b) Those for a **building** or facility permitted pursuant to Section 302 of this Bylaw;
 - c) Temporary **signs** such as election; 'For Sale'; and 'For Rent' **signs**;

- d) Advisory **signs** such as 'No Trespassing', 'No Hunting', and 'Beware of Dog', not limited as to number, provided each sign does not exceed 0.3 m² in size on any one side.
2. Unless otherwise permitted or restricted elsewhere in this Bylaw, the maximum visible surface area of a **sign** is 3 m² per side.
 3. Unless otherwise permitted or restricted elsewhere in this Bylaw, not more than two **signs** may be located on a **parcel** of land.
 4. No **sign** may advertise a use of land or **buildings**, a product or a business which does not occur on the **parcel** of land upon which the **sign** is located.
 5. No **sign** may be equipped with motion or flashing lights or a mechanical device which causes the **sign** to move.

Part 5: Parking and Loading

1. Minimum off-street parking spaces and facilities must be provided in accordance with the following:

TYPE	USE	REQUIREMENT
RESIDENTIAL	Single family dwellings	2 spaces per dwelling unit . A maximum of two spaces may be in tandem
	Bed and Breakfast and Boarding Use	In addition to the parking requirement for the principal residential use, one space per bedroom used for bed and breakfast/boarding purposes must also be provided
	Secondary Suite	In addition to the parking requirement for the principal residential use, one space per secondary suite
COMMERCIAL	Auction Mart (indoor)	1 space per 4 seats or one space per 35 m ² for use by its patrons, whichever is greater
	Artisan's workshops; personal service establishments ; retail stores; small appliance & business equipment sales and service facilities; service stations ; passenger terminals	1 space per 20 m ² of gross floor area
	Animal shelters, kennels , veterinary clinic , offices	1 space per 30 m ² of gross floor area
	Building and contracting supply establishment ; rental, sales and associated service facilities for vehicles and light equipment	1 space per 90 m ² of covered sales & storage area
	Eating and drinking establishment	1 space per 3 seats (at capacity)
	Hotels and Motels	1 space per unit
	Light manufacturing , tradespersons shop	1 space per 3 employees on a maximum working shift but not less than 5 spaces per establishment
	Nursery and commercial greenhouse	1 space per 14 m ² of gross floor area used for display and sales
	Vegetable, produce, craft or similar roadside display stand	1 space per 20m ² of gross floor area
INDUSTRIAL	All industrial uses unless listed elsewhere	1 space per 3 employees on a maximum working shift but not fewer than 5 spaces per establishment

TYPE	USE	REQUIREMENT
INSTITUTIONAL	Community hall; church and church hall; lodge and similar fraternal organizations, library, art gallery; museum and similar facility	1 space per 4 seats or 1 space per 35 m ² available for patrons, whichever is greater
	Schools where the student body is entirely younger than the legal driving age	10 spaces plus 1 additional space per employee
	Other school and educational facilities	10 spaces plus 1 space per employee, plus 1 space per 10 students, plus 1 space per 3 beds in an associated dormitory or residential facility
	Utility uses and works yards and maintenance facilities	1 space per 3 employees on a maximum working shift
RECREATIONAL	Arena, rink; swimming pool; tennis court; bowling green; ski area; stadium; vehicle race track; golf course and driving range; rodeo and gymkhana ground	1 space per 4 seats plus 1 space per 4 players or participants
	Playing field; campground and day camp; fairgrounds and amusement parks; park; trail and similar land extensive recreational uses	Off-street parking will be provided at the discretion of the owner

2. Where a **building** or **parcel** contains more than one function or use, the required number of parking spaces is the sum of the requirements of each function.
3. Where a use is not specifically mentioned, the parking requirement will be the same as for a similar use mentioned in Section 317.1.
4. Required spaces must be provided on the same **parcel** as the **building** or use for which they are required.
5. Each parking space must be at least 2.5 metres wide, 5.5 metres long and 2.5 metres high and the width of each parking space must be increased to 3 metres where such a space is adjacent to any side wall, post, pillar or other such obstruction.
6. Each parking space must be so located as to permit unobstructed access to and egress from that space to a **highway** at all times.
7. Required off-street parking areas to accommodate three or more vehicles must have a surface which is continually dust free and individual parking spaces, maneuvering aisles, entrances and exits must be clearly marked.
8. The number of access points from each parking area to a **highway** must not exceed two.
9. Development abutting a Controlled Access Highway is subject to the provisions of Part 6 and Part 54(1) of the *Highway Act*.
10. The parking requirements established in Section 317 of this Bylaw do not apply to a **building** or use existing prior to the adoption date of this Bylaw. However, if there is an expansion or addition to an existing use or **building**, the provisions of Section 317 will apply to such expansion or addition.
11. Off-street loading facilities for commercial or industrial uses involving the receipt and delivery of goods or materials by vehicles must include 1 space for the first 12,000 m² of **gross floor area** or fraction thereof, plus 1 additional space for each additional 2,000 m² of **gross floor**

area or fraction thereof.

12. Off-street loading facilities must:

- a) be provided on the same **parcel** as the use it serves;
- b) be set back a minimum of 6 metres from the designated fronting **highway**;
- c) have a minimum of 30 m² area, at least 3 metres in width and 4 metres in height for each space;
- d) not project into any **highway**;
- e) have unobstructed vehicular access to a **highway**;
- f) have a durable dust free surface.

Part 6: Zones

601. Zones

- For the purpose of this Bylaw,
- Electoral Area 'B'/Lower Columbia–Old Glory of the Regional District of Kootenay Boundary is classified and divided into the following zones:

Zone Names	Short Form
Residential 1	R1
Residential 2	R2
Manufactured Home Park	MHP
Comprehensive Development	CD
Rural Residential 1	RR1
Rural Residential 2	RR2
Rural Residential 3	RR3
Agricultural Resource 1	AGR1
Agricultural Resource 2	AGR2
Agricultural Resource 3	AGR3
Drinking Water Resource 1	DWR1
Drinking Water Resource 2	DWR2
Rural Resource 1	RUR1
Rural Resource 2	RUR2
Rural Resource 3	RUR3
Forest Resource	FR
Commercial	C
Light Industrial 1	IN1
Light Industrial 2	IN2
Industrial 3	IN3
Industrial 4	IN4
Industrial 5	IN5
Industrial 6	IN6
Parks and Recreation	PR
Conservation	CONS
Institutional and Community Facilities	ICF
Rail/Trail Corridor	RTC

- The extent and boundary of each zone is shown on the Zoning Map (Map 1), which is attached to and forms part of this Bylaw.
- When a zone boundary is shown as following a **highway** (*but not a railway*), or **watercourse**, the centre-line of such feature is the zone boundary.

4. Where a zone boundary does not follow a legally defined line, the location of the zone boundary is determined by scaling from the Zoning Map (Map 1).

602. Residential 1 Zone**R1**

The following provisions apply to lands in the Residential 1 Zone:

1. Permitted Principal Uses

Only the following *principal uses* are permitted:

- a) *Single family dwelling*.

2. Permitted Secondary Uses

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 602.1 above:

- a) *Accessory buildings* and *structures*;
 b) *Bed and breakfast*;
 c) Home-based business;
 d) *Secondary suite*.

3. Parcel Area for New Parcels Created by Subdivision

Parcels to be created by subdivision must not be less than:

- a) 850 m² when connected to both a *community water system* and a *community sewer system*;
 b) 2,000 m² when connected to a *community water system*;
 c) 1 hectare when not connected to a *community water system*.

4. Frontage for New Parcels Created by Subdivision

Parcels to be created by subdivision must have a minimum 20 metres frontage abutting a *highway*.

5. Density

Maximum one *single family dwelling* and one *secondary suite* per *parcel*.

6. Minimum Dwelling Width

Buildings containing a *dwelling unit* must have a minimum *dwelling width* of 5.5 metres.

7. Setbacks

Minimum setbacks measured in metres:

<i>Parcel</i> Line	<i>Principal buildings and structures</i>	<i>Accessory buildings and structures</i>	<i>Storage sheds</i>	Recreational type Vehicles
<i>Front</i>	4.5	4.5	7.5	4.5
<i>Exterior side</i>	4.5	4.5	4.5	4.5
<i>Interior side</i>	2.0	2.0	0.6	0.0
<i>Rear</i>	3.0	3.0	0.6	0.0
<i>Rear</i> adjacent to a developed laneway	3.0	1.0	0.6	1.0

8. Parcel Coverage

Maximum *parcel coverage* is 33%.

9. Height

- a) *Principal buildings* must not exceed 9 metres in *height*,
- b) *Accessory buildings* and *structures* must not exceed 4.5 metres in *height*.

10. Large Vehicle and Recreational Vehicle Parking

- a) Except in the case of service calls, no commercial vehicle with a gross vehicle weight of more than 3700 kg may be parked or stored on a *parcel*;
- b) Maximum of two recreational type vehicles (RVs and pleasure boats) may be parked or stored per *parcel*, and only in accordance with noted setbacks.

11. Parking

Off-street parking must be provided in accordance with Part 5 of this Bylaw.

603. Residential 2 Zone**R2**

The following provisions apply to lands in the Residential 2 Zone:

1. Permitted Principal Uses

Only the following *principal uses* are permitted:

- a) *Single family dwelling.*

2. Permitted Secondary Uses

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 603.1 above:

- a) *Accessory buildings* and *structures*;
 b) *Bed and breakfast*;
 c) Home-based business;
 d) *Secondary suite.*

3. Parcel Area for New Parcels Created by Subdivision

Parcels to be created by subdivision must not be less than:

- a) 2,000 m² when connected to a *community water system*;
 b) 1 hectare when not connected to a *community water system*.

4. Density

Maximum one *single family dwelling* and one *secondary suite* per *parcel*.

5. Minimum Dwelling Width

Buildings containing a *dwelling unit* must have a minimum *dwelling width* of 5.5 metres.

6. Setbacks

Minimum setbacks measured in metres:

<i>Parcel</i> Line	<i>Principal buildings and structures</i>	<i>Accessory Buildings and structures</i>	<i>Storage sheds</i>	Recreational type Vehicles
<i>Front</i>	4.5	4.5	7.5	4.5
<i>Exterior side</i>	4.5	4.5	4.5	4.5
<i>Interior side</i>	3.0	3.0	0.6	0.0
<i>Rear</i>	3.0	3.0	0.6	0.0
<i>Rear</i> adjacent to a developed laneway	3.0	1.0	0.6	0.0
Any <i>parcel</i> line adjacent to a Light Industrial 1 Zone, including where separated by a <i>highway</i>	7.5	7.5	7.5	0.0

7. Parcel Coverage

Maximum *parcel coverage* is 33%.

8. Height

- a) *Principal buildings* must not exceed 9 metres in *height*,
- b) *Accessory buildings* and *structures* must not exceed 4.5 metres in *height*.

9. Large Vehicle and Recreational Vehicle Parking

- a) Except in the case of service calls, no commercial vehicle with a gross vehicle weight of more than 3700 kg must be parked or stored on a *parcel*;
- b) Maximum of two recreational type vehicles (RVs and pleasure boats) may be parked or stored per *parcel*.

10. Parking

Off-street parking must be provided in accordance with Part 5 of this Bylaw.

604. Manufactured Home Park Zone**MHP**

The following provisions apply to lands in the Manufactured Home Park Zone:

1. Permitted Principal Uses:

Only the following *principal uses* are permitted:

- a) *Manufactured home park*;

2. Permitted Secondary Uses:

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 604.1 above:

- a) *Accessory buildings* and *structures*;
- b) Service *buildings* including laundry and entertainment facilities and similar uses for the exclusive use of *manufactured home park* residents;

3. Manufactured Home Parks

Manufactured Home Parks are subject to the provisions of Regional District of Kootenay Boundary Mobile Home Park Bylaw No. 97, as amended.

4. Parcel Area for New Parcels Created by Subdivision

Parcels to be created by subdivision must not be less than 1.2 hectares.

6. Parcel Coverage

Maximum *parcel coverage* is 50%.

7. Recreation Area

A minimum of 6% of the total area of the *parcel* upon which the bare land strata plan is registered must be designated as common property for exclusive recreational use by residents.

8. Buffer Zone

A landscaped buffer zone of 10 metres must be maintained within the boundaries of the *parcel* upon which a bare land strata plan is registered, within which no *buildings* may be located.

9. Storage

A common storage area must be provided for the residents of a bare-land strata subdivision. Such a storage area must be located on the Strata Council's common property, and must be enclosed in a ***building*** or within a compound screened by a ***closed fence*** not less than 2 metres in height.

10. Parking

Off-street parking spaces for a ***manufactured home park*** must be provided in accordance with the Regional District of Kootenay Boundary Mobile Home Park Bylaw No. 97 as amended.

605. Comprehensive Development 1 Zone**CD1**

The following provisions apply to lands in the Comprehensive Development 1 (CD1) Zone:

1. Permitted *principal uses* within that portion of the lands identified as 'Area 1A' and 'Area 1B' on the CD1 Zone map attached as Map 2:

Only the following *principal uses* are permitted:

- a) Forestry, logging, silviculture;
- b) ***Agriculture***;
- c) Equestrian facilities;
- d) Outdoor recreation facilities;
- e) ***Single family dwelling*** for use as a caretaker's residence.

2. Permitted Secondary Uses within that portion of the lands identified as 'Area 1A' and 'Area 1B' on the CD1 Zone map attached as Map 2:

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 605.1 above:

- a) ***Accessory buildings*** and ***structures***;
- b) Common storage and maintenance facility.

3. Permitted *principal uses* within that portion of the lands identified as 'Areas 2A – 2K' on the CD1 Zone map attached as Map 2:

Only the following *principal uses* are permitted:

- a) ***Agriculture***;
- b) One recreational/assembly amenity building;
- c) ***Single family dwelling***.

4. Permitted Secondary Uses within that portion of the lands identified as 'Areas 2A – 2K' on the CD1 Zone map attached as Map 2:

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 605.3 above:

- a) ***Accessory buildings*** and ***structures***;
- b) ***Secondary Suite***.

5. Minimum Parcel Area and Average Parcel Area at Subdivision

- a) Within Areas '2A – 2K' as shown on Map 2, the average ***parcel*** area must not be less than 1.8 hectares, where "average parcel area" is determined by dividing the total area of the land within the CD1 Zone, excluding those portions dedicated to the Crown as highway pursuant to the *Land Title Act* and excluding those portions designated as access routes pursuant to the *Bare Land Strata Regulations*, by the total number of ***parcels*** located within the CD1 Zone.
- b) The minimum ***parcel*** area for lands located within that portion of the CD1 Zone identified as 'Area 2A - 2K' on the CD1 Zone Map attached as Map 2 must be 3,000 square metres.

- c) Within Areas '1A' and '1B' as shown on Map 2, the average **parcel** area must not be less than 29 hectares, where "average parcel area" is determined by dividing the total area of the land within Areas '1A' and '1B', excluding those portions dedicated to the Crown as highway pursuant to the *Land Title Act* and excluding those portions designated as access routes pursuant to the *Bare Land Strata Regulations*, by the total number of **parcels** located within Areas '1A' and '1B'.

6. Maximum Cluster Density

Subject to the minimum average **parcel** area requirements under Section 605.5, the maximum number of **dwelling units** permitted in each area of the CD1 Zone, as identified on the CD1 Zone Map attached as Map 2, are as follows:

Area as shown on Map 2	Maximum Number of Dwelling Units
1A and 1B combined	1
2A	8
2B	5
2C	2
2D	8
2E	10
2F	8
2G	5
2H	8
2I	5
2J	5
2K	10

7. Density of Development on Individual Parcels

The maximum number of **dwelling units** permitted on a **parcel** in the CD1 Zone is one **single family dwelling** and one **secondary suite**, except 'Area 1A' and 'Area 1B' where no secondary suite is permitted.

8. Setbacks

Minimum setbacks for all **buildings** and **structures** within the CD1 Zone is 5.0 metres from any and all **parcel** lines.

9. Parcel Coverage

Maximum **parcel coverage** is 33%.

10. Height

All **Buildings** and **structures** must not exceed 14 metres in **height**.

11. Secondary Suites

Secondary Suites are only permitted on **parcels** larger than 2.0 hectares in area on lands identified as 'Area 2A – 2K' on the CD Zone Map attached as Map 2.

12. Sewage Disposal Systems

Sewage disposal systems required to service ***dwelling units*** in the CD1 Zone may be located anywhere in the zone, subject to the approval of the Health Authority or the Ministry of Environment, whichever agency has jurisdiction.

13. Common Storage and Maintenance Facility

In the CD1 Zone:

- a) A common storage and maintenance facility, as permitted under Section 1(f), may be conducted both within a ***building*** and outdoors.
- b) A common storage and maintenance facility is limited to storage and maintenance activities which are accessory to residential use of lands occurring within the zone.
- c) The total area of land used for common storage and maintenance facility is restricted to 2,000 square metres.
- d) All exterior storage and maintenance activity occurring within the common storage and maintenance facility must be screened from view by a ***solid fence*** or ***landscape screen*** not less than 1.8 metres in height.

14. Parking

Off-street parking must be provided in accordance with Part 5 of this bylaw.

606. Rural Residential 1 Zone**RR1**

The following provisions apply to lands in the Rural Residential 1 Zone:

1. Permitted Principal Uses

Only the following *principal uses* are permitted:

- a) *Agriculture*;
- b) *Single family dwelling*;

2. Permitted Secondary Uses

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 606.1 above:

- a) *Accessory buildings* and *structures*;
- b) *Bed and breakfast*;
- c) Home-based business;
- d) *Secondary suite*.

3. Parcel Area for New Parcels Created by Subdivision

Parcels to be created by subdivision must not be less than 1.8 hectares

4. Density

Maximum one *single family dwelling* and one *secondary suite* per *parcel*.

5. Setbacks

Minimum setbacks measured in metres:

<i>Parcel</i> Line	<i>Buildings</i> and <i>structures</i>	<i>Storage sheds</i>
<i>Front</i>	7.5	7.5
<i>Exterior side</i>	7.5	4.5
<i>Interior side</i>	7.5	0.6
<i>Rear</i>	7.5	0.6

6. Parcel Coverage

Maximum *parcel coverage* is 33%

7. Height

Buildings and *structures* must not exceed 14 metres in *height*.

8. Parking

Off-street parking must be provided in accordance with Part 5 of this Bylaw.

607. Rural Residential 2 Zone**RR2**

The following provisions apply to lands in the Rural Residential 2 Zone:

1. Permitted Principal Uses

Only the following *principal uses* are permitted:

- a) *Agriculture*;
- b) *Single family dwelling*.

2. Permitted Secondary Uses

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 607.1 above:

- a) *Accessory buildings* and *structures*;
- b) *Bed and breakfast*;
- c) Home-based business.

3. Parcel Area for New Parcels Created by Subdivision

Parcels to be created by subdivision must not be less than 2 hectares.

4. Density

Maximum one *single family dwelling* per *parcel*.

5. Setbacks

Minimum setbacks measured in metres:

<i>Parcel</i> Line	<i>Buildings</i> and <i>structures</i>	<i>Storage sheds</i>
<i>Front</i>	7.5	7.5
<i>Exterior side</i>	4.5	4.5
<i>Interior side</i>	4.5	0.6
<i>Rear</i>	5.0	0.6

6. Parcel Coverage

Maximum *parcel coverage* is 33%.

7. Height

Buildings and *structures* must not exceed 14 metres in *height*.

8. Parking

Off-street parking must be provided in accordance with Part 5 of this Bylaw.

608. Rural Residential 3 Zone**RR3**

The following provisions apply to lands in the Rural Residential 3 Zone:

1. Permitted Principal Uses

Only the following *principal uses* are permitted:

- a) *Agriculture*;
- b) *Single family dwelling*.

2. Permitted Secondary Uses

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 608.1 above:

- a) *Accessory buildings* and *structures*;
- b) *Bed and breakfast*;
- c) Home-based business;
- d) *Secondary Suite*.

3. Parcel Area for New Parcels Created by Subdivision

Parcels to be created by subdivision must not be less than 4 hectares

4. Density

Maximum one *single family dwelling* and one *secondary suite* per *parcel*.

5. Setbacks

Minimum setbacks measured in metres:

<i>Parcel</i> Line	<i>Buildings</i> and <i>structures</i>	<i>Storage sheds</i>
<i>Front</i>	7.5	7.5
<i>Exterior side</i>	4.5	4.5
<i>Interior side</i>	4.5	0.6
<i>Rear</i>	5.0	0.6

6. Parcel Coverage

Maximum *parcel coverage* is 33%

7. Height

Buildings and *structures* must not exceed 14 metres in *height*.

8. Parking

Off-street parking must be provided in accordance with Part 5 of this Bylaw.

609. Agricultural Resource 1 Zone**AGR1**

The following provisions apply to lands in the Agricultural Resource 1 Zone:

1. Permitted Principal Uses

Only the following *principal uses* are permitted:

- a) ***Agricultural Production of a Controlled Substance***, some aspects of which may require approval from the Agricultural Land Commission;
- b) ***Agriculture***;
- c) ***Intensive Agriculture***;
- d) ***Single family dwelling***.

2. Permitted Secondary Uses

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 609.1 above:

- a) ***Accessory buildings and structures***;
- b) ***Bed and breakfast***;
- c) Home-based business;
- d) ***Secondary suite***.

3. Parcel Area for New Parcels Created by Subdivision

Parcels to be created by subdivision must not be less than 10 hectares.

4. Density

Maximum one ***single family dwelling*** and one ***secondary suite*** per ***parcel***.

5. Setbacks

Minimum setbacks measured in metres:

<i>Parcel Line</i>	<i>Buildings and structures</i>	<i>Storage sheds</i>	<i>Agricultural Production of a Controlled Substance</i>
<i>Front</i>	7.5	7.5	60
<i>Exterior side</i>	4.5	4.5	30
<i>Interior side</i>	4.5	0.6	30
<i>Rear</i>	5.0	0.6	30

6. Parcel Coverage

Maximum ***parcel coverage*** is 35% for farm use, or 75% for greenhouses.

7. Parking and Loading

Off-street parking and loading must be provided in accordance with Part 5 of this Bylaw.

610. Agricultural Resource 2 Zone**AGR2**

The following provisions apply to lands in the Agricultural Resource 2 Zone:

1. Permitted Principal Uses

Only the following *principal uses* are permitted:

- a) ***Agricultural Production of a Controlled Substance***, some aspects of which may require approval from the Agricultural Land Commission;
- b) ***Agriculture***;
- c) ***Campground***;
- d) ***Intensive Agriculture***;
- e) ***Single family dwelling***.

2. Permitted Secondary Uses

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 610.1 above:

- a) ***Accessory buildings and structures***;
- b) ***Bed and breakfast***;
- c) Home-based business;
- d) ***Secondary suite***.

3. Parcel Area for New Parcels Created by Subdivision

Parcels to be created by subdivision must not be less than 20 hectares.

4. Density

Maximum one ***single family dwelling*** and one ***secondary suite*** per ***parcel***.

5. Setbacks

Minimum setbacks measured in metres:

<i>Parcel Line</i>	<i>Buildings and structures</i>	<i>Storage sheds</i>	<i>Agricultural Production of a Controlled Substance</i>
<i>Front</i>	7.5	7.5	60
<i>Exterior side</i>	4.5	4.5	30
<i>Interior side</i>	4.5	0.6	30
<i>Rear</i>	5.0	0.6	30

6. Parcel Coverage

Maximum ***parcel coverage*** is 35% for farm use, or 75% for greenhouses.

7. Parking

Off-street parking must be provided in accordance with Part 5 of this Bylaw.

611. Agricultural Resource 3 Zone**AGR3**

The following provisions apply to lands in the Agricultural Resource 3 Zone:

1. Permitted Principal Uses

Only the following *principal uses* are permitted:

- a) *Agriculture*;
- b) *Campground*;
- c) Driving range;
- d) Golf Course;
- e) *Single family dwelling*.

2. Permitted Secondary Uses

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 611.1 above:

- a) *Accessory buildings* and *structures*;

3. Parcel Area for New Parcels Created by Subdivision

Parcels to be created by subdivision must not be less than 10 hectares.

4. Setbacks

Minimum setbacks measured in metres:

<i>Parcel</i> Line	<i>Buildings</i> and <i>structures</i>	<i>Storage</i> <i>sheds</i>
<i>Front</i>	7.5	7.5
<i>Exterior side</i>	7.5	7.5
<i>Interior side</i>	7.5	7.5
<i>Rear</i>	7.0	7.5

5. Parcel Coverage

Maximum *parcel coverage* is 25%.

6. Parking

Off-street parking must be provided in accordance with Part 5 of this Bylaw.

612. Drinking Water Resource 1 Zone**DWR1**

The following provisions apply to lands in the Drinking Water Resource 1 Zone:

1. Permitted Principal Uses

Only the following *principal uses* are permitted:

- a) *Single family dwelling*;
- b) *Resource use*, *excluding processing*

2. Permitted Secondary Uses

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 612.1 above:

- a) *Accessory buildings* and *structures*.

3. Parcel Area for New Parcels Created by Subdivision

Parcels to be created by subdivision must not be less than 25 hectares.

4. Density

Maximum one *single family dwelling* per *parcel*.

5. Setbacks

Minimum setbacks measured in metres:

<i>Parcel</i> Line	<i>Buildings</i> and <i>structures</i>
<i>Front</i>	7.5
<i>Exterior side</i>	7.5
<i>Interior side</i>	7.5
<i>Rear</i>	7.5

Notwithstanding the above, *buildings* and *structures* must be setback a minimum of 30 metres from the *natural boundary* of any *watercourse*.

6. Parcel Coverage

Maximum *parcel coverage* is 33%

7. Parking

Off-street parking must be provided in accordance with Part 5 of this Bylaw.

613. Drinking Water Resource 2 Zone**DWR2**

The following provisions apply to lands in the Drinking Water Resource 2 Zone:

1. Permitted Principal Uses

Only the following *principal uses* are permitted:

- a) *Single family dwelling*;
- b) *Resource use*.

2. Permitted Secondary Uses

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 613.1 above:

- a) *Accessory buildings* and *structures*.

3. Parcel Area for New Parcels Created by Subdivision

Parcels to be created by subdivision must not be less than 50 hectares.

4. Density

Maximum one *single family dwelling* per *parcel*.

5. Setbacks

Minimum setbacks measured in metres:

<i>Parcel</i> Line	<i>Buildings</i> and <i>structures</i>
<i>Front</i>	7.5
<i>Exterior side</i>	7.5
<i>Interior side</i>	7.5
<i>Rear</i>	7.5

Notwithstanding the above, *buildings* and *structures* must be setback a minimum 30 metres from the *natural boundary* of any *watercourse*.

6. Parcel Coverage

Maximum *parcel coverage* is 33%.

7. Parking

Off-street parking must be provided in accordance with Part 5 of this Bylaw.

614. Rural Resource 1 Zone**RUR1**

The following provisions apply to lands in the Rural Resource 1 Zone:

1. Permitted Principal Uses

Only the following *principal uses* are permitted:

- a) *Campground*;
- b) Cemetery;
- c) Portable shake, shingle, sawmill and lumber mill operations;
- d) *Resource use*;
- e) *Single family dwelling*.

2. Permitted Secondary Uses

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 614.1 above:

- a) *Accessory buildings* and *structures*;
- b) Bed and breakfast;
- c) Home-based business;
- d) *Secondary suite*.

3. Parcel Area for New Parcels Created by Subdivision

Parcels to be created by subdivision must not be less than 10 hectares.

4. Density

Maximum one *single family dwelling* and one *secondary suite* per *parcel*.

5. Setbacks

Minimum setbacks measured in metres:

<i>Parcel</i> Line	<i>Buildings</i> and <i>structures</i>
<i>Front</i>	7.5
<i>Exterior side</i>	4.5
<i>Interior side</i>	4.5
<i>Rear</i>	5.0

6. Parcel Coverage

Maximum *parcel coverage* is 33%.

7. Parking and Loading

Off-street parking must be provided in accordance with Part 5 of this Bylaw.

615. Rural Resource 2 Zone**RUR2**

The following provisions apply to lands in the Rural Resource 2 Zone:

1. Permitted Principal Uses

Only the following *principal uses* are permitted:

- a) ***Campground***;
- b) Cemetery;
- c) Portable shake, shingle, sawmill and lumber mill operations;
- d) ***Resource use***;
- e) ***Single family dwelling***;

2. Permitted Secondary Uses

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 615.1 above:

- a) ***Accessory buildings*** and ***structures***;
- b) Home-based business;
- c) ***Secondary Suite***.

3. Parcel Area for New Parcels Created by Subdivision

Parcels to be created by subdivision must not be less than 25 hectares.

4. Density

Maximum one ***single family dwelling*** and one ***secondary suite*** per ***parcel***.

5. Setbacks

Minimum setbacks measured in metres:

<i>Parcel</i> Line	<i>Buildings</i> and <i>structures</i>
<i>Front</i>	7.5
<i>Exterior side</i>	4.5
<i>Interior side</i>	4.5
<i>Rear</i>	5.0

6. Parcel Coverage

Maximum ***parcel coverage*** is 33%.

7. Parking

Off-street parking must be provided in accordance with Part 5 of this Bylaw.

616. Rural Resource 3 Zone**RUR3**

The following provisions apply to lands in the Rural Resource 3 Zone:

1. Permitted Principal Uses

Only the following *principal uses* are permitted:

- a) *Campground*;
- b) *Resource use*.

2. Permitted Secondary Uses

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 616.1 above:

- a) *Accessory buildings* and *structures*.

3. Parcel Area for New Parcels Created by Subdivision

Parcels to be created by subdivision must not be less than 50 hectares.

4. Setbacks

Minimum setbacks measured in metres:

<i>Parcel</i> Line	<i>Buildings</i> and <i>structures</i>
<i>Front</i>	7.5
<i>Exterior side</i>	4.5
<i>Interior side</i>	4.5
<i>Rear</i>	5.0

5. Parcel Coverage

Maximum *parcel coverage* is 33%.

6. Parking and Loading

Off-street parking must be provided in accordance with Part 5 of this Bylaw.

617. Forest Resource Zone**FR**

The following provisions apply to lands in the Forest Resource Zone:

1. Permitted Principal Uses

Only the following *principal uses* are permitted:

- a) ***Agriculture***;
- b) ***Forest management activity***, provided the *parcel* is classified as managed forest land under the *Assessment Act*;
- c) ***Single family dwelling***.

2. Permitted Secondary Uses

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 617.1 above:

- a) ***Accessory buildings*** and ***structures***.

3. Parcel Area for New Parcels Created by Subdivision

Parcels to be created by subdivision must not be less than 25 hectares.

4. Density

Maximum one ***single family dwelling*** per *parcel*.

5. Setbacks

Minimum setbacks measured in metres:

<i>Parcel</i> Line	<i>Buildings and structures</i>
<i>Front</i>	7.5
<i>Exterior side</i>	4.5
<i>Interior side</i>	4.5
<i>Rear</i>	5.0

6. Parcel Coverage

Maximum ***parcel coverage*** is 33%.

7. Parking and Loading

Off-street parking must be provided in accordance with Part 5 of this Bylaw.

618. Commercial Zone

C

The following provisions apply to lands in the Commercial Zone:

1. Permitted Principal Uses

Only the following *principal uses* are permitted:

- a) Eating and drinking establishment;
- b) ***Hotel***
- c) ***Motel***;
- d) ***Office***;
- e) ***Passenger terminal***;
- f) ***Personal Service Establishment***;
- g) Retail store;
- h) ***Service station***.

2. Permitted Secondary Uses

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 618.1 above:

- a) ***Accessory buildings*** and ***structures***;
- b) ***Bed and Breakfast***;
- c) Home-based business;
- d) ***Single family dwelling***.

3. Parcel Area for New Parcels Created by Subdivision

Parcels to be created by subdivision must not be less than:

- a) 2000 m² when connected to a ***community water system***;
- b) 1 hectare when not connected to a ***community water system***.

4. Dwelling Unit

Maximum one ***single family dwelling*** per ***parcel***.

5. Setbacks

Minimum setbacks measured in metres:

<i>Parcel Line</i>	<i>Buildings and structures</i>	<i>Storage sheds</i>	<i>Outdoor storage</i>
<i>Front</i>	4.5	4.5	4.5
<i>Exterior side</i>	4.5	4.5	4.5
<i>Interior side</i>	3.0	0.6	0.0
<i>Rear</i>	3.0	0.6	0.0

6. Parcel Coverage

Maximum ***parcel coverage*** is 50%.

7. Screening

Screening must be provided in accordance with Section 404 of this Bylaw.

8. Parking and Loading

Off-street parking and off-street loading must be provided in accordance with Part 5 of this Bylaw.

619. Light Industrial 1 Zone**IN1**

The following provisions apply to lands in the Light Industrial 1 Zone:

1. Permitted Principal Uses

Only the following *principal uses* are permitted:

- a) Auction mart;
- b) ***Building and contracting supply establishment***;
- c) Contractor's shops and yards;
- d) ***Distribution facility***;
- e) Eating and drinking establishment;
- f) ***Freight terminal***;
- g) ***Light manufacturing***;
- h) ***Passenger terminal***;
- i) Rental, sales and associated service facilities for vehicles and light equipment;
- j) Retail store;
- k) ***Storage***;
- l) ***Tradesperson*** shop;
- m) Wholesale establishment.

2. Permitted Secondary Uses

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 619.1 above:

- a) ***Accessory buildings*** and ***structures***;
- b) Administrative Office;
- c) ***Dwelling Unit***.

3. Parcel Area for New Parcels Created by Subdivision

Parcels to be created by subdivision must not be less than 1 hectare.

4. Dwelling Unit

- a) Maximum one ***dwelling unit*** per ***parcel***;
- b) ***Gross floor area*** of the ***dwelling unit*** must not exceed 92m².

5. Setbacks

Minimum setbacks measured in metres:

<i>Parcel Line</i>	<i>Buildings and structures</i>	<i>Storage sheds</i>	<i>Outdoor storage</i>
<i>Front</i>	15.0	7.5	7.5
<i>Exterior side</i>	15.0	4.5	4.5
<i>Interior side</i>	3.0	0.6	0.0
<i>Rear</i>	3.0	0.6	0.0

6. Parcel Coverage

Maximum ***parcel coverage*** is 40%.

7. Screening

Screening must be provided in accordance with Section 404 of this Bylaw.

8. Parking and Loading

Off-street parking and off-street loading must be provided in accordance with Part 5 of this Bylaw.

620. Light Industrial 2 Zone**IN2**

The following provisions apply to lands in the Light Industrial 2 Zone:

1. Permitted Principal Uses

Only the following *principal uses* are permitted:

- a) Auction mart;
- b) ***Building and contracting supply establishment***;
- c) Contractor's shops and yard;
- d) ***Distribution facility***;
- e) Eating and drinking establishment;
- f) ***Freight terminal***;
- g) ***Light manufacturing***;
- h) Log home manufacturing;
- i) ***Passenger terminal***;
- j) Rental, sales and associated service facilities for vehicles and light equipment;
- k) Retail store;
- l) ***Storage***;
- m) ***Tradesperson*** shop;
- n) ***Veterinary clinic***;
- o) Wholesale establishment.

2. Permitted Secondary Uses

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 620.1 above:

- a) ***Accessory buildings*** and ***structures***;
- b) Administrative Office;
- c) ***Dwelling Unit***.

3. Parcel Area for New Parcels Created by Subdivision

Parcels to be created by subdivision must not be less than:

- a) 2000 m² when connected to a ***community water system***
- b) 1 hectare when not connected to a ***community water system***

4. Dwelling Unit

- a) Maximum one ***dwelling unit*** per ***parcel***;
- b) ***Gross floor area*** of the ***dwelling unit*** must not exceed 92m².

5. Setbacks

Minimum setbacks measured in metres:

<i>Parcel</i> Line	<i>Buildings and structures</i>	<i>Storage sheds</i>	<i>Outdoor storage</i>
<i>Front</i>	7.5	7.5	7.5
<i>Exterior side</i>	7.5	4.5	4.5
<i>Interior side</i>	3.0	0.6	0.0
<i>Rear</i>	3.0	0.6	0.0

6. Parcel Coverage

Maximum *parcel coverage* is 50%.

7. Screening

Screening must be provided in accordance with Section 404 of this bylaw.

8. Parking and Loading

Off-street parking and off-street loading must be provided in accordance with Part 5 of this Bylaw.

621. Industrial 3 Zone**IN3**

The following provisions apply to lands in the Industrial 3 Zone:

1. Permitted Principal Uses

Only the following *principal uses* are permitted:

- a) ***Agricultural Production of a Controlled Substance***;
- b) Animal shelters;
- c) Auction mart;
- d) ***Automobile salvage yard***;
- e) ***Building and contracting supply establishment***;
- f) ***Bulk fuel depot***;
- g) Contractor's shops and yards;
- h) ***Distribution facility***;
- i) Eating and drinking establishment;
- j) ***Freight terminal***;
- k) ***Kennels***;
- l) ***Manufacturing***;
- m) ***Passenger terminal***;
- n) ***Recycling depot***;
- o) ***Recycling facility***;
- p) Rental, sales and associated service facilities;
- q) Retail store;
- r) ***Storage***;
- s) ***Tradesperson*** shop;
- t) Utility uses;
- u) Vehicle and heavy equipment maintenance and repair;
- v) ***Veterinary clinic***;
- w) Wholesale establishment.

2. Permitted Secondary Uses

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 621.1 above:

- a) ***Accessory buildings*** and ***structures***;
- b) Administrative Office;
- c) ***Dwelling Unit***.

3. Parcel Area for New Parcels Created by Subdivision

Parcels to be created by subdivision must not be less than:

- a) 2000 m² when connected to a ***community water system***
- b) 1 hectare when not connected to a ***community water system***

4. Dwelling Unit

- a) Maximum one ***dwelling unit*** per ***parcel***;
- b) ***Gross floor area*** of the ***dwelling unit*** must not exceed 92m².

5. Setbacks

Minimum setbacks measured in metres:

<i>Parcel</i> Line	<i>Buildings and structures</i>	<i>Storage sheds</i>	<i>Outdoor storage</i>	<i>Agricultural Production of a Controlled Substance</i>
<i>Front</i>	7.5	7.5	7.5	60
<i>Exterior side</i>	7.5	4.5	4.5	30
<i>Interior side</i>	3.0	0.6	0.0	30
<i>Rear</i>	3.0	0.6	0.0	30

6. Parcel Coverage

Maximum *parcel coverage* is 50%.

7. Screening

Screening must be provided in accordance with Section 404 of this bylaw.

8. Parking and Loading

Off-street parking and off-street loading must be provided in accordance with Part 5 of this Bylaw.

622. Industrial 4 Zone**IN4**

The following provisions apply to lands in the Industrial 4 Zone:

1. Permitted Principal Uses

Only the following *principal uses* are permitted:

- a) ***Distribution facility***;
- b) Highway maintenance depot;
- c) ***Storage***;
- d) Truck cleaning facility;
- e) Vehicle and heavy equipment maintenance and repair.

2. Permitted Secondary Uses

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 622.1 above:

- a) ***Accessory buildings*** and ***structures***;
- b) Administrative Office;
- c) ***Dwelling Unit***.

3. Parcel Area for New Parcels Created by Subdivision

Parcels to be created by subdivision must not be less than 2 hectares.

4. Dwelling Unit

- a) Maximum one ***dwelling unit*** per ***parcel***;
- b) ***Gross floor area*** of the ***dwelling unit*** must not exceed 92m².

5. Setbacks

Minimum setbacks measured in metres:

<i>Parcel</i> Line	<i>Buildings and structures</i>	<i>Storage sheds</i>
<i>Front</i>	4.5	7.5
<i>Exterior side</i>	4.5	4.5
<i>Interior side</i>	4.5	0.6
<i>Rear</i>	4.5	0.6

6. Parcel Coverage

Maximum ***parcel coverage*** is 50%.

7. Parking and Loading

Off-street parking and off-street loading must be provided in accordance with Part 5 of this Bylaw.

623. Industrial 5 Zone**IN5**

The following provisions apply to lands in the Industrial 5 Zone:

1. Permitted Principal Uses

Only the following *principal uses* are permitted:

- a) **Manufacturing;**
- b) **Storage.**

2. Permitted Secondary Uses

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 623.1 above:

- a) **Accessory buildings and structures;**
- b) Administrative Office;
- c) **Dwelling Unit.**

3. Parcel Area for New Parcels Created by Subdivision

Parcels to be created by subdivision must not be less than 8000 m².

4. Dwelling Unit

- a) Maximum one **dwelling unit** per **parcel**;
- b) **Gross floor area** of the **dwelling unit** must not exceed 92m².

5. Setbacks

Minimum setbacks measured in metres:

Parcel Line	Buildings and structures	Storage sheds
Front	7.5	7.5
Exterior side	7.5	4.5
Interior side	7.5	0.6
Rear	7.5	0.6

6. Parcel Coverage

Maximum **parcel coverage** is 60%.

7. Parking and Loading

Off-street parking and off-street loading must be provided in accordance with Part 5 of this Bylaw.

624. Industrial 6 Zone**IN6**

The following provisions apply to lands in the Industrial 6 Zone:

1. Permitted Principal Uses

Only the following *principal uses* are permitted:

- a) Asphalt plant,
- b) ***Automobile salvage yard***;
- c) ***Light manufacturing***;
- d) ***Recycling facility***;
- e) ***Storage***;
- f) Vehicle and heavy equipment maintenance and repair.

2. Permitted Secondary Uses

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 624.1 above:

- a) ***Accessory buildings*** and ***structures***;
- b) Administrative Office;
- c) ***Dwelling Unit***.

3. Parcel Area for New Parcels Created by Subdivision

Parcels to be created by subdivision must not be less than 2 hectares.

4. Dwelling Unit

- a) Maximum one ***dwelling unit*** per ***parcel***;
- b) ***Gross floor area*** of the ***dwelling unit*** must not exceed 92m².

5. Setbacks

Minimum setbacks measured in metres:

<i>Parcel</i> Line	<i>Buildings and structures</i>	<i>Storage sheds</i>
<i>Front</i>	4.5	7.5
<i>Exterior side</i>	4.5	4.5
<i>Interior side</i>	4.5	0.6
<i>Rear</i>	4.5	0.6

6. Parcel Coverage

Maximum ***parcel coverage*** is 50%.

7. Parking and Loading

Off-street parking and off-street loading must be provided in accordance with Part 5 of this Bylaw.

625. Parks and Recreation Zone**PR**

The following provisions apply to lands in the Parks and Recreation Zone:

1. Permitted Principal Uses

Only the following *principal uses* are permitted:

- a) ***Campground***;
- b) Community hall;
- c) Cross-country ski areas;
- d) Golf courses, including driving ranges;
- e) Gun range;
- f) Outdoor recreation facilities;
- g) Retreat facilities (e.g. Bible Camps);
- h) Ski lodges.

2. Permitted Secondary Uses

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 625.1 above:

- a) ***Accessory buildings*** and ***structures***;
- b) Eating and Drinking Establishment;

3. Maximum Height for Buildings

20 metres

4. Setbacks

Minimum setbacks measured in metres:

<i>Parcel</i> Line	<i>Buildings</i> and <i>structures</i>
<i>Front</i>	7.5
<i>Exterior side</i>	7.5
<i>Interior side</i>	7.5
<i>Rear</i>	7.5

5. Parcel Coverage

Maximum *parcel coverage* is 25%.

6. Parking and Loading

Off-street parking must be provided in accordance with Part 5 of this Bylaw.

626. Conservation Zone**CONS**

The following provisions apply to lands in the Conservation Zone:

1. Permitted Principal Uses

Only the following *principal uses* are permitted:

- a) ***Agriculture***;
- b) Conservation activities;
- c) ***Passive recreation***;
- d) ***Single family dwelling***.

2. Permitted Secondary Uses

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 626.1 above:

- a) ***Accessory buildings*** and ***structures***;

3. Dwelling Unit

Maximum one ***dwelling unit*** per ***parcel***.

4. Parcel Area for New Parcels Created by Subdivision

Parcels to be created by subdivision must not be less than 25 hectares.

5. Setbacks

Minimum setbacks measured in metres:

<i>Parcel</i> Line	<i>Buildings</i> and <i>structures</i>
<i>Front</i>	7.5
<i>Exterior side</i>	7.5
<i>Interior side</i>	7.5
<i>Rear</i>	7.5

6. Parking and Loading

Off-street parking must be provided in accordance with Part 5 of this Bylaw.

627. Institutional & Community Facilities Zone**ICF**

The following provisions apply to lands in the Institutional & Community Facilities Zone:

1. Permitted Principal Uses

Only the following *principal uses* are permitted:

- a) *Institutional Use.*

2. Permitted Secondary Uses

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 627.1 above:

- a) *Accessory buildings* and *structures.*

3. Parcel Area for New Parcels Created by Subdivision

Parcels to be created by subdivision must not be less than 2 hectares.

4. Setbacks

Minimum setbacks measured in metres:

<i>Parcel</i> Line	<i>Buildings</i> and <i>structures</i>
<i>Front</i>	5.0
<i>Exterior side</i>	5.0
<i>Interior side</i>	3.0
<i>Rear</i>	3.0

5. Parcel Coverage

Maximum *parcel coverage* is 33%.

6. Height

Buildings and *structures* must not exceed 12 metres in *height.*

7. Parking and Loading

Off-street parking must be provided in accordance with Part 5 of this Bylaw.

628. Rail/Trail Corridor Zone**RTC**

The following provisions apply to lands in the Rail/Trail Corridor Zone:

1. Permitted Principal Uses

Only the following *principal uses* are permitted:

- a) Cross-country ski areas;
- b) Railways;
- c) Railway sidings; and
- d) Recreational trails and corridors, excluding motorized recreational use with the exception of highway and driveway crossings and maintenance vehicles.

2. Permitted Secondary Uses

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 628.1 above:

- a) *Accessory buildings* and *structures*.

3. Parcel Area for New Parcels Created by Subdivision

Parcels to be created by subdivision must not be less than 100 hectares.

4. Height

Buildings and *structures* must not exceed 4.5 metres in *height*.

5. Setbacks

Minimum setbacks measured in metres:

<i>Parcel</i> Line	<i>Buildings</i> and <i>structures</i>
<i>Front</i>	4.5
<i>Exterior side</i>	4.5
<i>Interior side</i>	4.5
<i>Rear</i>	4.5

6. Parcel Coverage

Maximum *parcel coverage* is 33%.

7. Parking and Loading

Off-street parking must be provided in accordance with Part 5 of this Bylaw.

READ A FIRST AND SECOND time this day of , 2015.

PUBLIC HEARING this day of , 2015.

READ A THIRD TIME this day of , 2015 .

APPROVED BY THE MINISTRY OF TRANSPORTATION AND INFRASTRUCTURE Approving
Officer this day of , 2015.

APPROVING OFFICER

FINAL ADOPTION this day of , 2015.

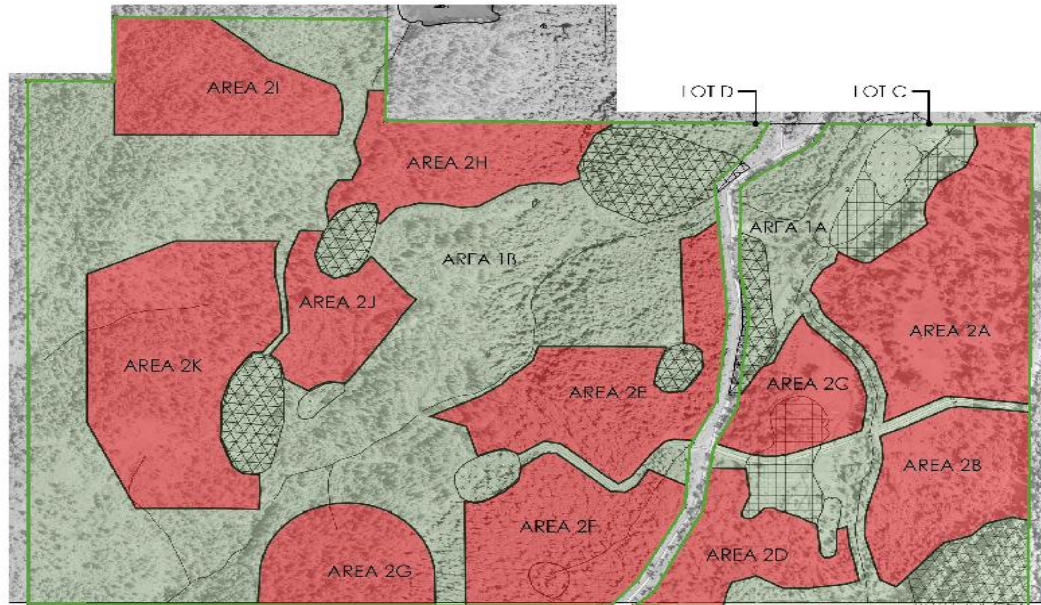
Manager of Corporate Administration

Chair

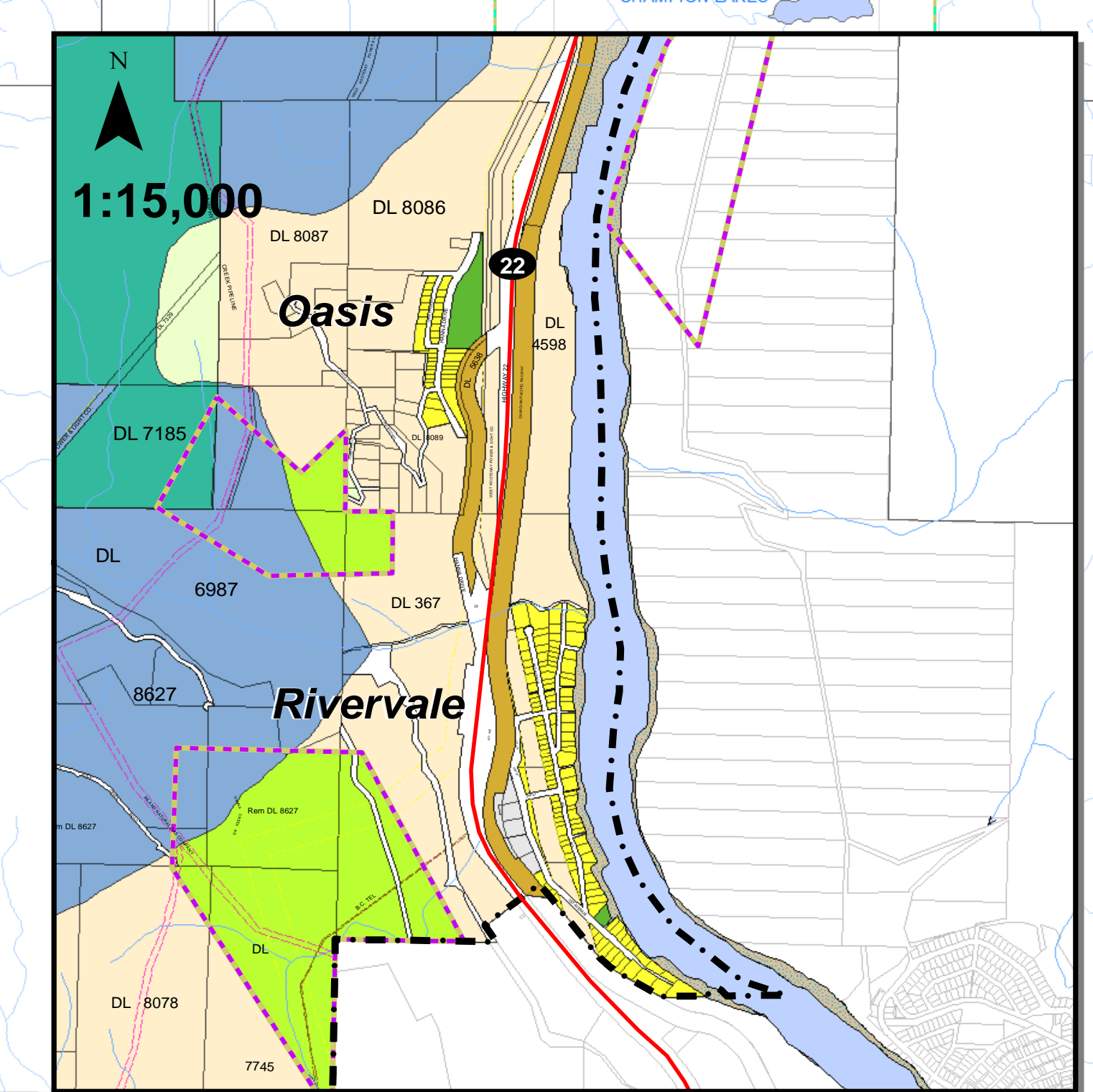
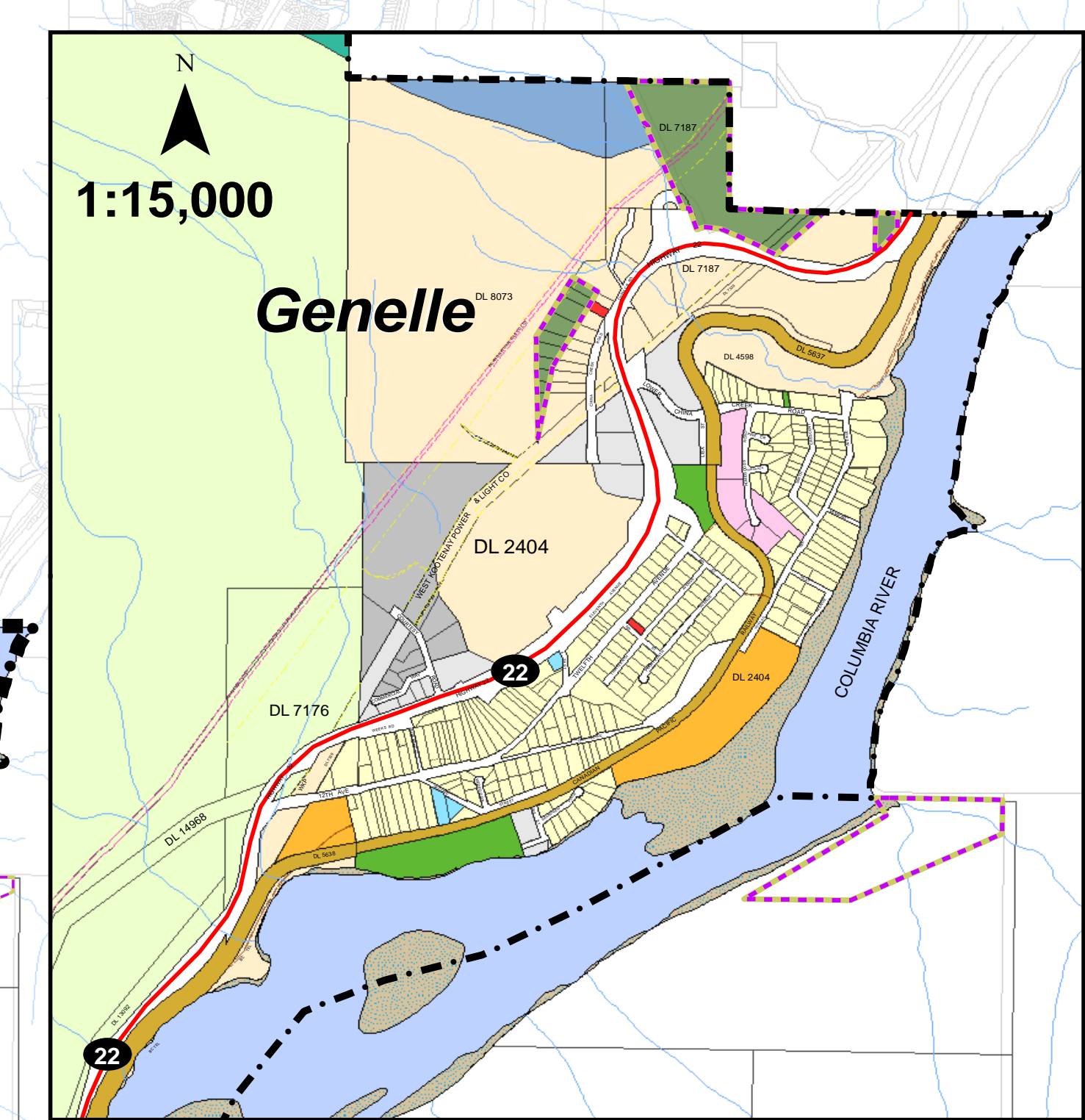
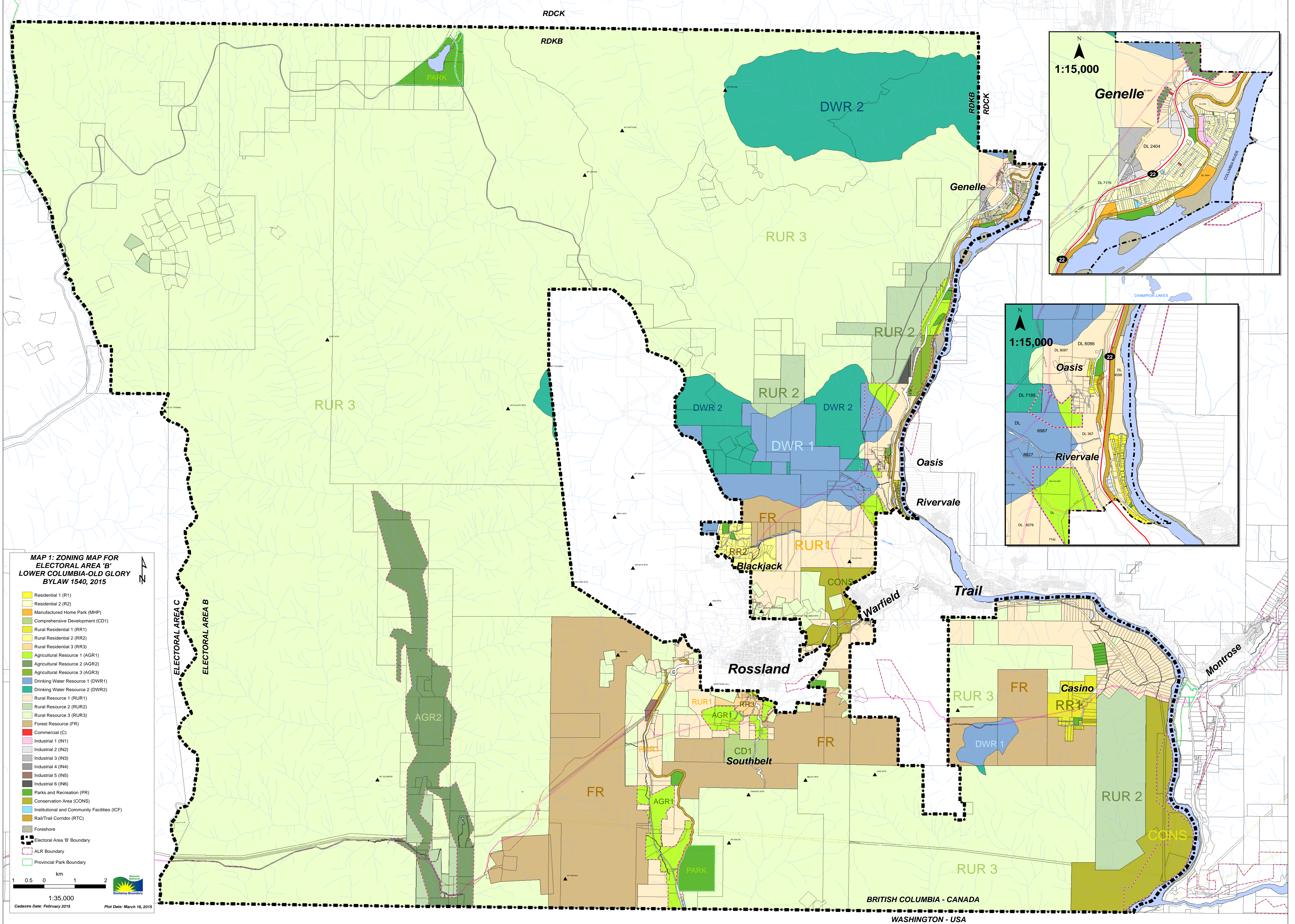
I, Theresa Lenardon, Manager of Corporate Administration of the Regional District of Kootenay Boundary, hereby certify that this is a true and correct copy of Bylaw No. 1540, cited as "Electoral Area 'B'/Lower Columbia-Old Glory Zoning Bylaw No. 1540, 2015".

Manager of Corporate Administration

Map 2. Comprehensive Development 1 (CD1) Zone



All those areas not identified as Areas 2A – 2K on the CD 1 Zone Map are designated as “Area 1A” and “Area 1B” of the “Comprehensive Development 1 Zone” as referred to under Section 605 of Regional District of Kootenay Boundary Electoral Area ‘B Zoning Bylaw No. 1540, 2015.



**REGIONAL DISTRICT OF KOOTENAY BOUNDARY
BYLAW NO. 1553**

A Bylaw to amend the Electoral Area 'B' Official Community Plan
Bylaw No. 1470, 2012 of the Regional District of Kootenay Boundary

WHEREAS the Regional District of Kootenay Boundary may amend the provisions of its Official Community Plans pursuant to the provisions of the *Local Government Act*;

AND WHEREAS the Regional District of Kootenay Boundary Board of Directors intends to make a change to the Electoral Area 'B' Official Community Plan in conjunction with the adoption of a revised Zoning Bylaw for Electoral Area 'B' to ensure consistency between the two documents;

AND WHEREAS the Regional District of Kootenay Boundary has considered the requirements under Section 879 of the *Local Government Act* with respect to early and ongoing consultation;

NOW THEREFORE the Regional District of Kootenay Boundary Board of Directors, in open and public meeting assembled, enacts the following:

1. This Bylaw may be cited as Regional District of Kootenay Boundary Official Community Plan Amendment Bylaw No. 1553, 2014.
2. Regional District of Kootenay Boundary Electoral Area 'B' Official Community Plan Bylaw No. 1470, 2012 is hereby amended by:
 - a) Replacing Objective #19.9.2 with the following:
"To focus settlement in close proximity to existing built up areas in the **Plan Area**."
 - b) Changing the land use designation from 'Rural Resource 2' to 'Rural Resource 1' for the areas shown outlined in red on Schedule X-1, which is attached to and forms part of this amendment bylaw.
 - c) Changing the land use designation from 'Parks and Recreation' to 'Institutional' for the area shown outlined in red on Schedule X-2, which is attached to and forms part of this amendment bylaw.

READ A FIRST AND SECOND TIME this day of, 2015.

PUBLIC HEARING held on this day of, 2015.

READ A THIRD TIME this day of, 2015.

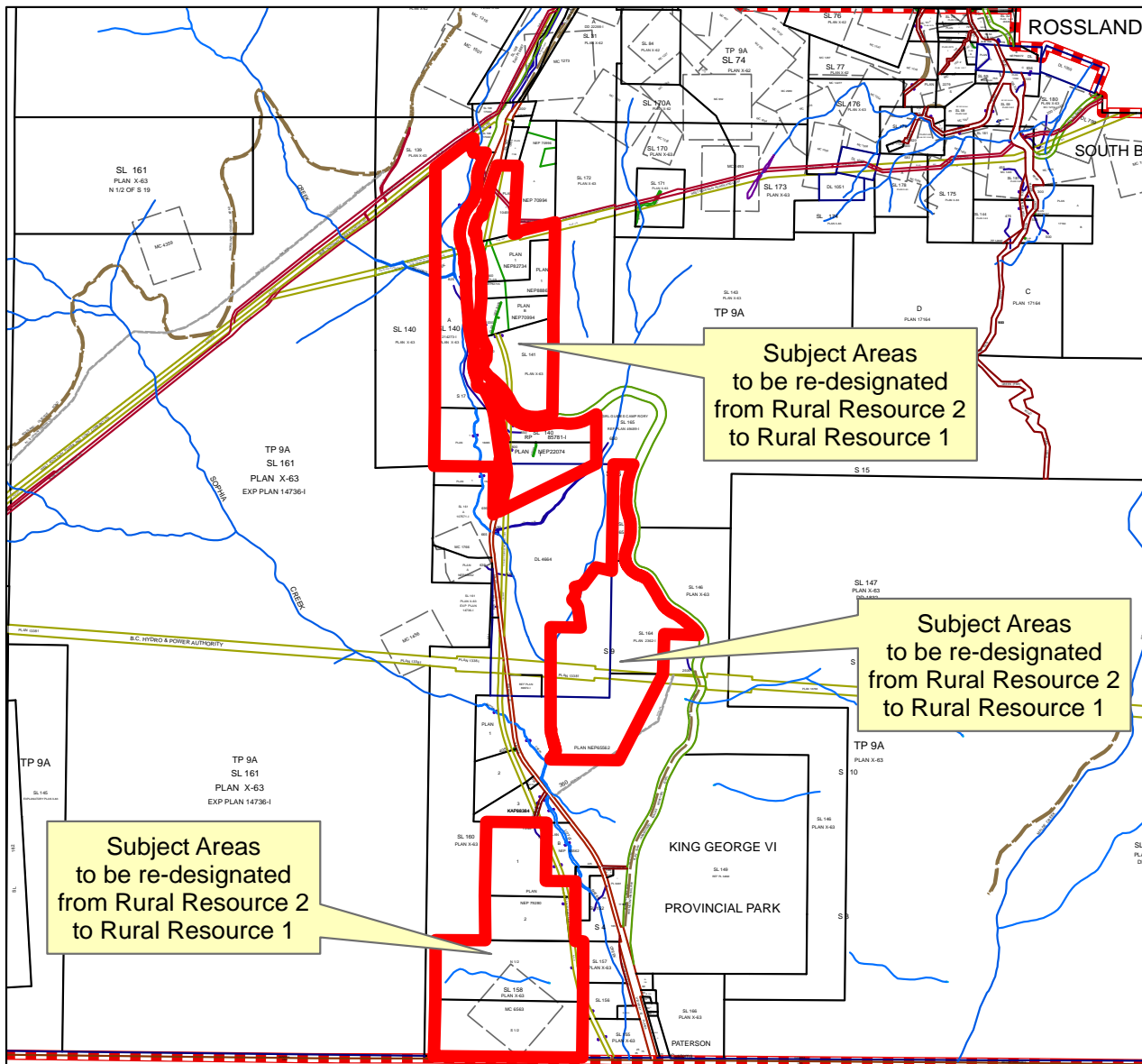
ADOPTED this day of, 2015.

Manager of Corporate Administration

Chair

I, Theresa Lenardon, Manager of Corporate Administration of the Regional District of Kootenay Boundary, hereby certify that this is a true and correct copy of Bylaw No. 1553, cited as "Regional District of Kootenay Boundary Official Community Plan Amendment Bylaw No. 1553, 2015".

Manager of Corporate Administration



I hereby certify this Schedule X-1 to be a true and correct copy and that this Schedule X-1 correctly outlines the areas to be re-designated by "Regional District of Kootenay Boundary Bylaw No. 1553."

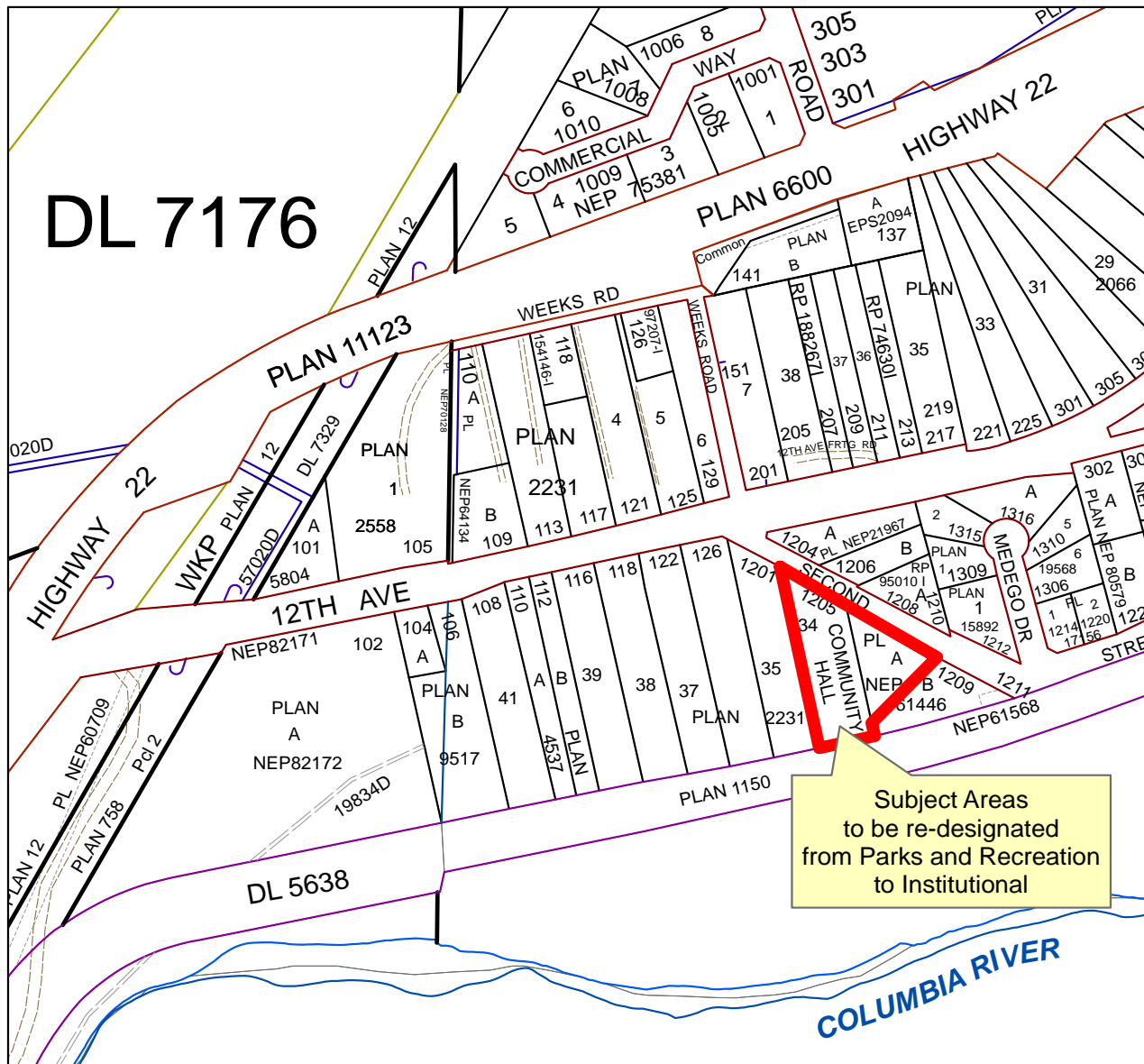


Scale
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Director of Corporate Administration

Date





I hereby certify this Schedule X-2 to be a true and correct copy and that this Schedule X-2 correctly outlines the areas to be re-designated by "Regional District of Kootenay Boundary Bylaw No. 1553."

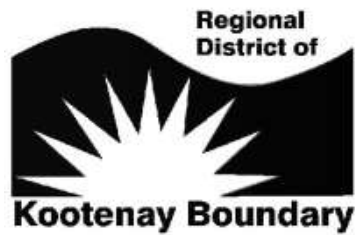


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1:4,000

Director of Corporate Administration

Date





Electoral Area 'B' /
Lower Columbia - Old Glory
Zoning Bylaw No. 1540

Regional District of Kootenay Boundary
202-843 Rossland Avenue
Trail, BC V1R 4S8
Telephone: 250.368.9148
Toll Free in BC: 800.355.7352
Fax: 250.368.3990

Adopted by
The Regional District of Kootenay Boundary Board of Directors
(date)

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Electoral Area 'B'/Lower Columbia-Old Glory Zoning Bylaw No. 1540

The Regional District of Kootenay Boundary Board of Directors in open meeting assembled enacts as follows:

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Map 1. Electoral Area „B“/Lower Columbia-Old Glory Zoning Map

Map 2. Comprehensive Development 1 (CD1) Zone Map

Part 1: Interpretation

101. Title

This Bylaw may be cited as “Regional District of Kootenay Boundary Electoral Area ‚B’/Lower Columbia-Old Glory Zoning Bylaw No. 1540, 2014”.

102. Application

This Bylaw applies to all lands, including the surface of water and all uses, **buildings** and **structures** located within Electoral Area ‚B’/Lower Columbia-Old Glory, whose boundaries are described in the letters patent of the Regional District of Kootenay Boundary.

103. Definitions

In this Bylaw, all words and phrases have their normal or common meaning with the exception of those that have been changed, modified or expanded by the definitions below. Note that terms for which a definition has been provided are in **bold italic** text throughout the Bylaw, as a convenience only.

ACCESSORY means customarily incidental, clearly subordinate and secondary;

AGRICULTURAL PRODUCTION OF A CONTROLLED SUBSTANCE means agricultural production of a product that falls under the federal government’s Marihuana for Medical Purposes Regulation;

AGRICULTURE means “farm use” as defined in the *Agricultural Land Commission Act* and BC Regulation 171/2002, but excludes **intensive agriculture** and **agricultural production of a controlled substance**;

AUTOMOBILE SALVAGE YARD means a land use where wrecked, decommissioned or **derelict vehicles** and vehicle parts are stored, or kept, their usable parts sold for use in operating vehicles, while the unusable metal parts, known as scrap metal parts, are sold to metal recyclers; may also be referred to as a wrecking yard, scrap yard or a junk yard.

AVERAGE GRADE means the finished level of ground averaged at the perimeter of the exterior foundation of a **building** or **structure**, as determined by the Building and Plumbing Official;

BED AND BREAKFAST means an **accessory** use of a private **single family dwelling** occupied by an individual or **family** to provide, for compensation, accommodation and morning meals for the travelling public;

BOARDER OR LODGER means a person who for compensation occupies a sleeping room, in a **dwelling unit** occupied by an individual or **family** to which he/she may or may not be closely related by blood or marriage;

BUILDING means a **structure** wholly or partly enclosed by a roof or roofs supported by air, walls, or columns and used for the shelter or accommodation of persons, animals, chattels or things; excluding: tents, trailers, campers and recreational vehicles;

BUILDING AND CONTRACTING SUPPLY ESTABLISHMENT means the use of land, **buildings** or structures in which building, construction or home improvement materials are stored and offered for wholesale or retail sale;

BULK FUEL means bulk gasoline, fuel oil, heating oil, petroleum, propane, kerosene, coal, coke, fuel wood, natural gas, bio-fuels or similar fuels;

BULK FUEL DEPOT means the use of a **parcel** for the wholesaling of **bulk fuel**, not including **service stations**;

CAMPGROUND means a **parcel(s)** where sites are provided for **temporary accommodation** in tents, trailers, campers or recreational vehicles; and may include as secondary uses recreational and amusement facilities, a convenience store, an eating establishment, common sanitary facilities and related **buildings** and **structures**;

COMMUNITY WATER SYSTEM means a water supply system within the meaning of the *Drinking Water Protection Act* that is owned, operated and maintained by local government, Improvement District, Irrigation District, utility or an incorporated entity, where the owner is responsible to manage and monitor to current best water management practices and has the ability to set rates, invoice or has taxation ability to collect fees or revenue to ensure the viability of the water supply system to provide potable water;

COMMUNITY SEWER SYSTEM means a system of sewerage collection, treatment and disposal which is owned, operated and maintained by the Regional District of Kootenay Boundary.

CONCEALED means located within the footprint of a **building**, underground or enclosed by either a **solid fence, landscape screen**, a minimum of 1.5 metres in height;

DERILICT VEHICLE means any vehicle which has not been licensed for a period of one (1) year and which is not **concealed**, excluding farm equipment and vehicles;

DISTRIBUTION FACILITY means a warehouse or **storage** facility, including both indoor and outdoor **storage**, where the emphasis is on processing and moving goods;

DWELLING UNIT means one or more rooms used for the residential accommodation of one **family** and contains sleeping, cooking and sanitary facilities;

DWELLING, SINGLE FAMILY means any detached **building** consisting of one **dwelling unit**;

DWELLING WIDTH means the average width of a **building** containing a **dwelling unit**, not including vestibules, garages, decks or other additions that may be added to the **dwelling unit**;

EXTERIOR SIDE PARCEL LINE means the **parcel** line(s) not being the **front parcel line** or **rear parcel line** and common to the **parcel** and a **highway**;

FAMILY means two or more persons related by blood, marriage, adoption or foster parenthood, or five or fewer unrelated persons;

FOREST MANAGEMENT ACTIVITY means a use as defined in Schedule A of the Private Managed Forest Land Regulation (BC Regulation 371/2004);

FREIGHT TERMINAL means a station or depot to load or unload freight, and includes reload facilities;

FRONT PARCEL LINE means the **parcel** line(s) common to the **parcel** and a fronting **highway**, or where there is more than one fronting **highway**, the **parcel** line common to the **parcel** and the fronting **highway** towards which the majority of the **buildings** on adjacent **parcels** are faced;

GROSS FLOOR AREA means the sum of the areas of each storey in each **building** on a **parcel** measured between the exterior walls of such **buildings** where that storey is used as a principal permitted use;

HEIGHT (of a **building**) means the vertical distance measured from the **average grade** at the perimeter of the **building** or **structure** to the highest point thereof;

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HIGHWAY means a street, road, lane, bridge, viaduct and any other way open to the use of the public, but does not include a private right of way on private property;

HOME-BASED BUSINESS means an occupation carried on for gain by the residents of the **parcel**, where the occupation is an extension of a trade, profession, service, hobby, or similar undertaking which is **accessory** to the use of the **parcel** for residential purposes;

HOTEL OR MOTEL means a **building** or group of **buildings** wherein accommodation is temporarily provided to travelers and may provide:

- a) an office with a public register;
- b) an attendant on duty at all times;
- c) a public dining room or restaurant;
- d) for the consumption of alcoholic beverages on the premises; and
- e) individual cooking facilities;

INSTITUTIONAL USE means a use that includes, but is not limited to, providing for: day care centres, customs houses, art galleries, churches, schools, museums, community halls, libraries, fire halls and similar uses;

INTENSIVE AGRICULTURE means feedlots, fur farms, poultry farms, pig farms and mushroom farms;

INTERIOR SIDE PARCEL LINE means the **parcel** line(s), not being the **front parcel line** or **rear parcel line**, common to another **parcel**;

KENNEL means any **building, structure**, compound or **parcel** upon which three or more dogs or cats, which are six months or more in age, are commercially trained, cared for, bred or boarded;

LANDSCAPE SCREEN means a continuous evergreen hedge or other compact plant material at least 1 metre in height when planted, when such hedge, fence or wall is broken only for access driveways and walkways;

LIGHT MANUFACTURING means processing, fabricating, assembly, or disassembly of items that takes place entirely within an enclosed **building**, and includes, but not limited to, manufacturing of: apparel, home accessories, clothing accessories, jewellery, instruments, computers, and electronic devices; food processing including only pre-dressed and government inspected meats and eviscerated poultry and excluding fish processing; and excluding forging, casting, punch presses or drop forges;

MANUFACTURED HOME means a transportable, factory-built **single family dwelling** unit that is:

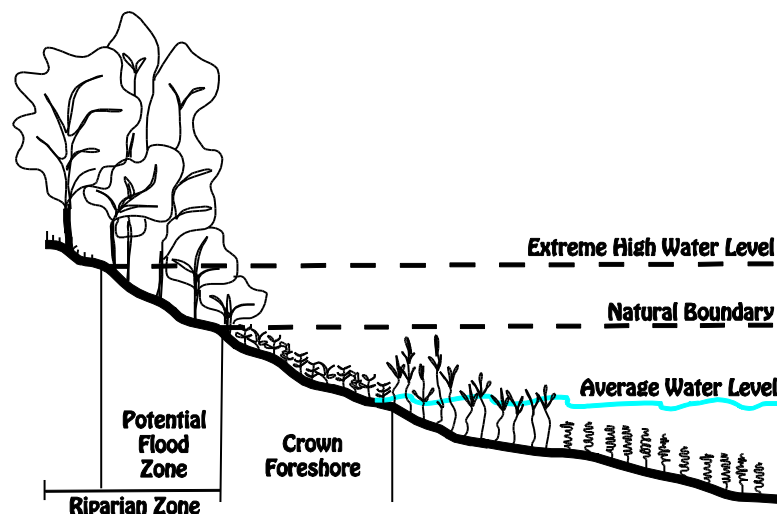
- (a) designed to provide year-round living accommodation for one family; and
- (b) able to be connected to utility services; and
- (c) in conformity with the CSA Z240 or CSA A277 certified standard; and
- (d) is a minimum of 50 m² in **gross floor area**.

MANUFACTURED HOME PARK means a **parcel** on which are located three or more **manufactured homes**;

MANUFACTURED HOME, SINGLE WIDE means any **manufactured home** that has a width greater than 2.4 metres and less than 5.5 metres when it is placed on the property, before any vestibules, garages, decks or other additions are added to the **manufactured home**;

MANUFACTURING means assembling, treatment, compounding, processing, fabrication, packaging, bottling and **storage** of previously prepared or unprepared materials; and includes **light manufacturing** and log home manufacturing;

NATURAL BOUNDARY means the visible high water mark of any lake, river, stream, or other body of water where the presence and action of the water are so common and usual and so long continued in all ordinary years as to mark upon the soil of the bed of the lake, river, stream, or other body of water a character distinct from that of the banks thereof, in respect to vegetation, as well as in respect to the nature of the soil itself, and also includes the best estimate of the edge of dormant or old side channels and marsh areas;



OFFICE means the occupancy or use of a **building** for the purpose of carrying out business or professional activities;

OPEN FENCE means an upright structure typically made of wood, metal, concrete, stone, or vegetation which encloses or marks a boundary, which is not more than 30% opaque;

PARCEL means any lot, block or other area in which land is held as separate and distinct or into which it is subdivided, but does not include a **highway**;

PARCEL COVERAGE means the horizontal area within the vertical projection of the outermost walls of the **buildings** on the **parcel**, expressed as a percentage of the **parcel** area;

PASSENGER TERMINAL means a station or depot to load or unload passengers, where accessory uses may include ticket offices, luggage checking facilities, food services, and similar uses;

PASSIVE RECREATION means non-motorized recreation not requiring facilities and may include but not be limited to wildlife observation, picnicking, walking, biking and canoeing;

PERSONAL SERVICE ESTABLISHMENT means a premises which caters to personal needs including, but not limited to, tailors, hairstylists, shoe repair, photographers, barbershops and beauty salons;

PRINCIPAL BUILDING means the main **building** on a **parcel** which may contain a **dwelling unit(s)** and where at least 75% of the floor area is used for the principal permitted use;

REAR PARCEL LINE means the **parcel** line opposite to and most distant from the **front parcel line**, or where the rear portion of the **parcel** is bounded by intersecting **interior side parcel lines**, is deemed to be the point of such intersection;

RECYCLING DEPOT means a land use where recyclable materials are deposited either in comingled containers or bins or placed in separate containers or bins depending on the type of material. While bundling of the material may be done to prepare for transport, no processing of the materials is carried out.

RECYCLING FACILITY means the use of land for processing recyclable materials by physical means such as dismantling and separating, shredding, bundling and packaging to prepare them for transport.

RESOURCE USE means a use of land providing for the conservation, and management of natural resources; extraction of primary forest materials; extraction and grading of mineral resources; and **agriculture** and grazing;

SCREENING means the act of **concealing** or obstructing from view through the use of **vegetative screens** or **solid fences**; or placement within a **building**;

SECONDARY SUITE means an additional **dwelling unit** located upon a **parcel** as a **secondary use** of land that is contained either within a **single family dwelling** or an **accessory building** thereto;

SERVICE STATION means a use providing for the sale of vehicle fuel and may include as a minor vehicle repairs and service, but does not include major auto-body repairs;

SIGN means a name, identification, description, device, display or illustration which is affixed to or represented directly or indirectly upon a **building, structure** or **parcel** and which directs viewers' attention to an object, product, place activity, person, institution, business or organization;

SKI LODGE means one or more non-residential **buildings** containing facilities for the use and enjoyment of skiers, and which may include food services, first aid facilities, storage lockers, and related equipment rental, sales and service, and similar uses;

SLEEPING UNIT means one or more rooms used for the lodging of an individual or **family** when such a unit contains no cooking facilities;

SOLID FENCE means an upright structure typically made of wood, metal, concrete or stone, which encloses or marks a boundary, and is 70% or more opaque;

STORAGE means the action of storing or laying up a thing or things in reserve, where reserve means that there are no immediate plans to move it to another location;

STORAGE SHED means a detached non-residential **building** which is **accessory** to a permitted use located on the same **parcel** not in excess of 10 m² in **gross floor area** and not in excess of 3m in **height**;

STRUCTURE means any construction fixed to, supported by, or sunk into land or water;

TEMPORARY ACCOMMODATION means occupancy of a **building** or **structure**, tent, trailer, camper or recreational vehicle for a period not exceeding a period of 60 days per calendar year;

TRADESPERSON means a person who is skilled in and follows a trade or skilled handicraft; an artisan; a craftsman; and may include carpenters, electricians, bricklayers, mechanics, painters, printers, glaziers, plumbers, wall coverers, floor installers, convention and trade show decorators, sign and display workers, drywall finishers and other similar professions;

VETERINARY CLINIC means the use of a **building** designed for the care and treatment of animals under the supervision of a Doctor of Veterinary Medicine;

WATERCOURSE means any natural or man-made depression with well-defined banks and a bed zero point six (0.6) metre or more below the surrounding land serving to give direction to a current of water at least six (6) months of the year or having a drainage area of two (2) square kilometres or more up stream of the point of consideration.

104. Interpretation

The Regional District of Kootenay Boundary is comprised of multiple Electoral Areas, and the Board of Directors have adopted several zoning bylaws, each at different times and of varying detail. This Electoral Area 'B'/Lower Columbia–Old Glory Zoning Bylaw, as all Regional District of Kootenay Boundary zoning bylaws, is intended to be interpreted in its entirety, but solely within its provisions and not in reference to the zoning bylaws of other Electoral Areas.

Part 2: Administration

201. Enforcement

1. The Manager of Planning and Development; Senior Planner; Planner; and Building and Plumbing Official or other such person that may be appointed by the **Board of Directors** may enforce this Bylaw.
2. Persons appointed under subsection (1) above are authorized to enter on or into property pursuant to Section 16 of the *Community Charter* and Section 314.1 of the *Local Government Act*.

202. Prohibition

1. Land must not be used contrary to the provisions of this Bylaw.
2. **Buildings** or **structures** must not be used, constructed, reconstructed, altered, moved, placed or extended contrary to the provisions of this Bylaw.
3. No subdivision may be approved, in particular to create parcels less than the minimum permissible parcel area and other regulations, as identified in this Bylaw.
4. Every use of land, building and structure permitted in each zone must conform to all the regulations of the applicable zone and all other regulations of this Bylaw.
5. No land, building or structure may be used or occupied, or left with no use, except in conformity with this Bylaw.

203. Violation

A person is deemed to have committed an offence who:

- a) Violates any of the provisions of this Bylaw;
- b) Causes or permits, any act or thing to be done in contravention or violation of any of the provisions of this Bylaw;
- c) Neglects or omits to do anything required under this Bylaw;
- d) Carries out, causes or permits to be carried out any use, construction or subdivision in a manner prohibited by or contrary to any of the provisions of this Bylaw;
- e) Fails to comply with an order, direction or notice given under this Bylaw; or
- f) Prevents, obstructs or attempts to prevent or obstruct the authorized entry on property of a person authorized to enforce this Bylaw under Section 201.

204. Penalty

Any person who violates any of the provisions of this Bylaw is, upon summary conviction, liable to the maximum fine provided in the *Offence Act*, plus the cost of prosecution for each offence.

205. Severability

If any portion of this Bylaw is for any reason held to be invalid by the decision of any court of competent jurisdiction, that portion is severed and the remaining portions of this Bylaw continue with full force and effect.

206. Effective Date

This Bylaw is effective upon adoption.

Part 3: General Regulations

301. Application

This Part is applicable to the entire zoned area.

302. Permitted and Prohibited Uses

1. No land, building or structure may be used for a use that is not specifically listed under the heading "Permitted Principal Uses" or "Permitted Secondary Uses" in the Zone that the land, building or structure is located, and no building or structure may be placed, constructed, sunk into, erected, moved, sited, altered or enlarged for any use other than a specifically permitted use in that Zone. Furthermore,
 - a) A use listed under "Permitted Secondary Uses" is only permitted if a use under "Permitted Principal Uses" is lawfully established and ongoing.
 - b) A use is only permitted if lawfully established and ongoing in accordance with:
 - (i) The applicable regulations and conditions of use as identified in each Zone; and
 - (ii) Such further general regulations applicable to the use, as identified throughout this Bylaw.
 - c) A use not specifically permitted in a Zone is prohibited from that Zone.
 - d) A use not specifically permitted in this Bylaw is prohibited from the Electoral Area.
 - e) Except where specifically permitted within a zone established by this Bylaw, no *parcel* may be used for the *storage* of *derelict vehicles(s)*.
 - f) Residential occupancy for a period exceeding 60 days per calendar year of *accessory buildings*, tents, recreational vehicles, and similar shelters is prohibited except where:
 - (i) The residential occupancy of an *accessory building* conforms with the *secondary suite* provisions of this Bylaw;
 - (ii) *Campgrounds* are listed as a permitted use;
 - (iii) The occupancy has been approved under Section 302.2(h) of this Bylaw.
2. Except as otherwise stated in this Bylaw, the following uses are permitted in all zones:
 - a) *Highways*;
 - b) *Landscape screens* and *fences*;
 - c) Parks, playgrounds, cemeteries, and similar active or *passive recreation* areas including *buildings* and *structures*;
 - d) Churches; libraries, museums, community halls, fire halls, police and ambulance stations, schools and similar uses;
 - e) Utility uses and *structures* and *buildings* associated therewith, excluding *offices*, maintenance garages and *storage* areas;
 - f) Railroad tracks;
 - g) Storage *buildings*, including garages, may be located on a *parcel* that does not have a principal use or *principal building* provided they are only to be used for the non-commercial/industrial *storage* of goods or vehicles belonging to the owner. Such *buildings* are be subject to the regulations for *accessory buildings* in the zone within which they are located and must not exceed 60 m² in floor area;
 - h) Residential occupancy (maximum of two years) in a *manufactured home* or recreational vehicle for the property owner while a *dwelling unit* is under construction,

provided the owner signs a notarised statement of intent to cease occupying and remove the **manufactured home** within 30 days after the **dwelling unit** has been completed;

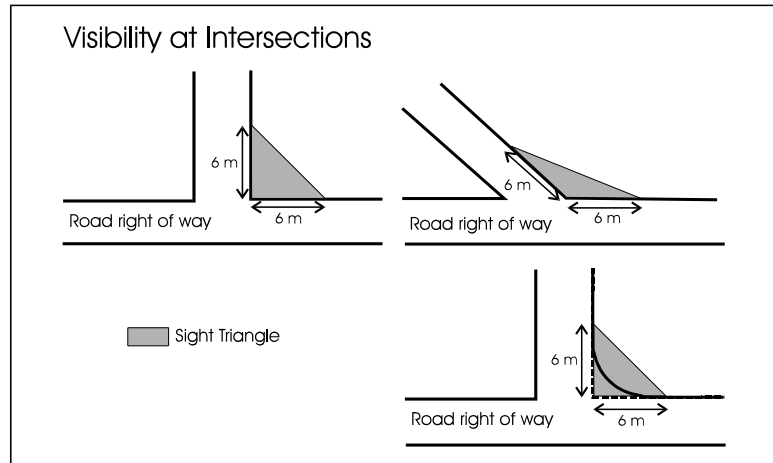
- i) Temporary **buildings**, structures and storage of materials required for an approved construction project on the same **parcel** provided such temporary **buildings**, structures and storage are removed within 30 days of completion of the approved construction;
- j) Site preparation to accommodate or enhance a permitted use;
- k) A facility for composting of organic waste operated by or with the consent of the Regional District of Kootenay Boundary pursuant to an approved Solid Waste Management Plan;
- l) A **recycling depot** pursuant to an approved Stewardship Plan under the *Environmental Management Act* and associated Recycling Regulation.

303. Siting Requirements and Exceptions

Where a Zone includes a regulation entitled "Setbacks", or where this Bylaw otherwise makes reference to a minimum setback, no building or structure may be placed, constructed, sunk into, erected, moved, sited, altered or enlarged nearer to the parcel line or the point of reference than the distance so specified, and for certainty:

- 1. Setbacks may vary according to any combination of use, building, structure or location within a Zone or adjacent Zone, or by parcel dimensions, or to a specific highway, natural boundary or other point of reference, and the provisions of this Bylaw must be interpreted accordingly;
- 2. Any portion of a building or structure located below finished grade is subject to all setbacks for the Zone in which the building or structure is located or that are otherwise applicable;
- 3. The minimum setback distance for pit privies is 30m from the **natural boundary** of any **watercourse**.
- 4. Selected structures are excluded from the setback requirements of this Bylaw; however a separate approval from the Ministry of Transportation and Infrastructure may be required where the setback is adjacent to a **highway**. The exceptions are regulated as follows:
 - a) Unenclosed steps, eaves, sunlight control projections, canopies, chimneys, bay windows, balconies, porches and other similar projections may project:
 - i) 2 metres within a required **front parcel line**, **rear parcel line**, or **exterior side parcel line** setback; and
 - ii) 0.7 metres within a required **interior side parcel line** setback.
 - b) An underground **structure** may be sited on any portion of a **parcel** provided that the top surface of such **structure** at no point extends more than 0.5 metres above the average finished ground elevation within the relevant setback area of the zone in which it is located.
 - c) Free standing lighting poles, warning devices, antennas, masts, utility poles, wires, flag poles, **signs** and **sign structures**, except as otherwise limited in this or other bylaws may be sited on any portion of a **parcel** at the sole responsibility of the owner or utility company.
- 5. No person being the owner, occupier or lessee of any **parcel** located at the intersection of any two **highways**, may, without the consent of the Ministry of Transportation and Infrastructure or his designate, place or permit to be placed or grow any tree, shrub, plant, fence or other structure with a horizontal dimension exceeding 0.6m within the sight triangle an elevation

such that an eye 0.9m above the surface elevation of one **highway** cannot see an object 0.9m above the surface elevation of the other **highway**.



304. Height and Width

1. Where a Zone includes a regulation entitled "Height", or where this Bylaw otherwise makes reference to a maximum **height**, no building or structure may be placed, constructed, sunk into, erected, moved, sited, altered or enlarged in a manner that exceeds the **height** specified for the Zone in which the **building** or **structure** is located. For certainty, maximum **height** in a Zone may vary according to the use of the **building** or **structure**.
2. The following exceptions to the **height** regulations apply:
 - a) **Height** restrictions do not apply to the following, except in accordance with subsection (b): industrial cranes; silos; windmills; solar panels; towers; tanks; radio and television antennas; church spires, belfries and domes; monuments; chimney and smoke stacks; flag poles; lighting poles; and elevator shafts.
 - b) Where such **structures** are located on top of a **building** they must not occupy more than 10% of the horizontal plane of the roof area.
3. Where a Zone includes a regulation entitled "**Dwelling Width**", or where this Bylaw otherwise makes reference to **dwelling width**, no dwelling may be placed, constructed, sunk into, erected, moved, sited, or altered that does not meet the minimum width requirement for the Zone in which the dwelling is located.

305. Density

1. Where a Zone includes a regulation entitled "Parcel Coverage", or where this Bylaw otherwise makes reference to "maximum parcel coverage", the parcel coverage of all **buildings** and **structures** on the parcel must not exceed the percentage specified for the Zone in which the parcel is located, or to the percentage that is otherwise specified.
2. Where a Zone includes a density regulation expressed as an absolute number of units figure, no parcel may be subdivided and no parcel may be developed with more than the number of parcels or units identified for the Zone in which the parcel is located.
3. For certainty, where more than one of the above density regulations apply to any particular parcel, the most restrictive governs but all remain applicable.
4. The maximum permitted **dwelling unit** density for **parcels** upon which there are more than one lawfully established and legally constructed **dwelling unit** in existence at the time of adoption of this Zoning Bylaw, is the **dwelling unit** density permitted at the time of legal establishment and construction.

306. Subdivision Regulations

1. Where a Zone includes a regulation entitled "Parcel Area", or this Bylaw otherwise refers to a minimum parcel area, then no parcel may be created by subdivision that has an area less than the figure specified for the Zone in which the parcel is located.
2. Where a Zone includes a regulation entitled "Frontage", or this Bylaw otherwise refers to a minimum parcel frontage, then no parcel may be created by subdivision that has a frontage less than the figure so specified.
Furthermore, where a Zone includes a minimum parcel area or minimum frontage, then a parcel that does not satisfy all minimum requirements for the regulated use(s) may not be used for that use, unless the parcel was created prior to the adoption of this Bylaw and no other permitted use is available for the parcel.
3. A **parcel** which is reduced in size by the dedication of land to a public body in order to accommodate a necessary public service, utility, facility or **highway**, subsequent to the approval date of this Bylaw is deemed to be in conformity with the minimum **parcel** area requirements of this Bylaw.
4. Where as a result of land acquisition for a public use after this Bylaw comes into force by:
 - a) The Regional District;
 - b) A municipality;
 - c) The Provincial Government;
 - d) The Federal Government;
 - e) An Improvement District;
 - f) The Board of School Trustees;
 - g) A Public Utility
 - i) The **parcel** of land that could have been subdivided into two or more **parcels** under this Bylaw when the land was acquired, and
 - ii) The **parcel**, as a result of the acquisition, can no longer be subdivided into the same number of **parcels**,

the **parcel** is deemed to conform to this Bylaw for the purposes of subdivision as though the land acquisition had not occurred, but only to the extent that none of the **parcels** that would

- be created by the subdivision would be less than 90% of the area that would otherwise be permitted by this Bylaw.
5. The minimum **parcel** area requirements of this Bylaw do not apply to the consolidation of existing **parcels** or the addition of closed **highways** to an existing **parcel**.
 6. The alteration of one or more **interior parcel lines** between two or more **parcels** is permitted provided that:
 - a) no additional **parcels** are created upon completion of the alteration;
 - b) the alteration does not infringe within the required setbacks for an existing **building** or **structure** located on the **parcel**;
 - c) the alteration does not reduce the site area required for a sewage disposal system on any **parcel** being altered;
 - d) if the alteration applies to land within the 'Rail/Trail Corridor 1 (RTC1) Zone', a corridor must be maintained within that zone that is a minimum of 30 metres wide and is suitable for the possible reestablishment of a railway.
 7. **Parcels** upon which there are located two or more lawfully-established and legally-constructed **buildings** containing a **dwelling unit** or units in existence as of the date of adoption of this Zoning Bylaw may be subdivided such that the above-mentioned **buildings** are located on separate **parcels**, with the minimum **parcel** area not less than:
 - a) 2000 m² where connected to a **community water system**, or
 - b) 1 hectare not connected to a **community water system**.
 8. **Parcels** that are physically separated by an existing improved **highway** or railway right-of-way may be subdivided, regardless of the minimum **parcel** size of the zones in which such **parcels** are located. However, such subdivisions are permitted only where the physical separation of the **parcel** would be resolved, using the right-of-way as the subdivision boundary. Further, no **parcel** created pursuant to this Section may be less than 1 hectare in area where there is no **community water system** connection and 2000 m² in area where **community water system** connections are made to each **parcel**.
 9. The minimum size for a parcel of land that may be subdivided pursuant to Section 946 of the *Local Government Act* is 20 hectares. This regulation does not apply within the Agricultural Land Reserve.
 10. Individual **parcels** created by way of subdivision or boundary adjustment after the effective date of this bylaw may not be separated by an existing road or railway right of way on a deposited Plan of Subdivision unless:
 - a) All separated portions of the new **parcels** are equal to or greater than the minimum **parcel** size requirement of the zone in which they are located; or
 - b) The **parcel(s)** being subdivided already are separated by a **highway** or railway right of way and the proposed subdivision would not create any additional **parcels** which are non-contiguous.
 11. The minimum parcel size at subdivision in any zone established under this bylaw does not apply:
 - a) where the parcel being created is to be used solely for the unattended equipment necessary for operation of
 - i) public utility uses with no exterior storage of any kind;

- ii) radio or television broadcasting antennae, or other similar communications infrastructure;
 - iii) air or marine navigation aids; and
- b) where no sewage is generated, and
- c) where the owner agrees in writing to registering a condition or covenant pursuant to section 219 of the *Land Title Act* in favour of the Regional District of Kootenay Boundary at the time the subdivision is registered, and such condition or covenant shall be satisfactory to the approving officer and shall restrict the use of any parcel.

Part 4: Supplemental Regulations for Certain Uses and Circumstances

401. Home-Based Businesses

1. Where a **home-based business** use is expressly permitted, the following regulations apply:
 - a) The **home-based business**, including associated **storage** areas, must be carried out solely within a **single family dwelling** or wholly enclosed **accessory building**;
 - b) The **home-based business** must not give any indication that the **building** or **parcel** is being used for any purpose other than that of a **dwelling unit** or accessory use;
 - c) The **home-based business** must not produce any odorous, toxic or noxious matter, noise, vibration, smoke, heat, dust, litter, glare or radiation other than that normally associated with a **dwelling unit** nor will it create or cause any fire hazard, electrical interference or traffic congestion on the **highway**;
 - d) Notwithstanding Section 316 , a maximum of one **sign** is permitted per **parcel**, which identifies the **home-based business**. The maximum visible surface area is 1m² and the **sign** must not be illuminated;
2. The **home-based business**, including associated storage areas, must not occupy more than 100m² of **gross floor area** per **parcel** in total, which applies to the entire **parcel** regardless of the number of **home-based businesses**;
3. All **storage** of materials, equipment, containers or finished products must be **concealed**.
4. The operator(s) of the **home-based business** must be permanent resident(s) of the subject **parcel**.

402. Secondary Suites

Where a **secondary suite** is expressly permitted as a secondary use within a zone, the following regulations apply:

- a) The floor area of the **secondary suite** must not exceed 90m² or 40% of the floor area of the **single family dwelling building**, whichever is less;
- b) Prior approval of the authority responsible for liquid waste disposal, pursuant to the relevant Provincial legislation, must be obtained before issuance of building permit;
- c) For **parcels** located within an area served by a **community water system**, prior approval of the water purveyor must be obtained before issuance of a building permit;
- d) Not more than one **secondary suite** may be located on a **parcel**;
- e) No **secondary suite** may be stratified, subdivided, or otherwise legally separated from the principal **single family dwelling** use to which it is considered a secondary use, except where the subdivision is in conformity with the minimum **parcel** area requirements of this bylaw; and
- f) A **secondary suite** must not be connected to a **community water system** which is subject to a Drinking Water Notification pursuant to the *Drinking Water Protection Act* under an order of the Drinking Water Protection Officer.

403. Bed and Breakfasts

For Zones in which **bed and breakfasts** are a permitted use, not more than three (3) bedrooms or **sleeping units** located inside a **dwelling unit** on a single **parcel** of land may be used, at the same time, for the accommodation of paying guests.

404. Screening and Fencing

1. Except where provided otherwise in this Bylaw:
 - a) **Open fences** may be sited on any portion of a **parcel**;
 - b) **Solid fences** and **landscape screens** 1.3 metres or less in height may be sited on any portion of a **parcel**;
 - c) **Solid fences** and **landscape screens** greater than 1.3 metres and less than 2 metres in height may not be placed in the **front parcel** and **exterior side parcel** setbacks;
 - d) **Solid fences** and **landscape screens** 2 metres or greater in height must be sited in accordance with the required setbacks for a **principal building**;
 - e) The use of barbed wire fences within or abutting the Residential 1, Residential 2, Manufactured Home Park, Comprehensive Development, Rural Resource 1, Rural Resource 2, Rural Resource 3, Commercial, Institutional and Community Facilities, and Parks and Recreation Zones is prohibited.
1. Outdoor storage areas in the Light Industrial 1, Light Industrial 2, Industrial 3 and Commercial Zones must be enclosed by either a **solid fence**, or a **landscape screen**, a minimum of 1.8 metres in height.
2. Where the Light Industrial 1 Zone is adjacent to a **parcel** or **parcels** in the Residential 2 Zone, the following **screening** must be placed on the **parcel** in the Light Industrial 1 Zone along the **parcel** boundary as shown in red on the map below: a double row of mixed evergreen and deciduous trees, hedges or shrubbery;



405. Sign Regulations

1. With the exception of regulations to the contrary within any particular zone or in the **home-based business** regulations under this Bylaw, no **parcel** may be used for the display of any exterior **signs** on a permanent basis other than:
 - a) Those advertising a permitted use on a **parcel** of land;
 - b) Those for a **building** or facility permitted pursuant to Section 302 of this Bylaw;
 - c) Temporary **signs** such as election; „For Sale“; and „For Rent“ **signs**;

- d) Advisory **signs** such as „No Trespassing“, „No Hunting“, and „Beware of Dog“, not limited as to number, provided each sign does not exceed 0.3 m² in size on any one side.
2. Unless otherwise permitted or restricted elsewhere in this Bylaw, the maximum visible surface area of a **sign** is 3 m² per side.
 3. Unless otherwise permitted or restricted elsewhere in this Bylaw, not more than two **signs** may be located on a **parcel** of land.
 4. No **sign** may advertise a use of land or **buildings**, a product or a business which does not occur on the **parcel** of land upon which the **sign** is located.
 5. No **sign** may be equipped with motion or flashing lights or a mechanical device which causes the **sign** to move.

Part 5: Parking and Loading

1. Minimum off-street parking spaces and facilities must be provided in accordance with the following:

TYPE	USE	REQUIREMENT
RESIDENTIAL	Single family dwellings	2 spaces per dwelling unit . A maximum of two spaces may be in tandem
	Bed and Breakfast and Boarding Use	In addition to the parking requirement for the principal residential use, one space per bedroom used for bed and breakfast/boarding purposes must also be provided
	Secondary Suite	In addition to the parking requirement for the principal residential use, one space per secondary suite
COMMERCIAL	Auction Mart (indoor)	1 space per 4 seats or one space per 35 m ² for use by its patrons, whichever is greater
	Artisan's workshops; personal service establishments ; retail stores; small appliance & business equipment sales and service facilities; service stations ; passenger terminals	1 space per 20 m ² of gross floor area
	Animal shelters, kennels , veterinary clinic , offices	1 space per 30 m ² of gross floor area
	Building and contracting supply establishment ; rental, sales and associated service facilities for vehicles and light equipment	1 space per 90 m ² of covered sales & storage area
	Eating and drinking establishment	1 space per 3 seats (at capacity)
	Hotels and Motels	1 space per unit
	Light manufacturing , tradespersons shop	1 space per 3 employees on a maximum working shift but not less than 5 spaces per establishment
	Nursery and commercial greenhouse	1 space per 14 m ² of gross floor area used for display and sales
	Vegetable, produce, craft or similar roadside display stand	1 space per 20m ² of gross floor area
INDUSTRIAL	All industrial uses unless listed elsewhere	1 space per 3 employees on a maximum working shift but not fewer than 5 spaces per establishment

TYPE	USE	REQUIREMENT
INSTITUTIONAL	Community hall; church and church hall; lodge and similar fraternal organizations, library, art gallery; museum and similar facility	1 space per 4 seats or 1 space per 35 m ² available for patrons, whichever is greater
	Schools where the student body is entirely younger than the legal driving age	10 spaces plus 1 additional space per employee
	Other school and educational facilities	10 spaces plus 1 space per employee, plus 1 space per 10 students, plus 1 space per 3 beds in an associated dormitory or residential facility
	Utility uses and works yards and maintenance facilities	1 space per 3 employees on a maximum working shift
RECREATIONAL	Arena, rink; swimming pool; tennis court; bowling green; ski area; stadium; vehicle race track; golf course and driving range; rodeo and gymkhana ground	1 space per 4 seats plus 1 space per 4 players or participants
	Playing field; campground and day camp; fairgrounds and amusement parks; park; trail and similar land extensive recreational uses	Off-street parking will be provided at the discretion of the owner

2. Where a **building** or **parcel** contains more than one function or use, the required number of parking spaces is the sum of the requirements of each function.
3. Where a use is not specifically mentioned, the parking requirement will be the same as for a similar use mentioned in Section 317.1.
4. Required spaces must be provided on the same **parcel** as the **building** or use for which they are required.
5. Each parking space must be at least 2.5 metres wide, 5.5 metres long and 2.5 metres high and the width of each parking space must be increased to 3 metres where such a space is adjacent to any side wall, post, pillar or other such obstruction.
6. Each parking space must be so located as to permit unobstructed access to and egress from that space to a **highway** at all times.
7. Required off-street parking areas to accommodate three or more vehicles must have a surface which is continually dust free and individual parking spaces, maneuvering aisles, entrances and exits must be clearly marked.
8. The number of access points from each parking area to a **highway** must not exceed two.
9. Development abutting a Controlled Access Highway is subject to the provisions of Part 6 and Part 54(1) of the *Highway Act*.
10. The parking requirements established in Section 317 of this Bylaw do not apply to a **building** or use existing prior to the adoption date of this Bylaw. However, if there is an expansion or addition to an existing use or **building**, the provisions of Section 317 will apply to such expansion or addition.
11. Off-street loading facilities for commercial or industrial uses involving the receipt and delivery of goods or materials by vehicles must include 1 space for the first 12,000 m² of **gross floor area** or fraction thereof, plus 1 additional space for each additional 2,000 m² of **gross floor**

area or fraction thereof.

12. Off-street loading facilities must:

- a) be provided on the same **parcel** as the use it serves;
- b) be set back a minimum of 6 metres from the designated fronting **highway**;
- c) have a minimum of 30 m² area, at least 3 metres in width and 4 metres in height for each space;
- d) not project into any **highway**;
- e) have unobstructed vehicular access to a **highway**;
- f) have a durable dust free surface.

Part 6: Zones

601. Zones

- For the purpose of this Bylaw,
- Electoral Area 'B'/Lower Columbia–Old Glory of the Regional District of Kootenay Boundary is classified and divided into the following zones:

Zone Names	Short Form
Residential 1	R1
Residential 2	R2
Manufactured Home Park	MHP
Comprehensive Development	CD
Rural Residential 1	RR1
Rural Residential 2	RR2
Rural Residential 3	RR3
Agricultural Resource 1	AGR1
Agricultural Resource 2	AGR2
Agricultural Resource 3	AGR3
Drinking Water Resource 1	DWR1
Drinking Water Resource 2	DWR2
Rural Resource 1	RUR1
Rural Resource 2	RUR2
Rural Resource 3	RUR3
Forest Resource	FR
Commercial	C
Light Industrial 1	IN1
Light Industrial 2	IN2
Industrial 3	IN3
Industrial 4	IN4
Industrial 5	IN5
Industrial 6	IN6
Parks and Recreation	PR
Conservation	CONS
Institutional and Community Facilities	ICF
Rail/Trail Corridor	RTC

- The extent and boundary of each zone is shown on the Zoning Map (Map 1), which is attached to and forms part of this Bylaw.
- When a zone boundary is shown as following a **highway** (*but not a railway*), or **watercourse**, the centre-line of such feature is the zone boundary.

4. Where a zone boundary does not follow a legally defined line, the location of the zone boundary is determined by scaling from the Zoning Map (Map 1).

602. Residential 1 Zone**R1**

The following provisions apply to lands in the Residential 1 Zone:

1. Permitted Principal Uses

Only the following *principal uses* are permitted:

- a) *Single family dwelling*.

2. Permitted Secondary Uses

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 602.1 above:

- a) *Accessory buildings* and *structures*;
 b) *Bed and breakfast*;
 c) Home-based business;
 d) *Secondary suite*.

3. Parcel Area for New Parcels Created by Subdivision

Parcels to be created by subdivision must not be less than:

- a) 850 m² when connected to both a *community water system* and a *community sewer system*;
 b) 2,000 m² when connected to a *community water system*;
 c) 1 hectare when not connected to a *community water system*.

4. Frontage for New Parcels Created by Subdivision

Parcels to be created by subdivision must have a minimum 20 metres frontage abutting a *highway*.

5. Density

Maximum one *single family dwelling* and one *secondary suite* per *parcel*.

6. Minimum Dwelling Width

Buildings containing a *dwelling unit* must have a minimum *dwelling width* of 5.5 metres.

7. Setbacks

Minimum setbacks measured in metres:

<i>Parcel</i> Line	<i>Principal buildings and structures</i>	<i>Accessory buildings and structures</i>	<i>Storage sheds</i>	Recreational type Vehicles
<i>Front</i>	4.5	4.5	7.5	4.5
<i>Exterior side</i>	4.5	4.5	4.5	4.5
<i>Interior side</i>	2.0	2.0	0.6	0.0
<i>Rear</i>	3.0	3.0	0.6	0.0
<i>Rear</i> adjacent to a developed laneway	3.0	1.0	0.6	1.0

8. Parcel Coverage

Maximum *parcel coverage* is 33%.

9. Height

- a) *Principal buildings* must not exceed 9 metres in *height*,
- b) *Accessory buildings* and *structures* must not exceed 4.5 metres in *height*.

10. Large Vehicle and Recreational Vehicle Parking

- a) Except in the case of service calls, no commercial vehicle with a gross vehicle weight of more than 3700 kg may be parked or stored on a *parcel*;
- b) Maximum of two recreational type vehicles (RVs and pleasure boats) may be parked or stored per *parcel*, and only in accordance with noted setbacks.

11. Parking

Off-street parking must be provided in accordance with Part 5 of this Bylaw.

603. Residential 2 Zone**R2**

The following provisions apply to lands in the Residential 2 Zone:

1. Permitted Principal Uses

Only the following *principal uses* are permitted:

- a) *Single family dwelling*.

2. Permitted Secondary Uses

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 603.1 above:

- a) *Accessory buildings* and *structures*;
 b) *Bed and breakfast*;
 c) Home-based business;
 d) *Secondary suite*.

3. Parcel Area for New Parcels Created by Subdivision

Parcels to be created by subdivision must not be less than:

- a) 2,000 m² when connected to a *community water system*;
 b) 1 hectare when not connected to a *community water system*.

4. Density

Maximum one *single family dwelling* and one *secondary suite* per *parcel*.

5. Minimum Dwelling Width

Buildings containing a *dwelling unit* must have a minimum *dwelling width* of 5.5 metres.

6. Setbacks

Minimum setbacks measured in metres:

<i>Parcel</i> Line	<i>Principal buildings and structures</i>	<i>Accessory Buildings and structures</i>	<i>Storage sheds</i>	Recreational type Vehicles
<i>Front</i>	4.5	4.5	7.5	4.5
<i>Exterior side</i>	4.5	4.5	4.5	4.5
<i>Interior side</i>	3.0	3.0	0.6	0.0
<i>Rear</i>	3.0	3.0	0.6	0.0
<i>Rear</i> adjacent to a developed laneway	3.0	1.0	0.6	0.0
Any <i>parcel</i> line adjacent to a Light Industrial 1 Zone, including where separated by a <i>highway</i>	7.5	7.5	7.5	0.0

7. Parcel Coverage

Maximum *parcel coverage* is 33%.

8. Height

- a) *Principal buildings* must not exceed 9 metres in *height*,
- b) *Accessory buildings* and *structures* must not exceed 4.5 metres in *height*.

9. Large Vehicle and Recreational Vehicle Parking

- a) Except in the case of service calls, no commercial vehicle with a gross vehicle weight of more than 3700 kg must be parked or stored on a *parcel*;
- b) Maximum of two recreational type vehicles (RVs and pleasure boats) may be parked or stored per *parcel*.

10. Parking

Off-street parking must be provided in accordance with Part 5 of this Bylaw.

604. Manufactured Home Park Zone**MHP**

The following provisions apply to lands in the Manufactured Home Park Zone:

1. Permitted Principal Uses:

Only the following *principal uses* are permitted:

- a) *Manufactured home park*;

2. Permitted Secondary Uses:

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 604.1 above:

- a) *Accessory buildings* and *structures*;
- b) Service *buildings* including laundry and entertainment facilities and similar uses for the exclusive use of *manufactured home park* residents;

3. Manufactured Home Parks

Manufactured Home Parks are subject to the provisions of Regional District of Kootenay Boundary Mobile Home Park Bylaw No. 97, as amended.

4. Parcel Area for New Parcels Created by Subdivision

Parcels to be created by subdivision must not be less than 1.2 hectares.

6. Parcel Coverage

Maximum *parcel coverage* is 50%.

7. Recreation Area

A minimum of 6% of the total area of the *parcel* upon which the bare land strata plan is registered must be designated as common property for exclusive recreational use by residents.

8. Buffer Zone

A landscaped buffer zone of 10 metres must be maintained within the boundaries of the *parcel* upon which a bare land strata plan is registered, within which no *buildings* may be located.

9. Storage

A common storage area must be provided for the residents of a bare-land strata subdivision. Such a storage area must be located on the Strata Council's common property, and must be enclosed in a ***building*** or within a compound screened by a ***closed fence*** not less than 2 metres in height.

10. Parking

Off-street parking spaces for a ***manufactured home park*** must be provided in accordance with the Regional District of Kootenay Boundary Mobile Home Park Bylaw No. 97 as amended.

605. Comprehensive Development 1 Zone**CD1**

The following provisions apply to lands in the Comprehensive Development 1 (CD1) Zone:

1. Permitted *principal uses* within that portion of the lands identified as 'Area 1A' and 'Area 1B' on the CD1 Zone map attached as Map 2:

Only the following *principal uses* are permitted:

- a) Forestry, logging, silviculture;
- b) ***Agriculture***;
- c) Equestrian facilities;
- d) Outdoor recreation facilities;
- e) ***Single family dwelling*** for use as a caretaker's residence.

2. Permitted Secondary Uses within that portion of the lands identified as 'Area 1A' and 'Area 1B' on the CD1 Zone map attached as Map 2:

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 605.1 above:

- a) ***Accessory buildings*** and ***structures***;
- b) Common storage and maintenance facility.

3. Permitted *principal uses* within that portion of the lands identified as 'Areas 2A – 2K' on the CD1 Zone map attached as Map 2:

Only the following *principal uses* are permitted:

- a) ***Agriculture***;
- b) One recreational/assembly amenity building;
- c) ***Single family dwelling***.

4. Permitted Secondary Uses within that portion of the lands identified as 'Areas 2A – 2K' on the CD1 Zone map attached as Map 2:

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 605.3 above:

- a) ***Accessory buildings*** and ***structures***;
- b) ***Secondary Suite***.

5. Minimum Parcel Area and Average Parcel Area at Subdivision

- a) Within Areas '2A – 2K' as shown on Map 2, the average ***parcel*** area must not be less than 1.8 hectares, where "average parcel area" is determined by dividing the total area of the land within the CD1 Zone, excluding those portions dedicated to the Crown as highway pursuant to the *Land Title Act* and excluding those portions designated as access routes pursuant to the *Bare Land Strata Regulations*, by the total number of ***parcels*** located within the CD1 Zone.
- b) The minimum ***parcel*** area for lands located within that portion of the CD1 Zone identified as 'Area 2A - 2K' on the CD1 Zone Map attached as Map 2 must be 3,000 square metres.

- c) Within Areas '1A' and '1B' as shown on Map 2, the average **parcel** area must not be less than 29 hectares, where "average parcel area" is determined by dividing the total area of the land within Areas '1A' and '1B', excluding those portions dedicated to the Crown as highway pursuant to the *Land Title Act* and excluding those portions designated as access routes pursuant to the *Bare Land Strata Regulations*, by the total number of **parcels** located within Areas '1A' and '1B'.

6. Maximum Cluster Density

Subject to the minimum average **parcel** area requirements under Section 605.5, the maximum number of **dwelling units** permitted in each area of the CD1 Zone, as identified on the CD1 Zone Map attached as Map 2, are as follows:

Area as shown on Map 2	Maximum Number of Dwelling Units
1A and 1B combined	1
2A	8
2B	5
2C	2
2D	8
2E	10
2F	8
2G	5
2H	8
2I	5
2J	5
2K	10

7. Density of Development on Individual Parcels

The maximum number of **dwelling units** permitted on a **parcel** in the CD1 Zone is one **single family dwelling** and one **secondary suite**, except 'Area 1A' and 'Area 1B' where no secondary suite is permitted.

8. Setbacks

Minimum setbacks for all **buildings** and **structures** within the CD1 Zone is 5.0 metres from any and all **parcel** lines.

9. Parcel Coverage

Maximum **parcel coverage** is 33%.

10. Height

All **Buildings** and **structures** must not exceed 14 metres in **height**.

11. Secondary Suites

Secondary Suites are only permitted on **parcels** larger than 2.0 hectares in area on lands identified as 'Area 2A – 2K' on the CD Zone Map attached as Map 2.

12. Sewage Disposal Systems

Sewage disposal systems required to service ***dwelling units*** in the CD1 Zone may be located anywhere in the zone, subject to the approval of the Health Authority or the Ministry of Environment, whichever agency has jurisdiction.

13. Common Storage and Maintenance Facility

In the CD1 Zone:

- a) A common storage and maintenance facility, as permitted under Section 1(f), may be conducted both within a ***building*** and outdoors.
- b) A common storage and maintenance facility is limited to storage and maintenance activities which are accessory to residential use of lands occurring within the zone.
- c) The total area of land used for common storage and maintenance facility is restricted to 2,000 square metres.
- d) All exterior storage and maintenance activity occurring within the common storage and maintenance facility must be screened from view by a ***solid fence*** or ***landscape screen*** not less than 1.8 metres in height.

14. Parking

Off-street parking must be provided in accordance with Part 5 of this bylaw.

606. Rural Residential 1 Zone**RR1**

The following provisions apply to lands in the Rural Residential 1 Zone:

1. Permitted Principal Uses

Only the following *principal uses* are permitted:

- a) *Agriculture*;
- b) *Single family dwelling*;

2. Permitted Secondary Uses

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 606.1 above:

- a) *Accessory buildings* and *structures*;
- b) *Bed and breakfast*;
- c) Home-based business;
- d) *Secondary suite*.

3. Parcel Area for New Parcels Created by Subdivision

Parcels to be created by subdivision must not be less than 1.8 hectares

4. Density

Maximum one *single family dwelling* and one *secondary suite* per *parcel*.

5. Setbacks

Minimum setbacks measured in metres:

<i>Parcel</i> Line	<i>Buildings</i> and <i>structures</i>	<i>Storage sheds</i>
<i>Front</i>	7.5	7.5
<i>Exterior side</i>	7.5	4.5
<i>Interior side</i>	7.5	0.6
<i>Rear</i>	7.5	0.6

6. Parcel Coverage

Maximum *parcel coverage* is 33%

7. Height

Buildings and *structures* must not exceed 14 metres in *height*.

8. Parking

Off-street parking must be provided in accordance with Part 5 of this Bylaw.

607. Rural Residential 2 Zone**RR2**

The following provisions apply to lands in the Rural Residential 2 Zone:

1. Permitted Principal Uses

Only the following *principal uses* are permitted:

- a) *Agriculture*;
- b) *Single family dwelling*.

2. Permitted Secondary Uses

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 607.1 above:

- a) *Accessory buildings* and *structures*;
- b) *Bed and breakfast*;
- c) Home-based business.

3. Parcel Area for New Parcels Created by Subdivision

Parcels to be created by subdivision must not be less than 2 hectares.

4. Density

Maximum one *single family dwelling* per *parcel*.

5. Setbacks

Minimum setbacks measured in metres:

<i>Parcel</i> Line	<i>Buildings</i> and <i>structures</i>	<i>Storage sheds</i>
<i>Front</i>	7.5	7.5
<i>Exterior side</i>	4.5	4.5
<i>Interior side</i>	4.5	0.6
<i>Rear</i>	5.0	0.6

6. Parcel Coverage

Maximum *parcel coverage* is 33%.

7. Height

Buildings and *structures* must not exceed 14 metres in *height*.

8. Parking

Off-street parking must be provided in accordance with Part 5 of this Bylaw.

608. Rural Residential 3 Zone**RR3**

The following provisions apply to lands in the Rural Residential 3 Zone:

1. Permitted Principal Uses

Only the following *principal uses* are permitted:

- a) *Agriculture*;
- b) *Single family dwelling*.

2. Permitted Secondary Uses

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 608.1 above:

- a) *Accessory buildings* and *structures*;
- b) *Bed and breakfast*;
- c) Home-based business;
- d) *Secondary Suite*.

3. Parcel Area for New Parcels Created by Subdivision

Parcels to be created by subdivision must not be less than 4 hectares

4. Density

Maximum one *single family dwelling* and one *secondary suite* per *parcel*.

5. Setbacks

Minimum setbacks measured in metres:

<i>Parcel</i> Line	<i>Buildings</i> and <i>structures</i>	<i>Storage sheds</i>
<i>Front</i>	7.5	7.5
<i>Exterior side</i>	4.5	4.5
<i>Interior side</i>	4.5	0.6
<i>Rear</i>	5.0	0.6

6. Parcel Coverage

Maximum *parcel coverage* is 33%

7. Height

Buildings and *structures* must not exceed 14 metres in *height*.

8. Parking

Off-street parking must be provided in accordance with Part 5 of this Bylaw.

609. Agricultural Resource 1 Zone**AGR1**

The following provisions apply to lands in the Agricultural Resource 1 Zone:

1. Permitted Principal Uses

Only the following *principal uses* are permitted:

- a) ***Agricultural Production of a Controlled Substance***, some aspects of which may require approval from the Agricultural Land Commission;
- b) ***Agriculture***;
- c) ***Intensive Agriculture***;
- d) ***Single family dwelling***.

2. Permitted Secondary Uses

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 609.1 above:

- a) ***Accessory buildings and structures***;
- b) ***Bed and breakfast***;
- c) Home-based business;
- d) ***Secondary suite***.

3. Parcel Area for New Parcels Created by Subdivision

Parcels to be created by subdivision must not be less than 10 hectares.

4. Density

Maximum one ***single family dwelling*** and one ***secondary suite*** per ***parcel***.

5. Setbacks

Minimum setbacks measured in metres:

<i>Parcel Line</i>	<i>Buildings and structures</i>	<i>Storage sheds</i>	<i>Agricultural Production of a Controlled Substance</i>
<i>Front</i>	7.5	7.5	60
<i>Exterior side</i>	4.5	4.5	30
<i>Interior side</i>	4.5	0.6	30
<i>Rear</i>	5.0	0.6	30

6. Parcel Coverage

Maximum ***parcel coverage*** is 35% for farm use, or 75% for greenhouses.

7. Parking and Loading

Off-street parking and loading must be provided in accordance with Part 5 of this Bylaw.

610. Agricultural Resource 2 Zone**AGR2**

The following provisions apply to lands in the Agricultural Resource 2 Zone:

1. Permitted Principal Uses

Only the following *principal uses* are permitted:

- a) ***Agricultural Production of a Controlled Substance***, some aspects of which may require approval from the Agricultural Land Commission;
- b) ***Agriculture***;
- c) ***Campground***;
- d) ***Intensive Agriculture***;
- e) ***Single family dwelling***.

2. Permitted Secondary Uses

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 610.1 above:

- a) ***Accessory buildings and structures***;
- b) ***Bed and breakfast***;
- c) Home-based business;
- d) ***Secondary suite***.

3. Parcel Area for New Parcels Created by Subdivision

Parcels to be created by subdivision must not be less than 20 hectares.

4. Density

Maximum one ***single family dwelling*** and one ***secondary suite*** per ***parcel***.

5. Setbacks

Minimum setbacks measured in metres:

<i>Parcel Line</i>	<i>Buildings and structures</i>	<i>Storage sheds</i>	<i>Agricultural Production of a Controlled Substance</i>
<i>Front</i>	7.5	7.5	60
<i>Exterior side</i>	4.5	4.5	30
<i>Interior side</i>	4.5	0.6	30
<i>Rear</i>	5.0	0.6	30

6. Parcel Coverage

Maximum ***parcel coverage*** is 35% for farm use, or 75% for greenhouses.

7. Parking

Off-street parking must be provided in accordance with Part 5 of this Bylaw.

611. Agricultural Resource 3 Zone**AGR3**

The following provisions apply to lands in the Agricultural Resource 3 Zone:

1. Permitted Principal Uses

Only the following *principal uses* are permitted:

- a) ***Agriculture***;
- b) ***Campground***;
- c) Driving range;
- d) Golf Course;
- e) ***Single family dwelling***.

2. Permitted Secondary Uses

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 611.1 above:

- a) ***Accessory buildings*** and ***structures***;

3. Parcel Area for New Parcels Created by Subdivision

Parcels to be created by subdivision must not be less than 10 hectares.

4. Setbacks

Minimum setbacks measured in metres:

<i>Parcel</i> Line	<i>Buildings and structures</i>	<i>Storage sheds</i>
<i>Front</i>	7.5	7.5
<i>Exterior side</i>	7.5	7.5
<i>Interior side</i>	7.5	7.5
<i>Rear</i>	7.0	7.5

5. Parcel Coverage

Maximum ***parcel coverage*** is 25%.

6. Parking

Off-street parking must be provided in accordance with Part 5 of this Bylaw.

612. Drinking Water Resource 1 Zone**DWR1**

The following provisions apply to lands in the Drinking Water Resource 1 Zone:

1. Permitted Principal Uses

Only the following *principal uses* are permitted:

- a) *Single family dwelling*;
- b) *Resource use*, *excluding processing*

2. Permitted Secondary Uses

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 612.1 above:

- a) *Accessory buildings* and *structures*.

3. Parcel Area for New Parcels Created by Subdivision

Parcels to be created by subdivision must not be less than 25 hectares.

4. Density

Maximum one *single family dwelling* per *parcel*.

5. Setbacks

Minimum setbacks measured in metres:

<i>Parcel</i> Line	<i>Buildings</i> and <i>structures</i>
<i>Front</i>	7.5
<i>Exterior side</i>	7.5
<i>Interior side</i>	7.5
<i>Rear</i>	7.5

Notwithstanding the above, *buildings* and *structures* must be setback a minimum of 30 metres from the *natural boundary* of any *watercourse*.

6. Parcel Coverage

Maximum *parcel coverage* is 33%

7. Parking

Off-street parking must be provided in accordance with Part 5 of this Bylaw.

613. Drinking Water Resource 2 Zone**DWR2**

The following provisions apply to lands in the Drinking Water Resource 2 Zone:

1. Permitted Principal Uses

Only the following *principal uses* are permitted:

- a) *Single family dwelling*;
- b) *Resource use*.

2. Permitted Secondary Uses

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 613.1 above:

- a) *Accessory buildings* and *structures*.

3. Parcel Area for New Parcels Created by Subdivision

Parcels to be created by subdivision must not be less than 50 hectares.

4. Density

Maximum one *single family dwelling* per *parcel*.

5. Setbacks

Minimum setbacks measured in metres:

<i>Parcel</i> Line	<i>Buildings</i> and <i>structures</i>
<i>Front</i>	7.5
<i>Exterior side</i>	7.5
<i>Interior side</i>	7.5
<i>Rear</i>	7.5

Notwithstanding the above, *buildings* and *structures* must be setback a minimum 30 metres from the *natural boundary* of any *watercourse*.

6. Parcel Coverage

Maximum *parcel coverage* is 33%.

7. Parking

Off-street parking must be provided in accordance with Part 5 of this Bylaw.

614. Rural Resource 1 Zone**RUR1**

The following provisions apply to lands in the Rural Resource 1 Zone:

1. Permitted Principal Uses

Only the following *principal uses* are permitted:

- a) ***Campground***;
- b) Cemetery;
- c) Portable shake, shingle, sawmill and lumber mill operations;
- d) ***Resource use***;
- e) ***Single family dwelling***.

2. Permitted Secondary Uses

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 614.1 above:

- a) ***Accessory buildings*** and ***structures***;
- b) Bed and breakfast;
- c) Home-based business;
- d) ***Secondary suite***.

3. Parcel Area for New Parcels Created by Subdivision

Parcels to be created by subdivision must not be less than 10 hectares.

4. Density

Maximum one ***single family dwelling*** and one ***secondary suite*** per ***parcel***.

5. Setbacks

Minimum setbacks measured in metres:

<i>Parcel</i> Line	<i>Buildings</i> and <i>structures</i>
<i>Front</i>	7.5
<i>Exterior side</i>	4.5
<i>Interior side</i>	4.5
<i>Rear</i>	5.0

6. Parcel Coverage

Maximum ***parcel coverage*** is 33%.

7. Parking and Loading

Off-street parking must be provided in accordance with Part 5 of this Bylaw.

615. Rural Resource 2 Zone**RUR2**

The following provisions apply to lands in the Rural Resource 2 Zone:

1. Permitted Principal Uses

Only the following *principal uses* are permitted:

- a) ***Campground***;
- b) Cemetery;
- c) Portable shake, shingle, sawmill and lumber mill operations;
- d) ***Resource use***;
- e) ***Single family dwelling***;

2. Permitted Secondary Uses

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 615.1 above:

- a) ***Accessory buildings*** and ***structures***;
- b) Home-based business;
- c) ***Secondary Suite***.

3. Parcel Area for New Parcels Created by Subdivision

Parcels to be created by subdivision must not be less than 25 hectares.

4. Density

Maximum one ***single family dwelling*** and one ***secondary suite*** per ***parcel***.

5. Setbacks

Minimum setbacks measured in metres:

<i>Parcel</i> Line	<i>Buildings</i> and <i>structures</i>
<i>Front</i>	7.5
<i>Exterior side</i>	4.5
<i>Interior side</i>	4.5
<i>Rear</i>	5.0

6. Parcel Coverage

Maximum ***parcel coverage*** is 33%.

7. Parking

Off-street parking must be provided in accordance with Part 5 of this Bylaw.

616. Rural Resource 3 Zone**RUR3**

The following provisions apply to lands in the Rural Resource 3 Zone:

1. Permitted Principal Uses

Only the following *principal uses* are permitted:

- a) *Campground*;
- b) *Resource use*.

2. Permitted Secondary Uses

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 616.1 above:

- a) *Accessory buildings* and *structures*.

3. Parcel Area for New Parcels Created by Subdivision

Parcels to be created by subdivision must not be less than 50 hectares.

4. Setbacks

Minimum setbacks measured in metres:

<i>Parcel</i> Line	<i>Buildings</i> and <i>structures</i>
<i>Front</i>	7.5
<i>Exterior side</i>	4.5
<i>Interior side</i>	4.5
<i>Rear</i>	5.0

5. Parcel Coverage

Maximum *parcel coverage* is 33%.

6. Parking and Loading

Off-street parking must be provided in accordance with Part 5 of this Bylaw.

617. Forest Resource Zone**FR**

The following provisions apply to lands in the Forest Resource Zone:

1. Permitted Principal Uses

Only the following *principal uses* are permitted:

- a) *Agriculture*;
- b) *Forest management activity*, provided the *parcel* is classified as managed forest land under the *Assessment Act*;
- c) *Single family dwelling*.

2. Permitted Secondary Uses

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 617.1 above:

- a) *Accessory buildings* and *structures*.

3. Parcel Area for New Parcels Created by Subdivision

Parcels to be created by subdivision must not be less than 25 hectares.

4. Density

Maximum one *single family dwelling* per *parcel*.

5. Setbacks

Minimum setbacks measured in metres:

<i>Parcel</i> Line	<i>Buildings</i> and <i>structures</i>
<i>Front</i>	7.5
<i>Exterior side</i>	4.5
<i>Interior side</i>	4.5
<i>Rear</i>	5.0

6. Parcel Coverage

Maximum *parcel coverage* is 33%.

7. Parking and Loading

Off-street parking must be provided in accordance with Part 5 of this Bylaw.

618. Commercial Zone**C**

The following provisions apply to lands in the Commercial Zone:

1. Permitted Principal Uses

Only the following *principal uses* are permitted:

- a) Eating and drinking establishment;
- b) ***Hotel***
- c) ***Motel***;
- d) ***Office***;
- e) ***Passenger terminal***;
- f) ***Personal Service Establishment***;
- g) Retail store;
- h) ***Service station***.

2. Permitted Secondary Uses

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 618.1 above:

- a) ***Accessory buildings*** and ***structures***;
- b) ***Bed and Breakfast***;
- c) Home-based business;
- d) ***Single family dwelling***.

3. Parcel Area for New Parcels Created by Subdivision

Parcels to be created by subdivision must not be less than:

- a) 2000 m² when connected to a ***community water system***;
- b) 1 hectare when not connected to a ***community water system***.

4. Dwelling Unit

Maximum one ***single family dwelling*** per ***parcel***.

5. Setbacks

Minimum setbacks measured in metres:

<i>Parcel Line</i>	<i>Buildings and structures</i>	<i>Storage sheds</i>	<i>Outdoor storage</i>
<i>Front</i>	4.5	4.5	4.5
<i>Exterior side</i>	4.5	4.5	4.5
<i>Interior side</i>	3.0	0.6	0.0
<i>Rear</i>	3.0	0.6	0.0

6. Parcel Coverage

Maximum ***parcel coverage*** is 50%.

7. Screening

Screening must be provided in accordance with Section 404 of this Bylaw.

8. Parking and Loading

Off-street parking and off-street loading must be provided in accordance with Part 5 of this Bylaw.

619. Light Industrial 1 Zone**IN1**

The following provisions apply to lands in the Light Industrial 1 Zone:

1. Permitted Principal Uses

Only the following *principal uses* are permitted:

- a) Auction mart;
- b) ***Building and contracting supply establishment***;
- c) Contractor's shops and yards;
- d) ***Distribution facility***;
- e) Eating and drinking establishment;
- f) ***Freight terminal***;
- g) ***Light manufacturing***;
- h) ***Passenger terminal***;
- i) Rental, sales and associated service facilities for vehicles and light equipment;
- j) Retail store;
- k) ***Storage***;
- l) ***Tradesperson*** shop;
- m) Wholesale establishment.

2. Permitted Secondary Uses

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 619.1 above:

- a) ***Accessory buildings*** and ***structures***;
- b) Administrative Office;
- c) ***Dwelling Unit***.

3. Parcel Area for New Parcels Created by Subdivision

Parcels to be created by subdivision must not be less than 1 hectare.

4. Dwelling Unit

- a) Maximum one ***dwelling unit*** per ***parcel***;
- b) ***Gross floor area*** of the ***dwelling unit*** must not exceed 92m².

5. Setbacks

Minimum setbacks measured in metres:

<i>Parcel Line</i>	<i>Buildings and structures</i>	<i>Storage sheds</i>	<i>Outdoor storage</i>
<i>Front</i>	15.0	7.5	7.5
<i>Exterior side</i>	15.0	4.5	4.5
<i>Interior side</i>	3.0	0.6	0.0
<i>Rear</i>	3.0	0.6	0.0

6. Parcel Coverage

Maximum ***parcel coverage*** is 40%.

7. Screening

Screening must be provided in accordance with Section 404 of this Bylaw.

8. Parking and Loading

Off-street parking and off-street loading must be provided in accordance with Part 5 of this Bylaw.

620. Light Industrial 2 Zone**IN2**

The following provisions apply to lands in the Light Industrial 2 Zone:

1. Permitted Principal Uses

Only the following *principal uses* are permitted:

- a) Auction mart;
- b) ***Building and contracting supply establishment***;
- c) Contractor's shops and yard;
- d) ***Distribution facility***;
- e) Eating and drinking establishment;
- f) ***Freight terminal***;
- g) ***Light manufacturing***;
- h) Log home manufacturing;
- i) ***Passenger terminal***;
- j) Rental, sales and associated service facilities for vehicles and light equipment;
- k) Retail store;
- l) ***Storage***;
- m) ***Tradesperson*** shop;
- n) ***Veterinary clinic***;
- o) Wholesale establishment.

2. Permitted Secondary Uses

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 620.1 above:

- a) ***Accessory buildings*** and ***structures***;
- b) Administrative Office;
- c) ***Dwelling Unit***.

3. Parcel Area for New Parcels Created by Subdivision

Parcels to be created by subdivision must not be less than:

- a) 2000 m² when connected to a ***community water system***
- b) 1 hectare when not connected to a ***community water system***

4. Dwelling Unit

- a) Maximum one ***dwelling unit*** per ***parcel***;
- b) ***Gross floor area*** of the ***dwelling unit*** must not exceed 92m².

5. Setbacks

Minimum setbacks measured in metres:

<i>Parcel Line</i>	<i>Buildings and structures</i>	<i>Storage sheds</i>	<i>Outdoor storage</i>
<i>Front</i>	7.5	7.5	7.5
<i>Exterior side</i>	7.5	4.5	4.5
<i>Interior side</i>	3.0	0.6	0.0
<i>Rear</i>	3.0	0.6	0.0

6. Parcel Coverage

Maximum *parcel coverage* is 50%.

7. Screening

Screening must be provided in accordance with Section 404 of this bylaw.

8. Parking and Loading

Off-street parking and off-street loading must be provided in accordance with Part 5 of this Bylaw.

621. Industrial 3 Zone**IN3**

The following provisions apply to lands in the Industrial 3 Zone:

1. Permitted Principal Uses

Only the following *principal uses* are permitted:

- a) ***Agricultural Production of a Controlled Substance***;
- b) Animal shelters;
- c) Auction mart;
- d) ***Automobile salvage yard***;
- e) ***Building and contracting supply establishment***;
- f) ***Bulk fuel depot***;
- g) Contractor's shops and yards;
- h) ***Distribution facility***;
- i) Eating and drinking establishment;
- j) ***Freight terminal***;
- k) ***Kennels***;
- l) ***Manufacturing***;
- m) ***Passenger terminal***;
- n) ***Recycling depot***;
- o) ***Recycling facility***;
- p) Rental, sales and associated service facilities;
- q) Retail store;
- r) ***Storage***;
- s) ***Tradesperson*** shop;
- t) Utility uses;
- u) Vehicle and heavy equipment maintenance and repair;
- v) ***Veterinary clinic***;
- w) Wholesale establishment.

2. Permitted Secondary Uses

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 621.1 above:

- a) ***Accessory buildings*** and ***structures***;
- b) Administrative Office;
- c) ***Dwelling Unit***.

3. Parcel Area for New Parcels Created by Subdivision

Parcels to be created by subdivision must not be less than:

- a) 2000 m² when connected to a ***community water system***
- b) 1 hectare when not connected to a ***community water system***

4. Dwelling Unit

- a) Maximum one ***dwelling unit*** per ***parcel***;
- b) ***Gross floor area*** of the ***dwelling unit*** must not exceed 92m².

5. Setbacks

Minimum setbacks measured in metres:

<i>Parcel</i> Line	<i>Buildings and structures</i>	<i>Storage sheds</i>	<i>Outdoor storage</i>	<i>Agricultural Production of a Controlled Substance</i>
<i>Front</i>	7.5	7.5	7.5	60
<i>Exterior side</i>	7.5	4.5	4.5	30
<i>Interior side</i>	3.0	0.6	0.0	30
<i>Rear</i>	3.0	0.6	0.0	30

6. Parcel Coverage

Maximum *parcel coverage* is 50%.

7. Screening

Screening must be provided in accordance with Section 404 of this bylaw.

8. Parking and Loading

Off-street parking and off-street loading must be provided in accordance with Part 5 of this Bylaw.

622. Industrial 4 Zone**IN4**

The following provisions apply to lands in the Industrial 4 Zone:

1. Permitted Principal Uses

Only the following *principal uses* are permitted:

- a) ***Distribution facility***;
- b) Highway maintenance depot;
- c) ***Storage***;
- d) Truck cleaning facility;
- e) Vehicle and heavy equipment maintenance and repair.

2. Permitted Secondary Uses

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 622.1 above:

- a) ***Accessory buildings*** and ***structures***;
- b) Administrative Office;
- c) ***Dwelling Unit***.

3. Parcel Area for New Parcels Created by Subdivision

Parcels to be created by subdivision must not be less than 2 hectares.

4. Dwelling Unit

- a) Maximum one ***dwelling unit*** per ***parcel***;
- b) ***Gross floor area*** of the ***dwelling unit*** must not exceed 92m².

5. Setbacks

Minimum setbacks measured in metres:

<i>Parcel</i> Line	<i>Buildings and structures</i>	<i>Storage sheds</i>
<i>Front</i>	4.5	7.5
<i>Exterior side</i>	4.5	4.5
<i>Interior side</i>	4.5	0.6
<i>Rear</i>	4.5	0.6

6. Parcel Coverage

Maximum ***parcel coverage*** is 50%.

7. Parking and Loading

Off-street parking and off-street loading must be provided in accordance with Part 5 of this Bylaw.

623. Industrial 5 Zone**IN5**

The following provisions apply to lands in the Industrial 5 Zone:

1. Permitted Principal Uses

Only the following *principal uses* are permitted:

- a) **Manufacturing;**
- b) **Storage.**

2. Permitted Secondary Uses

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 623.1 above:

- a) **Accessory buildings** and **structures;**
- b) Administrative Office;
- c) **Dwelling Unit.**

3. Parcel Area for New Parcels Created by Subdivision

Parcels to be created by subdivision must not be less than 8000 m².

4. Dwelling Unit

- a) Maximum one **dwelling unit** per **parcel**;
- b) **Gross floor area** of the **dwelling unit** must not exceed 92m².

5. Setbacks

Minimum setbacks measured in metres:

Parcel Line	Buildings and structures	Storage sheds
Front	7.5	7.5
Exterior side	7.5	4.5
Interior side	7.5	0.6
Rear	7.5	0.6

6. Parcel Coverage

Maximum **parcel coverage** is 60%.

7. Parking and Loading

Off-street parking and off-street loading must be provided in accordance with Part 5 of this Bylaw.

624. Industrial 6 Zone**IN6**

The following provisions apply to lands in the Industrial 6 Zone:

1. Permitted Principal Uses

Only the following *principal uses* are permitted:

- a) Asphalt plant,
- b) ***Automobile salvage yard***;
- c) ***Light manufacturing***;
- d) ***Recycling facility***;
- e) ***Storage***;
- f) Vehicle and heavy equipment maintenance and repair.

2. Permitted Secondary Uses

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 624.1 above:

- a) ***Accessory buildings*** and ***structures***;
- b) Administrative Office;
- c) ***Dwelling Unit***.

3. Parcel Area for New Parcels Created by Subdivision

Parcels to be created by subdivision must not be less than 2 hectares.

4. Dwelling Unit

- a) Maximum one ***dwelling unit*** per ***parcel***;
- b) ***Gross floor area*** of the ***dwelling unit*** must not exceed 92m².

5. Setbacks

Minimum setbacks measured in metres:

<i>Parcel</i> Line	<i>Buildings and structures</i>	<i>Storage sheds</i>
<i>Front</i>	4.5	7.5
<i>Exterior side</i>	4.5	4.5
<i>Interior side</i>	4.5	0.6
<i>Rear</i>	4.5	0.6

6. Parcel Coverage

Maximum ***parcel coverage*** is 50%.

7. Parking and Loading

Off-street parking and off-street loading must be provided in accordance with Part 5 of this Bylaw.

625. Parks and Recreation Zone**PR**

The following provisions apply to lands in the Parks and Recreation Zone:

1. Permitted Principal Uses

Only the following *principal uses* are permitted:

- a) **Campground**;
- b) Community hall;
- c) Cross-country ski areas;
- d) Golf courses, including driving ranges;
- e) Gun range;
- f) Outdoor recreation facilities;
- g) Retreat facilities (e.g. Bible Camps);
- h) Ski lodges.

2. Permitted Secondary Uses

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 625.1 above:

- a) **Accessory buildings** and **structures**;
- b) Eating and Drinking Establishment;

3. Maximum Height for Buildings

20 metres

4. Setbacks

Minimum setbacks measured in metres:

<i>Parcel</i> Line	<i>Buildings</i> and <i>structures</i>
<i>Front</i>	7.5
<i>Exterior side</i>	7.5
<i>Interior side</i>	7.5
<i>Rear</i>	7.5

5. Parcel Coverage

Maximum *parcel coverage* is 25%.

6. Parking and Loading

Off-street parking must be provided in accordance with Part 5 of this Bylaw.

626. Conservation Zone**CONS**

The following provisions apply to lands in the Conservation Zone:

1. Permitted Principal Uses

Only the following *principal uses* are permitted:

- a) ***Agriculture***;
- b) Conservation activities;
- c) ***Passive recreation***;
- d) ***Single family dwelling***.

2. Permitted Secondary Uses

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 626.1 above:

- a) ***Accessory buildings*** and ***structures***;

3. Dwelling Unit

Maximum one ***dwelling unit*** per ***parcel***.

4. Parcel Area for New Parcels Created by Subdivision

Parcels to be created by subdivision must not be less than 25 hectares.

5. Setbacks

Minimum setbacks measured in metres:

<i>Parcel</i> Line	<i>Buildings</i> and <i>structures</i>
<i>Front</i>	7.5
<i>Exterior side</i>	7.5
<i>Interior side</i>	7.5
<i>Rear</i>	7.5

6. Parking and Loading

Off-street parking must be provided in accordance with Part 5 of this Bylaw.

627. Institutional & Community Facilities Zone**ICF**

The following provisions apply to lands in the Institutional & Community Facilities Zone:

1. Permitted Principal Uses

Only the following *principal uses* are permitted:

- a) *Institutional Use.*

2. Permitted Secondary Uses

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 627.1 above:

- a) *Accessory buildings* and *structures.*

3. Parcel Area for New Parcels Created by Subdivision

Parcels to be created by subdivision must not be less than 2 hectares.

4. Setbacks

Minimum setbacks measured in metres:

<i>Parcel</i> Line	<i>Buildings</i> and <i>structures</i>
<i>Front</i>	5.0
<i>Exterior side</i>	5.0
<i>Interior side</i>	3.0
<i>Rear</i>	3.0

5. Parcel Coverage

Maximum *parcel coverage* is 33%.

6. Height

Buildings and *structures* must not exceed 12 metres in *height.*

7. Parking and Loading

Off-street parking must be provided in accordance with Part 5 of this Bylaw.

628. Rail/Trail Corridor Zone**RTC**

The following provisions apply to lands in the Rail/Trail Corridor Zone:

1. Permitted Principal Uses

Only the following *principal uses* are permitted:

- a) Cross-country ski areas;
- b) Railways;
- c) Railway sidings; and
- d) Recreational trails and corridors, excluding motorized recreational use with the exception of highway and driveway crossings and maintenance vehicles.

2. Permitted Secondary Uses

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 628.1 above:

- a) *Accessory buildings* and *structures*.

3. Parcel Area for New Parcels Created by Subdivision

Parcels to be created by subdivision must not be less than 100 hectares.

4. Height

Buildings and *structures* must not exceed 4.5 metres in *height*.

5. Setbacks

Minimum setbacks measured in metres:

<i>Parcel</i> Line	<i>Buildings</i> and <i>structures</i>
<i>Front</i>	4.5
<i>Exterior side</i>	4.5
<i>Interior side</i>	4.5
<i>Rear</i>	4.5

6. Parcel Coverage

Maximum *parcel coverage* is 33%.

7. Parking and Loading

Off-street parking must be provided in accordance with Part 5 of this Bylaw.

READ A FIRST AND SECOND time this day of , 2015.

PUBLIC HEARING this day of , 2015.

READ A THIRD TIME this day of , 2015 .

APPROVED BY THE MINISTRY OF TRANSPORTATION AND INFRASTRUCTURE Approving
Officer this day of , 2015.

APPROVING OFFICER

FINAL ADOPTION this day of , 2015.

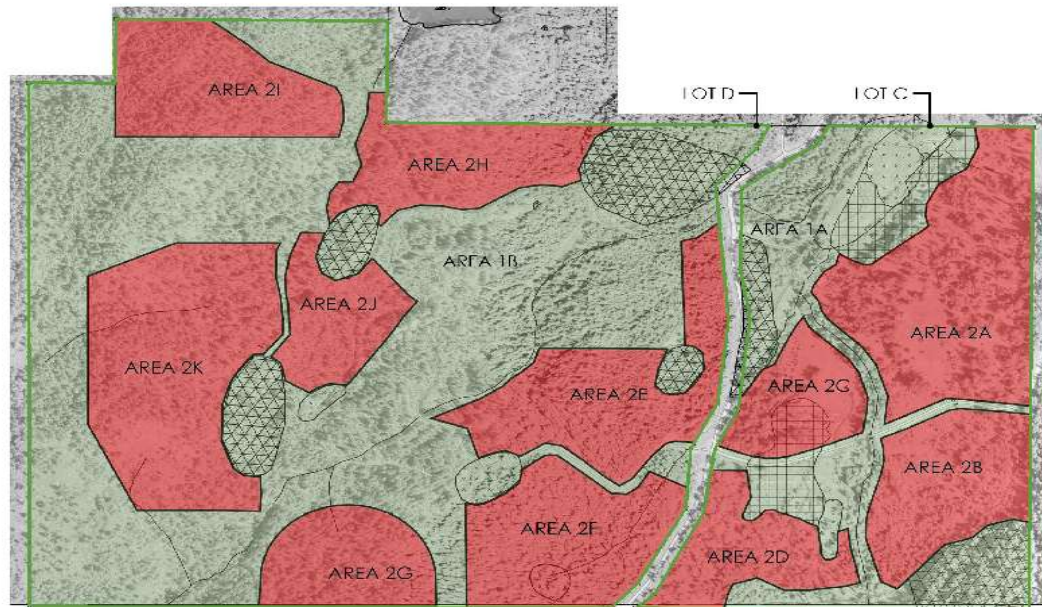
Manager of Corporate Administration

Chair

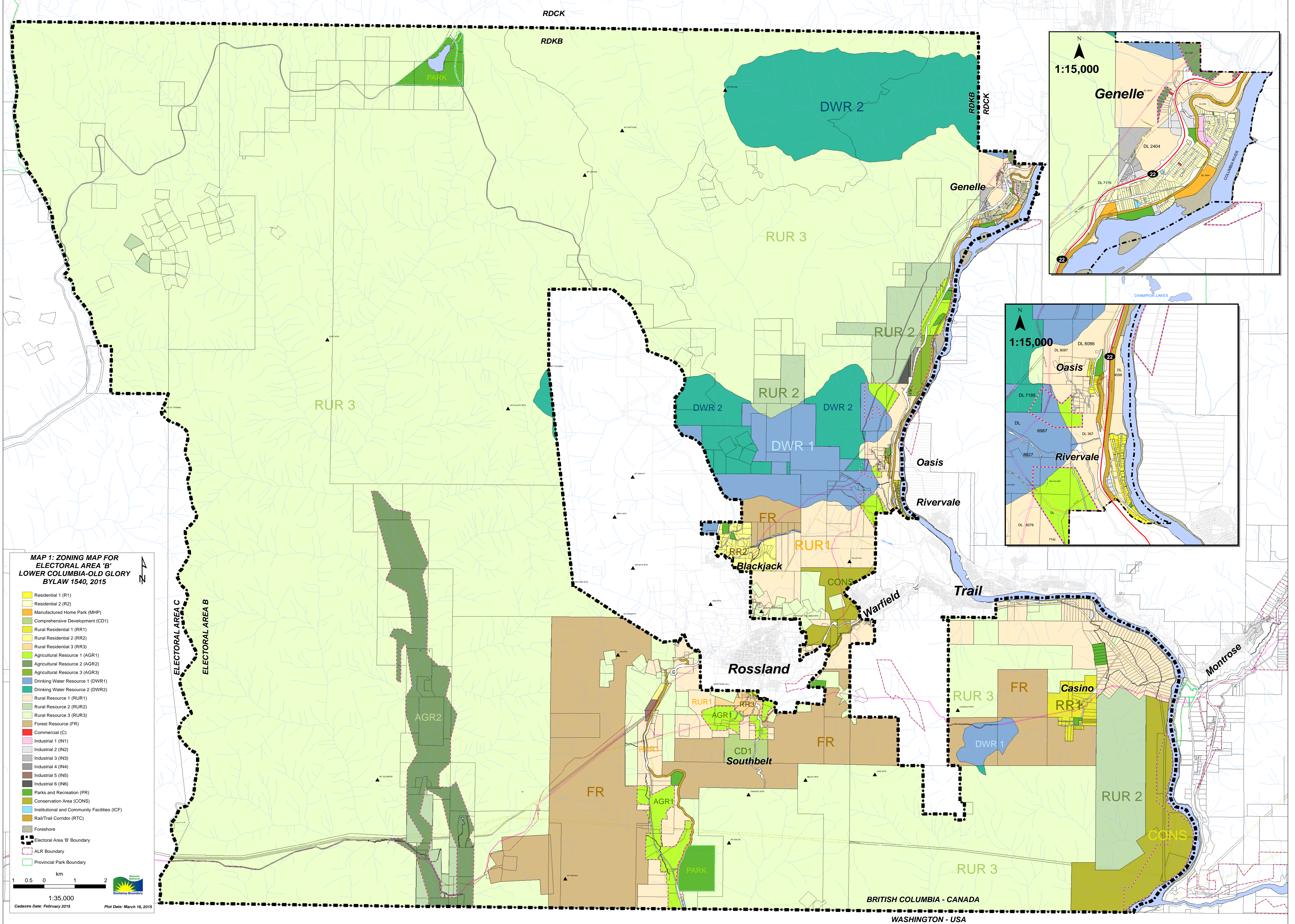
I, Theresa Lenardon, Manager of Corporate Administration of the Regional District of Kootenay Boundary, hereby certify that this is a true and correct copy of Bylaw No. 1540, cited as "Electoral Area 'B'/Lower Columbia-Old Glory Zoning Bylaw No. 1540, 2015".

Manager of Corporate Administration

Map 2. Comprehensive Development 1 (CD1) Zone



All those areas not identified as Areas 2A – 2K on the CD 1 Zone Map are designated as “Area 1A” and “Area 1B” of the “Comprehensive Development 1 Zone” as referred to under Section 605 of Regional District of Kootenay Boundary Electoral Area „B Zoning Bylaw No. 1540, 2015.



**REGIONAL DISTRICT OF KOOTENAY BOUNDARY
BYLAW NO. 1553**

A Bylaw to amend the Electoral Area „B“ Official Community Plan
Bylaw No. 1470, 2012 of the Regional District of Kootenay Boundary

WHEREAS the Regional District of Kootenay Boundary may amend the provisions of its Official Community Plans pursuant to the provisions of the *Local Government Act*;

AND WHEREAS the Regional District of Kootenay Boundary Board of Directors intends to make a change to the Electoral Area „B“ Official Community Plan in conjunction with the adoption of a revised Zoning Bylaw for Electoral Area „B“ to ensure consistency between the two documents;

AND WHEREAS the Regional District of Kootenay Boundary has considered the requirements under Section 879 of the *Local Government Act* with respect to early and ongoing consultation;

NOW THEREFORE the Regional District of Kootenay Boundary Board of Directors, in open and public meeting assembled, enacts the following:

1. This Bylaw may be cited as Regional District of Kootenay Boundary Official Community Plan Amendment Bylaw No. 1553, 2014.
2. Regional District of Kootenay Boundary Electoral Area „B“ Official Community Plan Bylaw No. 1470, 2012 is hereby amended by:
 - a) Replacing Objective #19.9.2 with the following:
“To focus settlement in close proximity to existing built up areas in the **Plan Area**.”
 - b) Changing the land use designation from „Rural Resource 2“ to „Rural Resource 1“ for the areas shown outlined in red on Schedule X-1, which is attached to and forms part of this amendment bylaw.
 - c) Changing the land use designation from „Parks and Recreation“ to „Institutional“ for the area shown outlined in red on Schedule X-2, which is attached to and forms part of this amendment bylaw.

READ A FIRST AND SECOND TIME this day of, 2015.

PUBLIC HEARING held on this day of, 2015.

READ A THIRD TIME this day of, 2015.

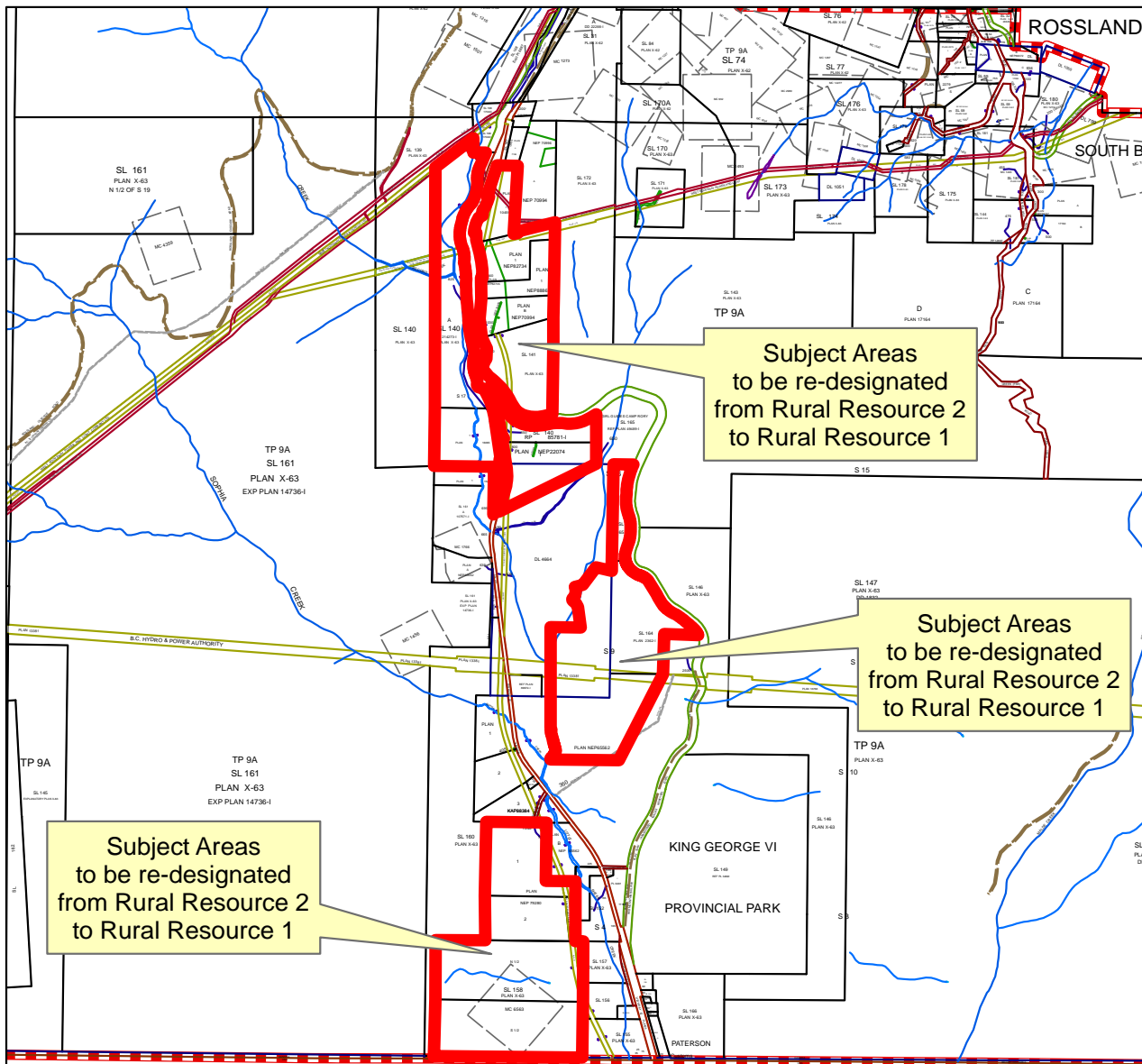
ADOPTED this day of, 2015.

Manager of Corporate Administration

Chair

I, Theresa Lenardon, Manager of Corporate Administration of the Regional District of Kootenay Boundary, hereby certify that this is a true and correct copy of Bylaw No. 1553, cited as "Regional District of Kootenay Boundary Official Community Plan Amendment Bylaw No. 1553, 2015".

Manager of Corporate Administration



I hereby certify this Schedule X-1 to be a true and correct copy and that this Schedule X-1 correctly outlines the areas to be re-designated by "Regional District of Kootenay Boundary Bylaw No. 1553."



Scale
1:40,000

Director of Corporate Administration

Date



**REGIONAL DISTRICT OF KOOTENAY BOUNDARY
BYLAW NO. 1559**

A Bylaw to amend the Mt. Baldy Official Community Plan
Bylaw No. 1335, 2007 of the Regional District of Kootenay Boundary

WHEREAS the Regional District of Kootenay Boundary may amend the provisions of its Official Community Plans pursuant to the provisions of the *Local Government Act*;

AND WHEREAS the Regional District of Kootenay Boundary Board of Directors intends to change the Development Permit Guidelines regarding Snow Management and Roof Form; and provisions regarding parking requirements;

AND WHEREAS the Regional District of Kootenay Boundary has considered the requirements under Section 879 of the *Local Government Act* with respect to early and ongoing consultation;

NOW THEREFORE the Regional District of Kootenay Boundary Board of Directors, in open and public meeting assembled, enacts the following:

1. This Bylaw may be cited as Regional District of Kootenay Boundary Official Community Plan Amendment Bylaw No. 1559, 2014.
2. Insert the following text in Appendix B: Eagle Residential Development Permit Area under *Guidelines* after the guideline provision: 'Roofs should be simple and designed to retain snow.'
"An alternative roof design may be considered, provided the application includes an assurance from a qualified registered professional with expertise in roof design in high snow load areas, that people and property are protected in a reasonable manner from the risk of snow shedding."
3. Delete Section 6.3.2.12.

READ A FIRST AND SECOND TIME this 2nd day of October, 2014.

READ A SECOND TIME AS AMENDED this 26th day of February, 2015.

PUBLIC HEARING NOTICE ADVERTISED in the Oliver Chronicle this 11th day of March, 2015 and also this 18th day of March, 2015; and in the Boundary Creek Times this 12th day of March, 2015 and also this 19th day of March, 2015.

PUBLIC HEARING held on this 26th day of March, 2015.

READ A THIRD TIME this 31st day of March, 2015.

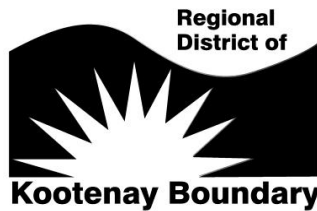
FINALLY ADOPTED this 31st day of March, 2015.

Manager of Corporate Administration

Chair

I, Theresa Lenardon, Manager of Corporate Administration of the Regional District of Kootenay Boundary, hereby certify that this is a true and correct copy of Bylaw No. 1559, cited as "Regional District of Kootenay Boundary Official Community Plan Amendment Bylaw No. 1559, 2014".

Manager of Corporate Administration



REGIONAL DISTRICT OF KOOTENAY BOUNDARY PUBLIC HEARING MINUTES

Electoral Area 'C'/Christina Lake Bylaw No. 1570 to amend
Electoral Area 'C'/Christina Lake Zoning Bylaw No. 1300

Minutes of a Public Hearing for Regional District of Kootenay Boundary Electoral Area 'C'/Christina Lake Bylaw No. 1570 was held on Monday, March 23, 2015 at the Christina Lake Fire Hall, 1585 Swanson Road, Christina Lake, BC, at 6:30 P.M.

Director Present: Director Roly Russell

Staff Present: Carly Rimell, Planner and Jeff Ginalias, Senior Planner

Others Present: N/A

Director Russell opened the Public Hearing for Electoral Area 'C'/Christina Lake Bylaw No. 1570 at 6:39 P.M. and read the Chairperson's address. Director Russell explained that he was delegated to preside over the hearing in the absence of Director McGregor and asked that Jeff Ginalias, Senior Planner explain the purpose of the revised bylaw.

Jeff Ginalias provided a summary of the purpose of the bylaw. He explained the proposed bylaw would add an exception rule to the minimum parcel size requirements for new parcels for public utility uses, radio or television broadcasting antennae or other similar communications infrastructure, and air and or marine navigation aids.

There were no members of the public present. Director Russell closed the hearing at 6:42 P.M.

I hereby certify that this is a fair and accurate record of the nature of representations made at the March 23, 2015 Public Hearing for Regional District of Kootenay Boundary Electoral Area 'C'/Christina Lake Bylaw No. 1570.

Recording Secretary

Chairperson

REGIONAL DISTRICT OF KOOTENAY BOUNDARY

BYLAW No. 1570

A Bylaw to amend Area 'C'/Christina Lake Zoning Bylaw No. 1300, 2007.

of the Regional District of Kootenay Boundary

WHEREAS the Regional District of Kootenay Boundary may amend the provisions of its Zoning Bylaws pursuant to the provisions of the *Local Government Act*;

AND WHEREAS the Regional District of Kootenay Boundary Board of Directors believes it to be in the public interest to amend the Electoral Area 'C'/Christina Lake Zoning Bylaw;

NOW THEREFORE the Regional District of Kootenay Boundary Board of Directors, in open and public meeting assembled, enacts the following:

- 1. This Bylaw may be cited as Regional District of Kootenay Boundary Zoning Amendment Bylaw No. 1570, 2015;
- 2. Section 306 of the Electoral Area 'C'/Christina Lake Zoning Bylaw No. 1300, 2007, is to be amended by adding an exception rule to the minimum parcel size requirements for public utility uses, radio or television broadcasting antennae, and air or marine navigation aids.
- 3. That the following text be added immediately after Section 306(7) of Bylaw No. 1300, 2007:

"The minimum parcel size at subdivision in any zone established under this bylaw does not apply:

a)	where the parcel being created is to be used solely for the unattended equipment necessary for operation of
i)	public utility uses with no exterior storage of any kind;
ii)	radio or television broadcasting antennae, or other similar communications infrastructure
iii)	air or marine navigation aids; and
b)	where no sewage is generated, and
c)	where the owner agrees in writing to registering a condition or covenant pursuant to section 219 of the <i>Land Title Act</i> in favour of the Regional District of Kootenay Boundary at the time the subdivision is registered, and such condition or covenant shall be satisfactory to the approving officer and shall restrict the use of any parcel."

READ A FIRST TIME AND SECOND TIME this 26th day of February, 2015.

PUBLIC HEARING NOTICE ADVERTISED in Christina Lake News this 12th day of March, 2015 and also this 19th day of March, 2015.

PUBLIC HEARING held on this 23rd day of March, 2015.

READ A THIRD TIME this 31st day of March, 2015.

I, Theresa Lenardon, Manager of Corporate Administration hereby certify the foregoing to be a true and correct copy of Bylaw No. 1570, cited as "Regional District of Kootenay Boundary Zoning Amendment Bylaw No. 1570, 2015" as read a third time by the Regional District of Kootenay Boundary Board of Directors this 31st day of March, 2015.

Manager of Corporate Administration

APPROVED by the Ministry of Transportation and Infrastructure Approving Officer this _____ day of _____, 2015.

APPROVING OFFICER

RECONSIDERED AND FINALLY ADOPTED this _____ day of _____, 2015.

Manager of Corporate Administration

Chair

I, Theresa Lenardon, Manager of Corporate Administration of the Regional District of Kootenay Boundary, hereby certify that this is a true and correct copy of Bylaw No. 1570, cited as "Regional District of Kootenay Boundary Zoning Amendment Bylaw No. 1570, 2015".

Manager of Corporate Administration

REGIONAL DISTRICT OF KOOTENAY BOUNDARY

BYLAW NO. 1574

A bylaw to adopt a financial plan for the years 2015 to 2019

WHEREAS pursuant to Section 815 of the Local Government Act, a Regional District Board must, by bylaw, adopt a financial plan with a planning period of 5 (five) years;

AND WHEREAS the Board has prepared a financial plan for the years 2015 to 2019 that makes provision for expenditures for the fiscal year ending December 31, 2015 estimated in the total amount of Forty Six Million Three Hundred Thirty Six Thousand Five Hundred Fifty Two Dollars (\$46,336,552.00);

NOW THEREFORE BE IT RESOLVED that the Regional District of Kootenay Boundary Board of Directors in open meeting assembled, enacts as follows:

1. Schedule 'A' attached hereto and made part of this bylaw is hereby declared to be the Financial Plan for the Regional District of Kootenay Boundary for the five year period 2015 to 2019.
2. This bylaw shall be cited as the "Regional District of Kootenay Boundary Financial Plan Bylaw 1574, 2015".

Read a **FIRST** time this 31st day of March, 2015.

Read a **SECOND** time this 31st day of March, 2015.

Read a **THIRD** time this 31st day of March, 2015.

RECONSIDERED and **FINALLY ADOPTED** this 31st day of March, 2015.

Chair

Manager of Corporate Administration

I, Theresa Lenardon, Manager of Corporate Administration of the Regional District of Kootenay Boundary, do hereby certify the foregoing to be a true and correct copy of Bylaw No. 1574 cited as "Regional District of Kootenay Boundary Financial Plan Bylaw 1574, 2015" as reconsidered and finally adopted by the Regional District of Kootenay Boundary Board of Directors this 31st day of March, 2015.

Manager of Corporate Administration

Bylaw No. 1574
SCHEDULE 'A'

Regional District of Kootenay Boundary Five Year Financial Plan 2015 - 2019					
	2015	2016	2017	2018	2019
LOCAL GOVERNMENT SERVICES:					
REVENUE:					
Requisition from Local Governments	15,727,644	16,571,635	16,514,743	16,778,799	17,156,117
Parcel Tax	40,000	40,000	40,000	40,000	40,000
Grants	2,518,242	2,358,779	2,374,882	2,401,507	2,402,355
Services Provided	812,999	813,684	814,827	827,864	839,588
User Fees	3,076,332	3,210,037	2,993,283	3,051,643	3,111,260
Other Sources of Revenue	1,136,694	459,444	470,056	470,680	471,316
Recovery of Common Costs	108,347	110,514	112,724	114,979	117,278
Board Fee Revenue	618,605	630,977	643,597	656,469	669,598
Transfer From 9-1-1/Emergency Preparedness	486,247	502,723	519,766	537,394	555,627
Interest Earned on Investments	50,000	51,000	52,020	53,060	54,122
Previous Year's Surplus	2,040,645	18,592	18,592	18,592	18,592
Transfers From Other Funds:					
Capital Fund	3,460,000	3,600,000	-	4,000,000	-
Reserve Fund	2,277,755	1,156,680	401,310	495,944	418,529
Municipal Debt:					
Municipal Debenture Debt	1,542,876	1,538,031	1,523,417	1,523,417	1,521,360
Total Revenue	33,896,386	31,062,096	26,479,215	30,970,348	27,375,742
EXPENDITURE:					
Other General Government Services	6,218,271	6,041,883	6,115,462	6,240,498	6,307,337
Waste Management	2,874,623	2,720,265	2,737,022	2,786,559	2,819,840
Recreation & Culture	5,192,026	4,668,254	4,491,678	4,517,786	4,570,993
Fire & Protection Services	6,620,742	6,303,748	6,368,635	6,456,398	6,485,964
Capital Expenditures	5,875,711	5,222,961	662,961	4,772,961	827,961
Grants to Other Programs	1,679,862	1,351,313	1,339,057	1,343,896	1,348,331
Transfers to Local Governments	389,710	399,624	426,274	396,500	385,702
Transfers to Reserve Funds	1,788,464	1,128,727	1,102,927	1,125,767	989,159
Regional District Debenture Debt:					
Debt Interest	273,683	347,303	469,978	436,965	633,549
Debt Principal	649,303	510,802	632,659	582,443	718,945
Previous Year's Deficit	3,783,205	2,992,090	2,162,904	1,553,759	766,601
Municipal Debenture Debt:					
Debt Interest	861,652	681,224	671,455	671,455	673,513
Debt Principal	681,224	856,807	851,962	851,962	847,847
Total Municipal Debenture Debt	1,542,876	1,538,031	1,523,417	1,523,417	1,521,360
Total Expenditure	36,888,476	33,225,000	28,032,974	31,736,949	27,375,742

Bylaw No. 1574
SCHEDULE 'A'

Regional District of Kootenay Boundary
Five Year Financial Plan 2015 - 2019

	2015	2016	2017	2018	2019
	(2,992,090)	(2,162,904)	(1,553,759)	(766,601)	-
WATER UTILITY FUNDS:					

REVENUE:					
Requisition from Local Governments	19,718	24,408	29,112	34,611	37,620
Parcel Tax	488,700	488,700	488,700	488,700	488,700
Previous Year's Surplus	95,551	-	-	-	-
Transfer From Reserve Fund	70,000	38,134	26,723	36,274	49,195
Grants	300	300	300	300	300
User Fees & Sales	533,943	530,678	541,964	551,174	560,863
Transfer From Capital Fund	30,000	-	-	-	-
Total Revenue	1,238,212	1,082,220	1,086,798	1,111,060	1,136,678

EXPENDITURE:					
Operations & Maintenance	868,936	827,678	851,759	875,573	900,729
Debt Interest	60,000	60,000	60,000	51,600	21,600
Debt Principal	120,490	120,490	120,490	120,490	83,416
Capital Expenditure	150,000	40,000	40,000	40,000	40,000
Transfer to Reserve Fund	38,787	34,052	14,549	23,396	90,933
Previous Year's Deficit	-	-	-	-	-
Total Expenditure	1,238,212	1,082,220	1,086,798	1,111,060	1,136,678

SEWER UTILITY FUNDS:

REVENUE:					
Requisition from Local Governments	1,545,032	1,675,181	1,814,036	1,752,400	1,771,588
Parcel Tax	30,463	37,987	48,055	49,359	51,199
Previous Year's Surplus	359,819	-	-	-	-
Grants	3,287	3,287	3,287	3,287	3,287
Services Provided	-	-	-	-	-
User Fees & Sales	138,392	48,759	49,038	49,321	49,609
Transfer From Capital Fund	4,200,000	75,000	-	-	-
Transfer From Reserves	135,995	205,995	-	-	-
Inter-Sewer Fund Transfer	25,792	26,566	27,363	28,184	29,029
Total Revenue	6,438,780	2,072,775	1,941,779	1,882,552	1,904,712

EXPENDITURE:					
Operations & Maintenance	1,421,788	1,407,870	1,335,623	1,355,783	1,377,098
Debt Interest	120,542	211,682	212,432	183,030	183,030
Debt Principal	151,657	151,657	166,362	115,555	115,555
Capital Expenditure	4,490,000	175,000	100,000	100,000	100,000
Inter-Sewer Fund Transfer	25,792	26,566	27,363	28,184	29,029
Previous Year's Deficit	-	-	-	-	-
Transfer to Reserve Fund	229,001	100,000	100,000	100,000	100,000
Total Expenditure	6,438,780	2,072,775	1,941,779	1,882,552	1,904,712

TRANSIT UTILITY FUNDS:

REVENUE:					
Requisition from Local Governments	1,208,152	1,394,112	1,430,214	1,491,457	1,555,237
Previous Year's Surplus	143,415	-	-	-	-
Grants	2,600	2,600	2,600	2,600	2,600
User Fees & Sales	416,916	416,929	416,937	416,945	416,953
Total Revenue	1,771,084	1,813,641	1,849,751	1,911,002	1,974,790

EXPENDITURE:					
Operations & Maintenance	1,739,084	1,813,641	1,849,751	1,911,002	1,974,790
Transfer to Reserve Fund	32,000	-	-	-	-
Previous Year's Deficit	-	-	-	-	-
Total Expenditure	1,771,084	1,813,641	1,849,751	1,911,002	1,974,790

Bylaw No. 1574
SCHEDULE 'A'

Regional District of Kootenay Boundary Five Year Financial Plan 2015 - 2019					
	2015	2016	2017	2018	2019
TOTAL BUDGET (RDKB) consolidated					
REVENUE:					
Requisition from Local Governments	18,500,547	19,665,336	19,788,105	20,057,268	20,520,562
Parcel Tax	559,163	566,687	576,755	578,059	579,899
Grants	2,524,429	2,364,966	2,381,069	2,407,694	2,408,542
Services Provided	812,999	813,684	814,827	827,864	839,588
User Fees & Other Sources	5,302,278	4,665,847	4,471,277	4,539,764	4,610,001
Recovery of Common Costs	108,347	110,514	112,724	114,979	117,278
Board Fee Revenue	618,605	630,977	643,597	656,469	669,598
Transfer From 9-1-1/Emergency Preparedness	486,247	502,723	519,766	537,394	555,627
Interest Earned on Investments	50,000	51,000	52,020	53,060	54,122
Previous Year's Surplus	2,639,430	18,592	18,592	18,592	18,592
Transfers From Other Funds:					
Capital Fund	7,690,000	3,675,000	-	4,000,000	-
Reserve Fund	2,483,750	1,400,809	428,033	532,218	467,724
Inter Sewer Fund Transfer	25,792	26,566	27,363	28,184	29,029
Municipal Debt:					
Municipal Debenture Debt	1,542,876	1,538,031	1,523,417	1,523,417	1,521,360
Total Revenue	43,344,462	36,030,732	31,357,544	35,874,961	32,391,923
EXPENDITURE:					
Other General Government Services	6,218,271	6,041,883	6,115,462	6,240,498	6,307,337
Waste Management	2,874,623	2,720,265	2,737,022	2,786,559	2,819,840
Recreation & Culture	5,192,026	4,668,254	4,491,678	4,517,786	4,570,993
Fire & Protection Services	6,620,742	6,303,748	6,368,635	6,456,398	6,485,964
Water Utilities	868,936	827,678	851,759	875,573	900,729
Sewer Utilities	1,421,788	1,407,870	1,335,623	1,355,783	1,377,098
Transit Services	1,739,084	1,813,641	1,849,751	1,911,002	1,974,790
Capital Expenditures	10,515,711	5,437,961	802,961	4,912,961	967,961
Grants to Other Programs	1,679,862	1,351,313	1,339,057	1,343,896	1,348,331
Transfers to Local Governments	389,710	399,624	426,274	396,500	385,702
Transfers to Reserve Funds	2,088,252	1,262,779	1,217,476	1,249,163	1,180,092
Inter Sewer Fund Transfer	25,792	26,566	27,363	28,184	29,029
Previous Year's Deficit	3,783,205	2,992,090	2,162,904	1,553,759	766,601
Regional District Debenture Debt:					
Debt Interest RDKB	454,225	618,985	742,410	671,595	838,179
Debt Principal RDKB	921,450	782,949	919,511	818,488	917,916
Municipal Debenture Debt:					
Debt Interest Municipal	861,652	681,224	671,455	671,455	673,513
Debt Principal Municipal	681,224	856,807	851,962	851,962	847,847
Total Municipal Debenture Debt	1,542,876	1,538,031	1,523,417	1,523,417	1,521,360
Total Expenditure	46,336,552	38,193,636	32,911,303	36,641,562	32,391,923
	(2,992,090)	(2,162,904)	(1,553,759)	(766,601)	-

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
FIVE YEAR FINANCIAL PLAN
EXHIBIT NO. 001 A
GENERAL GOVERNMENT SERVICES
LEGISLATIVE AND ADMINISTRATIVE SERVICES

PARTICIPANTS: Grand Forks, Greenwood, Rossland, Trail, Fruitvale,
Midway, Montrose, Warfield, Electoral Areas 'A','B','C','D' & 'E'

DESCRIPTION	2015 BUDGET	2016 BUDGET	2017 BUDGET	2018 BUDGET	2019 BUDGET
REVENUE					
Property Tax Requisition	545,102	\$ 677,767	\$ 602,064	\$ 651,824	\$ 640,312
Federal Grant In Lieu	3,000	3,060	3,121	3,184	3,247
Rental - Trail Facilities	150	150	150	150	150
Rent GF Office - Planning	7,323	7,469	7,618	7,771	7,926
Rent GF Office - Building	52,680	52,680	52,680	52,680	52,680
Interest Earned	50,000	51,000	52,020	53,060	54,122
Woodstove Exchange - BC Lung	5,905	-	-	-	-
Miscellaneous Revenue	59,298	59,350	59,402	59,456	59,510
Columbia Basin Trust	15,059	15,059	15,059	15,059	15,059
Recovery of Common Costs	108,347	110,514	112,724	114,979	117,278
Board Fee Revenue	618,605	630,977	643,597	656,469	669,598
Local Government Act - Grant	150,000	150,000	150,000	150,000	150,000
Province of BC CARIP	36,062	36,783	37,519	38,269	39,035
BC Hydro Grant	1,239,600	1,264,392	1,289,680	1,315,473	1,315,473
Previous Year's Surplus	596,995	-	-	-	-
Transfer from Reserve	40,000	40,000	40,000	-	-
Hospital District Contract	12,000	-	-	-	-
Total Revenue	\$ 3,540,126	\$ 3,099,201	\$ 3,065,634	\$ 3,118,374	\$ 3,124,391
EXPENDITURE					
Director Remuneration	\$ 301,784	\$ 309,619	\$ 317,612	\$ 323,964	\$ 330,443
Director Travel	37,827	38,584	39,355	40,142	40,945
Directors Expenses	27,300	26,010	26,530	27,061	27,602
Office Supplies - Directors	6,180	6,304	6,430	6,558	6,689
Salaries and Benefits	1,274,527	1,300,018	1,336,459	1,363,188	1,390,452
Labour Relations	10,268	17,413	10,562	10,713	10,867
Travel Expense	12,000	12,240	12,485	12,734	12,989
Staff Development	24,441	24,776	22,917	23,266	23,621
Postage	10,000	10,200	10,404	10,612	10,824
Telephone	32,000	32,640	33,293	33,959	34,638
FCM Dues	4,994	5,094	5,196	5,300	5,406
Advertising	18,280	18,566	18,857	19,154	19,457
Information Technology	134,223	156,624	139,330	140,054	140,797
Office Equipment	15,981	16,081	16,081	16,681	16,681
Office Supplies	30,000	30,600	31,212	31,836	32,473
Building Maintenance	156,920	147,243	164,613	152,030	154,496
Vehicle Operating	28,420	28,986	29,564	30,153	30,754
Equipment Lease Photocopier	31,616	31,616	27,458	23,300	23,300
Equipment Lease Postage Machine	4,192	4,276	4,383	4,448	4,515
Bank Service Charge	30,936	31,442	31,958	32,484	33,021
Legal Fees	70,000	71,400	72,828	74,285	75,770
Consultants Fees	48,200	21,904	29,612	18,824	22,541
External Audit	40,000	40,800	41,616	42,448	43,297
Liability Insurance	69,083	70,465	71,874	73,311	74,778
Property Insurance	14,205	49,489	10,617	14,930	11,046
Capital/Amortization	145,000	40,000	0	40,000	0
Debt - Principal Payments	181,156	0	0	0	0
Interest Expense - Short Term	27,000	25,000	25,000	25,000	25,000
Contribution to Reserve	722,629	518,690	518,690	518,690	518,690
Woodstove - Coordinator	1,405	0	0	0	0
Woodstove - Rebates Paid	4,000	0	0	0	0
Woodstove - Other Expenses	500	0	0	0	0
Operating Grants Provided	10,000	10,000	7,500	0	0
Contingencies	15,060	3,121	3,199	3,247	3,296
	\$ 3,540,126	\$ 3,099,201	\$ 3,065,634	\$ 3,118,374	\$ 3,124,391

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
FIVE YEAR FINANCIAL PLAN
EXHIBIT NO. 001 B
GENERAL GOVERNMENT SERVICES
MFA DEBENTURE DEBT

PARTICIPANTS: Grand Forks, Greenwood, Rossland, Trail, Fruitvale,
Midway, Montrose, Warfield, Electoral Areas 'A','B','C','D' & 'E'

DESCRIPTION	2015 BUDGET	2016 BUDGET	2017 BUDGET	2018 BUDGET	2019 BUDGET
REVENUE					
MFA Due From Village of Fruitvale	\$ -	\$ -	\$ -	\$ -	\$ -
MFA Due From City of Grand Forks	205,654	205,654	205,654	205,654	203,597
MFA Due From City of Greenwood	25,460	25,460	25,460	25,460	25,460
MFA Due From Village of Midway	40,845	36,000	21,387	21,387	21,387
MFA Due From Village of Montrose	-	-	-	-	-
MFA Due From Village of Rossland	477,278	477,278	477,278	477,278	477,278
MFA Due From City of Trail	662,776	662,776	662,776	662,776	662,776
MFA Due From Village of Warfield	130,862	130,862	130,862	130,862	130,862
Total Revenue	1,542,876	1,538,031	1,523,417	1,523,417	1,521,360

EXPENDITURE					
MFA Due For Debenture Members	\$ 1,542,876	\$ 1,538,031	\$ 1,523,417	\$ 1,523,417	\$ 1,521,360
Total Expenditure	\$ 1,542,876	\$ 1,538,031	\$ 1,523,417	\$ 1,523,417	\$ 1,521,360

SUMMARY OF ANNUAL PAYMENTS:					
Total Interest Paid	861,652	856,807	851,962	851,962	847,847
Total Principal Paid	681,224	681,224	671,455	671,455	673,513
Total Annual Payments	\$ 1,542,876	\$ 1,538,031	\$ 1,523,417	\$ 1,523,417	\$ 1,521,360

REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 002					
ELECTORAL AREA ADMINISTRATION					
PARTICIPANTS: Electoral Areas 'A','B','C','D', &'E'					
DESCRIPTION	2015 BUDGET	2016 BUDGET	2017 BUDGET	2018 BUDGET	2019 BUDGET
REVENUE					
Property Tax Requisition	\$ 239,697	\$ 224,797	\$ 233,201	\$ 283,415	\$ 241,692
Federal Grant In Lieu	100	100	100	100	100
Community Works Funding Grant	250,000	250,000	250,000	250,000	250,000
Kettle River Watershed Study	45,355	-	-	-	-
Local Government Act	40,000	40,000	40,000	40,000	40,000
Previous Year's Surplus	9,746	-	-	-	-
Total Revenue	\$ 584,898	\$ 514,897	\$ 523,301	\$ 573,515	\$ 531,792
EXPENDITURE					
Director's Remuneration	\$ 86,616	\$ 88,349	\$ 90,116	\$ 91,918	\$ 93,756
Director's Travel	15,821	16,137	16,460	16,789	17,125
Director's Expenses	14,000	14,280	14,566	14,857	15,154
UBCM/FCM Conferences	53,000	47,000	53,000	55,000	55,000
AKBLG Conference	8,500	8,500	8,500	8,500	8,500
Public Communications 'A'	6,200	6,200	6,200	6,200	6,200
Public Communications 'B' / Lower Columbia/Old Glory	6,200	6,200	6,200	6,200	6,200
Public Communications 'C' / Christina Lake	6,200	6,200	6,200	6,200	6,200
Public Communications 'D' / Rural Grand Forks	6,200	6,200	6,200	6,200	6,200
Public Communications 'E' / West Boundary	6,950	6,950	6,200	6,200	6,200
Elections & Referendums	10,000	10,000	10,000	55,000	10,000
Board Fee	18,204	18,568	18,939	19,318	19,705
AKBLG Membership	2,700	2,700	2,700	2,700	2,700
UBCM Membership	6,367	6,526	6,624	6,723	6,824
Office Supplies	500	500	500	500	500
Vehicle Operation	20,085	20,587	20,896	21,209	21,528
Gas Tax Projects	250,000	250,000	250,000	250,000	250,000
Contribution To Reserve	22,000	-	-	-	-
Kettle River Watershed Project	45,355	-	-	-	-
Total Expenditure	\$ 584,898	\$ 514,897	\$ 523,301	\$ 573,515	\$ 531,792

REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 003					
GRANTS IN AID					
PARTICIPANTS: Electoral Areas 'A','B','C','D',& 'E'					
DESCRIPTION	2015 BUDGET	2016 BUDGET	2017 BUDGET	2018 BUDGET	2019 BUDGET
REVENUE					
Property Tax Requisition	\$ 239,633	\$ 239,633	\$ 239,633	\$ 239,633	\$ 239,633
Previous Year's Surplus	18,592	18,592	18,592	18,592	18,592
Total Revenue	<u>\$ 258,225</u>	<u>\$ 258,225</u>	<u>\$ 258,225</u>	<u>\$ 258,225</u>	<u>\$ 258,225</u>
EXPENDITURE					
Board Fee	\$ 8,733	\$ 8,733	\$ 8,733	\$ 8,733	\$ 8,733
Grants In Aid - Electoral Area 'A'	30,452	30,452	30,452	30,452	30,452
Grants In Aid - Electoral Area 'B'	26,915	26,915	26,915	26,915	26,915
Grants In Aid - Electoral Area 'C'	62,584	62,584	62,584	62,584	62,584
Grants In Aid - Electoral Area 'D'	46,061	46,061	46,061	46,061	46,061
Grants In Aid - Electoral Area 'E'	83,480	83,480	83,480	83,480	83,480
Total Expenditure	<u>\$ 258,225</u>	<u>\$ 258,225</u>	<u>\$ 258,225</u>	<u>\$ 258,225</u>	<u>\$ 258,225</u>

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
FIVE YEAR FINANCIAL PLAN
EXHIBIT NO. 004
BUILDING INSPECTION

PARTICIPANTS: Electoral Areas 'A','B','C','D',& 'E',
CONTRACTS: Grand Forks, Greenwood, Midway, Warfield, Montrose, Fruitvale, Trail

DESCRIPTION	2015 BUDGET	2016 BUDGET	2017 BUDGET	2018 BUDGET	2019 BUDGET
REVENUE					
Tax Requisition - Municipalities	\$ 303,615	\$ 378,391	\$ 390,000	\$ 400,442	\$ 411,188
Tax Requisition - Electoral Areas	423,539	527,850	544,043	558,610	573,601
Federal Grant In Lieu	1,500	1,500	1,500	1,500	1,500
Bldg and Plumbing Permits	2,500	2,500	2,500	2,500	2,500
Miscellaneous Revenue	500	513	520	528	536
Transfer from Reserve	285,000	42,000	42,000	42,000	-
Total Revenue	\$ 1,016,654	\$ 952,754	\$ 980,563	\$ 1,005,580	\$ 989,325
EXPENDITURE					
Salaries & Benefits	\$ 698,559	\$ 716,023	\$ 737,504	\$ 759,629	\$ 782,418
Travel Expense	21,555	21,986	22,426	22,874	23,332
Telephone	14,500	14,863	15,308	15,768	16,241
Board Fee	25,754	26,269	26,794	27,330	27,877
Legal	5,100	5,202	5,306	5,412	5,520
Building Expense	71,587	41,587	41,587	41,587	41,587
Office Equipment	31,412	32,890	36,878	37,376	37,883
Office Supplies	15,130	16,796	17,000	17,210	17,426
Vehicle Maintenance	30,490	31,100	31,722	32,356	33,003
Equipment Lease	3,500	3,500	3,500	3,500	3,500
Capital/Amortization	-	42,000	42,000	42,000	-
Previous Year's Deficit	98,528	-	-	-	-
Equipment Reserve	538	538	538	538	538
Total Expenditure	\$ 1,016,654	\$ 952,754	\$ 980,563	\$ 1,005,580	\$ 989,325

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
FIVE YEAR FINANCIAL PLAN
EXHIBIT NO. 005
PLANNING AND DEVELOPMENT

PARTICIPANTS: Grand Forks, Greenwood, Rossland, Trail, Fruitvale,
Midway, Montrose, Warfield, Electoral Areas 'A','B','C','D' & 'E'

DESCRIPTION	2015 BUDGET	2016 BUDGET	2017 BUDGET	2018 BUDGET	2019 BUDGET
REVENUE					
Taxes - Management Development Services	\$ 538,975	\$ 581,516	\$ 608,630	\$ 620,987	\$ 633,590
Taxes - Regional Development Services	179,658	193,839	202,877	206,996	211,197
Federal Grant In Lieu	750	750	750	750	750
Rezoning Fees	10,000	10,200	10,404	10,612	10,824
ALR Commission Appeal Fees	2,000	2,040	2,081	2,122	2,165
House Numbering Recovery	15,000	15,000	15,000	15,000	15,000
Map & Report Sales	1,500	1,530	1,561	1,592	1,624
Miscellaneous Revenue	21,000	1,000	1,000	1,000	1,000
Previous Year's Surplus	80,886	-	-	-	-
Transfer From Reserve	-	20,000	-	-	-
Planning Agreements	7,539	7,539	7,539	7,539	7,539
Total Revenue	<u>\$ 857,309</u>	<u>\$ 833,414</u>	<u>\$ 849,842</u>	<u>\$ 866,598</u>	<u>\$ 883,689</u>
EXPENDITURE					
Salaries and Benefits	\$ 607,590	\$ 619,742	\$ 632,136	\$ 644,779	\$ 657,675
Travel Expense	13,000	13,260	13,525	13,796	14,072
Public Participation Program	10,000	10,200	10,404	10,612	10,824
Report Reproduction	-	-	-	-	-
Maps	500	500	500	500	500
Board Fee	43,726	44,601	45,493	46,402	47,330
Legal Fees	10,000	10,200	10,404	10,612	10,824
Library & Research	4,709	4,803	4,899	4,997	5,097
Operating Contract	43,270	44,135	45,018	45,918	46,837
Advisory Planning Commission	6,000	6,120	6,242	6,367	6,495
Office Building Expense	50,020	51,020	52,041	53,082	54,143
Office Equipment	6,000	6,000	6,000	6,000	6,000
Office Supplies	4,080	4,162	4,245	4,330	4,416
Vehicle Operation	12,875	13,133	13,395	13,663	13,936
Contribution To Reserve	25,539	5,539	5,539	5,539	5,539
Contingencies	20,000	-	-	-	-
Total Expenditure	<u>\$ 857,309</u>	<u>\$ 833,414</u>	<u>\$ 849,842</u>	<u>\$ 866,598</u>	<u>\$ 883,689</u>

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
FIVE YEAR FINANCIAL PLAN
EXHIBIT NO. 006
FEASIBILITY STUDIES

PARTICIPANTS: Grand Forks, Greenwood, Rossland, Trail, Fruitvale,
Midway, Montrose, Warfield, Electoral Areas 'A','B','C','D' & 'E'

DESCRIPTION	2015 BUDGET	2016 BUDGET	2017 BUDGET	2018 BUDGET	2019 BUDGET
REVENUE					
Property Tax Requisition	\$ 348	\$ 41,407	\$ 41,437	\$ 41,467	\$ 41,499
Federal Grant In Lieu	100	100	100	100	100
Miscellaneous Revenue	10,000	-	-	-	-
Previous Year's Surplus	53,029	-	-	-	-
Total Revenue	\$ 63,477	\$ 41,507	\$ 41,537	\$ 41,567	\$ 41,599
EXPENDITURE					
Board Fee	\$ 1,477	\$ 1,507	\$ 1,537	\$ 1,567	\$ 1,599
Contingencies	62,000	40,000	40,000	40,000	40,000
Total Expenditure	\$ 63,477	\$ 41,507	\$ 41,537	\$ 41,567	\$ 41,599

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
FIVE YEAR FINANCIAL PLAN
EXHIBIT NO. 008
BOUNDARY ECONOMIC DEVELOPMENT

PARTICIPANTS: Grand Forks, Greenwood, Midway, Electoral Areas 'D' & 'E'

DESCRIPTION	2015 BUDGET	2016 BUDGET	2017 BUDGET	2018 BUDGET	2019 BUDGET
REVENUE					
Property Tax Requisition	\$ 98,781	\$ 111,954	\$ 112,038	\$ 112,122	\$ 112,209
Federal Grant In Lieu	100	100	100	100	100
Miscellaneous Revenue	17,500	-	-	-	-
Previous Year's Surplus	20,292	-	-	-	-
Total Revenue	<u>\$ 136,673</u>	<u>\$ 112,054</u>	<u>\$ 112,138</u>	<u>\$ 112,222</u>	<u>\$ 112,309</u>
EXPENDITURE					
Travel & Conference & Admin	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500
Contracted Services	55,000	55,000	55,000	55,000	55,000
B.E.D.C. Projects	76,100	51,400	51,400	51,400	51,400
Board Fee	4,073	4,154	4,238	4,322	4,409
Total Expenditure	<u>\$ 136,673</u>	<u>\$ 112,054</u>	<u>\$ 112,138</u>	<u>\$ 112,222</u>	<u>\$ 112,309</u>

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
FIVE YEAR FINANCIAL PLAN
EXHIBIT NO. 009
POLICE BASED VICTIMS' ASSISTANCE

PARTICIPANTS: Rossland, Trail, Fruitvale, Montrose, Warfield,
Electoral Areas 'A' and 'B'

DESCRIPTION	2015 BUDGET	2016 BUDGET	2017 BUDGET	2018 BUDGET	2019 BUDGET
REVENUE					
Property Tax Requisition	\$ 55,156	\$ 56,874	\$ 59,020	\$ 61,208	\$ 66,441
Federal Grant In Lieu	200	200	200	200	200
Transferred From Reserve	-	5,000	5,000	5,000	2,000
Solicitor General Grant	47,832	47,832	47,832	47,832	47,832
Previous Year's Surplus	9,088	-	-	-	-
Total Revenue	<u>\$ 112,276</u>	<u>\$ 109,906</u>	<u>\$ 112,052</u>	<u>\$ 114,240</u>	<u>\$ 116,473</u>
EXPENDITURE					
Salaries & Benefits	\$ 87,238	\$ 88,983	\$ 90,762	\$ 92,578	\$ 94,429
Salaries VAP Relief	11,310	11,536	11,767	12,002	12,242
Travel Expense	2,500	2,550	2,601	2,653	2,706
Telephone	2,220	2,220	2,220	2,220	2,220
Board Fee	1,324	1,350	1,377	1,405	1,433
Training	2,250	1,500	1,530	1,561	1,592
Memberships	494	400	400	400	400
Office Supplies	2,140	1,367	1,394	1,422	1,450
Reserve	2,800	-	-	-	-
Total Expenditure	<u>\$ 112,276</u>	<u>\$ 109,906</u>	<u>\$ 112,052</u>	<u>\$ 114,240</u>	<u>\$ 116,473</u>

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
FIVE YEAR FINANCIAL PLAN
EXHIBIT NO. 010
GENERAL GOVERNMENT SERVICES
REGIONALIZED WASTE MANAGEMENT

PARTICIPANTS: Grand Forks, Greenwood, Rossland, Trail, Fruitvale,
Midway, Montrose, Warfield, Electoral Areas 'A','B','C','D' & 'E'

DESCRIPTION	2015 BUDGET	2016 BUDGET	2017 BUDGET	2018 BUDGET	2019 BUDGET
REVENUE					
Property Tax Requisition	\$ 1,255,447	\$ 1,255,447	\$ 1,255,447	\$ 1,255,447	\$ 1,255,447
Federal Grant In Lieu	2,000	2,000	2,000	2,000	2,000
Tipping Fees	2,136,500	2,259,926	2,282,525	2,328,175	2,374,739
GF Garbage & Organics	120,000	120,000	120,000	120,000	120,000
GF Yard & Waste	24,310	24,310	24,310	24,310	24,310
Materials Recovery	20,000	10,000	10,000	10,000	10,000
Product Care Commission	5,000	5,000	5,000	5,000	5,000
Miscellaneous Revenue	681,000	326,000	336,000	336,000	336,000
Revenue From Capital Fund	3,300,000	3,600,000	-	-	-
Transfer From Reserve	1,125,000	755,000	-	-	-
Total Revenue	\$ 8,669,257	\$ 8,357,683	\$ 4,035,282	\$ 4,080,932	\$ 4,127,496
EXPENDITURE					
Salaries and Benefits	\$ 1,009,975	\$ 1,030,174	\$ 1,050,778	\$ 1,071,793	\$ 1,093,229
Professional Devel./Safety Training	19,379	24,203	24,425	24,651	24,882
Insurance	19,392	19,807	20,175	20,551	20,934
Public Education and Advertising	37,214	32,858	33,516	34,186	34,870
Board Fee	49,775	50,771	51,786	52,822	53,878
Consulting Fees	67,000	-	-	-	-
Recycling Contract - Boundary	501,868	401,128	401,139	401,149	401,160
Recycling Contract - East	131,267	115,000	120,000	125,000	130,000
Site Maintenance - West	19,161	19,531	19,909	20,294	20,687
Site Maintenance - Central	14,593	14,881	15,174	15,473	15,778
Site Maintenance - East	15,878	16,176	16,479	16,789	17,105
Operating Contracts	370,000	370,000	370,000	370,000	370,000
Water Monitoring	26,612	26,612	26,612	30,000	30,000
Safety Equipment & Consumables	18,659	19,032	19,413	19,801	20,197
Equipment Operations	118,446	120,815	123,232	125,696	128,210
Technology Equipment & Supplies	25,305	32,963	10,560	13,158	9,258
Office Building Maintenance	14,098	14,380	14,668	14,961	15,260
Equipment Maintenance	79,415	81,004	82,624	84,276	85,962
Equipment Rentals	1,035	1,056	1,077	1,098	1,120
Beaverdell Trsfer Stn Operations	6,796	6,932	7,071	7,212	7,356
Rock Creek Trsfer Stn Operations	18,161	18,524	18,895	19,273	19,658
Transfer Station Operations	12,979	14,198	14,426	14,426	14,426
Utilities	40,909	41,728	42,562	43,413	44,282
CFC Removal Program	10,000	-	-	-	-
Capital/Amortization - Recycling	1,380,000	600,000	-	-	-
Capital/Amortization - Landfills	3,140,000	3,755,000	40,000	-	-
Capital/Amortization - Transfer Stations	15,000	100,000	50,000	0	0
Equipment Reserves	395,000	30,000	30,000	30,000	64,892
Debt Interest	129,942	208,144	334,144	304,500	304,500
Debt Principal	255,246	286,981	407,875	356,651	356,651
Provision for Closure/Post-Closure	75,902	76,600	76,600	76,600	76,600
Previous Year's Deficit	3,642,338	2,992,090	2,162,904	1,553,759	766,601
Total Expenditure	\$ 11,661,347	\$ 10,520,587	\$ 5,589,041	\$ 4,847,533	\$ 4,127,496
Surplus(Deficit)	-2,992,090	-2,162,904	-1,553,759	-766,601	0

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
FIVE YEAR FINANCIAL PLAN
EXHIBIT NO. 012
EMERGENCY PREPAREDNESS

PARTICIPANTS: Grand Forks, Greenwood, Trail, Fruitvale,
Midway, Montrose, Warfield, Electoral Areas 'A','B','C','D' & 'E'

DESCRIPTION	2015 BUDGET	2016 BUDGET	2017 BUDGET	2018 BUDGET	2019 BUDGET
REVENUE					
Property Tax Requisition	\$ 255,579	\$ 255,398	\$ 272,829	\$ 278,905	\$ 285,185
Emergency Planning Grant	-	10,000	-	-	-
PEP Grants	100,000	100,000	100,000	100,000	100,000
Federal Grant In Lieu	250	250	250	250	250
Previous Year's Surplus	26,263	-	-	-	-
Revenue From Reserve	43,355	-	-	-	-
Total Revenue	\$ 425,447	\$ 365,648	\$ 373,079	\$ 379,155	\$ 385,435
EXPENDITURE					
Salaries & Benefits	\$ 147,350	\$ 152,507	\$ 157,845	\$ 163,370	\$ 169,088
Travel & Conference	4,142	4,225	4,309	4,396	4,483
Vehicle Operating	4,206	4,290	4,376	4,463	4,553
Telephone	6,540	6,671	6,804	6,940	7,079
Radio - Communications	2,100	2,142	2,185	2,229	2,273
Equipment Replacement	1,000	1,020	1,040	1,061	1,082
Advertising & Promotion	2,000	2,000	2,000	2,000	2,000
PEP Task Claims	100,000	100,000	100,000	100,000	100,000
Board Fee	5,157	5,260	5,392	5,473	5,555
Consulting Fees	20,000	5,000	5,000	5,000	5,000
Staff Education & Training	5,000	5,000	5,000	5,000	5,000
Office Supplies	1,500	1,500	1,500	1,500	1,500
EOC Center Site Costs	17,300	17,300	17,300	17,300	17,300
SPU - Maintenance & Repairs	4,640	4,733	4,827	4,924	5,022
Capital/Amortization	13,000	13,000	13,000	13,000	13,000
Grants to SARS/ESS Groups	67,855	26,000	27,500	27,500	27,500
Contribution To Reserve	18,000	15,000	15,000	15,000	15,000
Contingencies	5,657	-	-	-	-
Total Expenditure	\$ 425,447	\$ 365,648	\$ 373,079	\$ 379,155	\$ 385,435

REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 014					
REGIONAL PARKS & TRAILS SERVICES - ELECTORAL AREA 'B'					
PARTICIPANT: Electoral Area 'B'					
DESCRIPTION	2015 BUDGET	2016 BUDGET	2017 BUDGET	2018 BUDGET	2019 BUDGET
REVENUE					
Property Tax Requisition	\$ 243,360	\$ 240,757	\$ 245,361	\$ 250,057	\$ 254,847
Federal Grant In Lieu	200	200	200	200	200
Previous Year's Surplus	21,878	-	-	-	-
Total Revenue	\$ 265,438	\$ 240,957	\$ 245,561	\$ 250,257	\$ 255,047
EXPENDITURE					
Black Jack Rec Grant	\$ -	\$ -	\$ -	\$ -	\$ -
Casino Rec Grant	15,485	15,795	16,111	16,433	16,761
Genelle Rec Grant	39,725	40,520	41,330	42,156	43,000
Oasis Rec Grant	10,150	10,353	10,560	10,771	10,987
Paterson Rec Grant	1,600	1,600	1,600	1,600	1,600
Rivervale Rec Grant	6,700	6,834	6,971	7,110	7,252
Grants to Other Recs	141,362	144,189	147,073	150,014	153,014
Board Fee	11,366	11,593	11,825	12,062	12,303
Office Supplies	518	531	539	547	555
Other Recreation Costs	3,772	3,772	3,772	3,772	3,772
Utilities - Electricity	760	770	781	791	802
Contribution to Reserves	34,000	5,000	5,000	5,000	5,000
Total Expenditure	\$ 265,438	\$ 240,957	\$ 245,561	\$ 250,257	\$ 255,047

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
FIVE YEAR FINANCIAL PLAN
EXHIBIT NO. 015
9-1-1 EMERGENCY COMMUNICATIONS

PARTICIPANTS: Grand Forks, Greenwood, Rossland, Trail, Fruitvale,
Midway, Montrose, Warfield, Electoral Areas 'A','B','C','D' & 'E'

DESCRIPTION	2015 BUDGET	2016 BUDGET	2017 BUDGET	2018 BUDGET	2019 BUDGET
REVENUE					
Property Tax Requisition - RDKB	\$ 306,573	\$ 324,840	\$ 323,831	\$ 333,403	\$ 341,761
Contract Revenue - RDCK	343,356	363,814	362,685	373,405	382,766
Federal Grant In Lieu/Misc Income	750	750	750	750	750
Transfer From Reserves	40,000	40,000	60,000	60,000	60,000
Previous Year's Surplus	22,153	-	-	-	-
Total Revenue	\$ 712,833	\$ 729,404	\$ 747,266	\$ 767,559	\$ 785,276
EXPENDITURE					
Salaries & Benefits	\$ 338,897	\$ 347,188	\$ 355,684	\$ 364,388	\$ 373,306
Telephone	100,321	102,327	104,374	106,461	108,590
Communications Equipment R&M	84,904	86,532	88,193	89,888	91,616
Equipment Replacement Reserve	5,000	5,000	5,000	5,000	5,000
Advertising	750	750	750	750	750
Board Fee	15,925	16,244	16,568	16,900	17,238
Consultant Fees	5,000	2,500	2,500	2,500	2,500
Staff Development	4,060	4,121	4,184	4,247	4,312
Insurance	1,535	1,566	1,597	1,629	1,662
Operating Contracts	115,442	122,156	127,376	134,735	139,220
Office Supplies	1,000	1,020	1,040	1,061	1,082
Capital/Amortization	40,000	40,000	40,000	40,000	40,000
Total Expenditure	\$ 712,833	\$ 729,404	\$ 747,266	\$ 767,559	\$ 785,276

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
FIVE YEAR FINANCIAL PLAN
EXHIBIT NO. 017
EAST END ECONOMIC DEVELOPMENT SERVICES

PARTICIPANTS: Fruitvale, Montrose, Rossland, Trail, Warfield, Electoral Areas 'A' and 'B'

DESCRIPTION	2015 BUDGET	2016 BUDGET	2017 BUDGET	2018 BUDGET	2019 BUDGET
REVENUE					
Property Tax Requisition	\$ 178,887	\$ 180,594	\$ 180,694	\$ 180,756	\$ 180,818
Previous Year's Surplus	1,629	-	-	-	-
Total Revenue	<u>\$ 180,516</u>	<u>\$ 180,594</u>	<u>\$ 180,694</u>	<u>\$ 180,756</u>	<u>\$ 180,818</u>
EXPENDITURE					
Contracted Services	\$ 176,600	\$ 176,600	\$ 176,600	\$ 176,600	\$ 176,600
Board Fee	3,916	3,994	4,094	4,156	4,218
Total Expenditure	<u>\$ 180,516</u>	<u>\$ 180,594</u>	<u>\$ 180,694</u>	<u>\$ 180,756</u>	<u>\$ 180,818</u>

REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 018					
CULTURE ARTS & RECREATION FOR THE LOWER COLUMBIA					
PARTICIPANTS: Rossland, Trail, Fruitvale, Montrose, Warfield, Electoral Areas 'A' & 'B'					
DESCRIPTION	2015 BUDGET	2016 BUDGET	2017 BUDGET	2018 BUDGET	2019 BUDGET
REVENUE					
Property Tax Requisition	\$ 709,867	\$ 723,825	\$ 723,380	\$ 723,143	\$ 723,561
Federal Grant In Lieu	300	300	300	300	300
Auditorium Rentals	26,089	26,581	-	-	-
Rental - Gallery	8,661	8,661	8,661	8,661	8,661
Rental Recital Room	1,523	1,523	1,523	1,523	1,523
Rental Multipurpose Room	5,962	5,962	5,962	5,962	5,962
Box Office Revenue	225,150	225,150	-	-	-
College Lease	198,956	198,956	198,956	198,956	198,956
Lease Seniors	13,308	13,308	13,308	13,308	13,308
Miscellaneous Revenue	55,350	15,350	15,350	15,350	15,350
Contract Revenue	11,478	11,708	11,942	12,181	12,425
Contracted Services RDKB Office	71,202	72,626	74,079	75,560	77,071
Janitorial Fees - Selkirk	36,000	36,000	36,000	36,000	36,000
Columbia Basin Trust	491,321	308,672	308,672	308,672	308,672
Previous Year's Surplus	100,138	-	-	-	-
Contributions From Reserve	-	70,000	-	205,000	-
Total Revenue	\$ 1,955,305	\$ 1,718,621	\$ 1,398,132	\$ 1,604,615	\$ 1,401,788
EXPENDITURE					
Salaries and Benefits	\$ 453,345	\$ 462,412	\$ 471,660	\$ 481,093	\$ 490,715
Travel & Training	1,000	1,000	1,000	1,000	1,000
Telephone	7,105	7,105	7,105	7,105	7,105
Property Insurance	26,245	26,245	26,245	26,245	26,245
Maintenance Mechanical	21,315	21,315	21,315	21,315	21,315
Maintenance Electrical	6,598	6,598	6,598	6,598	6,598
Office Supplies	1,015	1,015	1,015	1,015	1,015
Building Maintenance	183,740	29,740	47,240	29,740	29,740
Supplies Janitorial - Paper	4,060	4,060	4,060	4,060	4,060
Supplies Janitorial - Cleaners	4,060	4,060	4,060	4,060	4,060
Supplies Janitorial - Tools	6,090	6,090	6,090	6,090	6,090
Uniform Allowance	1,015	1,015	1,015	1,015	1,015
Utilities- Water & Sewer	1,523	1,523	1,523	1,523	1,523
Utilities- Heating Fuel	32,000	32,640	33,293	33,959	34,638
Utilities- Electricity	58,000	59,160	60,343	61,550	62,781
Utilities-Garbage	5,500	5,500	5,500	5,500	5,500
Vehicle Operation - Mileage	8,548	8,719	8,893	9,071	9,253
Board Fee	16,486	16,816	17,236	17,495	17,757
Grants to Recreation Societies	128,661	116,561	98,061	98,061	98,061
Columbia Basin Trust Admin Fee	15,059	15,059	15,059	15,059	15,059
Theatre Manpower	45,588	46,500	-	-	-
Theatre Materials	22,000	22,000	-	-	-
Box Office Supplies & Expenses	240,453	240,953	50,000	50,000	50,000
Capital Projects GTC&AC	-	200,000	55,000	300,000	150,000
Interest Expense - Short Term	3,337	2,622	1,907	1,192	477
Debt - Principal	40,168	40,169	40,169	40,169	40,169
Vehicle Financing	6,132	6,132	6,132	4,088	-
Trail Memorial Center	0	0	0	0	0
City of Rossland CBT Projects	73,226	44,770	44,770	44,770	44,770
City of Trail CBT Projects	192,919	98,843	98,843	98,843	98,843
Village of Warfield CBT Projects	46,312	30,000	30,000	30,000	30,000
Beaver Valley CBT Projects	118,427	90,000	90,000	90,000	90,000
Electoral Area 'B' CBT Projects	45,378	30,000	30,000	30,000	30,000
Contribution to Reserve	140,000	40,000	114,000	84,000	24,000
	\$ 1,955,305	\$ 1,718,621	\$ 1,398,132	\$ 1,604,615	\$ 1,401,788

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
FIVE YEAR FINANCIAL PLAN
EXHIBIT NO. 019
PARKS & TRAILS - BEAVER VALLEY

PARTICIPANTS: Fruitvale, Montrose, Electoral Area 'A'

DESCRIPTION	2015 BUDGET	2016 BUDGET	2017 BUDGET	2018 BUDGET	2019 BUDGET
REVENUE					
Property Tax Requisition	\$ 744,732	\$ 745,823	\$ 744,708	\$ 750,853	\$ 755,283
Federal Grant in Lieu	530	541	551	562	574
Transferred From Reserve	-	-	70,000	-	-
Previous Year's Surplus	198,304	-	-	-	-
Total Revenue	\$ 943,566	\$ 746,363	\$ 815,259	\$ 751,415	\$ 755,857
EXPENDITURE					
Village of Fruitvale Recreation	\$ 155,270	\$ 157,727	\$ 162,069	\$ 166,540	\$ 173,111
Beaver Valley Public Library	181,111	184,733	188,428	192,196	196,040
Board Fee	11,366	11,593	11,883	12,061	12,242
Building Maintenance	67,000	-	7,500	-	-
Village of Montrose Recreation	53,255	49,121	50,073	51,086	52,027
BV Arena Capital Projects	83,961	152,961	137,961	107,961	114,961
Equipment Replacement	10,870	10,870	10,870	10,870	6,341
BV Recreation Subsidy Program	213,537	71,000	114,000	106,000	107,000
Other Grants	20,449	20,858	21,275	21,700	22,134
Contribution to Reserves	57,747	-	1,200	5,000	5,000
Municipal Capital Grants	89,000	87,500	110,000	78,000	67,000
Total Expenditure	\$ 943,566	\$ 746,363	\$ 815,259	\$ 751,415	\$ 755,857

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
FIVE YEAR FINANCIAL PLAN
EXHIBIT NO. 020 011
PARKS & TRAILS - BEAVER VALLEY
BEAVER VALLEY ARENA

PARTICIPANTS: Fruitvale, Montrose, Electoral Area 'A'

DESCRIPTION	2015 BUDGET	2016 BUDGET	2017 BUDGET	2018 BUDGET	2019 BUDGET
REVENUE					
Property Tax Requisition	\$ 323,919	\$ 404,157	\$ 411,678	\$ 417,723	\$ 411,184
Federal Grant In Lieu	200	200	200	200	200
Skate Sharpening	2,381	2,429	2,477	2,527	2,577
Concession Revenue	46,589	47,520	48,471	49,440	50,429
Photocopying	932	951	970	989	1,009
Vending Machine Revenue	3,934	4,013	4,093	4,175	4,258
Ice Surface Rental	100,425	102,434	104,482	106,572	108,703
Admissions Arena	2,485	2,534	2,585	2,637	2,690
Tiny Tot Lessons	1,035	1,056	1,077	1,098	1,120
Miscellaneous	2,071	2,112	2,155	2,198	2,242
Previous Year's Surplus	122,167	-	-	-	-
Total Revenue	\$ 606,138	\$ 567,405	\$ 578,187	\$ 587,558	\$ 584,412
EXPENDITURE					
Salaries & Benefits	\$ 294,624	\$ 300,601	\$ 306,786	\$ 313,100	\$ 319,545
Telephone	3,210	3,274	3,340	3,406	3,475
Advertising	1,656	1,690	1,723	1,758	1,793
Board Fee	12,340	12,587	12,839	13,095	13,357
Staff Education & Training	2,071	2,112	2,154	2,197	2,241
Insurance	10,754	10,969	11,188	11,412	11,640
Building Equip Maintenance	24,000	17,000	17,340	17,687	18,041
Office Equip & Furniture	1,864	1,901	1,939	1,978	2,017
Office Supplies	1,035	1,056	1,077	1,098	1,120
Building Maintenance	18,635	19,008	19,388	19,776	20,172
Janitorial Supplies	6,626	6,759	6,894	7,032	7,172
Concession Supplies	30,024	30,624	31,237	31,862	32,499
Concession Contract	12,942	13,201	13,465	13,734	14,009
Vending Supplies	2,589	2,641	2,694	2,747	2,802
Employee Equip & Uniform	1,525	1,165	1,188	1,569	1,601
Utilities - Sewer & Water	1,035	1,056	1,077	1,098	1,120
Utilities - Heating Fuel	18,000	18,360	18,727	19,102	19,484
Utilities - Electricity	48,000	48,960	49,939	50,938	51,957
Utilities - Refuse	4,452	4,541	4,632	4,724	4,819
Grounds Maintenance	2,071	2,112	2,155	2,198	2,242
Equipment Replacement	53,471	30,971	30,971	30,971	20,567
Zamboni Operation	5,591	5,703	5,817	5,933	6,052
Zamboni Repairs & Maintenance	4,659	4,752	4,847	4,944	5,043
Vehicle Operation & Maintenance	14,417	14,586	14,759	12,945	9,146
Build Equip. - R&M Refridgeration	10,200	10,404	10,612	10,824	11,041
Cashier Contract	1,346	1,373	1,400	1,428	1,457
Contribution to Reserve	19,000	-	-	-	-
Total Expenditure	\$ 606,138	\$ 567,405	\$ 578,187	\$ 587,558	\$ 584,412

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
FIVE YEAR FINANCIAL PLAN
EXHIBIT NO. 020 013
PARKS & TRAILS - BEAVER VALLEY
BEAVER VALLEY RECREATION

PARTICIPANTS: Fruitvale, Montrose, Electoral Area 'A'

DESCRIPTION	2015 BUDGET	2016 BUDGET	2017 BUDGET	2018 BUDGET	2019 BUDGET
REVENUE					
Property Tax Requisition	\$ 177,959	\$ 188,645	\$ 192,377	\$ 196,183	\$ 200,066
Marsh Crk. Park Space Rent	4,000	4,080	4,162	4,245	4,330
Adult Programming	15,000	15,300	15,606	15,918	16,236
Youth Programming	16,565	16,896	17,234	17,579	17,930
Miscellaneous	2,139	2,162	2,185	2,209	2,233
Previous Year's Surplus	11,527	-	-	-	-
Total Revenue	\$ 227,190	\$ 227,083	\$ 231,564	\$ 236,134	\$ 240,796
EXPENDITURE					
Salaries & Benefits	\$ 165,063	\$ 168,364	\$ 171,731	\$ 175,166	\$ 178,669
Telephone	1,761	1,796	1,832	1,869	1,906
Advertising	5,177	5,280	5,386	5,493	5,603
Board Fee	11,366	11,593	11,825	12,062	12,303
Memberships	518	528	539	550	561
Commission Expense	518	528	539	550	561
Space Rental	2,278	2,324	2,370	2,417	2,466
Office Equipment	7,550	3,050	3,050	3,050	3,050
Office Supplies	725	740	754	769	785
Ground Equip Maintenance	6,500	6,630	6,763	6,898	7,036
Program Supplies - Special Event	10,000	10,200	10,404	10,612	10,824
Program Supplies - Summer	2,071	2,112	2,155	2,198	2,242
Parks - Utilities (Electricity)	2,071	2,112	2,155	2,198	2,242
Parks - Grounds Maintenance	7,712	7,866	8,023	8,184	8,348
Vehicle Operating - Mileage	3,881	3,959	4,038	4,119	4,201
Total Expenditure	\$ 227,190	\$ 227,083	\$ 231,564	\$ 236,134	\$ 240,796

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
FIVE YEAR FINANCIAL PLAN
EXHIBIT NO. 021
REGIONAL RECREATION COMMISSION
GRAND FORKS, AREA 'D'

PARTICIPANTS: Grand Forks, Electoral Area 'D'

DESCRIPTION	2015 BUDGET	2016 BUDGET	2017 BUDGET	2018 BUDGET	2019 BUDGET
REVENUE					
Property Tax Requisition	\$ 415,043	\$ 442,025	\$ 438,532	\$ 448,837	\$ 459,699
Federal Grant In Lieu	750	750	750	750	750
Adult Programs	13,500	13,770	14,045	14,326	14,613
Youth Programs	23,460	23,929	24,408	24,896	25,394
Miscellaneous Revenue	2,000	2,040	2,081	2,122	2,165
Christina Lake Contract	31,000	31,000	31,000	31,000	31,000
Previous Year's Surplus	8,450	-	-	-	-
Total Revenue	\$ 494,203	\$ 513,514	\$ 510,816	\$ 521,932	\$ 533,620
EXPENDITURE					
Salaries & Benefits	\$ 40,736	\$ 41,550	\$ 42,381	\$ 43,229	\$ 44,093
Wages - Administration	87,537	89,259	91,014	92,805	94,632
Aquatic Instructor Wages	257,646	263,637	271,546	279,693	288,083
Contract Instructor Wages	5,410	5,518	5,629	5,741	5,856
Telephone & Communications	7,725	7,880	8,037	8,198	8,362
Advertising	8,000	8,160	8,323	8,490	8,659
Board Fee	11,366	11,593	11,825	12,062	12,303
Grants to Local Organizations	25,000	20,000	20,000	20,000	20,000
Staff Training & Education	10,000	9,250	10,500	9,250	9,250
Property Insurance	67	68	70	71	73
Management Information Systems	7,500	7,630	7,763	7,898	8,036
Membership & Ref Material	1,000	1,020	1,040	1,061	1,082
Rec Commission Expense	750	765	780	796	812
Safety Equipment	500	504	508	512	516
Office Supplies	5,695	5,809	5,925	6,044	6,164
Vehicle Operating	4,088	4,170	4,253	4,338	4,425
Program Supplies	8,000	8,160	8,323	8,490	8,659
Capital/Amortization	-	15,000	-	-	-
Equipment Replacement	4,500	5,000	4,500	5,000	4,500
Interest Expense - Short Term	666	524	381	238	96
Debt - Principal	8,018	8,017	8,017	8,017	8,017
Total Expenditure	\$ 494,203	\$ 513,514	\$ 510,816	\$ 521,932	\$ 533,620

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
FIVE YEAR FINANCIAL PLAN
EXHIBIT NO. 022
REGIONAL RECREATION COMMISSION
GREENWOOD, MIDWAY, AREA 'E'

PARTICIPANTS: Greenwood, Midway, Electoral Area 'E'

DESCRIPTION	2015 BUDGET	2016 BUDGET	2017 BUDGET	2018 BUDGET	2019 BUDGET
REVENUE					
Property Tax Requisition	\$ 62,024	\$ 52,360	\$ 52,394	\$ 52,415	\$ 52,436
Previous Year's Surplus	310	-	-	-	-
Total Revenue	<u>\$ 62,334</u>	<u>\$ 52,360</u>	<u>\$ 52,394</u>	<u>\$ 52,415</u>	<u>\$ 52,436</u>
EXPENDITURE					
Board Fee	\$ 1,324	\$ 1,350	\$ 1,384	\$ 1,405	\$ 1,426
Other Programs	16,000	16,000	16,000	16,000	16,000
Grants to Other Recs	17,500	7,500	7,500	7,500	7,500
Midway Arena Grant	16,330	16,330	16,330	16,330	16,330
Greenwood Pool Grant	11,180	11,180	11,180	11,180	11,180
Total Expenditure	<u>\$ 62,334</u>	<u>\$ 52,360</u>	<u>\$ 52,394</u>	<u>\$ 52,415</u>	<u>\$ 52,436</u>

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
FIVE YEAR FINANCIAL PLAN
EXHIBIT NO. 023
RECREATION COMMISSION
CHRISTINA LAKE

PARTICIPANT: Electoral Area 'C'

DESCRIPTION	2015 BUDGET	2016 BUDGET	2017 BUDGET	2018 BUDGET	2019 BUDGET
REVENUE					
Property Tax Requisition	\$ 50,875	\$ 50,832	\$ 51,853	\$ 52,180	\$ 52,514
Federal Grant In Lieu	200	200	200	200	200
Adult Programs	10,590	10,682	10,775	10,871	10,968
Youth Programs	3,900	3,978	4,058	4,139	4,221
Miscellaneous Revenue	1,500	1,500	1,500	1,500	1,500
Previous Year's Surplus	2,201	-	-	-	-
Total Revenue	<u>\$ 69,266</u>	<u>\$ 67,192</u>	<u>\$ 68,386</u>	<u>\$ 68,890</u>	<u>\$ 69,404</u>
EXPENDITURE					
Wages - Full Time	\$ -	\$ -	\$ -	\$ -	\$ -
Wages - Part Time	6,630	6,763	6,898	7,036	7,177
Contract Wages	6,500	6,500	6,500	6,500	6,500
Board Fee	1,324	1,350	1,377	1,405	1,433
Staff Training & Education	500	510	520	531	541
Commission Expenses	1,530	1,561	1,592	1,624	1,656
Office Supplies	1,224	1,248	1,273	1,299	1,325
Program Expenses	13,000	13,260	13,525	13,796	14,072
Contribution to Reserve	7,500	4,000	4,000	4,000	4,000
Contracted Services	31,058	32,000	32,700	32,700	32,700
Total Expenditure	<u>\$ 69,266</u>	<u>\$ 67,192</u>	<u>\$ 68,386</u>	<u>\$ 68,890</u>	<u>\$ 69,404</u>

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
FIVE YEAR FINANCIAL PLAN
EXHIBIT NO. 024
RECREATION FACILITIES
CHRISTINA LAKE

PARTICIPANT: Electoral Area 'C'

DESCRIPTION	2015 BUDGET	2016 BUDGET	2017 BUDGET	2018 BUDGET	2019 BUDGET
REVENUE					
Requisition (Parcel Tax)	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
Previous Year's Surplus	14,041	-	-	-	-
Total Revenue	\$ 54,041	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
EXPENDITURE					
Board Fee	\$ 1,324	\$ 1,350	\$ 1,377	\$ 1,405	\$ 1,433
Contribution to Reserve	2,500	3,000	3,000	3,000	3,500
Grants Local Organizations	50,217	35,650	35,623	35,595	35,067
Total Expenditure	\$ 54,041	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
FIVE YEAR FINANCIAL PLAN
EXHIBIT NO. 025
GRAND FORKS COMMUNITY CENTRE

PARTICIPANT: Electoral Area 'D'					
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DESCRIPTION	2015 BUDGET	2016 BUDGET	2017 BUDGET	2018 BUDGET	2019 BUDGET
REVENUE					
Property Tax Requisition	\$ -	\$ -	\$ -	\$ -	\$ -
Grant In Lieu	-	-	-	-	-
Miscellaneous Income	-	-	-	-	-
Previous Year's Surplus	-	-	-	-	-
Total Revenue	\$ -	\$ -	\$ -	\$ -	\$ -
EXPENDITURE					
Board Fee	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Contracts	-	-	-	-	-
Contingency	-	-	-	-	-
Previous Year's Deficit	-	-	-	-	-
Total Expenditure	\$ -	\$ -	\$ -	\$ -	\$ -

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
FIVE YEAR FINANCIAL PLAN
EXHIBIT NO. 026
BOUNDARY MUSEUM SERVICE

PARTICIPANTS: Electoral Areas 'C' & 'D'

DESCRIPTION	2015 BUDGET	2016 BUDGET	2017 BUDGET	2018 BUDGET	2019 BUDGET
REVENUE					
Property Tax Requisition	\$ 29,960	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
Previous Year's Surplus	40	-	-	-	-
Total Revenue	<u>\$ 30,000</u>	<u>\$ 30,000</u>	<u>\$ 30,000</u>	<u>\$ 30,000</u>	<u>\$ 30,000</u>
EXPENDITURE					
Board Fee	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Contracts	30,000	30,000	30,000	30,000	30,000
Total Expenditure	<u>\$ 30,000</u>	<u>\$ 30,000</u>	<u>\$ 30,000</u>	<u>\$ 30,000</u>	<u>\$ 30,000</u>

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
FIVE YEAR FINANCIAL PLAN
EXHIBIT NO. 027
AREA "C" REGIONAL PARKS AND TRAILS

PARTICIPANT: Electoral Area 'C'

DESCRIPTION	2015 BUDGET	2016 BUDGET	2017 BUDGET	2018 BUDGET	2019 BUDGET
REVENUE					
Property Tax Requisition	\$ 280,850	\$ 295,602	\$ 270,172	\$ 273,189	\$ 271,043
Transfer From Reserves	25,000	-	-	-	-
Miscellaneous Revenue	50,000	-	-	-	-
Previous Year's Surplus	20,704	-	-	-	-
Total Revenue	\$ 376,553	\$ 295,602	\$ 270,172	\$ 273,189	\$ 271,043
EXPENDITURE					
Salaries & Wages	\$ 42,040	\$ 42,801	\$ 44,077	\$ 44,869	\$ 45,676
Board Fee	7,255	7,400	7,585	7,699	7,814
Vehicle Operating	6,240	6,382	6,492	6,604	6,717
Maintenance & Repairs	10,000	10,000	10,000	10,000	10,000
Capital	50,000	-	-	-	-
Equipment Replacement	7,250	7,250	7,250	7,250	4,067
Grants To Local Organizations	43,500	41,500	41,500	41,500	41,500
Stewardship Society	17,500	17,500	17,500	17,500	17,500
Park Security	17,000	20,000	20,000	20,000	20,000
Parks & Trails	114,150	76,150	77,650	79,650	79,650
C.L. Solar Aquatic System	27,000	27,000	28,500	28,500	28,500
Contracted Services	34,618	39,618	9,618	9,618	9,618
Total Expenditure	\$ 376,553	\$ 295,602	\$ 270,172	\$ 273,189	\$ 271,043

REGIONAL DISTRICT OF KOOTENAY BOUNDARY FIVE YEAR FINANCIAL PLAN EXHIBIT NO. 028 BEAVERDELL RECREATION SERVICES - SPECIFIED AREA 'E'					
PARTICIPANT: Electoral Area 'E' Specified Area					
DESCRIPTION	2015 BUDGET	2016 BUDGET	2017 BUDGET	2018 BUDGET	2019 BUDGET
REVENUE					
Property Tax Requisition	\$ 19,950	\$ 19,950	\$ 19,950	\$ 19,950	\$ 19,950
Total Revenue	<u>\$ 19,950</u>	<u>\$ 19,950</u>	<u>\$ 19,950</u>	<u>\$ 19,950</u>	<u>\$ 19,950</u>
EXPENDITURE					
Grants to Local Organizations	\$ 19,950	\$ 19,950	\$ 19,950	\$ 19,950	\$ 19,950
Total Expenditure	<u>\$ 19,950</u>	<u>\$ 19,950</u>	<u>\$ 19,950</u>	<u>\$ 19,950</u>	<u>\$ 19,950</u>

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
FIVE YEAR FINANCIAL PLAN
EXHIBIT NO. 030
GRAND FORKS ARENA

PARTICIPANTS: Grand Forks & Electoral Area 'D'

DESCRIPTION	2015 BUDGET	2016 BUDGET	2017 BUDGET	2018 BUDGET	2019 BUDGET
REVENUE					
Property Tax Requisition	\$ 409,857	\$ 434,285	\$ 422,237	\$ 420,271	\$ 411,116
Federal Grant In Lieu	1,000	1,000	1,000	1,000	1,000
Admissions Arena	13,974	14,323	14,538	14,756	14,978
Facility Rental Arena	111,207	110,907	113,125	115,387	117,695
Miscellaneous Revenue	45,500	5,500	5,500	5,500	5,500
Previous Year's Surplus	7,788	-	-	-	-
Total Revenue	\$ 589,326	\$ 566,015	\$ 556,400	\$ 556,915	\$ 550,288
EXPENDITURE					
Salaries - Full Time	\$ 51,818	\$ 53,108	\$ 54,690	\$ 56,319	\$ 57,997
Wages - Full Time	172,485	175,935	179,454	183,043	186,703
Wages - Administration	48,702	48,941	50,409	51,922	53,479
Wages - Part Time	14,300	14,592	14,888	15,188	15,491
Board Fee	11,024	11,244	11,526	11,698	11,874
Contracted Services	17,000	17,000	17,000	17,000	16,399
Insurance	11,648	11,881	12,119	12,361	12,608
Occ Health & Safety	6,250	6,406	6,502	6,600	6,699
Building Maintenance	26,630	25,480	25,757	26,039	26,324
Janitorial Supplies	6,500	6,663	6,762	6,864	6,967
Utilities - Water & Sewer	2,040	2,081	2,122	2,165	2,208
Utilities - Fuel	13,390	13,658	13,931	14,210	14,494
Utilities - Electricity	65,000	69,525	71,611	73,759	75,972
Utilities - Refuse	2,550	2,601	2,653	2,706	2,760
Grounds Maintenance	24,620	12,423	12,609	12,798	12,990
Capital/Amortization	40,000	-	-	-	-
Equipment Replacement	24,971	35,971	15,745	5,500	3,000
Zamboni Operation	7,650	7,803	7,959	8,118	8,281
Maintenance Refrigeration Plant	10,200	10,404	10,612	10,824	11,041
Interest Expense - Short Term	996	747	498	249	-
MFA Principal - LUA	14,552	14,552	14,552	14,552	-
Reserve Account	17,000	25,000	25,000	25,000	25,000
Total Expenditure	\$ 589,326	\$ 566,015	\$ 556,400	\$ 556,915	\$ 550,288

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
FIVE YEAR FINANCIAL PLAN
EXHIBIT NO. 031
GRAND FORKS CURLING RINK

PARTICIPANTS: Grand Forks, Electoral Areas 'C' & 'D'

DESCRIPTION	2015 BUDGET	2016 BUDGET	2017 BUDGET	2018 BUDGET	2019 BUDGET
REVENUE					
Property Tax Requisition	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000
Grant In Lieu	100	100	100	100	100
GF Curling Rink Rental	2,500	2,500	2,500	2,500	2,500
From General Capital Fund	50,000	-	-	-	-
Transfer From Reserve	-	4,680	4,310	3,944	3,529
Previous Year's Surplus	25,032	-	-	-	-
Total Revenue	\$ 112,632	\$ 42,280	\$ 41,910	\$ 41,544	\$ 41,129
EXPENDITURE					
Salaries & Wages	\$ -	\$ -	\$ -	\$ -	\$ -
Board Fee	2,181	2,225	2,280	2,314	2,349
Insurance	4,865	4,865	4,865	4,865	4,865
Building Maintenance	11,980	11,980	11,980	11,980	11,980
Capital/Amortization	50,000	-	-	-	-
Reserves	23,567	-	-	-	-
Interest Expense - Short	1,450	1,746	1,343	940	536
Debt Principal	11,429	21,428	21,428	21,428	21,428
Contingencies	7,160	36	14	17	- 29
Total Expenditure	\$ 112,632	\$ 42,280	\$ 41,910	\$ 41,544	\$ 41,129

REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 040					
GRAND FORKS AQUATIC CENTRE					
PARTICIPANT: Grand Forks, Electoral Area 'D'					
DESCRIPTION	2015 BUDGET	2016 BUDGET	2017 BUDGET	2018 BUDGET	2019 BUDGET
REVENUE					
Property Tax Requisition	\$ 583,314	\$ 583,975	\$ 575,633	\$ 577,770	\$ 584,639
Federal Grant In Lieu	1,000	1,000	1,000	1,000	1,000
Admissions Aquatic Centre	104,000	108,160	112,486	116,986	121,665
Facility Rental Aquatic Centre	28,600	29,172	29,755	30,351	30,958
Retail Sales Aquatic Centre	7,000	7,175	7,283	7,392	7,503
From General Capital Fund	60,000	-	-	-	-
Transferred From Reserves	10,000	5,000	5,000	5,000	5,000
Total Revenue	\$ 793,914	\$ 734,482	\$ 731,157	\$ 738,498	\$ 750,764
EXPENDITURE					
Salaries & Benefits	\$ 17,406	\$ 17,765	\$ 18,128	\$ 18,495	\$ 18,869
Wages Full-Time	312,059	318,300	324,666	331,159	337,782
Wages - Administration	23,874	24,077	24,556	25,044	25,543
Board Fee	15,150	15,453	15,839	16,077	16,318
Contracted Building Maintenance	19,728	18,573	20,424	19,282	21,148
Insurance	6,750	6,885	7,023	7,163	7,306
Occ Health & Safety	1,770	1,790	1,811	1,832	1,854
Building Maintenance	34,260	25,913	24,665	24,530	25,110
Janitorial Supplies	2,040	2,081	2,122	2,165	2,208
Pool Chemicals	8,160	8,323	8,490	8,659	8,833
Retail Supplies	2,040	2,081	2,122	2,165	2,208
Clothing Allowance	1,530	1,561	1,592	1,624	1,656
Utilities - Water & Sewer	2,652	2,705	2,759	2,814	2,871
Utilities - Fuel	40,000	40,800	41,616	42,448	43,297
Utilities - Electricity	60,000	61,200	62,424	63,672	64,946
Utilities - Refuse	1,224	1,248	1,273	1,299	1,325
Grounds Maintenance	3,500	3,570	3,641	3,714	3,789
Capital/Amortization	60,000	-	-	-	-
Equipment Replacement	7,000	16,000	2,500	1,500	1,500
Interest Expense - Short Term	3,258	2,606	1,955	1,303	652
Debt Interest	77,250	77,250	77,250	77,250	77,250
Debt Principal	86,300	86,300	86,300	86,300	86,300
Previous Year's Deficit	7,963	-	-	-	-
Total Expenditure	\$ 793,914	\$ 734,482	\$ 731,157	\$ 738,498	\$ 750,764

FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 045					
ELECTORAL AREA 'D' - REGIONAL PARKS & TRAILS SERVICE					
PARTICIPANT: Electoral Area 'D'					
DESCRIPTION	2015 BUDGET	2016 BUDGET	2017 BUDGET	2018 BUDGET	2019 BUDGET
REVENUE					
Property Tax Requisition	\$ 48,088	\$ 46,350	\$ 48,384	\$ 48,405	\$ 48,426
Miscellaneous Revenue	100,000	-	-	-	-
Revenue From Reserves	25,000	-	-	-	-
Total Revenue	\$ 173,088	\$ 46,350	\$ 48,384	\$ 48,405	\$ 48,426
EXPENDITURE					
Board Fee	\$ 1,324	\$ 1,350	\$ 1,384	\$ 1,405	\$ 1,426
Operating Contracts	165,775	30,000	32,000	32,000	32,000
Contribution To Reserves	-	5,000	5,000	5,000	5,000
Contingencies	-	10,000	10,000	10,000	10,000
Previous Year's Deficit	5,989	-	-	-	-
Total Expenditure	\$ 173,088	\$ 46,350	\$ 48,384	\$ 48,405	\$ 48,426

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
FIVE YEAR FINANCIAL PLAN
EXHIBIT NO. 050
REGIONALIZED FIRE PROTECTION - EAST END

PARTICIPANTS: Rossland, Trail, Fruitvale, Montrose, Warfield,
Electoral Areas 'A' & 'B'

DESCRIPTION	2015 BUDGET	2016 BUDGET	2017 BUDGET	2018 BUDGET	2019 BUDGET
REVENUE					
Property Tax Requisition	\$ 3,253,017	\$ 3,383,029	\$ 3,307,158	\$ 3,320,351	\$ 3,278,348
Federal Grant In Lieu	10,000	10,000	10,000	10,000	10,000
Miscellaneous Revenue	1,016	1,036	1,057	1,078	1,100
Transfer From 9-1-1	338,897	350,216	361,921	374,024	386,540
Transfer From Emergency Preparedness	147,350	152,507	157,845	163,370	169,088
Ambulance Services Rent	7,848	8,005	8,165	8,328	8,495
Ross Spur Protection Agreement	13,506	13,776	14,052	14,333	14,619
Previous Year's Surplus	110,520	-	-	-	-
Total Revenue	\$ 3,882,154	\$ 3,918,570	\$ 3,860,197	\$ 3,891,484	\$ 3,868,190
EXPENDITURE					
Salaries - Chief, Asst. Chief, Dispatcher	\$ 379,328	\$ 387,305	\$ 396,253	\$ 405,422	\$ 414,817
Salaries - Career	1,941,095	1,918,519	1,966,421	2,015,522	2,065,850
Wages - Volunteers	53,000	53,000	53,000	53,000	53,000
Training/Seminars/Visual Aids	179,378	180,565	181,776	183,012	184,272
District Fire Chiefs & Asst. Chiefs	17,500	17,850	18,207	18,571	18,943
Uniform/Clothing Allowance	22,898	23,356	23,823	24,300	24,786
Medicals	3,106	3,168	3,231	3,296	3,362
Office Supplies	7,613	7,765	7,920	8,078	8,240
Subscriptions	1,523	1,553	1,585	1,616	1,649
Shop Supplies	15,182	15,485	15,795	16,111	16,433
Insurance	10,200	10,404	10,612	10,824	11,041
Volunteer Benefits & Insurance	25,613	26,125	26,647	27,180	27,724
Insurance - Building	14,712	15,006	15,306	15,612	15,925
Insurance Vehicle	34,800	35,496	36,206	36,930	37,669
Board Fee	109,658	111,851	114,088	116,370	118,697
Telephone - Companies	50,261	51,266	52,291	53,337	54,404
Utilities - Water & Sewer	2,199	2,243	2,288	2,333	2,380
Utilities - Heating Fuel	17,755	18,111	18,473	18,842	19,219
Utilities - Electricity	25,393	25,901	26,419	26,947	27,486
Memberships	1,553	1,585	1,616	1,649	1,682
Fire Prevention	14,831	15,108	15,390	15,678	15,971
Memberships	4,700	4,794	4,890	4,988	5,087
Safety Equipment Replacement & Rep.	14,000	14,280	14,566	14,857	15,154
Safety Equipment	27,924	23,362	23,810	24,266	24,731
Communication Equipment R & M	39,383	21,001	21,121	21,243	21,368
Equipment Replacement	105,210	107,314	109,460	111,650	113,883
SCBA Tests and Repairs	40,884	10,184	10,388	10,595	10,807
Building Maintenance	99,028	101,008	103,028	105,089	107,191
First Responder Supplies	10,058	10,259	10,464	10,673	10,887
Fire Extinguisher Agents	4,858	4,955	5,054	5,155	5,258
Janitorial Supplies	8,900	9,078	9,260	9,445	9,634
Fire Hose	13,000	13,260	13,525	13,796	14,072
Vehicle Financing	291,203	366,203	305,028	261,695	160,000
Vehicle Maintenance	68,563	66,364	67,691	69,045	70,426
Hydrant Maintenance Fees	73,419	74,887	76,385	77,913	79,471
Professional Fees	15,000	-	-	-	-
Conventions	5,100	5,202	5,306	5,412	5,520
Travel/Mileage	5,684	5,798	5,914	6,032	6,153
Equipment Reserve	127,644	158,960	86,960	85,000	85,000
Total Expenditure	\$ 3,882,154	\$ 3,918,570	\$ 3,860,197	\$ 3,891,484	\$ 3,868,190

ALL FILES 2015 cons

REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 051					
FIRE PROTECTION AREA 'C' - CHRISTINA LAKE					
PARTICIPANT: Christina Lake Fire Protection Specified Area					
DESCRIPTION	2015 BUDGET	2016 BUDGET	2017 BUDGET	2018 BUDGET	2019 BUDGET
REVENUE					
Property Tax Requisition	\$ 310,824	\$ 329,597	\$ 334,416	\$ 339,330	\$ 344,339
Federal Grant In Lieu	200	200	200	200	200
Miscellaneous Revenue	100	100	100	100	100
Previous Year's Surplus	20,864	-	-	-	-
Total Revenue	\$ 331,988	\$ 329,897	\$ 334,716	\$ 339,630	\$ 344,639
EXPENDITURE					
Insurance	\$ 40,955	\$ 41,070	\$ 41,188	\$ 41,307	\$ 41,429
Office Supplies	9,900	10,098	10,300	10,506	10,716
Wages Volunteers	70,307	71,713	73,147	74,610	76,102
Uniform Allowance	8,200	8,364	8,531	8,702	8,876
Travel	19,000	17,340	17,687	18,041	18,401
Board Fee	13,522	13,792	14,068	14,350	14,637
Training/Seminars	25,300	20,706	21,120	21,543	21,973
Membership & Ref. Material	1,500	1,530	1,561	1,592	1,624
Contribution To Reserve	15,000	15,000	15,000	15,000	15,000
Debt - Interest	11,900	11,900	11,900	11,900	11,900
Debt - Principal	17,480	17,480	17,480	17,480	17,480
Contingencies	10,000	10,200	10,404	10,612	10,824
Telephone	6,200	6,324	6,450	6,579	6,711
Building Maintenance	10,400	10,608	10,820	11,037	11,257
Building Maintenance - grounds	3,950	4,029	4,110	4,192	4,276
Utilities - Heating Fuel	4,000	4,080	4,162	4,245	4,330
Utilities - Electricity	4,954	5,053	5,154	5,257	5,362
Communication Equipment R&M	10,353	10,560	10,771	10,987	11,206
Vehicle Operating	36,568	37,299	37,859	38,427	39,003
Shop Supplies	12,500	12,750	13,005	13,265	13,530
Total Expenditure	\$ 331,988	\$ 329,897	\$ 334,716	\$ 339,630	\$ 344,639

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
FIVE YEAR FINANCIAL PLAN
EXHIBIT NO. 053
FIRE PROTECTION AREA 'E' - BEAVERDELL

PARTICIPANTS: Beaverdell Fire Specified Area

DESCRIPTION	2015 BUDGET	2016 BUDGET	2017 BUDGET	2018 BUDGET	2019 BUDGET
REVENUE					
Property Tax Requisition	\$ 44,117	\$ 60,315	\$ 60,342	\$ 60,370	\$ 60,398
Miscellaneous Revenue	1,500	1,500	1,500	1,500	1,500
Previous Year's Surplus	18,317	-	-	-	-
Total Revenue	<u>\$ 63,934</u>	<u>\$ 61,815</u>	<u>\$ 61,842</u>	<u>\$ 61,870</u>	<u>\$ 61,898</u>
EXPENDITURE					
Volunteer Honoraria & Benefits	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
Travel & Vehicles	2,500	2,500	2,500	2,500	2,500
Communications	5,000	5,000	5,000	5,000	5,000
Memberships, Professional Fees	900	900	900	900	900
Board Fee	1,324	1,350	1,377	1,405	1,433
Training	5,000	5,000	5,000	5,000	5,000
Insurance	7,222	7,222	7,222	7,222	7,222
Volunteer Recognition/Awards	1,000	1,000	1,000	1,000	1,000
Building Maintenance	3,500	3,500	3,500	3,500	3,500
Firefighting Equipment & Safety	5,500	5,500	5,500	5,500	5,500
Dry Hydrant	2,750	2,750	2,750	2,750	2,750
Office Supply & Expense	1,000	1,000	1,000	1,000	1,000
Vehicle/Equipment Maintenance	9,900	9,255	9,255	9,255	9,255
Contribution To Equipment Reserve	1,000	1,000	1,000	1,000	1,000
Debt - Interest	9,675	9,675	9,675	9,675	9,675
Debt - Principal	5,163	5,163	5,163	5,163	5,163
Contingency	1,500	-	-	-	-
Total Expenditure	<u>\$ 63,934</u>	<u>\$ 61,815</u>	<u>\$ 61,842</u>	<u>\$ 61,870</u>	<u>\$ 61,898</u>

REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 054					
FIRE PROTECTION AREA 'E' - BIG WHITE					
PARTICIPANT: Big White Fire Specified Area					
DESCRIPTION	2015 BUDGET	2016 BUDGET	2017 BUDGET	2018 BUDGET	2019 BUDGET
REVENUE					
Property Tax Requisition	\$ 840,049	\$ 955,710	\$ 978,295	\$ 1,001,482	\$ 1,375,286
Miscellaneous Revenue	5,000	5,000	5,000	5,000	5,000
Previous Year's Surplus	117,698	-	-	-	-
Revenue From Capital Fund	-	-	-	4,000,000	-
From Equipment Reserve	670,000	175,000	175,000	175,000	175,000
Total Revenue	\$ 1,632,747	\$ 1,135,710	\$ 1,158,295	\$ 5,181,482	\$ 1,555,286
EXPENDITURE					
Salaries - Officers	336,754	344,354	354,684	365,325	376,284
Wages & Benefits - Volunteers	100,273	102,278	104,324	106,410	108,539
Work Experience Program	30,600	31,212	31,836	32,473	33,122
Uniform Allowance	5,400	8,200	8,200	8,200	8,200
First Responder Program	18,200	16,994	17,294	17,600	17,912
Training/Seminars	30,350	30,897	31,455	32,024	32,605
Fire Prevention	7,283	7,429	7,577	7,729	7,883
Office Supplies	13,100	13,410	13,632	13,859	14,090
Membership & Reference Materials	2,000	2,040	2,081	2,122	2,165
Shop Supplies	5,000	5,100	5,202	5,306	5,412
Telephone	6,400	6,528	6,659	6,792	6,928
Utilities - Water & Sewer	3,000	3,060	3,121	3,184	3,247
Utilities - Electricity	31,000	31,620	32,252	32,897	33,555
SCBA Tests and Repairs	12,624	12,876	13,133	13,396	13,664
Building Maintenance	32,800	32,416	33,044	33,685	34,339
Communication Equipment R&M	11,450	11,679	11,913	12,151	12,394
Insurance	1,716	1,750	1,785	1,821	1,857
Board Fees	12,711	12,965	13,225	13,489	13,759
Safety Equipment	31,000	31,620	32,252	32,897	33,555
Vehicle Maintenance	70,500	71,910	73,348	74,815	76,311
Contracted Services	2,500	2,538	2,576	2,614	2,653
Hydrant Maintenance Fees	94,567	97,404	100,326	103,336	106,436
Travel/Mileage	8,300	8,416	8,534	8,655	8,778
Meetings	12,000	12,570	13,168	13,794	14,451
Contingencies	11,220	11,444	11,673	11,907	12,145
Debt - Interest	0	0	0	0	200,000
Debt - Principal	0	0	0	0	150,000
Capital/Amortization	670,000	175,000	175,000	4,175,000	175,000
Contribution To Reserve	72,000	50,000	50,000	50,000	50,000
Total Expenditure	\$ 1,632,747	\$ 1,135,710	\$ 1,158,295	\$ 5,181,482	\$ 1,555,286

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
FIVE YEAR FINANCIAL PLAN
EXHIBIT NO. 055
MIDWAY & BEAVERDELL EMERGENCY RESPONSE SERVICE

PARTICIPANTS: City of Greenwood, Village of Midway, Electoral Area 'E'

DESCRIPTION	2015 BUDGET	2016 BUDGET	2017 BUDGET	2018 BUDGET	2019 BUDGET
REVENUE					
Property Tax Requisition	\$ 12,302	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000
Total Revenue	\$ 12,302	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000
EXPENDITURE					
Operating Grants	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000
Previous Year's Defecit	\$ 5,802	\$ -	\$ -	\$ -	\$ -
Contingencies	500	6,000	6,000	6,000	6,000
Total Expenditure	\$ 12,302	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000

REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 056					
FIRE PROTECTION - GREENWOOD FIRE EXPANSION SERVICE					
PARTICIPANT: Electoral Area 'E' Specified Area					
DESCRIPTION	2015 BUDGET	2016 BUDGET	2017 BUDGET	2018 BUDGET	2019 BUDGET
REVENUE					
Property Tax Requisition	\$ 18,824	\$ 18,850	\$ 18,884	\$ 18,905	\$ 18,926
Total Revenue	\$ 18,824	\$ 18,850	\$ 18,884	\$ 18,905	\$ 18,926
EXPENDITURE					
Contracted Fire Service	\$ 17,500	\$ 17,500	\$ 17,500	\$ 17,500	\$ 17,500
Board Fee	1,324	1,350	1,384	1,405	1,426
Total Expenditure	\$ 18,824	\$ 18,850	\$ 18,884	\$ 18,905	\$ 18,926

REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 057					
FIRE PROTECTION - GRAND FORKS RURAL FIRE SERVICE					
PARTICIPANT: Electoral Area 'D' Specified Area					
DESCRIPTION	2015 BUDGET	2016 BUDGET	2017 BUDGET	2018 BUDGET	2019 BUDGET
REVENUE					
Tax - EA 'D' / Rural Grand Forks	\$ 353,669	\$ 342,032	\$ 342,032	\$ 342,032	\$ 342,032
Previous Year's Surplus	283,363	-	-	-	-
Total Revenue	<u>\$ 637,032</u>	<u>\$ 342,032</u>	<u>\$ 342,032</u>	<u>\$ 342,032</u>	<u>\$ 342,032</u>
EXPENDITURE					
Board Fee	\$ 13,296	\$ 13,296	\$ 13,296	\$ 13,296	\$ 13,296
Insurance	15,537	15,537	15,537	15,537	15,537
Contribution To Reserves	17,000	67,000	67,000	67,000	67,000
Contracted Fire Service	586,199	236,199	236,199	236,199	236,199
Contingency	5,000	10,000	10,000	10,000	10,000
Total Expenditure	<u>\$ 637,032</u>	<u>\$ 342,032</u>	<u>\$ 342,032</u>	<u>\$ 342,032</u>	<u>\$ 342,032</u>

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
FIVE YEAR FINANCIAL PLAN
EXHIBIT NO. 064
REFUSE DISPOSAL - SPECIFIED AREA 'E'
BIG WHITE

PARTICIPANT: Big White Refuse Specified Area

DESCRIPTION	2015 BUDGET	2016 BUDGET	2017 BUDGET	2018 BUDGET	2019 BUDGET
REVENUE					
Property Tax Requisition	\$ 201,016	\$ 182,693	\$ 183,504	\$ 194,336	\$ 195,188
From General Capital Fund	50,000	-	-	-	-
Total Revenue	<u>\$ 251,016</u>	<u>\$ 182,693</u>	<u>\$ 183,504</u>	<u>\$ 194,336</u>	<u>\$ 195,188</u>
EXPENDITURE					
Wages & Benefits	\$ 6,495	\$ 6,625	\$ 6,758	\$ 6,893	\$ 7,031
Insurance	731	746	761	776	791
Board Fee	5,141	5,244	5,349	5,456	5,565
Site Maintenance	9,010	9,020	9,031	9,041	9,052
Operating Contracts (Transfer)	112,740	112,840	112,840	122,840	122,840
Tipping Fees - Kelowna	34,000	34,680	35,374	36,081	36,803
Utilities	2,485	2,535	2,585	2,637	2,690
Capital/Amortization - Transfer St.	50,000	-	-	-	-
Interest Expense - Short Term	1,000	800	600	400	200
Debt Principal	10,000	10,000	10,000	10,000	10,000
Previous Year's Deficit	19,214	-	-	-	-
Contingencies	200	204	208	212	216
Total Expenditure	<u>\$ 251,016</u>	<u>\$ 182,693</u>	<u>\$ 183,504</u>	<u>\$ 194,336</u>	<u>\$ 195,188</u>

REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 065					
ELECTORAL AREA 'E' - REGIONAL PARKS & TRAILS SERVICE					
PARTICIPANTS: Electoral Area 'E' - Specified Area					
DESCRIPTION	2015 BUDGET	2016 BUDGET	2017 BUDGET	2018 BUDGET	2019 BUDGET
REVENUE					
Property Tax Requisition	\$ 10,000	\$ 6,350	\$ 6,384	\$ 6,405	\$ 6,426
Previous Year's Surplus	3,162	-	-	-	-
Total Revenue	<u>\$ 13,162</u>	<u>\$ 6,350</u>	<u>\$ 6,384</u>	<u>\$ 6,405</u>	<u>\$ 6,426</u>
EXPENDITURE					
Board Fee	\$ 1,324	\$ 1,350	\$ 1,384	\$ 1,405	\$ 1,426
Operating Contracts	7,000	-	-	-	-
Contribution To Reserves	-	5,000	5,000	5,000	5,000
Contingencies	4,838	-	-	-	-
Total Expenditure	<u>\$ 13,162</u>	<u>\$ 6,350</u>	<u>\$ 6,384</u>	<u>\$ 6,405</u>	<u>\$ 6,426</u>

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
FIVE YEAR FINANCIAL PLAN
EXHIBIT NO. 070
ANIMAL CONTROL - EAST END
CONTRACTS: Trail, Fruitvale, Montrose

PARTICIPANTS: Electoral Areas 'A' & 'B'

DESCRIPTION	2015 BUDGET	2016 BUDGET	2017 BUDGET	2018 BUDGET	2019 BUDGET
REVENUE					
Property Tax Requisition - Electoral	\$ 23,030	\$ 23,549	\$ 24,020	\$ 24,500	\$ 24,990
Property Tax Requisition - Municipality	69,089	70,645	72,058	73,499	74,969
Licenses & Fines	1,785	1,821	1,857	1,894	1,932
Federal Grant In Lieu	155	158	161	164	168
Previous Year's Surplus	228	-	-	-	-
Total Revenue	<u>\$ 94,287</u>	<u>\$ 96,173</u>	<u>\$ 98,096</u>	<u>\$ 100,058</u>	<u>\$ 102,059</u>
EXPENDITURE					
Board Fee	\$ 3,916	\$ 3,994	\$ 4,074	\$ 4,156	\$ 4,239
Operating Contracts	89,249	91,034	92,855	94,712	96,606
Office Supplies	306	312	318	325	331
Contingencies	816	832	849	866	883
Total Expenditure	<u>\$ 94,287</u>	<u>\$ 96,173</u>	<u>\$ 98,096</u>	<u>\$ 100,058</u>	<u>\$ 102,059</u>

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
FIVE YEAR FINANCIAL PLAN
EXHIBIT NO. 071
ANIMAL CONTROL - WEST END

PARTICIPANTS: Grand Forks, Greenwood, Electoral Areas 'C' & 'D'

DESCRIPTION	2015 BUDGET	2016 BUDGET	2017 BUDGET	2018 BUDGET	2019 BUDGET
REVENUE					
Property Tax Requisition	\$ 131,685	\$ 138,682	\$ 131,201	\$ 131,222	\$ 131,242
Licenses & Fines	8,282	8,448	8,617	8,789	8,965
Federal Grant In Lieu	104	106	108	110	113
Previous Year's Surplus	10,653	-	-	-	-
Total Revenue	<u>\$ 150,725</u>	<u>\$ 147,236</u>	<u>\$ 139,927</u>	<u>\$ 140,121</u>	<u>\$ 140,320</u>
EXPENDITURE					
Board Fee	\$ 3,994	\$ 4,074	\$ 4,155	\$ 4,238	\$ 4,323
Insurance	510	520	531	541	552
Operating Contracts	103,200	103,200	103,200	103,200	103,200
Office Supplies	2,040	2,081	2,122	2,165	2,208
Debt - Principal	19,791	20,711	21,674	22,682	23,737
Debt - Interest	7,209	6,289	5,326	4,318	3,263
Maintenance & Repair	13,981	10,361	2,918	2,977	3,036
Total Expenditure	<u>\$ 150,725</u>	<u>\$ 147,236</u>	<u>\$ 139,927</u>	<u>\$ 140,121</u>	<u>\$ 140,320</u>

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
FIVE YEAR FINANCIAL PLAN
EXHIBIT NO. 074
BIG WHITE SECURITY SERVICE

PARTICIPANTS: Big White Specified Area

DESCRIPTION	2015 BUDGET	2016 BUDGET	2017 BUDGET	2018 BUDGET	2019 BUDGET
REVENUE					
Property Tax Requisition	\$ 215,713	\$ 247,655	\$ 254,661	\$ 261,880	\$ 269,320
Federal Grant In Lieu	104	106	108	110	113
Previous Year's Surplus	26,091	-	-	-	-
Total Revenue	<u>\$ 241,908</u>	<u>\$ 247,761</u>	<u>\$ 254,769</u>	<u>\$ 261,991</u>	<u>\$ 269,433</u>
EXPENDITURE					
Board Fee	\$ 4,504	\$ 4,594	\$ 4,686	\$ 4,780	\$ 4,875
Security Accommodation	12,000	12,000	12,000	12,000	12,000
Operating Contracts	220,404	226,167	233,083	240,211	247,558
Contingencies	5,000	5,000	5,000	5,000	5,000
Total Expenditure	<u>\$ 241,908</u>	<u>\$ 247,761</u>	<u>\$ 254,769</u>	<u>\$ 261,991</u>	<u>\$ 269,433</u>

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
FIVE YEAR FINANCIAL PLAN
EXHIBIT NO. 075
BIG WHITE NOISE CONTROL SERVICE

PARTICIPANTS: Electoral Area 'E' - Specified Area

DESCRIPTION	2015 BUDGET	2016 BUDGET	2017 BUDGET	2018 BUDGET	2019 BUDGET
REVENUE					
Property Tax Requisition	\$ 1,324	\$ 4,350	\$ 4,384	\$ 4,405	\$ 4,426
Previous Year's Surplus	15,000	-	-	-	-
Total Revenue	<u>\$ 16,324</u>	<u>\$ 4,350</u>	<u>\$ 4,384</u>	<u>\$ 4,405</u>	<u>\$ 4,426</u>
EXPENDITURE					
Board Fee	\$ 1,324	\$ 1,350	\$ 1,384	\$ 1,405	\$ 1,426
Operating Contracts	15,000	3,000	3,000	3,000	3,000
Total Expenditure	<u>\$ 16,324</u>	<u>\$ 4,350</u>	<u>\$ 4,384</u>	<u>\$ 4,405</u>	<u>\$ 4,426</u>

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
FIVE YEAR FINANCIAL PLAN
EXHIBIT NO. 077
AREA 'C' ECONOMIC DEVELOPMENT

PARTICIPANT: Electoral Area 'C'

DESCRIPTION	2015 BUDGET	2016 BUDGET	2017 BUDGET	2018 BUDGET	2019 BUDGET
REVENUE					
Property Tax Requisition	\$ 105,222	\$ 76,350	\$ 76,384	\$ 76,405	\$ 76,426
Previous Year's Surplus	15,102	-	-	-	-
Total Revenue	<u>\$ 120,324</u>	<u>\$ 76,350</u>	<u>\$ 76,384</u>	<u>\$ 76,405</u>	<u>\$ 76,426</u>
EXPENDITURE					
Board Fee	\$ 1,324	\$ 1,350	\$ 1,384	\$ 1,405	\$ 1,426
Operating Contracts	89,000	75,000	75,000	75,000	75,000
Contingencies	30,000	-	-	-	-
Total Expenditure	<u>\$ 120,324</u>	<u>\$ 76,350</u>	<u>\$ 76,384</u>	<u>\$ 76,405</u>	<u>\$ 76,426</u>

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
FIVE YEAR FINANCIAL PLAN
EXHIBIT NO. 080
MOSQUITO CONTROL - GRAND FORKS & AREA 'D'

PARTICIPANTS: Grand Forks & Electoral Area 'D'

DESCRIPTION	2015 BUDGET	2016 BUDGET	2017 BUDGET	2018 BUDGET	2019 BUDGET
REVENUE					
Property Tax Requisition	\$ 100,870	\$ 106,930	\$ 110,229	\$ 112,556	\$ 112,844
Previous Year's Surplus	24,726	-	-	-	-
Total Revenue	<u>\$ 125,596</u>	<u>\$ 106,930</u>	<u>\$ 110,229</u>	<u>\$ 112,556</u>	<u>\$ 112,844</u>
EXPENDITURE					
Salaries & Wages	\$ 7,149	\$ 7,292	\$ 7,438	\$ 7,587	\$ 7,738
Board Fee	3,076	3,138	3,200	3,264	3,330
Pest Control contract	110,937	92,000	95,000	97,000	97,000
Contingencies	4,434	4,501	4,591	4,705	4,776
Total Expenditure	<u>\$ 125,596</u>	<u>\$ 106,930</u>	<u>\$ 110,229</u>	<u>\$ 112,556</u>	<u>\$ 112,844</u>

REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 081					
MOSQUITO CONTROL - CHRISTINA LAKE SPECIFIED AREA					
PARTICIPANT: Electoral Area 'C'					
DESCRIPTION	2015 BUDGET	2016 BUDGET	2017 BUDGET	2018 BUDGET	2019 BUDGET
REVENUE					
Property Tax Requisition	\$ 28,479	\$ 37,884	\$ 37,962	\$ 38,041	\$ 38,122
Previous Year's Surplus	9,335	-	-	-	-
Total Revenue	\$ 37,814	\$ 37,884	\$ 37,962	\$ 38,041	\$ 38,122
EXPENDITURE					
Salaries & Wages	\$ 1,237	\$ 1,268	\$ 1,306	\$ 1,346	\$ 1,386
Board Fee	1,936	1,975	2,014	2,054	2,096
Pest Control Contract	34,641	34,641	34,641	34,641	34,641
Total Expenditure	\$ 37,814	\$ 37,884	\$ 37,962	\$ 38,041	\$ 38,122

REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 090					
NOXIOUS WEED CONTROL - AREA 'A'					
COLUMBIA GARDENS					
PARTICIPANT: Columbia Gardens Weed Control - Specified Area					
DESCRIPTION	2015 BUDGET	2016 BUDGET	2017 BUDGET	2018 BUDGET	2019 BUDGET
REVENUE					
Property Tax Requisition	\$ 20,753	\$ 20,042	\$ 20,381	\$ 20,712	\$ 21,049
Federal Grant In Lieu	25	25	25	25	25
Prov of BC Weed Control Grant	3,000	3,000	3,000	3,000	3,000
Ministry of Transport Weed	12,500	12,500	12,500	12,500	12,500
Other Agency Weed Control	10,000	-	-	-	-
Previous Year's Surplus	27	-	-	-	-
Total Revenue	<u>\$ 46,305</u>	<u>\$ 35,567</u>	<u>\$ 35,906</u>	<u>\$ 36,237</u>	<u>\$ 36,574</u>
EXPENDITURE					
Salaries & Wages	\$ 962	\$ 986	\$ 1,016	\$ 1,047	\$ 1,078
Board Fee	1,324	1,350	1,384	1,405	1,426
Operating Contracts	44,019	33,230	33,506	33,786	34,070
Total Expenditure	<u>\$ 46,305</u>	<u>\$ 35,567</u>	<u>\$ 35,906</u>	<u>\$ 36,237</u>	<u>\$ 36,574</u>

REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 091					
NOXIOUS WEED CONTROL AREA 'C'					
CHRISTINA LAKE MILFOIL					
PARTICIPANT: Christina Lake Specified Area					
DESCRIPTION	2015 BUDGET	2016 BUDGET	2017 BUDGET	2018 BUDGET	2019 BUDGET
REVENUE					
Property Tax Requisition	\$ 288,469	\$ 280,415	\$ 280,823	\$ 285,329	\$ 290,936
Federal Grant In Lieu	75	75	75	75	75
Total Revenue	<u>\$ 288,544</u>	<u>\$ 280,490</u>	<u>\$ 280,898</u>	<u>\$ 285,404</u>	<u>\$ 291,011</u>
EXPENDITURE					
Salaries & Benefits	\$ 203,930	\$ 207,366	\$ 211,514	\$ 215,744	\$ 220,059
Travel & Training	2,500	2,550	2,601	2,653	2,706
Communication Equipment	1,222	1,246	1,271	1,297	1,323
Board Fee	1,823	1,859	1,897	1,935	1,973
Diver Medicals	600	612	624	637	649
Dive Equipment Repairs	2,136	1,668	2,202	1,736	2,271
Boat Operating Costs	29,500	12,954	13,213	13,477	13,747
Scuba Tank Refills	5,712	5,826	5,943	6,062	6,183
Vehicle Operating	5,100	5,202	5,306	5,412	5,520
Dive Equipment Rental	6,000	6,120	6,242	6,367	6,495
Contribution to Reserve	21,000	15,000	10,000	10,000	10,000
Previous Year's Deficit	1,535	-	-	-	-
Contingencies	7,486	20,085	20,085	20,085	20,085
Total Expenditure	<u>\$ 288,544</u>	<u>\$ 280,490</u>	<u>\$ 280,898</u>	<u>\$ 285,404</u>	<u>\$ 291,011</u>

REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 092					
NOXIOUS WEED CONTROL AREA 'D' & 'E'					
PARTICIPANTS: Electoral Areas 'D' & 'E'					
DESCRIPTION	2015 BUDGET	2016 BUDGET	2017 BUDGET	2018 BUDGET	2019 BUDGET
REVENUE					
Property Tax Requisition	\$ 74,711	\$ 70,243	\$ 71,191	\$ 72,140	\$ 73,104
Grant In Lieu	20	20	20	20	20
Miscellaneous Income	50	50	50	50	50
Ministry of Transport	50,000	55,000	55,000	55,000	55,000
Other Provincial Agency	25,000	25,000	25,000	25,000	25,000
Industry Partners	17,000	15,500	15,500	15,500	15,500
Previous Year's Surplus	9,095	-	-	-	-
Total Revenue	\$ 175,875	\$ 165,813	\$ 166,761	\$ 167,710	\$ 168,674
EXPENDITURE					
Salaries & Wages	\$ 5,499	\$ 5,609	\$ 5,721	\$ 5,836	\$ 5,953
Board Fee	1,324	1,350	1,384	1,405	1,426
Operating Contracts	169,052	158,854	159,656	160,469	161,295
Total Expenditure	\$ 175,875	\$ 165,813	\$ 166,761	\$ 167,710	\$ 168,674

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
FIVE YEAR FINANCIAL PLAN
EXHIBIT NO. 101
STREET LIGHTING - BIG WHITE

PARTICIPANT: Big White Street Lighting Specified Area

DESCRIPTION	2015 BUDGET	2016 BUDGET	2017 BUDGET	2018 BUDGET	2019 BUDGET
REVENUE					
Property Tax Requisition	\$ 12,966	\$ 11,550	\$ 11,781	\$ 12,017	\$ 12,257
Total Revenue	<u>\$ 12,966</u>	<u>\$ 11,550</u>	<u>\$ 11,781</u>	<u>\$ 12,017</u>	<u>\$ 12,257</u>
EXPENDITURE					
Board Fee	\$ 1,324	\$ 1,350	\$ 1,377	\$ 1,405	\$ 1,433
Utilities	10,000	10,200	10,404	10,612	10,824
Previous Year's Deficit	1,642	-	-	-	-
Total Expenditure	<u>\$ 12,966</u>	<u>\$ 11,550</u>	<u>\$ 11,781</u>	<u>\$ 12,017</u>	<u>\$ 12,257</u>

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
FIVE YEAR FINANCIAL PLAN
EXHIBIT NO. 103
BEAVERDELL STREET LIGHTING

PARTICIPANTS: Electoral Area 'E' - Specified Area

DESCRIPTION	2015 BUDGET	2016 BUDGET	2017 BUDGET	2018 BUDGET	2019 BUDGET
REVENUE					
Property Tax Requisition	\$ 1,393	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200
Total Revenue	<u>\$ 1,393</u>	<u>\$ 1,200</u>	<u>\$ 1,200</u>	<u>\$ 1,200</u>	<u>\$ 1,200</u>
EXPENDITURE					
Contracted Services	\$ -	\$ -	\$ -	\$ -	\$ -
Utilities	1,200	1,200	1,200	1,200	1,200
Previous Year's Deficit	<u>193</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditure	<u>\$ 1,393</u>	<u>\$ 1,200</u>	<u>\$ 1,200</u>	<u>\$ 1,200</u>	<u>\$ 1,200</u>

REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 110					
REGIONAL AIRPORT - EAST END					
PARTICIPANTS: Rossland, Trail, Fruitvale, Montrose, Warfield, Electoral Areas 'A' & 'B'					
DESCRIPTION	2015 BUDGET	2016 BUDGET	2017 BUDGET	2018 BUDGET	2019 BUDGET
REVENUE					
Property Tax Requisition	\$ -	\$ -	\$ -	\$ -	\$ -
Federal Grant In Lieu	-	-	-	-	-
Federal ACAP Grant	-	-	-	-	-
Airport User Fees (Leases)	-	-	-	-	-
Airport Parking Revenue	-	-	-	-	-
Airline Passenger Fees	-	-	-	-	-
Miscellaneous Revenue	-	-	-	-	-
Fuel Recoveries	-	-	-	-	-
Revenue From Capital	-	-	-	-	-
Revenue From Reserve	-	-	-	-	-
Previous Year's Surplus	-	-	-	-	-
Total Revenue	\$ -	\$ -	\$ -	\$ -	\$ -
EXPENDITURE					
Salaries & Wages	\$ -	\$ -	\$ -	\$ -	\$ -
Telephone	-	-	-	-	-
Board Fee	-	-	-	-	-
Insurance	-	-	-	-	-
Maintenance & Repairs	-	-	-	-	-
Aviation Fuel Purchases	-	-	-	-	-
Utilities - Electricity	-	-	-	-	-
Capital/Amortization	-	-	-	-	-
Transfer to Reserve	-	-	-	-	-
Debt - Interest	-	-	-	-	-
Debt - Principal	-	-	-	-	-
Previous Year's Deficit	-	-	-	-	-
Contingencies	-	-	-	-	-
Total Expenditure	\$ -	\$ -	\$ -	\$ -	\$ -

REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 120					
HOUSE NUMBERING - AREA 'A' & 'C'					
PARTICIPANTS: Electoral Areas 'A' & 'C'					
DESCRIPTION	2015 BUDGET	2016 BUDGET	2017 BUDGET	2018 BUDGET	2019 BUDGET
REVENUE					
Property Tax Requisition	\$ 5,986	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000
Prior Year Surplus	<u>14</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Revenue	<u>\$ 6,000</u>	<u>\$ 6,000</u>	<u>\$ 6,000</u>	<u>\$ 6,000</u>	<u>\$ 6,000</u>
EXPENDITURE					
Consultant Fees	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500
Contingencies	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>
Total Expenditure	<u>\$ 6,000</u>	<u>\$ 6,000</u>	<u>\$ 6,000</u>	<u>\$ 6,000</u>	<u>\$ 6,000</u>

REGIONAL DISTRICT OF KOOTENAY BOUNDARY FIVE YEAR FINANCIAL PLAN EXHIBIT NO. 121 HOUSE NUMBERING AREA 'D'					
PARTICIPANT : Electoral Area 'D'					
DESCRIPTION	2015 BUDGET	2016 BUDGET	2017 BUDGET	2018 BUDGET	2019 BUDGET
REVENUE					
Property Tax Requisition	\$ 2,999	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
Prior Year Surplus	<u>1</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Revenue	<u>\$ 3,000</u>	<u>\$ 3,000</u>	<u>\$ 3,000</u>	<u>\$ 3,000</u>	<u>\$ 3,000</u>
EXPENDITURE					
Consultant Fees	\$ 2,250	\$ 2,250	\$ 2,250	\$ 2,250	\$ 2,250
Contingencies	<u>750</u>	<u>750</u>	<u>750</u>	<u>750</u>	<u>750</u>
Total Expenditure	<u>\$ 3,000</u>	<u>\$ 3,000</u>	<u>\$ 3,000</u>	<u>\$ 3,000</u>	<u>\$ 3,000</u>

REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 122					
HOUSE NUMBERING AREA 'B'					
PARTICIPANT : Electoral Area 'B'					
DESCRIPTION	2015 BUDGET	2016 BUDGET	2017 BUDGET	2018 BUDGET	2019 BUDGET
REVENUE					
Property Tax Requisition	\$ 2,994	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
Previous Year's Surplus	6	-	-	-	-
Total Revenue	<u>\$ 3,000</u>	<u>\$ 3,000</u>	<u>\$ 3,000</u>	<u>\$ 3,000</u>	<u>\$ 3,000</u>
EXPENDITURE					
Consultant Fees	\$ 2,250	\$ 2,250	\$ 2,250	\$ 2,250	\$ 2,250
Contingencies	750	750	750	750	750
Total Expenditure	<u>\$ 3,000</u>	<u>\$ 3,000</u>	<u>\$ 3,000</u>	<u>\$ 3,000</u>	<u>\$ 3,000</u>

REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 123					
HOUSE NUMBERING AREA 'E'					
PARTICIPANT : Electoral Area 'E'					
DESCRIPTION	2015 BUDGET	2016 BUDGET	2017 BUDGET	2018 BUDGET	2019 BUDGET
REVENUE					
Property Tax Requisition	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
Previous Year's Surplus	-	-	-	-	-
Total Revenue	<u>\$ 3,000</u>	<u>\$ 3,000</u>	<u>\$ 3,000</u>	<u>\$ 3,000</u>	<u>\$ 3,000</u>
EXPENDITURE					
Consultant Fees	\$ 2,250	\$ 2,250	\$ 2,250	\$ 2,250	\$ 2,250
Contingencies	750	750	750	750	750
Total Expenditure	<u>\$ 3,000</u>	<u>\$ 3,000</u>	<u>\$ 3,000</u>	<u>\$ 3,000</u>	<u>\$ 3,000</u>

REGIONAL DISTRICT OF KOOTENAY BOUNDARY FIVE YEAR FINANCIAL PLAN EXHIBIT NO. 140 REGIONAL LIBRARY SERVICES - WEST END					
Participants: Grand Forks, Electoral Areas 'C' & 'D'					
DESCRIPTION	2015 BUDGET	2016 BUDGET	2017 BUDGET	2018 BUDGET	2019 BUDGET
REVENUE					
Property Tax Requisition	\$ 355,577	\$ 356,465	\$ 356,539	\$ 356,615	\$ 356,692
Federal Grant In Lieu	250	250	250	250	250
Previous Year's Surplus	815	-	-	-	-
Total Revenue	\$ 356,642	\$ 356,715	\$ 356,789	\$ 356,865	\$ 356,942
EXPENDITURE					
Board Fee	\$ 3,642	\$ 3,715	\$ 3,789	\$ 3,865	\$ 3,942
Operating Contracts	353,000	353,000	353,000	353,000	353,000
Total Expenditure	\$ 356,642	\$ 356,715	\$ 356,789	\$ 356,865	\$ 356,942

REGIONAL DISTRICT OF KOOTENAY BOUNDARY FIVE YEAR FINANCIAL PLAN EXHIBIT NO. 141 LIBRARY - SPECIFIED AREA 'E'					
PARTICIPANT: Electoral Area 'E' Specified Area					
DESCRIPTION	2015 BUDGET	2016 BUDGET	2017 BUDGET	2018 BUDGET	2019 BUDGET
REVENUE					
Property Tax Requisition	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500
Total Revenue	<u>\$ 3,500</u>	<u>\$ 3,500</u>	<u>\$ 3,500</u>	<u>\$ 3,500</u>	<u>\$ 3,500</u>
EXPENDITURE					
Grants to Local Organizations	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500
Total Expenditure	<u>\$ 3,500</u>	<u>\$ 3,500</u>	<u>\$ 3,500</u>	<u>\$ 3,500</u>	<u>\$ 3,500</u>

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
FIVE YEAR FINANCIAL PLAN
EXHIBIT NO. 145
GREENWOOD, AREA 'E' CEMETERY SERVICE

PARTICIPANTS: City of Greenwood, Electoral Area 'E' - Specified Area

DESCRIPTION	2015 BUDGET	2016 BUDGET	2017 BUDGET	2018 BUDGET	2019 BUDGET
REVENUE					
Property Tax Requisition	\$ 15,682	\$ 7,850	\$ 7,884	\$ 7,905	\$ 7,926
Revenue From Reserve	14,400	-	-	-	-
Previous Year's Surplus	3,742	-	-	-	-
Total Revenue	<u>\$ 33,824</u>	<u>\$ 7,850</u>	<u>\$ 7,884</u>	<u>\$ 7,905</u>	<u>\$ 7,926</u>
EXPENDITURE					
Board Fee	\$ 1,324	\$ 1,350	\$ 1,384	\$ 1,405	\$ 1,426
Operating Contracts	32,500	6,500	6,500	6,500	6,500
Total Expenditure	<u>\$ 33,824</u>	<u>\$ 7,850</u>	<u>\$ 7,884</u>	<u>\$ 7,905</u>	<u>\$ 7,926</u>

REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 150					
CEMETERIES - EAST END					
PARTICIPANTS: Rossland, Trail, Fruitvale, Warfield, Montrose, Electoral Areas 'A' & 'B'					
DESCRIPTION	2015 BUDGET	2016 BUDGET	2017 BUDGET	2018 BUDGET	2019 BUDGET
REVENUE					
Property Tax Requisition	\$ 457,055	\$ 457,316	\$ 457,587	\$ 457,931	\$ 457,296
Federal Grant In Lieu	1,000	1,000	1,000	1,000	1,000
Previous Year's Surplus	634	-	-	-	-
Transfer From Reserves	-	-	-	-	173,000
Total Revenue	\$ 458,689	\$ 458,316	\$ 458,587	\$ 458,931	\$ 631,296
EXPENDITURE					
Cemetery Contract Fruitvale	\$ 21,050	\$ 21,682	\$ 22,332	\$ 23,002	\$ 23,692
Board Fee	4,739	4,834	4,955	5,029	5,104
Cemetery Contract Rossland	3,800	5,000	5,000	5,000	5,000
Cemetery Capital/Amortization	138,750	90,000	110,000	55,000	335,000
Cemetery Contract Trail	248,350	251,800	255,300	258,900	262,500
Contribution to Reserve	42,000	85,000	61,000	112,000	-
	\$ 458,689	\$ 458,316	\$ 458,587	\$ 458,931	\$ 631,296

REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 500					
BEAVER VALLEY WATER SUPPLY UTILITY					
PARTICIPANTS: Fruitvale, Specified Area 'A'					
DESCRIPTION	2015 BUDGET	2016 BUDGET	2017 BUDGET	2018 BUDGET	2019 BUDGET
REVENUE					
Users Fees	\$ 314,516	\$ 324,236	\$ 333,963	\$ 343,982	\$ 354,301
Fire Hydrant Maintenance Fee	10,566	10,778	10,993	11,213	11,437
Miscellaneous Revenue	12,500	10,500	10,500	10,500	10,500
Federal Grant In Lieu	250	250	250	250	250
Parcel Tax Village of Fruitvale	352,350	352,350	352,350	352,350	352,350
Parcel Tax Electoral Area 'A'	136,350	136,350	136,350	136,350	136,350
Transfer from Reserves	70,000	26,279	15,741	26,199	37,071
Previous Year's Surplus	51,817	-	-	-	-
Total Revenue	\$ 948,349	\$ 860,742	\$ 860,147	\$ 880,844	\$ 902,259
EXPENDITURE					
Purification & Treatment	\$ 296,460	\$ 315,798	\$ 325,272	\$ 335,030	\$ 345,081
Operating Contracts	45,220	46,577	48,440	50,377	52,392
Transmission & Distribution	47,900	49,337	51,310	53,363	55,497
Pumping	40,000	41,200	42,436	44,133	45,899
Salaries & Benefits	39,500	40,685	41,906	43,582	45,325
Other Water Supply	24,500	25,235	26,244	27,294	28,386
Hydrant Maintenance	20,000	20,600	21,424	22,281	23,172
Billing & Collections	7,750	7,983	8,302	8,634	8,979
Telephone	2,900	2,987	3,077	3,200	3,328
Board Fee	24,173	24,656	25,273	25,652	26,037
Insurance	8,169	8,414	8,666	9,013	9,374
Water Licence	950	979	1,008	1,048	1,090
Contingencies	87,250	24,250	24,250	24,250	24,250
Debt Interest	60,000	60,000	60,000	51,600	21,600
Debt Principal	120,490	120,490	120,490	120,490	83,416
Capital/Amortization	106,000	40,000	40,000	40,000	40,000
Contribution to Reserve	17,087	31,552	12,049	20,896	88,433
Total Expenditure	\$ 948,349	\$ 860,742	\$ 860,147	\$ 880,844	\$ 902,259

REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 600					
COLUMBIA GARDENS WATER SUPPLY UTILITY					
PARTICIPANTS: Fruitvale, Specified Area "A"					
DESCRIPTION	2015 BUDGET	2016 BUDGET	2017 BUDGET	2018 BUDGET	2019 BUDGET
REVENUE					
Property Tax Requisition	\$ 19,718	\$ 23,963	\$ 28,668	\$ 34,169	\$ 37,179
Miscellaneous Income	12,500	12,500	10,000	5,000	2,500
Federal Grants	50	50	50	50	50
Fire Hydrant Agreement	1,743	1,743	1,743	1,743	1,743
Users Fees	2,640	2,640	2,640	2,640	2,640
Previous Year's Surplus	13,454	-	-	-	-
Total Revenue	<u>\$ 50,105</u>	<u>\$ 40,896</u>	<u>\$ 43,101</u>	<u>\$ 43,601</u>	<u>\$ 44,112</u>
EXPENDITURE					
Board Fee	\$ 2,060	\$ 2,101	\$ 2,154	\$ 2,186	\$ 2,219
Insurance	2,914	2,972	3,032	3,092	3,154
Repairs & Maintenance	10,594	10,806	11,022	11,242	11,467
Operating Contracts	14,500	14,500	15,500	15,500	15,500
Utilities- Electricity	9,000	9,180	9,364	9,551	9,742
Other Operating Expenses	1,337	1,337	2,030	2,030	2,030
Contribution To Reserve	9,700	-	-	-	-
Total Expenditure	<u>\$ 50,105</u>	<u>\$ 40,896</u>	<u>\$ 43,101</u>	<u>\$ 43,601</u>	<u>\$ 44,112</u>

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
FIVE YEAR FINANCIAL PLAN
EXHIBIT NO. 650
RIVERVALE WATER & STREET LIGHTING UTILITY

PARTICIPANTS: Rivervale Water Improvement District

DESCRIPTION	2015 BUDGET	2016 BUDGET	2017 BUDGET	2018 BUDGET	2019 BUDGET
REVENUE					
Property Tax Requisition	\$ 0	\$ 445	\$ 444	\$ 443	\$ 441
User Fees - Water Toll	85,550	88,500	90,860	93,220	93,220
Fire Hydrant Agreement	654	654	654	654	654
Contract - Warfield Water	77,675	79,129	80,611	82,223	83,868
Miscellaneous Income	15,600	-	-	-	-
Transfer From Reserve	-	11,855	10,982	10,075	12,124
Capital Revenue	30,000	-	-	-	-
Previous Year's Surplus	30,280	-	-	-	-
Total Revenue	\$ 239,759	\$ 180,582	\$ 183,551	\$ 186,615	\$ 190,307
EXPENDITURE					
Discounts	\$ 6,500	\$ 6,500	\$ 6,500	\$ 6,500	\$ 6,500
Board Fee	7,330	7,377	7,436	7,573	7,712
Insurance	196	200	204	208	212
Professional Fees	2,500	2,500	2,500	2,500	2,500
Repairs & Maintenance	23,600	16,200	17,200	17,200	17,200
Utilities- Electricity	500	510	520	531	541
Street Lighting	5,250	5,355	5,462	5,518	5,628
Salaries & Benefits - Admin	15,875	16,224	16,580	16,945	17,318
Salaries & Benefits - Rivervale	41,438	41,344	42,554	43,801	45,085
Salaries & Benefits - Warfield	57,375	58,523	59,693	60,887	62,105
Other Operating Expenses	14,340	14,300	14,300	14,300	14,800
Vehicle Operating	7,855	8,050	7,101	7,153	7,206
Small Tools	1,000	1,000	1,000	1,000	1,000
Capital	44,000	-	-	-	-
Contribution To Reserve	12,000	2,500	2,500	2,500	2,500
Total Expenditure	\$ 239,759	\$ 180,582	\$ 183,551	\$ 186,615	\$ 190,307

REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 700					
EAST END REGIONALIZED SEWER UTILITY					
PARTICIPANTS: Trail, Rossland, Warfield					
DESCRIPTION	2015 BUDGET	2016 BUDGET	2017 BUDGET	2018 BUDGET	2019 BUDGET
REVENUE					
Property Tax Requisition	\$ 1,502,314	\$ 1,675,181	\$ 1,814,036	\$ 1,752,400	\$ 1,771,588
Contingencies	17,888	18,246	18,519	18,797	19,079
Federal Grant In Lieu	3,287	3,287	3,287	3,287	3,287
Transfer From Reserve Fund	105,995	205,995	-	-	-
Transfer from Oasis/Rivervale	25,792	26,566	27,363	28,184	29,029
Contribution from Capital Fund	4,200,000	-	-	-	-
Previous Year's Surplus	311,274	-	-	-	-
Total Revenue	\$ 6,166,550	\$ 1,929,275	\$ 1,863,206	\$ 1,802,668	\$ 1,822,983
EXPENDITURE					
Salaries & Benefits WWTP Admin	\$ 90,608	\$ 92,421	\$ 94,269	\$ 96,154	\$ 98,077
Administration Vehicle Operations	3,000	3,020	3,040	3,061	3,082
Board Fee	43,875	44,753	45,871	46,559	47,258
Training & Development	15,500	18,500	18,500	18,500	18,500
Building Insurance	14,934	16,763	17,098	17,440	17,789
Consultant fees	110,000	125,000	25,000	25,000	25,000
Other Administrative Costs	5,000	5,000	10,150	10,150	10,150
Capital/Amortization	4,370,000	100,000	100,000	100,000	100,000
Contribution To Reserve	220,555	100,000	100,000	100,000	100,000
Debt- Interest	120,542	211,682	211,682	182,280	182,280
Debt- Principal	151,657	151,657	158,862	108,055	108,055
Provincial Emergency Program	15,000	15,000	15,000	15,000	15,000
Lift Station Labour	25,137	33,800	34,476	35,165	35,869
Collection System Labour	9,629	16,900	17,238	17,583	17,935
R&M - Collections	35,000	35,000	35,000	35,000	35,000
Collection Line Flow Metering	67,800	65,796	66,812	67,848	68,905
Utilities - Glenmerry Lft Stn	50,000	51,000	52,020	53,060	54,122
R&M - Glenmerry Lift Stn	35,000	35,000	35,000	35,000	35,000
Utilities - Murray Park Lift Stn	40,000	40,800	41,616	42,448	43,297
R&M - Murray Park Lift Stn	35,000	35,000	35,000	35,000	35,000
Labour - Sewer Treatment Plant	275,898	281,330	286,868	292,514	298,270
Small Tools	5,000	5,000	5,000	5,000	5,000
Operations	130,000	132,000	134,040	136,121	138,243
Digestion / Methane Collection	22,000	22,500	22,500	23,000	23,000
Chlorine / Disinfection	57,000	57,000	59,000	59,000	61,000
Solids Handling	52,000	55,400	56,900	58,600	59,100
Lab Testing	28,000	28,420	28,848	29,285	29,731
Disposal Permit	18,000	18,360	18,727	19,102	19,484
Vehicle Operating RDKB	15,915	25,194	25,698	26,212	26,736
Telephone	15,500	15,500	16,000	16,000	16,000
Building HVAC	1,500	1,500	1,500	1,500	1,500
Other Supplies	12,000	13,000	13,000	13,000	13,000
Utilities - Water/Sewer	600	612	624	637	649
Utilities - Electricity	35,900	36,618	37,350	38,097	38,859
Utilities - Natural Gas	32,000	32,640	33,293	33,959	34,638
Refuse Collection	1,500	1,500	1,500	1,500	1,500
Grounds Maintenance	5,500	5,610	5,722	5,837	5,953
	\$ 6,166,550	\$ 1,929,275	\$ 1,863,206	\$ 1,802,668	\$ 1,822,983

REGIONAL DISTRICT OF KOOTENAY BOUNDARY

FIVE YEAR FINANCIAL PLAN

EXHIBIT NO. 700-101

EAST END REGIONALIZED SEWER UTILITY

PARTICIPANTS: Trail

DESCRIPTION	2015 BUDGET	2016 BUDGET	2017 BUDGET	2018 BUDGET	2019 BUDGET
REVENUE					
Property Tax Requisition	\$ 31,607	\$ -	\$ -	\$ -	\$ -
Previous Year's Surplus	13,428	-	-	-	-
Total Revenue	<u>\$ 45,035</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
EXPENDITURE					
GENERAL ADMINISTRATION					
Building Insurance	\$ 1,500	\$ -	\$ -	\$ -	\$ -
Equipment Replacement	5,000	-	-	-	-
Lift Station Labour	8,000	-	-	-	-
Collection System Labour	1,500	-	-	-	-
R&M - Collections	1,000	-	-	-	-
Utilities - Sunningdale Lift Stn	1,660	-	-	-	-
R&M - Sunningdale Lift Stn	7,500	-	-	-	-
Utilities - Robertson Lift Stn	3,100	-	-	-	-
R&M - Robertson Lift Stn	7,500	-	-	-	-
Vehicle Operating RDKB	6,275	-	-	-	-
Other Supplies	1,000	-	-	-	-
Grounds Maintenance	1,000	-	-	-	-
	<u>\$ 45,035</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 700-102					
EAST END REGIONALIZED SEWER UTILITY					
PARTICIPANTS: Rossland					
DESCRIPTION	2015 BUDGET	2016 BUDGET	2017 BUDGET	2018 BUDGET	2019 BUDGET
REVENUE					
Property Tax Requisition	\$ 3,975	\$ -	\$ -	\$ -	\$ -
Previous Year's Surplus	8,750	-	-	-	-
Total Revenue	<u>\$ 12,725</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
EXPENDITURE					
GENERAL					
Property Insurance	\$ 1,000	\$ -	\$ -	\$ -	\$ -
Collection System Labour	2,720	-	-	-	-
R&M - Collections	6,500	-	-	-	-
Vehicle Operating RDKB	1,255	-	-	-	-
Other Supplies	1,250	-	-	-	-
	<u>\$ 12,725</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 700-103					
EAST END REGIONALIZED SEWER UTILITY					
PARTICIPANTS: Rossland & Warfield					
DESCRIPTION	2015 BUDGET	2016 BUDGET	2017 BUDGET	2018 BUDGET	2019 BUDGET
REVENUE					
Property Tax Requisition	\$ 7,136	\$ -	\$ -	\$ -	\$ -
Previous Year's Surplus	2,239	-	-	-	-
Total Revenue	<u>\$ 9,375</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
EXPENDITURE					
GENERAL					
Property Insurance	\$ 1,000	\$ -	\$ -	\$ -	\$ -
Collection System Labour	2,720	-	-	-	-
R&M - Collections	2,500	-	-	-	-
Vehicle Operating RDKB	1,255	-	-	-	-
Other Supplies	1,900	-	-	-	-
	<u>\$ 9,375</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
FIVE YEAR FINANCIAL PLAN
EXHIBIT NO. 710
MILL ROAD SEWER COLLECTION SERVICES

PARTICIPANT: Residents in a Specific Area "A"

DESCRIPTION	2015 BUDGET	2016 BUDGET	2017 BUDGET	2018 BUDGET	2019 BUDGET
REVENUE					
User Fees (Parcel Tax)	-\$ 1	\$ -	\$ -	\$ -	\$ -
Users Fees	-	-	-	-	-
Miscellaneous Income	-	-	-	-	-
Previous Year's Surplus	1	-	-	-	-
Total Revenue	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
EXPENDITURE					
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -
Previous Year's Deficit	-	-	-	-	-
Total Expenditure	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

REGIONAL DISTRICT OF KOOTENAY BOUNDARY					
FIVE YEAR FINANCIAL PLAN					
EXHIBIT NO. 800					
OASIS-RIVERVALE SEWER UTILITY					
PARTICIPANTS: Oasis/Rivervale Sewer Specified Area					
DESCRIPTION	2015 BUDGET	2016 BUDGET	2017 BUDGET	2018 BUDGET	2019 BUDGET
REVENUE					
ower Columbia/Old Glory Parcel Tax	\$ 30,464	\$ 37,987	\$ 48,055	\$ 49,359	\$ 51,199
Users Fees	30,144	30,144	30,144	30,144	30,144
Penalty Revenue	360	369	375	380	386
Miscellaneous Income	90,000	-	-	-	-
Transfer From Reserve	30,000	-	-	-	-
Previous Year's Surplus	24,127	-	-	-	-
Sewer Capital Revenue Fund	-	75,000	-	-	-
Total Revenue	\$ 205,095	\$ 143,500	\$ 78,574	\$ 79,883	\$ 81,729
EXPENDITURE					
Consultant Fees	\$ -	\$ -	\$ -	\$ -	\$ -
Discounts	2,500	2,563	2,601	2,640	2,680
Board Fee	4,880	4,978	5,102	5,179	5,256
Property Insurance	859	880	894	907	921
Contribution to Reserve	8,446	-	-	-	-
Capital/Amortization	120,000	75,000	-	-	-
Debt - Interest	-	-	750	750	750
Debt - Principal	-	-	7,500	7,500	7,500
Collection Line	8,591	8,849	9,114	9,388	9,669
Telemetry	13,500	3,500	3,500	3,500	3,500
Utilities - Electricity	1,500	1,500	1,500	1,500	1,500
Pumping Station R&M	5,527	5,665	5,750	5,836	5,924
	13,500	14,000	14,500	14,500	15,000
Treatment and Disposal (Transfer)	25,792	26,566	27,363	28,184	29,029
Total Expenditure	\$ 205,095	\$ 143,500	\$ 78,574	\$ 79,883	\$ 81,729

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
FIVE YEAR FINANCIAL PLAN
EXHIBIT NO. 900
EAST END TRANSIT

PARTICIPANTS: Rossland, Trail, Fruitvale, Montrose, Warfield,
Electoral Areas "A" & " B"

DESCRIPTION	2015 BUDGET	2016 BUDGET	2017 BUDGET	2018 BUDGET	2019 BUDGET
REVENUE					
Property Tax Requisition	\$ 1,159,047	\$ 1,310,021	\$ 1,344,181	\$ 1,395,757	\$ 1,448,862
Miscellaneous Revenue	510	523	531	539	547
IHA Fee For Service Contract	83,179	83,179	83,179	83,179	83,179
Farebox Revenue	323,542	323,542	323,542	323,542	323,542
Federal Grant In Lieu	2,500	2,500	2,500	2,500	2,500
Previous Year's Surplus	96,947	-	-	-	-
Total Revenue	\$ 1,665,726	\$ 1,719,765	\$ 1,753,933	\$ 1,805,517	\$ 1,858,630
EXPENDITURE					
Board Fee	\$ 47,650	\$ 48,603	\$ 49,575	\$ 50,567	\$ 51,578
Utilities - Electricity	1,346	1,505	1,535	1,566	1,597
Contribution to Reserves	32,000	-	-	-	-
Operating Contracts	1,551,233	1,635,322	1,667,973	1,718,012	1,769,553
Contingencies	33,497	34,334	34,849	35,372	35,903
Total Expenditure	\$ 1,665,726	\$ 1,719,765	\$ 1,753,933	\$ 1,805,517	\$ 1,858,630

REGIONAL DISTRICT OF KOOTENAY BOUNDARY FIVE YEAR FINANCIAL PLAN EXHIBIT NO. 950 WEST END TRANSIT					
PARTICIPANTS: Grand Forks, Greenwood, Area 'D', and Electoral Area 'E' Specified Area.					
DESCRIPTION	2015 BUDGET	2016 BUDGET	2017 BUDGET	2018 BUDGET	2019 BUDGET
REVENUE					
Property Tax Requisition	\$ 49,105	\$ 84,092	\$ 86,034	\$ 95,700	\$ 106,375
Farebox Revenue	9,685	9,685	9,685	9,685	9,685
Federal Grant In Lieu	100	100	100	100	100
Previous Year's Surplus	46,468	-	-	-	-
Total Revenue	\$ 105,358	\$ 93,877	\$ 95,819	\$ 105,485	\$ 116,160
EXPENDITURE					
Board Fee	\$ 1,426	\$ 1,455	\$ 1,491	\$ 1,513	\$ 1,536
Operating Contracts	67,932	87,422	89,228	98,770	109,318
Contingencies	36,000	5,000	5,100	5,202	5,306
Total Expenditure	\$ 105,358	\$ 93,877	\$ 95,819	\$ 105,485	\$ 116,160